

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A CITY COUNCIL REGULAR MEETING
Wednesday, September 10, 2025 at 7:00 PM

1. Call to Order

With a quorum present, Mayor Vaughan called the meeting to order at 7:01 p.m.

CITY COUNCIL PRESENT:

Mayor James Vaughan
Mayor Pro Tem Gordon Bowman
Dana Harmon
Beth South
Darin Walker

CITY STAFF PRESENT:

City Administrator Trey Fletcher
City Secretary Terry Blanchard
Finance Director Vonda Ragsdale
Director of BDS Jennifer Bills
Chief of Police Scott Gerdes
City Attorney Charles E. Zech

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Mayor Vaughan opened the meeting for public comments. Hearing none, the public comment section was closed.

3. Proclamation Mayor to proclaim September as National Preparedness Month in the City of West Lake Hills, Texas.

Mayor Vaughan presented the National Preparedness Month proclamation to Alice London and Barry Aidman with the Firewise Committee.

The City Council meeting was suspended at 7:05 p.m.

The City Council meeting was reconvened at 8:38 p.m.

4. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.
- a. Approval of the August 27, 2025 Regular Meeting Minutes.
 - b. Approval of the September 3, 2025 Workshop Minutes.
 - c. Approval of the FY 2025-26 Holiday Schedule for city employees.

- d. Approval of a resolution designating the current mailing address and electronic mail address for receiving written requests for public information and providing a copy of the resolution as notification to the Attorney General's Office by October 1st.
- e. Approval of Interim City Engineering Services Amendment No. 2 with WSB LLC to a total of \$65,000 and authorizing the City Administrator to execute the same.

Mayor Vaughan asked for a revision to the September 3, 2025 Workshop Minutes for clarification on the decibel levels mentioned at the meeting.

MOTION: Upon a motion made by Councilmember Bowman and a second by Councilmember Harmon, the Council voted four (4) for and none (0) opposed to approve the revised consent agenda. Motion carried.

- 5. Public Hearing 1206 Yaupon Valley - Discuss and consider action on a recommendation from ZAPCO for the rezoning of Lot 9 of Stonehedge Estate Block X from R-2, Two- Family Residential District to R-1, One-Family Residential District (Section 38.05.092 of the West Lake Hills Code). Applicant: John Hussey, Site Specifics.

Director Bills gave a brief summary.

Mayor Vaughan opened the Public Hearing for comments. Hearing none, the Public Hearing was closed.

MOTION: Upon a motion made by Councilmember Bowman and a second by Councilmember Walker, the Council voted four (4) for and none (0) opposed to approve rezoning from R-2 to R-1 as requested. Motion carried.

- 6. Public Hearing Conduct a Public Hearing to receive comments regarding the Proposed Budget and Tax Rate for Fiscal Year 2025-26.

Mayor Vaughan opened the Public Hearing for comments at 8:46 p.m. Hearing none, the Public Hearing was closed at 8:47 p.m.

- 7. Finance Discuss and consider action on the Fiscal Year 2025-26 Proposed Budget.

Mayor Vaughan gave a brief summary. No action was taken.

- 8. Administration Discuss and consider action to postpone the final vote on the Fiscal Year 2025-26 Proposed Budget until the special meeting of the City Council scheduled for Tuesday, September 16, 2025 at 5:30 PM in the West Lake Hills City Hall Council Room.

MOTION: Upon a motion made by Councilmember Harmon and a second by Councilmember Walker, the Council voted four (4) for and none (0) opposed to postpone the final vote on the FY 2025-26 Proposed Budget until the special meeting of the City Council scheduled for Tuesday, September 16, 2025 at 5:30 p.m. in the West Lake Hills City Hall Council Room. Motion carried.

9. Administration Receive an update and consider possible action regarding City of West Lake Hills v. Jaffe - 1405 Wildcat Hollow.

Director Bills updated the Council. Comments are due by this Friday, September 12, 2025.

10. Adjournment

MOTION: Upon a motion made by Councilmember Walker and a second by Councilmember Harmon, the Council voted four (4) for and none (0) opposed to adjourn the meeting at 8:52 p.m. Motion carried.

Respectfully submitted,


JAMES VAUGHAN, MAYOR

ATTEST:


Terry Blanchard, TRMC
City Secretary

These minutes were approved on September 24, 2025.

