



CITY OF WEST LAKE HILLS, TEXAS
NOTICE OF ZONING & PLANNING COMMISSION (ZAPCO) REGULAR MEETING
Wednesday, April 15, 2020 at 6:30 PM

Notice is hereby given that the Zoning and Planning Commission (ZAPCO) of the City of West Lake Hills, Texas, will hold a Regular Meeting on the 15th day of April 2020 at 6:30 p.m., in the Council Chamber, Municipal Building, 911 Westlake Drive, West Lake Hills, Texas, at which time the following items will be discussed, to-wit:

REMOTE ACCESS ONLY:

In accordance with the order of the Office of the Governor issued March 16, 2020, the Zoning & Planning Commission of the City of West Lake Hills will conduct a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19).

The public may participate in this meeting by dialing in to the following toll-free number **1-346-248-7799, Meeting ID 575 746 445, Password: 993803**

If you wish to speak during the meeting, please submit your **name, phone number and the item #** you wish to speak on at least 2 hours prior to the meeting (4:30 p.m. on Wednesday April 15th) by emailing planner@westlakehills.org.

Members of the public who wish to submit their written comments in lieu of speaking shall submit their comments by emailing planner@westlakehills.org. **Comments must be received by 4:30 P.M. on April 15th.**

The meeting will be live streamed here: <http://mixlr.com/city-of-west-lake-hills/> and the audio will be available on the City’s website the day after the meeting.

1. Call to Order. Chairman Robert Meisel.
2. Consent Agenda The following items are considered to be self-explanatory by the Commission and will be enacted with one motion. There will be no separate discussion of these item/s unless a Commission Member or citizen so requests.
 - a. Approval of the February 19, 2020 Regular Meeting Minutes

- b. Request for Postponement to May 20, 2020 Regular ZAPCO Meeting: Land Use: 110 Westlake Drive: Discussion/recommendation of an ordinance and zoning map amendment to rezone 110 Westlake Drive, a City-owned property under an Agreement for Sale, from Government, Utility, Institution - GUI, to Planned Development District with a base zoning district of One-Family Residential - R-1. Applicant Legacy DCS (Representative Paul Sheperd).
- 3. **Land Use 301 Buckeye Trail:** Discussion/recommendation of variance requests for the construction of a new garage: 1) removal of Tree # 217 (14" Cedar); 2) removal of Tree # 218 (16" double Live Oak); 3) encroachment of a new structure into side and rear building setbacks; and 4) exceed maximum impervious cover up to 30.5%. (Owner Ben Brieger/Applicant Marc Madely).
 - a. Staff Briefing
 - b. Presentation by applicant
 - c. Public Hearing: All persons wishing to speak for or against shall be heard.
 - d. Deliberation and Action
- 4. **Land Use 311 Westhaven Drive:** Discussion/recommendation of a variance request for proposed rear structures (additional conditioned space and deck/staircase) to encroach the side setback. (Owners John and Chrissy Trapp/Applicant Jim Odom).
 - a. Staff Briefing
 - b. Presentation by applicant
 - c. Public Hearing: All persons wishing to speak for or against shall be heard.
 - d. Deliberation and Action
- 5. **Ordinance** Discussion/recommendation of an Ordinance amending the City of West Lake Hills Code Chapter 22: Building Regulations, Article 22.03, Construction Code, Division 1, Generally and Division 8, Dimensional Regulations for changes related to the Railroad Commission of Texas Liquefied Petroleum Gas Safety Rules regulating the location and placement of propane tanks.
 - a. Staff Briefing
 - b. Public Hearing: All persons wishing to speak for or against shall be heard.
 - c. Deliberation and Action
- 6. Adjournment. Chairman Robert Meisel.

Robert Meisel, Chairman
By Anjali Naini, Director of Building &
Development Services

Certificate

I certify that the above Notice of the April 15, 2020 Zoning & Planning Commission Meeting was posted on the bulletin board at the Municipal Building, 911 Westlake Drive, West Lake Hills, Texas on Friday, April 10, 2020 at 5:00 pm. and will remain posted continuously until said meeting is convened.

By Anjali Naini, Director of Building &
Development Services

The City of West Lake Hills is committed to compliance with the Americans with Disabilities Act. Reasonable accommodations and equal access to communications will be provided upon request.

All items on the agenda are for discussion and/or action. ZAPCO reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).