

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A CITY COUNCIL WORKSHOP
Wednesday, June 4, 2025 at 12:00 PM

1. Call to Order

With a quorum present, Mayor Vaughan called the workshop to order at 12:06 p.m.

CITY COUNCIL PRESENT:

Mayor James Vaughan
Mayor Pro Tem Gordon Bowman
Brian Plunkett
Beth South
Darin Walker

CITY STAFF PRESENT:

City Administrator Trey Fletcher
City Secretary Terry Blanchard
Finance Director Vonda Ragsdale
Director of BDS Jennifer Bills
PW Utility Supt. Manny Ghiselline
Building Official Jordan Word
WW/Account Manager Theresa Sanchez

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Mayor Vaughan opened the meeting for public comments. Hearing none, the public comment section was closed.

Mayor moved to Item #5.

5. Administration Discuss wastewater rates.

Grant Rabon with NewGen Strategies and Solutions gave a presentation. The following items were discussed:

- a. Report was based on FY 2025 budget
- b. Cash Capital
- c. Transfers
- d. Depreciation
- e. Periodic review to maintain correct levels of funding (recommend review every five years)
- f. Flat rates and volumetric rates
- g. Reviewed proposed rates

3. Administration Discuss right of way management policies and practices.

City Administrator Fletcher gave a presentation. The following ROW policies and practices were discussed:

- a. ROW typically extends ten feet from edge of street
- b. Public and private streets - private streets usually follow public standards (should be built into their agreements)
- c. Property owner is responsible to maintain the adjacent ROW
- d. Utility coordination between WCID 10, Austin Energy, WW collection, and telecommunication
- e. Vegetation management
- f. Drainage considerations
- g. Parking and private improvements
- h. Parking pads

4. Administration Discuss residential fences.

Director Bills gave a presentation. Discussion focused on types of fences, front setbacks, and irrigation for vegetative screening.

6. Adjournment

Mayor adjourned the meeting at 2:00 p.m.

Respectfully submitted,



JAMES VAUGHAN, MAYOR

ATTEST:



Terry Blanchard, TRMC
City Secretary

These minutes were approved on June 11, 2025.

