



CITY OF WEST LAKE HILLS, TEXAS  
NOTICE OF ZONING & PLANNING COMMISSION (ZAPCO) REGULAR MEETING  
Wednesday, March 18, 2026 at 6:30 PM

Notice is hereby given that the Zoning and Planning Commission (ZAPCO) of the City of West Lake Hills, Texas, will hold a Regular Meeting on the 18th day of March 2026 at 6:30 p.m., in the Council Chamber, Municipal Building, 4010 Bee Cave Road, West Lake Hills, Texas, at which time the following items will be discussed, to-wit:

**REMOTE ACCESS** - Join Zoom Meeting at <https://us02web.zoom.us/j/3499549035>  
Or via telephone: Dial (346) 248-7799  
Meeting ID: 349 954 9035

If you wish to speak during the meeting or provide written comments, please email your name, phone number, comments, and the item number you wish to speak on to [planner@westlakehills.gov](mailto:planner@westlakehills.gov) by 1:00 P.M. on March 18, 2026.

1. Call to Order. Chair Robert Meisel.
2. Citizen Communications The Commission welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Commission later in the meeting. The Commission cannot respond to or discuss matters not listed on the agenda. The Commission may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.
3. Consent Agenda The following items are considered to be self-explanatory by the Commission and will be enacted with one motion. There will be no separate discussion of these item/s unless a Commission Member or citizen so requests.
  - a. Approval of the February 18, 2026 Zoning and Planning Commission minutes,
  - b. Report of previous cases ZAPCO acted on by BOA/City Council.
4. Public Hearing Discuss and make a recommendation on a variance to allow a second driveway when a maximum of one is allowed on what will be the property for 98 & 102

Swiftcurrent Trail (Section 22.03.175(e)(2)).

Applicant: Catherine Wilkes, Property Owner of 98 Swiftcurrent and Francisco Rios,  
Property Owner of 102 Swiftcurrent

5. Public Hearing Discuss and make a recommendation on proposed variances for the removal of one tree (14.25 inch elm) with trunk diameters of 14 inches or greater, (Section 22.03.304 of the West Lake Hills Code).

Applicant: Nina Falgout Sterrett, Arterberry Cooke Architecture

6. Public Hearing Discuss and consider action to make a recommendation to City Council on the adoption of the amended Drainage and Erosion Control Design Manual.
7. Adjournment. Chair Robert Meisel.

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By Jennifer C. Bills, Director of Building &  
Development Services

#### Certificate

I certify that the above Notice of the March 18, 2026 Zoning & Planning Commission Meeting was posted on the bulletin board at the Municipal Building, 4010 Bee Cave Road, West Lake Hills, Texas on Thursday, March 12, 2026 at 5:00 pm. and will remain posted continuously until said meeting is convened.

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By Joel Sherrouse, Development Coordinator

*The City of West Lake Hills is committed to compliance with the Americans with Disabilities Act. Reasonable accommodations and equal access to communications will be provided upon request.*

*All items on the agenda are for discussion and/or action. ZAPCO reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).*