

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A CITY COUNCIL WORKSHOP
Wednesday, July 2, 2025 at 12:00 PM

1. Call to Order

With a quorum present, Mayor Vaughan called the workshop to order at 12:05 p.m.

CITY COUNCIL PRESENT:

Mayor James Vaughan
Dana Harmon
Beth South
Darin Walker

CITY STAFF PRESENT:

City Administrator Trey Fletcher
City Secretary Terry Blanchard
Finance Director Vonda Ragsdale
Director of BDS Jennifer Bills
Chief of Police Scott Gerdes

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Mayor Vaughan opened the meeting for public comments. Randy Lee gave a compliment to staff for responding to a noise complaint. He also complimented Mayor Vaughan, stating that he made a difference in the ash juniper issue before the Legislature. The Mayor thanked Randy for his efforts on this issue. **Hearing no further comments, the public comment section was closed.**

3. Administration Discuss the 89th Legislative Session update.

City Administrator Fletcher gave a presentation on bills that passed during the 89th Legislative Session that may have a direct impact on the city.

4. Administration Strategic Plan update.

City Administrator Fletcher provided an update to the Council. Reviewed the spreadsheet that was created to assist with managing tasks associated with the Strategic Plan.

5. Administration Discussion and review of the proposed budget for fiscal year 2025-26.

Finance Director Ragsdale gave a brief summary of the proposed budget for FY 2025-26. The following items were discussed:

- Budget overview summary
- Creation of new Facilities Department
- New Planner position added
- Quotes for janitorial services for the new building
- Reviewed department budget comparisons
- Discussed requests by departments
- New 8% employee contribution rate available September 1st for TMRS
- Reviewed new descriptions for reserve accounts
- Budget should reflect strategic priorities

6. Adjournment

Mayor adjourned the meeting at 1:22 p.m.

Respectfully submitted,


 JAMES VAUGHAN, MAYOR

ATTEST:


 Terry Blanchard, TRMC
 City Secretary

These minutes were approved on July 9, 2025.

