



CITY OF WEST LAKE HILLS, TEXAS
CITY COUNCIL REGULAR MEETING MINUTES
Wednesday, March 25, 2026 at 7:00 PM

1. Call to Order

With a quorum present, Mayor James Vaughan called the meeting to order at 7:00 p.m.

CITY COUNCIL PRESENT: Mayor James Vaughan, Mayor Pro Tem Gordon Bowman, Councilmember Dana Harmon, Councilmember Beth South, Councilmember Brian Plunkett, and Councilmember Darin Walker.

CITY STAFF PRESENT: City Administrator Trey Fletcher, City Secretary Makayla Rodriguez, Director of Building and Development Services Jennifer Bills, Finance Director Vonda Ragsdale, Public Works Director Evan Groeschel, Wastewater Accounting Manager Theresa Sanchez, Police Chief Scott Gerdes, and City Attorney Charles Zech.

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Mayor James Vaughan opened the meeting for public comment. Hearing none, the public comment section was closed.

3. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.
- a. Approval of the March 11, 2026 Regular Meeting Minutes.
 - b. Discuss and consider action on a resolution to suspend Texas Gas Service (TGS) Company's interim rate increase effective May 9, 2026.

MOTION: Upon a motion made by Councilmember Beth South and seconded by Councilmember Darin Walker, the City Council voted 5-0 to approve the Consent Agenda.

4. Administration Presentation regarding Travis County Community Development Block Grant Program overview.

Mikaela Manion of Travis County Community Development Block Program discussed details of the program including previously funded projects, federal grant programs, eligibility requirements, and a community needs survey.

There was discussion regarding eligibility, income requirements, funding capacity, and program details.

5. Finance Discuss and consider acceptance of the FY 2024-25 Financial Audit.

April Charlebois of Singleton Clark & Company - CPA's presented the annual finance report for Fiscal Year 2024-2025. She gave an overview of the general fund, fund balance, and summary of results.

Mayor James Vaughan asked questions regarding the wastewater fund and City Council revenue bonds. Councilmember Brian Plunkett thanked Finance Director Vonda Ragsdale for her work on the audit.

MOTION: Upon a motion made by Mayor Pro Tem Gordan Bowman and seconded by Councilmember Brian Plunkett, the City Council voted 5-0 to approve the audit.

6. Administration Discuss and consider wastewater capacity report and related land use assumptions.

Leigh Thomas of HRGreen presented a map of the City's service area illustrating existing and projected wastewater flows. There was discussion regarding wastewater infrastructure needs and potential future land use in relation to finalizing the City's needs for the wholesale agreement with the City of Austin.

City Council and Ms. Thomas discussed timeframes, infrastructure capacity, and grinder pump systems. Mayor James Vaughan expressed support for the 10–15-year plan assumption. Councilmember Dana Harmon stated that she was also in support of the assumption.

MOTION: Upon a motion made by Councilmember Dana Harmon and seconded by Councilmember Darin Walker, the City Council voted 5-0 to accept the existing and projected wastewater flows as a basepoint and move forward with discussion with the City of Austin.


7. Administration Receive an update and consider possible action regarding City of West Lake Hills v. Jaffe - 1405 Wildcat Hollow.

Director of Building and Development Services Jennifer Bills stated that she continues to have site visits with the Contractor and that they are exploring minor site changes.

8. Adjournment

Mayor James Vaughan adjourned the meeting at 8:24 p.m.

Respectfully submitted:



James Vaughan, Mayor

ATTEST:



City Secretary, Makayla Rodriguez

The minutes were approved on the 8th of April, 2026.