

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A CITY COUNCIL REGULAR MEETING
Wednesday, January 28, 2026 at 7:00 PM

1. Call to Order

With a quorum present, Mayor Vaughan called the meeting to order at 7:01 p.m.

CITY COUNCIL PRESENT:

Mayor James Vaughan
Mayor Pro Tem Gordon Bowman
Dana Harmon
Brian Plunkett
Beth South
Darin Walker

CITY STAFF PRESENT:

City Administrator Trey Fletcher
City Secretary Terry Blanchard
Director of BDS Jennifer Bills
Chief of Police Scott Gerdes
City Attorney Charles E. Zech

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Mayor Vaughan opened the meeting for public comments. Hearing none, the public comment section was closed.

3. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.

- a. Approval of the January 14, 2026 Regular Meeting Minutes.
- b. Approval of the FY 26 Q1 Building and Development Services Department Report.
- c. Approval of the FY 26 Q1 Investment and Financial Reports.
- d. Approval of the FY 26 Q1 Municipal Court Report.
- e. Approval of the FY 26 Q1 Public Safety Report.
- f. Approval of the Annual Texas Racial Profiling report.

Mayor Vaughan removed items 3c and 3e from the Consent Agenda.

MOTION: Upon a motion made by Councilmember Bowman and a second by Councilmember South, the Council voted five (5) for and none (0) opposed to approve the revised Consent Agenda as presented. Motion carried.

Item 3c - City Administrator Fletcher answered questions regarding property tax payments and special accounts.

MOTION: Upon a motion made by Councilmember Bowman and a second by Councilmember South, the Council voted five (5) for and none (0) opposed to approve Item 3c. Motion carried.

Item 3e - Chief Gerdes was asked to provide more of a breakdown for offenses listed on the Public Safety Report. Chief stated that he would provide more details on future reports.

MOTION: Upon a motion made by Councilmember Harmon and a second by Councilmember Walker, the Council voted five (5) for and none (0) opposed to approve Item 3e. Motion carried.

4. Ordinance Discuss and consider action to adopt an Ordinance calling a General Election to be held on May 2, 2026 for the purpose of electing a Mayor, Councilmember Place 2, and Councilmember Place 4.

MOTION: Upon a motion made by Councilmember Plunkett and a second by Councilmember Walker, the Council voted five (5) for and none (0) opposed to approve the ordinance as presented. Motion carried.

5. Land Use 8 Nob Hill Cir. - Discuss and consider action to issue a fourth permit extension for 8 Nob Hill for the construction of a new residential structure (Section 22.03.137 Expiration). Applicant: Thomas Walters, Property Owner.

Director Bills gave a summary of the permit. Staff has reviewed the request and deemed it reasonable.

Property owner, Tom Walters, gave a brief history of the issues which led to the current extension request. The Council were able to ask questions regarding the delays.

MOTION: Upon a motion made by Councilmember Plunkett and a second by Councilmember Walker, the Council voted five (5) for and none (0) opposed to approve the one-year extension as requested. Motion carried.

6. Administration Discuss and consider action to waive the use of right-of-way fee for the Rollingwood 5K Run.

Director Bills provided a brief summary.

MOTION: Upon a motion made by Councilmember Harmon and a second by Councilmember Walker, the Council voted five (5) for and none (0) opposed to waive the use of right-of-way fee. Motion carried.

7. Administration Discuss and consider provisions in the City Code related to Noise.

Director Bills reported that there have been no significant updates. City Administrator Fletcher stated that updates would be provided once per month moving forward.

8. Administration Discuss and consider the regulation of e-bikes.

MOTION: Upon a motion made by Councilmember Walker and a second by Councilmember Plunkett, the Council voted five (5) for and none (0) opposed to adjourn the meeting at 7:34 p.m. Motion carried.

9. Administration Discuss and consider donations to the City and associated policies.

10. Administration Receive an update and consider possible action regarding City of West Lake Hills v. Jaffe - 1405 Wildcat Hollow.

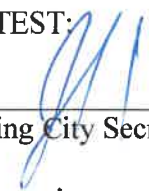
11. Adjournment

Respectfully submitted,



JAMES VAUGHAN, MAYOR

ATTEST:



Acting City Secretary Joel Sherrouse

These minutes were approved on February 11, 2026.