

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A BOARD OF ADJUSTMENT (BOA) REGULAR MEETING
Wednesday, August 10, 2022 at 7:00 PM

1. Call to Order

With a quorum present, Chair Anthony called the meeting to order at 7:02 p.m.

BOARD MEMBERS PRESENT:

Chair Linda Anthony
Gordon Bowman
Rhonda McCollough
Brian Plunkett
Beth South
Darin Walker

CITY STAFF PRESENT:

City Administrator Trey Fletcher
City Secretary Terry Blanchard
Finance Director Vonda Ragsdale
Director of BDS Ashby Grundman
Chief of Police Scott Gerdes
City Attorney Patty Akers

2. Citizen Communications The City Council Welcomes Public Comments at this Point on any Issue. If the Issue is Listed on the Agenda, the Speaker May Choose to Comment During the Public Comment Period or When the Specific Agenda item is Taken Up by the Council Later in the Meeting. The Council Cannot Respond to Matters Not Listed on the Agenda Until a Future Meeting. Speakers Shall Limit Their Comments to Five (5) Minutes Each

Chair Anthony opened the meeting for public comments. Hearing none, the public comment section was closed.

3. Consent Agenda All Consent Agenda Items Listed are Considered to be Routine by the City Council and Will be Enacted by One (1) Motion. No Separate Discussion or Action on any of the Items is Necessary Unless Desired by a Council Member or Citizen

- a. Approval of the July 13, 2022 Regular Meeting Minutes.

MOTION: Upon a motion made by Board Member Walker and a second by Board Member Plunkett, the Board voted six (6) for and none (0) opposed to approve the consent agenda as presented. Motion carried.

4. Land Use 803 Westlake Drive: Discussion and consider action on an application for variances for side setback reduction, a conservation easement reduction, driveway setback encroachment and minimum lot width variance for a proposed subdivision. (West Lake Hills Code Section 22.03.281, Section 36.01.007, 22.03.249). Applicants Doyle and Colleen Moore.

MOTION: Upon a motion made by Chair Anthony and a second by Board Member

McCollough, the Board voted four (4) for and two (2) opposed to deny the request as presented. Voting against the motion were Board Members South and Bowman. Motion carried.

5. Land Use 707 Butler Cove - Discuss and consider action on the removal of fifteen trees with trunk diameters of fourteen inches or greater, accessory structure in a side building setback and cut and fill in a setback. (Sections 22.03.304, 22.03.281 and 22.03.170 of the West Lake Hills Code.) Applicant Justin Zucarelli.

DUAL ACTION ITEM

MOTION: Upon a motion made by Chair Anthony and a second by Board Member South, the Board voted six (6) for and none (0) opposed to postpone the item until the meeting on September 14, 2022. Motion carried.

6. Land Use 300 Hillcrest Court - Discuss and consider action on a variance to locate pool equipment in a setback. (West Lake Hills Code Section 22.03.281). Applicant Robert Stephen Homes.

MOTION: Upon a motion made by Board Member Bowman and a second by Board Member Plunkett, the Board voted six (6) for and none (0) opposed to postpone the item until the meeting on September 14, 2022. Motion carried.

7. Land Use 212 Buckeye Trail - Discuss and consider action for an encroachment into a building setback for retaining walls. (Section 22.03.281 of the West Lake Hills Code.) Applicant Darush Rahmani.

MOTION: Upon a motion made by Board Member Plunkett and a second by Board Member Walker, the Board voted six (6) for and none (0) opposed to approve the request as presented. Motion carried.

8. Land Use 706 Terrace Mountain - Discuss and consider action on variances to encroach a front building setback, fence height, cut and fill, front yard fence visibility, landscape wall in a building setback and removal of a 17" Cedar Tree for the construction of a new single family residence. (Sections 22.03.281, 22.03.173, 22.03.125, 22.03.173 and 22.03.304 of the West Lake Hills Code.) Applicant Ashley Knight.

DUAL ACTION ITEM

MOTION: Upon a motion made by Board Member Plunkett and a second by Board Member South, the Board voted six (6) for and none (0) opposed to approve requests for setbacks and cut & fill. Motion carried.

9. Adjournment

MOTION: Upon a motion made by Board Member Walker and a second by Board

Member Bowman, the Board voted six (6) for and none (0) opposed to adjourn the meeting at 9:09 p.m. Motion carried.

Respectfully submitted,


LINDA ANTHONY, MAYOR

ATTEST:


Terry Blanchard, TRMC
City Secretary

These minutes were approved on September 14, 2022

