CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A CITY COUNCIL REGULAR MEETING
Wednesday, December 14, 2022 at 7:00 PM

1. Call to Order

   With a quorum present, Mayor Anthony called the meeting to order at 7:12 p.m.

5. Land Use **309 Westhaven Drive:** Discuss and consider action on variances to remove a tree with a diameter larger than 14 inches and two side setback encroachments for a remodel/addition to an existing single family residence (Sections 22.03.304 and 22.03.281 of the West Lake Hills Code). Applicant Michael Crockett.

   DUAL ACTION ITEM

   MOTION: Upon a motion made by Councilmember Plunkett and a second by Councilmember South, the Council voted four (4) for and none (0) opposed to approve the variance to remove a tree as specified in request. Motion carried.

   Council recessed at 7:13 p.m.

   Council reconvened at 7:22 p.m.

CITY COUNCIL PRESENT:	**CITY STAFF PRESENT:**
Mayor Linda Anthony	City Administrator Trey Fletcher
Mayor Pro Tem Gordon Bowman	City Secretary Terry Blanchard
Brian Plunkett	Finance Director Vonda Ragsdale
Beth South	Director of BDS Ashby Grundman
Darin Walker	Chief of Police Scott Gerdes
	City Attorney Patty Akers

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

   Mayor Anthony opened the meeting for public comments. Hearing none, the public comment section was closed.

3. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.

a. Approval of the November 22, 2022 Regular Meeting Minutes.
b. Approval of 2023 ZAPCO meeting schedule and timelines for application process.
c. Approval of renewal agreement with Crossroads Utility Services, LLC for maintenance and operation of sewer collection system.

Mayor Anthony moved Item #6 to be included with the Consent Agenda.

MOTION: Upon a motion made by Councilmember Plunkett and a second by Councilmember South, the Council voted four (4) for and none (0) opposed to approve the amended consent agenda which includes items 3a, 3b, 3c, and 6. Motion carried.

4. Ceremonial Administer Oath of Office for Police Officer Coyne Steward.

Item postponed and removed from agenda.

6. Administration Discuss and consider a recommendation to select a firm for Geotechnical and Materials Testing Services contract and authorize negotiation of a professional services agreement scope and fee.

Item was moved to the Consent Agenda.

7. Administration Discuss and consider action on an agreement with Texas Disposal Systems (TDS) for solid waste collection and disposal services.

MOTION: Upon a motion made by Councilmember Walker and a second by Councilmember Plunkett, the Council voted four (4) for and none (0) opposed to approve the agreement as presented. Motion carried.

8. Executive Session Convene into executive session pursuant to:
   a. Section 551.072 of the Texas Government Code regarding deliberation about real property, including 911 Westlake Drive; and
   b. Section 551.071 of the Texas Government Code and Texas Disciplinary Rules of Professional Conduct Section 1.05 for consultation with attorney regarding appeal by Plaintiff Alvarez to the Court of Appeals, No. 03-22-00767-CV, from the District Court decision in Cause No. D-1-GN-21-007357; Alvarez v. City of West Lake Hills Board of Adjustment, Travis County Texas - 1505 Wildcat Hollow.

Council convened into Executive Session at 7:40 p.m.

9. Executive Session Reconvene into open session and take action if and as deemed appropriate in the City Council's discretion regarding deliberation about real property and consultation with attorney.

Council reconvened in Open Session at 8:18 p.m.

MOTION: Upon a motion made by Councilmember Bowman and a second by Councilmember Plunkett, the Council voted four (4) for and none (0) opposed to authorize the city administrator to issue a solicitation for a CMAR. Motion carried.

Council convened into Executive Session at 8:19 p.m. to consider Item 8b.

Council reconvened in Open Session at 8:28 p.m.

MOTION: Upon a motion made by Councilmember Bowman and a second by Councilmember South, the Council voted four (4) for and none (0) opposed to authorize the mayor to execute an engagement letter with Kuhn Hobbs PLLC. Motion carried.

10. Adjournment

MOTION: Upon a motion made by Councilmember Walker and a second by Councilmember Plunkett, the Council voted four (4) for and none (0) opposed to adjourn the meeting at 8:30 p.m. Motion carried.

Respectfully submitted,

Linda Anthony

LINDA ANTHONY, MAYOR

CITY OF WEST LAKE HILLS CORPORATE SEAL TEXAS

ATTEST:

Terry Blanchard

Terry Blanchard, TRMC
City Secretary

These minutes were approved on January 11, 2023.