

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A CITY COUNCIL SPECIAL MEETING
Tuesday, September 16, 2025 at 5:30 PM

1. Call to Order

With a quorum present, Mayor Vaughan called the meeting to order at 5:47 p.m.

CITY COUNCIL PRESENT:

Mayor James Vaughan
Mayor Pro Tem Gordon Bowman
Dana Harmon
Beth South
Darin Walker

CITY STAFF PRESENT:

City Administrator Trey Fletcher
City Secretary Terry Blanchard
Finance Director Vonda Ragsdale (Remote)
Director of BDS Jennifer Bills
Chief of Police Scott Gerdes

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Mayor Vaughan opened the meeting for public comments. Hearing none, the public comment section was closed.

3. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.

- a. Approval of resolutions regarding:
1. General Fund Balance Policy;
 2. Investment Policy & Strategy; and
 3. Financial Procedures & Controls.

MOTION: Upon a motion made by Councilmember Harmon and a second by Councilmember South, the Council voted four (4) for and none (0) opposed to approve the Consent Agenda as presented. Motion carried.

4. Finance Discuss and consider action on an ordinance enacting the municipal budget for Fiscal Year 2025-26; funding municipal purposes; authorizing expenditures; providing for the following: findings of fact, enactment, filing of budget, repealer, severability, effective date, and proper notice and meeting.

RECORD VOTE

MOTION: Upon a motion made by Councilmember Bowman and a second by Councilmember Harmon, the Council voted four (4) for and none (0) opposed to approve the ordinance as presented, adopting the City of West Lake Hills proposed budget for Fiscal Year 2025-26. Motion carried with voting as follows:

RECORD VOTE	Aye	Nay	Absent / Abstain
Councilmember Dana Harmon - Place 1	X		
Councilmember Brian Plunkett - Place 2			Absent
Councilmember Beth South - Place 3	X		
Councilmember Darin Walker - Place 4	X		
Councilmember Gordon Bowman - Place 5	X		
Mayor James Vaughan			(does not vote)

5. Finance Discuss and consider action on an ordinance ratifying the property tax revenue increase reflected in the operating budget for Fiscal Year 2025-26, beginning October 1, 2025, and ending September 30, 2026, in accordance with Texas Local Government Code Chapter 102.

RECORD VOTE

MOTION: Upon a motion made by Councilmember Bowman and a second by Councilmember Walker, the Council voted four (4) for and none (0) opposed to approve the ordinance as presented, ratifying the property tax revenue increase of \$0 reflected in the Fiscal Year 2025-26 budget. Motion carried with voting as follows:

RECORD VOTE	Aye	Nay	Absent / Abstain
Councilmember Dana Harmon - Place 1	X		
Councilmember Brian Plunkett - Place 2			Absent
Councilmember Beth South - Place 3	X		
Councilmember Darin Walker - Place 4	X		
Councilmember Gordon Bowman - Place 5	X		
Mayor James Vaughan			(does not vote)

6. Finance Discuss and consider action on an ordinance adopting the 2025 Ad Valorem tax rate and levy of one hundred seventy-six thousand seven hundred eighty-three millionths cents (\$0.176783) per one hundred dollars (\$100.00) of assessed valuation of all taxable property within the corporate city limits of the City; providing for penalties and interest; and providing for the following: findings of fact, severability, savings clause, publication and effective date.

RECORD VOTE

MOTION: Upon a motion made by Councilmember Bowman and a second by Councilmember Harmon, the Council voted four (4) for and none (0) opposed to approve the ordinance as presented, adopting the City of West Lake Hills 2025-26 ad valorem tax rate of \$0.176783 per \$100 assessed valuation, the debt service portion being \$0.057699 per \$100 assessed valuation and the maintenance and operations portion

being \$0.118402 per \$100 assess valuation. This tax rate will not raise more taxes for maintenance and operations than last year's tax rate. The tax rate will effectively be decreased by 1.017 percent and will decrease the same taxes for maintenance and operations on a \$100,000 home by approximately \$1.82 per year.
Motion carried with voting as follows:

RECORD VOTE	Aye	Nay	Absent / Abstain
Councilmember Dana Harmon - Place 1	X		
Councilmember Brian Plunkett - Place 2			Absent
Councilmember Beth South - Place 3	X		
Councilmember Darin Walker - Place 4	X		
Councilmember Gordon Bowman - Place 5	X		
Mayor James Vaughan			(does not vote)

7. Adjournment

MOTION: Upon a motion made by Councilmember Walker and a second by Councilmember Bowman, the Council voted four (4) for and none (0) opposed to adjourn the meeting at 5:55 p.m. Motion carried.

Respectfully submitted,


 JAMES VAUGHAN, MAYOR

ATTEST:


 Terry Blanchard, TRMC
 City Secretary



These minutes were approved on September 24, 2025.