



CITY OF WEST LAKE HILLS, TEXAS
CITY COUNCIL WORKSHOP MINUTES
Wednesday, March 4, 2026 at 12:00 PM

1. Call to Order

With a quorum present, Mayor James Vaughan called the meeting to order at 12:08 p.m.

CITY COUNCIL PRESENT: Mayor James Vaughan, Mayor Pro Tem Gordon Bowman, Councilmember Dana Harmon, Councilmember Brian Plunkett, and Councilmember Beth South. Councilmember Darin Walker was not in attendance.

CITY STAFF PRESENT: City Administrator Trey Fletcher, City Secretary Makayla Rodriguez, Director of Building and Development Services Jennifer Bills, Police Chief Scott Gerdes, and City Attorney Charles Zech.

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Mayor James Vaughan opened the meeting for Public Comment. Hearing none, the public comment section was closed.

3. Administration Discuss the City of West Lake Hills Strategic Plan, 2025-2027.

Mayor James Vaughan led discussion regarding review of the Strategic Plan and progress on the City's efforts to achieve established initiatives.

4. Public Works Discuss AI traffic signal status.

Mayor James Vaughan provided an overview of an economic benefit analysis report showing examples of reductions in intersection delays in cities optimizing artificial intelligence traffic signal systems by the company NoTraffic.

5. Staff Briefing Discuss proposed code amendments to Chapter 22 Building and Chapter 38 Zoning.

City Administrator Trey Fletcher discussed that staff are working with a code writer to amend the Code of Ordinances to address procedural and contextual site issues and improve the residential development and remodeling process per direction from Mayor James Vaughan. He indicated that he plans to present the proposed amendments at a future Zoning and Planning Commission meeting once finalized.


6. Staff Briefing Discuss proposed revisions to the Drainage and Erosion Control Design Manual and related city code provisions.

City Administrator Trey Fletcher briefed City Council that drainage engineers made proposed revisions to the Drainage and Erosion Control Design Manual as well as related city code provisions that are currently under review.

7. Adjournment

Mayor James Vaughan adjourned the meeting at 1:59 p.m.

Respectfully submitted,



James Vaughan, Mayor

ATTEST:



City Secretary, Makayla Rodriguez

The minutes were approved on the 11th day of March, 2026.