

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A BOARD OF ADJUSTMENT (BOA) REGULAR MEETING
Wednesday, February 12, 2020 at 7:00 PM

1. Call to Order

With a quorum present, Chair Linda Anthony called the meeting to order at 7:00 p.m. Members in attendance were: Linda Anthony, Jim O'Connor, Rhonda McCollough, Brian Plunkett, Beth South, and Darin Walker

Present for Staff: Travis Askey, City Administrator, Stephanie Mills, City Secretary, Erin Higginbotham, Assistant City Attorney and Anjali Naini, Director of Building and Development Services

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Citizens Communication agenda item or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to matters not listed on the agenda until a future meeting. Speakers shall limit their comments to five (5) minutes each.

**Mayor Anthony opened the meeting for public comments.
Hearing none, the public comment section was closed**

3. Consent Agenda

The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. To enhance the efficiency of City Council Meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or Citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Citizens requesting items be removed from the consent agenda must submit a written Speaker Card to the City Secretary before the meeting begins. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.

a. Approval of the January 22, 2020 Special Meeting Minutes

**Motion for Approval of the Consent Agenda as listed made by
Member Plunkett with a second by Member O'Connor
Motion carried unanimously by a vote of 5 ayes to 0 nays**

4. Land Use

801 Cedar Park Drive: Discuss and Consider Action on variance requests for a building to encroach into a setback; keep existing impervious cover to exceed the maximum allowable impervious cover; and for an existing swimming pool to encroach into the rear setback in order to reconstruct a non-conforming residence destroyed by fire. Owners/Applicants William and Lois Thomson.

- Variance for a building to encroach into a side setback (Sec. 22.03.281 of the West Lake Hills Code)
- Variance to keep existing impervious cover over maximum allowed (Sec. 22.03.281 of the West Lake Hills Code)
- Variance for existing swimming pool to encroach into rear setback (Sec. 22.03.281)

- a. Staff Briefing
- b. Presentation by Applicant
- c. Citizen Communications: All persons wishing to speak on this item shall be heard
- d. Deliberation and Action

**Motion for Approval and to Waive and/or Reimburse the
Variance Fee made by Member Plunkett with a second by
Councilmember Walker
Motion carried unanimously by a vote of 5 ayes to 0 nays**

5. Land Use

1 Hidden Cove: Discuss and Consider Action on a variance request for the construction of a new carport that encroaches into the front setback (Sec. 22.03.276 and Sec. 22.03.281 of the West Lake Hills Code). Applicants/Owners Criss Cloudt and Brian Plunkett

- a. Staff Briefing
- b. Presentation by Applicant
- c. Citizen Communications: All persons wishing to speak on this item shall be heard
- d. Deliberation and Action

Motion for Approval made by Member Walker with a second by Member McCollough
Motion carried unanimously by a vote of 4 ayes to 0 nays, with Member Plunkett Recused

6. Land Use

1801 Yaupon Valley Road: Discuss and Consider Action on variance requests for the construction of a swimming pool, patio, and concrete/stone wall within the rear setback. (Sec. 22.03.276 and Sec. 22.03.281 of the West Lake Hills Code). Owners/Applicants Mike and Luniece Schless (Power of Attorney Blake Moran).

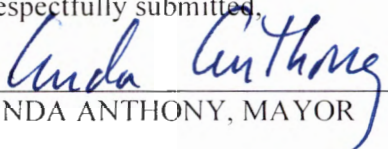
- a. Staff Briefing
- b. Presentation by Applicant
- c. Citizen Communications: All persons wishing to speak on this item shall be heard
- d. Deliberation and Action

Motion for Approval with Condition that 9 foot dimensions be added to the site plan made by Member O'Connor with a second by Member Walker
Motion carried unanimously by a vote of 5 ayes to 0 nays

7. Adjournment

Motion to adjourn the meeting made by Member Walker with a Second by Member O'Connor
Motion carried unanimously by a vote of 5 ayes to 0 nays

Respectfully submitted,



LINDA ANTHONY, MAYOR

ATTEST:

Stephanie Mills

Stephanie Mills, City Secretary

These minutes were approved on 4/8, 2020.