

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A BOARD OF ADJUSTMENT (BOA) REGULAR MEETING
Wednesday, October 12, 2022 at 7:00 PM

1. Call to Order

With a quorum present, Chair Anthony called the meeting to order at 7:01 p.m.

BOARD MEMBERS PRESENT:

Chair Linda Anthony
Gordon Bowman
Brian Plunkett
Beth South
Darin Walker

CITY STAFF PRESENT:

City Administrator Trey Fletcher
City Secretary Terry Blanchard
Director of BDS Ashby Grundman
Chief of Police Scott Gerdes
City Attorney Patty Akers

2. Citizen Communications The Board welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Board later in the meeting. The Board cannot respond to or discuss matters not listed on the agenda. The Board may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Chair Anthony opened the meeting for public comments. Hearing none, the public comment section was closed.

3. Consent Agenda All Consent Agenda items listed are considered to be routine by the Board and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Board Member.
- a. Approval of the September 14, 2022 Regular Meeting Minutes.

MOTION: Upon a motion made by Board Member Plunkett and a second by Board Member South, the Board voted five (5) for and none (0) opposed to approve the consent agenda as presented. Motion carried.

4. Land Use 912 Calithea: Discuss and consider action on a variance request for a front and side building setback encroachment for a residential addition. (Section 22.03.281 of the West Lake Hills Code). Applicants George and Charlotte Howard.

MOTION: Upon a motion made by Board Member Walker and a second by Board Member South, the Board voted five (5) for and none (0) opposed to approve the variance as requested. Motion carried.

5. Land Use 2 Laurel Valley Cove: Discuss and consider action on a variance for cut and fill to obtain access to an undeveloped lot (Section 22.03.170(f) of the West Lake Hills Code and Section 7.4.1 (Cut and Fill) of the Drainage and Erosion Control Manual). Applicant Davin Fillpot.

MOTION: Upon a motion made by Board Member South and a second by Board Member Plunkett, the Board voted five (5) for and none (0) opposed to approve the variance as requested. Motion carried.

6. Land Use 10 North Peak: Discuss and consider action on variances to encroach a front building setback and removal of three trees with trunk diameters larger than 14 inches (Sections 22.03.281 and 22.03.304 of the West Lake Hills Code). Applicants David and Jennifer Kaufman.

DUAL ACTION ITEM

MOTION: Upon a motion made by Board Member Plunkett and a second by Chair Anthony, the Board voted five (5) for and none (0) opposed to approve the setback variance as requested. Motion carried.

The Board recessed at 7:36 p.m.

The Board reconvened at 7:37 p.m.

7. Land Use 1419 Redbud Trail: Discuss and consider action on a variance request for a front setback encroachment for repairs to an existing swimming pool and deck (Section 22.03.276 of the West Lake Hills Code). Applicant Tim Franke.

MOTION: Upon a motion made by Board Member Plunkett and a second by Board Member Walker, the Board voted five (5) for and none (0) opposed to approve the variance as requested. Motion carried.

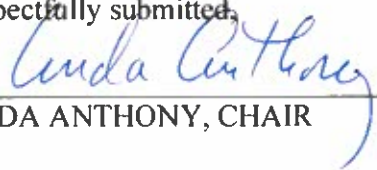
8. Land Use 1101 Yaupon Valley Road: Discuss and consider action on a variance to encroach a front building setback for a new single family residence (Section 22.03.281 of the West Lake Hills Code). Applicant Edgar Prats.

MOTION: Upon a motion made by Board Member Walker and a second by Board Member South, the Board voted five (5) for and none (0) opposed to approve the variance request as presented. Motion carried.

9. Adjournment

MOTION: Upon a motion made by Board Member Walker and a second by Board Member Plunkett, the Board voted five (5) for and none (0) opposed to adjourn the meeting at 8:07 p.m. Motion carried.

Respectfully submitted,


LINDA ANTHONY, CHAIR

ATTEST:


Terry Blanchard, TRMC
City Secretary



These minutes were approved on November 9, 2022.