

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A BOARD OF ADJUSTMENT (BOA) REGULAR MEETING
Wednesday, December 14, 2022 at 7:00 PM

1. Call to Order

With a quorum present, Chair Anthony called the meeting to order at 7:02 p.m.

BOARD MEMBERS PRESENT:

Chair Linda Anthony
Gordon Bowman
Brian Plunkett
Beth South
Darin Walker

CITY STAFF PRESENT:

City Administrator Trey Fletcher
City Secretary Terry Blanchard
Finance Director Vonda Ragsdale
Director of BDS Ashby Grundman
Chief of Police Scott Gerdes
City Attorney Patty Akers

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Chair Anthony opened the meeting for public comments. Hearing none, the public comment section was closed.

3. Consent Agenda All Consent Agenda items listed are considered to be routine by the Board of Adjustment and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Board Member.
- a. Approval of the November 9, 2022 Regular Meeting Minutes.

MOTION: Upon a motion made by Board Member South and a second by Board Member Walker, the Board voted five (5) for and none (0) opposed to approve the consent agenda as presented. Motion carried.

4. Land Use 309 Westhaven Drive: Discuss and consider action on variances to remove a tree with a diameter larger than 14 inches and two side setback encroachments for a remodel/addition to an existing single family residence (Sections 22.03.304 and 22.03.281 of the West Lake Hills Code). Applicant Michael Crockett.

DUAL ACTION ITEM

MOTION: Upon a motion made by Board Member Walker and a second by Board

Member Plunkett, the Board voted five (5) for and none (0) opposed to approve the setback variances as requested. Motion carried.

The Board recessed at 7:12 p.m.

The Board reconvened at 7:13 p.m.

5. **Land Use 1425 Redbud Trail:** Discuss and consider action on a variance to encroach a front building setback to add a second story (Section 22.03.281 of the West Lake Hills Code). Applicant Nick Mehl.

MOTION: Upon a motion made by Board Member Bowman and a second by Board Member Walker, the Board voted five (5) for and none (0) opposed to approve the variance as requested. Motion carried.

6. Adjournment

MOTION: Upon a motion made by Board Member Walker and a second by Board Member South, the Council voted five (5) for and none (0) opposed to adjourn the meeting at 7:21 p.m. Motion carried.

Respectfully submitted,


LINDA ANTHONY, CHAIR

ATTEST:


Terry Blanchard, TRMC
City Secretary



These minutes were approved on February 8, 2023.