

# City of West Lake Hills

## MINUTES OF A ZONING & PLANNING COMMISSION (ZAPCO)

### Workshop

Wednesday, November 14, 2025 at 12:00 PM

1. **Call to Order: Vice-Chair Jim Pledger**

- a. Meeting begins at 12:00pm.
- b. Roll Call
  1. Chair Robert Meisel: Present
  2. Vice-Chair Jim Pledger: Present
  3. Commissioner Julia Webber: Present
  4. Commissioner Karen Bartoletti: Present
  5. Commissioner Patrick Stewart: Present
  6. Commissioner Laurie Maccini: Present

2. **Citizen Communications:**

- a. None

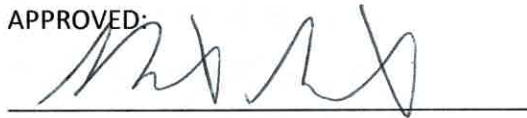
3. **Administration:** Discussion related to Title II Building and Development Regulations.

- a. Mayor Vaughan and the Architectural Committee led a discussion with the Commission related to proposed changes to the Development Process, including:
  1. A streamlined remodeling process to allow for simplified approval of small remodels.
  2. Code amendments to allow by right certain items that have historically received variance approvals to allow Boards and Commissions to more-strictly interpret variance criteria while still allowing for the types of development regularly approved by Council and BOA.
  3. The potential to split the Board of Adjustments into a separate board not made up by members of Council, and to streamline variances to limit public hearings to a single board or commission instead of the existing 2-step process.

4. **Adjournment** – Chair Robert Meisel

Chair Meisel adjourns the meeting at 2:00 pm.

APPROVED:



Robert Meisel, Chair

ATTEST:



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Joel Sherrouse, Development Coordinator

These minutes were approved on January 21, 2026.