

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A CITY COUNCIL WORKSHOP
Wednesday, November 5, 2025 at 12:00 PM

1. Call to Order

With a quorum present, Mayor Vaughan called the meeting to order at 12:05 p.m.

CITY COUNCIL PRESENT:

Mayor James Vaughan
Mayor Pro Tem Gordon Bowman
Brian Plunkett
Beth South
Darin Walker

CITY STAFF PRESENT:

City Administrator Trey Fletcher
City Secretary Terry Blanchard
Director of BDS Jennifer Bills
Chief of Police Scott Gerdes
City Attorney Charles E. Zech
Theresa Sanchez

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Mayor Vaughan opened the meeting for public comments. Hearing none, the public comment section was closed.

Moved to Item #4 on agenda.

4. Administration Discussion regarding wastewater collection system capacity and operations.

City Administrator Fletcher gave a summary. Leigh Thomas and Jenny Davila with HR Green gave a presentation to the Council. Discussion topics included:

- a. Existing Wastewater System
- b. Wastewater Service Areas
- c. Calculating Flows to Estimate Contributions
 - i. Inflow and Infiltration (I&I)
- d. Service Area Capacity
- e. Steps Toward Solutions
 - i. Interim solutions
 - ii. Short-term solutions
 - iii. Long-term solutions

Moved to Item #3 on agenda.

3. Police Discuss and consider action on a resolution approving a grant application to the Public Safety Office of the Governor's Office for ballistic windows and door panels for six patrol vehicles.

Chief Gerdes gave a summary of the grant.

MOTION: Upon a motion made by Councilmember Bowman and a second by Councilmember Plunkett, the Council voted four (4) for and none (0) opposed to approve the resolution as presented. Motion carried.

Moved to Item #5 on agenda.

5. Administration Discussion regarding gateway signage.

City Administrator Fletcher gave a summary. The sign inventory was reviewed. Discussed signs to be removed, relocated, left as is, and other options. Consistency in signage is needed throughout the city. Reflectors on pavement edges at curves would be beneficial.

6. Adjournment

Mayor Vaughan adjourned the meeting at 1:59 p.m.

Respectfully submitted,



JAMES VAUGHAN, MAYOR

ATTEST:



Terry Blanchard, TRMC
City Secretary

These minutes were approved on November 12, 2025.

