



CITY OF WEST LAKE HILLS, TEXAS
CITY COUNCIL WORKSHOP MINUTES
Wednesday, May 6, 2026 at 12:00 PM

1. Call to Order

Mayor James Vaughan called the meeting to order at 12:05 p.m.

CITY COUNCIL PRESENT: Mayor James Vaughan, Mayor Pro Tem Gordon Bowman, Councilmember Dana Harmon, Councilmember Beth South, and Councilmember Darin Walker. Councilmember Brian Plunkett was not in attendance.

CITY STAFF PRESENT: City Administrator Trey Fletcher, City Secretary Makayla Rodriguez, Director of Building and Development Services Jennifer Bills, Public Works Director Evan Groeschel, Police Chief Scott Gerdes, and City Attorney Charles Zech.

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Mayor James Vaughan opened the meeting for public comment. Hearing none, Mayor James Vaughan closed the public comment section.

3. Ordinance Discuss and consider action to approve an ordinance for the final canvass of the May 2, 2026 General Election and declare the candidates elected for Mayor, City Council Member Place 2, and City Council Member Place 4.

City Secretary Makayla Rodriguez stated that Travis County is still in the process of finalizing the general results and that they are expected to have the official results available by May 11.

City Administrator Trey Fletcher stated that the canvassing for the election will be held at the next City Council meeting on May 13, 2026.

4. Administration Discuss and consider an ordinance to approve a budget amendment to the Fiscal Year 2025-2026 budget.

City Administrator Trey Fletcher gave an overview of the budget amendments and discussed the requirements for yard waste pick up services from Texas Disposal System to begin in June.

There was discussion on FEMA reimbursement, an increase in property taxes revenues, and a recent open house for future street maintenance projects.

MOTION: Upon a motion made by Councilmember Darin Walker and seconded by Mayor Pro Tem Gordon Bowman, the City Council voted 4-0 to approve budget amendment as presented.

5. Executive Session Executive Session pursuant to Texas Government Code Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee: City Administrator Annual Evaluation.

The City Council went into Executive Session at 12:16 p.m.

Mayor James Vaughan called the meeting back to order at 1:19 p.m.

Mayor James Vaughan stated that no action was taken during Executive Session.


6. Adjournment

Mayor James Vuaghan Adjourned the meeting at 1:19 p.m.

Respectfully submitted:


James Vaughan, Mayor

ATTEST:


City Secretary, Makayla Rodriguez

The minutes were approved on the 13th day of May, 2026.