

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A BOARD OF ADJUSTMENT (BOA) REGULAR MEETING
Wednesday, September 9, 2020 at 7:00 PM

1. Call to Order

With a quorum present, Mayor Anthony called the meeting to order at 7:00 p.m. Members in attendance were Mayor Anthony, Mayor Pro Tem Jim O'Connor, Councilmembers, Brian Plunkett, and Darin Walker. Councilmember Rhonda McCollough and Beth South were absent at the time of roll call

2. Citizen Communications The City Council Welcomes Public Comments at this Point on any Issue. If the Issue is Listed on the Agenda, the Speaker May Choose to Comment During the Public Comment Period or When the Specific Agenda item is Taken Up by the Council Later in the Meeting. The Council Cannot Respond to Matters Not Listed on the Agenda Until a Future Meeting. Speakers Shall Limit Their Comments to Five (5) Minutes Each

Mayor Anthony opened the meeting for public comments. Hearing none, the public comment section was closed

3. Consent Agenda All Consent Agenda Items Listed are Considered to be Routine by the City Council and Will be Enacted by One (1) Motion. No Separate Discussion or Action on any of the Items is Necessary Unless Desired by a Council Member or Citizen
- a. Approval of the August 12, 2020 Regular Meeting Minutes
 - b. Approval of a Refund of Fees paid for Guy Wire Easement for 707 Bulian Lane
 - c. **1301 – 1501 Westlake Drive:** Adopt an Ordinance for a Special Use Permit Request to Allow the Placement of a Temporary Commercial Coach to be Utilized as a Construction Planning and Management Office for the Duration of Project Planning and Construction on Properties Zoned R – 1 (West Lake Hills Code Sec. 38.04.031 (b)). Owner/Applicant 1501 Westlake Partners/Agent Hank Smith.

Motion for Approval made by Councilmember Walker with a second by Mayor Pro Tem O'Connor

Motion for Approval carried unanimously by a vote of 4 ayes to 0 nays, with Councilmember McCollough and Councilmember South absent, and Mayor Anthony voting

4. Land Use 2 Hull Circle: Discuss and Consider Action on a Variance Application for Four (4) Variances in Order to Remodel an Existing Residence: 1) Building Encroachment into the Front Setback - Carport; 2) Building Encroachment into a Setback - Building Addition; 3) Excavation Greater than 18" in a Setback; 4) Construct a New Residential

Driveway Less than the 12 ft Required Minimum Width (West Lake Hills Code Sections 22.03.281, 22.03.170, and 22.03.175). Owners/Applicants Katherine & Michael Alexander.

- a. Public Hearing: All persons wishing to speak for or against shall be heard.

Councilmember Beth South joined the meeting, Councilmember Plunkett left the meeting

**Applicant Michael Alexander and Neighbor Clayton Bullock spoke on this item
Motion for Approval made by Councilmember Walker with a second by Mayor Pro Tem O'Connor**

Motion for Approval carried unanimously by a vote of 4 ayes to 0 nays, with Councilmembers McCollough and Plunkett absent and Mayor Anthony voting

5. Land Use 437 Brady Lane: Discuss and Consider Action on a Variance Application for the Following Variance in Order to Construct an Outdoor Patio/Landscaping Project: Building and Roof Eave Encroachment into the Side Setback (West Lake Hills Code Section 22.03.281). Applicants/Owners Allyson & Michael Marshall

- a. Public Hearing: All persons wishing to speak for or against shall be heard.

Councilmember Plunkett re-joined the meeting

Applicant Michael Marshall spoke on this item

Motion for Approval made by Councilmember Walker with a second by Mayor Pro Tem O'Connor

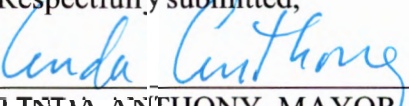
Motion for Approval carried unanimously by a vote of 4 ayes to 0 nays, with Councilmembers McCollough and Mayor Anthony voting

6. Adjournment

Motion to adjourn the meeting was made at 7:30 p.m. by Councilmember Walker with a second by Mayor Pro Tem O'Connor

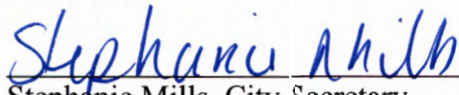
Motion for Approval carried unanimously by a vote of 4 ayes to 0 nays, with Councilmembers McCollough and Mayor Anthony voting

Respectfully submitted,



LINDA ANTHONY, MAYOR

ATTEST:



Stephanie Mills, City Secretary

These minutes were approved on Oct. 14, 2020.

