CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A BOARD OF ADJUSTMENT (BOA) REGULAR MEETING
Wednesday, November 9, 2022 at 7:00 PM

1. Call to Order

   With a quorum present, Chair Anthony called the meeting to order at 7:00 p.m.

BOARD MEMBERS PRESENT:	**CITY STAFF PRESENT:**
Chair Linda Anthony	City Administrator Trey Fletcher
Gordon Bowman	City Secretary Terry Blanchard
Brian Plunkett	Director of BDS Ashby Grundman
Beth South	Chief of Police Scott Gerdes
Darin Walker	City Attorney Patty Akers

2. Citizen Communications The Board of Adjustment welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the BOA later in the meeting. The BOA cannot respond to or discuss matters not listed on the agenda. The BOA may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

   Chair Anthony opened the meeting for public comments. Hearing none, the public comment section was closed.

3. Consent Agenda All Consent Agenda items listed are considered to be routine by the Board and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Board Member.
   a. Approval of the October 12, 2022 Regular Meeting Minutes.
   b. Land Use **304 Bent Tree Court**: Request for a Special Use Permit for a pool cabana (Section 38.03.032(c)(1) of the West Lake Hills Code). Applicants J. and Kimberlee Silva.

   MOTION: Upon a motion made by Board Member Plunkett and a second by Board Member Bowman, the Board voted five (5) for and none (0) opposed to approve the consent agenda as presented. Motion carried.

4. Land Use **8 Nob Hill:** Discuss and consider action on a variance to allow a second driveway access (Section 22.03.175(e)(2) of the West Lake Hills Code). Applicant Tom Walters.

   Ashby Grundman gave a brief summary. Three letters were received regarding this variance. Two were in support and one was opposed. Staff and ZAPCO recommend denial of the request due to lack of hardship. Tom Walters (property owner) addressed Council regarding the narrow streets and lack of parking options.

MOTION: Upon a motion made by Board Member Walker and a second by Board Member South, the Board voted five (5) for and none (0) opposed to approve the variance request. Motion carried.

5. Adjournment

MOTION: Upon a motion made by Board Member Walker and a second by Board Member South, the Board voted five (5) for and none (0) opposed to adjourn the meeting at 7:20 p.m. Motion carried.

Respectfully submitted,

Linda Anthony

LINDA ANTHONY, CHAIR

CITY OF WEST LAKE HILLS
CORPORATE
SEAL
TEXAS

ATTEST:

Terry Blanchard

Terry Blanchard, TRMC
City Secretary

These minutes were approved on December 14, 2022.