



CITY OF WEST LAKE HILLS, TEXAS
NOTICE OF CITY COUNCIL REGULAR MEETING
Wednesday, July 22, 2020 at 7:00 PM

Notice is hereby given that the City Council of the City of West Lake Hills, Texas, will hold a REMOTE Regular Meeting on the 22nd day of July 2020, at which time the following items will be discussed, to-wit:

REMOTE ACCESS ONLY:

In accordance with the order of the Office of the Governor issued March 16, 2020, the City Council of the City of West Lake Hills will conduct a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID19).

The public may participate in this meeting by dialing in to the following toll free number: (346) 248-7799, Meeting ID 861 9230 5553, Password: 387042

If you wish to speak during the meeting, please provide your name, phone number and the item number you wish to speak on to citysec@westlakehills.org by 1:00 P.M. on July 22, 2020

Members of the public who wish to submit their written comments in lieu of speaking shall submit their comments by emailing citysec@westlakehills.org. Comments must be received by 1:00 P.M. on July 22, 2020

1. Call to Order
2. Citizen Communications The City Council Welcomes Public Comments at this Point on any Issue. If the Issue is Listed on the Agenda, the Speaker May Choose to Comment During the Public Comment Period or When the Specific Agenda item is Taken Up by the Council Later in the Meeting. The Council Cannot Respond to Matters Not Listed on the Agenda Until a Future Meeting. Speakers Shall Limit Their Comments to Five (5) Minutes Each
3. Consent Agenda All Consent Agenda Items Listed are Considered to be Routine by the City Council and Will be Enacted by One (1) Motion. No Separate Discussion or Action on any of the Items is Necessary Unless Desired by a Council Member or Citizen
 - a. Approval of the July 8, 2020 Regular Meeting Minutes

- b. Quarterly Building & Development Services Update
- 4. Public Safety Discuss and Consider Action Regarding the Approval of an Interlocal Agreement with Travis County for Emergency Law Enforcement Dispatch Services
 - a. Citizens Communications: All persons wishing to speak on this matter shall be heard
- 5. Wastewater Discuss and Consider Action on a Professional Services Agreement with AWR Services Inc. for Wastewater Customer Billing and Collection
 - a. Citizens Communications: All persons wishing to speak on this matter shall be heard
- 6. Finance Discuss and Consider Action Regarding the Preparation of the Preliminary FY 2020-21 Budget
 - a. Citizens Communications: All persons wishing to speak on this matter shall be heard
- 7. Executive Session An Executive Session may be held in accordance with the authority contained in Texas Government Code, Section 551.071 for:
 - a. Consultation with City Attorney Regarding City Property Located at 110 Westlake Drive
 - b. Consultation with City Attorney Regarding Pending Litigation in Cause No. 2019032801; City of West Lake Hills, Plaintiff, v. Jaffe Ventures, LLC; Douglas Jaffe III, and 1405 Wild Cat Hollow, West Lake Hills, Texas, Defendants and Cause No. D1GN19007546: City of West Lake Hills, Plaintiff v. Jaffe Ventures, LLC and Douglas Jaffe III
- 8. Adjournment

Approved by: Linda Anthony, Mayor

Certificate

I certify that the above Notice of the July 22, 2020 City Council Regular Meeting was posted on the bulletin board at the Municipal Building, 911 Westlake Drive, West Lake Hills, Texas on Friday, July 17, 2020 by 5:00 pm. and will remain posted continuously until said meeting is convened.

Signed by: Stephanie Mills, City Secretary

The City of West Lake Hills is committed to compliance with the Americans with Disabilities Act. Reasonable accommodations and equal access to communications will be provided upon request.

All items on the agenda are for discussion and/or action. City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A CITY COUNCIL REGULAR MEETING
Wednesday, July 8, 2020 at 7:00 PM

1. Call to Order

With a quorum present, Mayor Anthony called the meeting to order at 7:02 p.m. Members in attendance were Mayor Linda Anthony, Mayor Pro Tem Jim O'Connor, Councilmembers Rhonda McCollough, Brian Plunkett, Beth South and Darin Walker

2. Citizen Communications The City Council Welcomes Public Comments at this Point on any Issue. If the Issue is Listed on the Agenda, the Speaker May Choose to Comment During the Public Comment Period or When the Specific Agenda item is Taken Up by the Council Later in the Meeting. The Council Cannot Respond to Matters Not Listed on the Agenda Until a Future Meeting. Speakers Shall Limit Their Comments to Five (5) Minutes Each

Mayor Anthony opened the meeting for public comments. Hearing none, the public comment section was closed

3. Consent Agenda All Consent Agenda Items Listed are Considered to be Routine by the City Council and Will be Enacted by One (1) Motion. No Separate Discussion or Action on any of the Items is Necessary Unless Desired by a Council Member or Citizen
- a. Approval of the June 24, 2020 Regular Meeting Minutes
 - b. Approval of the June 30, 2020 Special Called Meeting Minutes
 - c. **3736 Bee Cave Road:** Approval of a Sign Application for a Projecting/Wall Sign Located at Tiny Pies (City Code Sec. 32.03.008) Applicant: Amanda Wadsworth

**Motion for Approval of the Consent Agenda as presented made by Councilmember Walker with a second by Mayor Pro Tem O'Connor
Motion carried unanimously by a vote of 5 ayes to 0 nays**

4. Ordinance Discuss and Consider Action on Adoption of an Ordinance Calling for the Cancellation of the 2020 Special Bond Election
- a. Citizens Communications: All persons wishing to speak on this matter shall be heard

Motion for the Adoption of an Ordinance made by Councilmember McCollough with a second by Mayor Pro Tem O'Connor
Motion for Adoption carried unanimously by a vote of 5 ayes to 0 nays

5. Ordinance Discuss and Consider Action Regarding the Adoption of an Ordinance Amending the Fee Schedule, City Code of Ordinances, Appendix A, Article A9.00, Building and Development Fees
 - a. Public Hearing: All persons wishing to speak for or against shall be heard.

Motion for the Adoption of an Ordinance made by Councilmember Plunkett with a second by Mayor Pro Tem O'Connor
Motion for Adoption carried unanimously by a vote of 5 ayes to 0 nays

6. Administration Discuss and Consider Action Regarding the Approval of a Revised Service Agreement with Arch Technical Services, LLC, dba ATS Engineers, Inspectors & Surveyors
 - a. Citizens Communications: All persons wishing to speak on this matter shall be heard

Motion for Approval made by Mayor Pro Tem O'Connor with a second by Councilmember South
Motion for Approval carried unanimously by a vote of 5 ayes to 0 nays

7. Public Safety Discussion Regarding the Cancellation of the 2020 National Night Out
 - a. Citizens Communications: All persons wishing to speak on this matter shall be heard

No action was taken on this item

8. Finance Discuss and Consider Action Regarding the Preparation of the Preliminary FY 2020-21 Budget
 - a. Citizens Communications: All persons wishing to speak on this matter shall be heard

No action was taken on this item

9. Executive Session An Executive Session may be held in accordance with the authority contained in Texas Government Code, Section 551.071 for:

- a. Consultation with City Attorney Regarding City Property Located at 110 Westlake Drive
- b. Consultation with City Attorney Regarding Pending Litigation in Cause No. 2019032801; City of West Lake Hills, Plaintiff, v. Jaffe Ventures, LLC; Douglas Jaffe III, and 1405 Wild Cat Hollow, West Lake Hills, Texas, Defendants and Cause No. D1GN19007546: City of West Lake Hills, Plaintiff v. Jaffe Ventures, LLC and Douglas Jaffe III

Council began Executive Session at 7:37 p.m. and reconvened in Open Session at 8:15 p.m.

10. Adjournment

Motion to adjourn the meeting made at 8:16 p.m. by Councilmember Walker with a second by Councilmember McCollough

Respectfully submitted,

LINDA ANTHONY, MAYOR

ATTEST:

Stephanie Mills, City Secretary

These minutes were approved on _____, 2020.



BUILDING & DEVELOPMENT DEPARTMENT QUARTERLY REPORT – Q2

JULY 22, 2020

Agenda Item: Consent Agenda: (b) Building & Development Services Department, 2nd Quarter

Requested Action: No action required.

Background & Purpose:

Q2 2020 report from the Building & Development Department on permit application activity and status. This report includes applications submitted for the period April 1st thru June 30th, 2020 and includes a status of applications and additional project notes where applicable.

The purpose of the report is to provide City Council regular updates on the activity of the Building & Development Department including permit activity that does not require Council consideration or approval.

<u>Applications Requiring BOA/Council Review</u>	Approved	Denied	Withdrawn	Under Review
Variances	5	2	1	2
Sign Applications (requiring BDC, ZAPCO, Council)	2	0	0	0
Zoning Applications (Including SUPs)	3	0	0	3
Other requiring BDC, ZAPCO, Council	3	0	0	0
TOTAL	13	2	1	5

<u>Building Permit Activity*</u>	Issued	Under Technical Review
Residential Remodel	16	10
New Residential Construction	1	6
Commercial Remodel	4	2
New Commercial Construction	0	1
Fence	6	1
Site Plan	0	2
Swimming Pools	3	5
Other (i.e. outdoor lighting, shed/accessory structure, sport court)	15	3
TOTAL	45	30
*Permits issued between April 1 and June 30 may include permits submitted in 2019. Permits under review only reflect permits submitted April 1 through June 30.		

Should Councilmembers have any questions or feedback on the report, please contact the Director of Building & Development Services.

Building Permits Under Review (Received Between 4/1 through 6/30-excludes plumbing, electrical, demo, trees, septic, wastewater)						
Address	Permit No.	Applied Date	Admin com	Brief Description	Status	Project Notes
4 Hull Circle	15742	4/1/2020	4/17/2020	New Residential Construction	Under Review	Permit issued in Q3
4 Hull Circle	15743	4/1/2020	4/17/2020	Swimming Pool	Under Review	Permit issued in Q3
187 Skyline Drive	15763	4/17/2020	4/27/2020	New Residential Construction	Under Review	
4300 Westbank Drive	15770	4/24/2020	6/10/2020	New Commercial Construction-Eanes ISD Aquatic Center	Under Review	
4100 Westbank	15892	6/19/2020	6/23/2020	Robotics Center	Under Review	ETJ
4100 Westbank	15890	6/19/2020	6/23/2020	Wrestling Center	Under Review	ETJ
204 Reveille Road	15777	4/27/2020		Fence	Under Review	
420 Ridgewood Road	15781	4/28/2020	5/7/2020	Residential Remodel/Addition	Under Review	Permit issued in Q3
1602 Yaupon Valley Road	15783	4/29/2020		Residential Remodel-Sidewalk and Parking	Under Review	
807 Loma Linda Drive	15793	5/5/2020	5/27/2020	Residential Remodel	Under Review	
8 Nob Hill	15860	6/8/2020	6/17/2020	Demo	Under Review	Turned in septic and demo-had to separate
8 Nob Hill	15861	6/8/2020	6/17/2020	New residential construction	Under Review	
8 Nob Hill	15862	6/8/2020	6/17/2020	Pool	Under Review	
509 Buckeye	15896	6/24/2020	6/25/2020	Residential Remodel		
303 Camp Craft #325	15904	6/29/2020		Commercial Remodel	Under Review	
805 Westbrook	15806	5/11/2020	5/15/2020	Swimming Pool	Under Review	
1517 Wildcat Hollow	15807	5/15/2020	5/25/2020	Swimming Pool	Under Review	
4 Sugar Shack	15822	5/20/2020	5/27/2020	Residential Remodel	Under Review	
801 Cedar Park	15827	5/21/2020	5/29/2020	New Build	Under Review	
2 Downie Place	15831	29-May	5/29/2020	Closed storage	Under Review	Started without a permit
705 Rocky River	15829	5/27/2020	N/A	Expand patio	Under Review	Started without a permit
311 Eanes School Rd	15844	5/29/2020	6/12/2020	Deck	Under Review	
1405 Wildcat Hollow	15859	6/4/2020	6/10/2020	Pool repair	Under Review	
414 Brady Lane	15877	6/5/2020	6/18/2020	New Driveway	Under Review	Just driveway-No house plans submitted yet
707 Terrace Mountain Dr	15852	6/24/2020	N/A	Windows/small powder	Under Review	
509 Buckeye	15896	6/25/2020	6/25/2020	Rebuild from fire	Under Review	
405 Ledgeway		6/30/2020	7/10/2020	New Build	Under Review	
3939 Bee Cave Rd	15850	NA	6/3/2020	Commercial Interior Remodel	Under review	
200 Blue Ridge Trl	15899	NA	6/23/2020	Pergola	Under Review	

Building Permits Under Review (Received Between 4/1 through 6/30-excludes plumbing, electrical, demo, trees, septic, wastewater)						
Address	Permit No.	Applied Date	Admin com	Brief Description	Status	Project Notes
110 Skyline Dr	15948	6/23/2020	7/6/2020	Remodel		

Travis County Dispatch Agreements

FY 2021 Proposed Rates for Dispatch Agreements (+15% over FY 2020)

Municipality	FY 2020 Contract Amount	Proposed FY 2021 Amount	+15% of FY 2020 Amount	Difference Between Full Cost Recovery and Proposed FY 2021 Amount	Estimated Year to Arrive at Full Cost Recovery @ +15%/yr.
Manor	\$204,316	\$234,963	\$30,647	\$283,987	FY 2029
Westlake Hills	\$92,577	\$106,464	\$13,887	\$169,715	FY 2031
Jonestown	\$56,504	\$64,980	\$8,476	\$76,329	FY 2029
Sunset Valley	\$52,041	\$59,847	\$7,806	\$55,514	FY 2028
Mustang Ridge	\$35,088	\$40,351	\$5,263	\$36,026	FY 2028
Rollingwood	\$19,712	\$22,669	\$2,957	\$17,368	FY 2027
Total	\$460,238	\$529,274	\$69,036	\$638,939	

FY 2021 Full Cost Recovery Estimates

Municipality	% of 2019 Calls	FY 2021 Estimated Personnel Cost \$4,136,166 (Pro Rata Share)	Indirect Cost Rate (19.71%)	FY 2021 Estimated CTECC Shared Expenses \$3,486,310 (Pro Rata Share)	Total
Manor	6.15%	\$254,466	\$50,155	\$214,330	\$518,951
Westlake Hills	3.27%	\$135,423	\$26,692	\$114,064	\$276,179
Jonestown	1.67%	\$69,290	\$13,657	\$58,361	\$141,309
Sunset Valley	1.37%	\$56,567	\$11,149	\$47,645	\$115,361
Mustang Ridge	0.90%	\$37,451	\$7,382	\$31,544	\$76,377
Rollingwood	0.47%	\$19,632	\$3,869	\$16,536	\$40,037
Total	13.84%	\$572,830	\$112,904	\$482,479	\$1,168,213

FY 2020 Dispatch Agreements

Municipality	FY 2019 Contract Amount	15% Increase Over Prior Year	Indirect Cost Rate (19.71%)	CTECC Shared Expenses (County pays \$3,336,328)	FY 2020 Contract Amount
Manor	\$177,666	\$26,650	\$0	\$0	\$204,316
Westlake Hills	\$80,502	\$12,075	\$0	\$0	\$92,577
Jonestown	\$49,134	\$7,370	\$0	\$0	\$56,504
Sunset Valley	\$45,253	\$6,788	\$0	\$0	\$52,041
Mustang Ridge	\$30,511	\$4,577	\$0	\$0	\$35,088
Rollingwood	\$17,141	\$2,571	\$0	\$0	\$19,712
Total	\$400,207	\$60,031	\$0	\$0	\$460,238

Comparison of FY 2020 Agreements vs. FY 2021 Full Cost Recovery Estimate

Municipality	% of 2019 Calls	FY 2020 Contract Amount	FY 2021 Full Cost Recovery Amount	\$ Difference	% Difference
Manor	6.15%	\$204,316	\$518,951	\$314,635	154%
Westlake Hills	3.27%	\$92,577	\$276,179	\$183,602	198%
Jonestown	1.67%	\$56,504	\$141,309	\$84,805	150%
Sunset Valley	1.37%	\$52,041	\$115,361	\$63,320	122%
Mustang Ridge	0.90%	\$35,088	\$76,377	\$41,289	118%
Rollingwood	0.47%	\$19,712	\$40,037	\$20,324	103%
Total	13.84%	\$460,238	\$1,168,213	\$707,975	154%

West Lake Hills Police Department

911 Westlake Drive West Lake Hills, TX 78746



Memorandum

DATE: July 13, 2020
TO: City Administrator Travis Askey
FROM: Chief Gerdes
SUBJECT: Dispatch Agreement with Travis County Sheriff's Office

We have been using Travis County Sheriff's Office for our dispatching since April 1, 2017. Our three-year agreement with them expires at the end of September 2020. Due to the recently passed SB2 limiting property tax growth, Travis County has been looking at ways to make up their anticipated revenue shortfall. One of these ways would be to recover both direct and indirect costs for those entities they have interlocal agreements with for various services, like they have with us for dispatch.

Travis County has released preliminary estimates for our anticipated dispatch cost, which would include both direct and indirect costs. I have attached a worksheet sent to us by Travis County a few months ago regarding our "total" direct and indirect costs. This preliminary number, listed under the FY 2021 Full Cost Recovery Estimates (total), is \$276,179 and is much higher than the amount we are currently paying, which is \$92,577.

Many of the Police Chiefs of the affected cities told Travis County that we weren't comfortable with this huge cost increase all at once and we needed to come up with a reasonable and mutually agreeable number to bring back to our respective City Councils for consideration. Chief Brady with Rollingwood and I also reached out to the City of Lakeway to determine what the cost would be if we were to switch over to them for dispatching. The total cost would be around \$140,000 for the first year and would most likely increase each year thereafter. We did this to ensure we were looking at all available options.

The revised numbers we received from Travis County included a maximum of up to a 15% increase for the next 5 years. I think it would be prudent to budget for the maximum increase each year. The new numbers from the Travis County Sheriff's Office for dispatch services are below:

Dispatch cost with TCSO	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Current amount	\$92,577.00					
New yearly amounts (15% increase)		\$106,464.00	\$122,433.60	\$140,798.64	\$161,918.44	\$186,206.20

I also spoke with Chief David Wilson of the Westlake Fire Department. He is concerned about the Fire/EMS response times and communication between Fire and the Police Department if we switch our Public Safety Answering Point (PSAP – where 911 calls terminate) from our current Travis County location to Lakeway. If we went with Lakeway, any Fire and EMS calls would have to be transferred over to Travis County for dispatch, causing a delay in response times. Chief Wilson told me his preference would be for us to continue to use Travis County Sheriff's Office for our dispatch for better continuity.

I also believe continuing to use the Travis County Sheriff's Office for our dispatch service is the best option. Our residents only have to call one number – 911 - to get Police, Fire, and EMS to their location. This is the easiest way for our residents to get emergency services to their location. We are able to see multiple other agencies (Police and Fire) resources on our computer screen and can talk to them either over the radio or message them over the computer. This would not be possible if we switch over to the Lakeway for dispatch services. It has worked very well so far, and I believe keeping Travis County Sheriff's Office as our dispatch partner provides the best service to the residents of West Lake Hills.

Please let me know if you have any questions or concerns regarding this information.

Sincerely,



Scott Gerdes
Chief of Police

Scott Gerdes

From: Julie Cullen <Julie.Cullen@traviscountytexas.gov>
Sent: Monday, June 22, 2020 11:53 AM
To: Scott Gerdes
Subject: RE: one final question

Good afternoon Chief,

The calculations are based on 15% of the prior year, so it would read:

2020-2021 - \$106,464
2021-2022 - \$122,433
2022-2023 - \$140,799
2023-2024 - \$161,918
2024-2025 - \$186,206

The overall cost associated is based on call volume, which West Lake Hills is 3.27% of the calls.

I hope that helps.

Sincerely,

Julie Cullen
Travis County Sheriff's Office
Research & Planning - Sr. Planner
(512) 854-4669

Interlocal Agreement between Travis County and City of West Lake Hills, TX For Emergency Law Enforcement Dispatch Services

This Interlocal Agreement (Agreement) is between the following parties: West Lake Hills, Texas, located in Travis County, hereinafter referred to as "City" and Travis County hereinafter referred to as "County".

WHEREAS, City and County have determined that it is mutually beneficial for County to provide emergency law enforcement dispatch services for City; and,

WHEREAS, City and County agree that these services should be provided through the Travis County Sheriff's Office Emergency Communications Center, hereinafter referred to as Emergency Communications Center; and,

WHEREAS, City and County agree that reliable emergency law enforcement dispatch services assist both City and County; and,

WHEREAS, each party to this Agreement desires to ensure the provision of emergency law enforcement dispatch services and to enhance the public safety and welfare of the citizens of Travis County; and,

THEREFORE, City and County agree to the following:

1.0 County Performance

1.1 The Travis County Sheriff's Office (TCSO) will provide emergency law enforcement dispatch services to City law enforcement personnel in accordance with the terms and conditions of this Agreement, all applicable state and federal law, and with current guidelines from the Centers for Disease Control and Prevention (CDC). Services will be provided twenty-four hours per day, seven days per week during the period of this Agreement.

1.2 Not all emergency calls will be dispatched by TCSO. Only those calls associated with law enforcement incidents will be directly dispatched by TCSO personnel. Other types of emergency calls, such as fire and emergency medical services, will be routed to other appropriate governmental entities.

1.3 Law enforcement calls will be dispatched in a timely manner once the incident enters the waiting queue in the Computer Aided Dispatch (CAD) system. All calls will be dispatched according to TCSO protocols without regard to jurisdiction.

1.4 TCSO will not dispatch administrative calls, or calls that are requests for services other than law enforcement services. TCSO will refer callers of non-emergency calls to other appropriate numbers as time allows.

1.5 The TCSO Emergency Communications Manager is the responsible person for handling all complaints and grievances about dispatch performance.

1.6 All non-emergency complaints must be handled during routine business hours of Monday through Friday 8:00 a.m. – 5:00 p.m. Complaints should be addressed by either the on-duty emergency communications supervisor or the TCSO patrol watch commander.

1.7 The TCSO Emergency Communications Manager is responsible for Travis County Sheriff's operations and shall be responsible for overseeing all necessary hardware and software for the operations of the Emergency Communications Center. The Center will be operated in a manner consistent with TCSO policies and procedures, all applicable state and federal law and current CDC guidelines.

1.8 Radio communications protocols have been developed by TCSO so that all radio communications occur on a consistent basis. Information concerning these protocols will be made available to qualified personnel from City.

1.9 There will be an initial consultation for configuration of unit identifiers. Thereafter CAD updates will occur only if capacity has been exceeded or if City and the Emergency Communications Manager mutually agree that a change is necessary.

1.10 Prioritization of Calls. Procedures for establishing prioritization of calls shall be the responsibility of TCSO. Call priorities will be equally applied to all governmental jurisdictions or cities.

2.0 City Performance

2.1. City shall supply its personnel with all necessary, authorized equipment needed to provide communications that are compatible with emergency center operations. City shall be responsible for maintaining its equipment.

2.2 City shall adhere to all emergency communications protocols developed by TCSO.

2.3 City shall install and maintain any software necessary to view incidents in the CAD system if they wish to have access for statistical or other purposes.

3.0 Duration of Agreement

3.1 Term. The term of this Agreement shall begin on October 1, 2020, and will continue through September 30, 2021, unless sooner terminated by either party as provided herein.

3.2 Renewal Term. Subject to continued funding by the parties, this Agreement will automatically renew October 1, 2021, for four (4) consecutive one year term, ending on September 30, 2025, unless sooner terminated by either party as provided herein.

3.3 Termination. Either party may terminate this Agreement by giving the other party written notice of its intent to terminate at least 60 days prior to the effective date of the termination.

3.4 Settling of Costs. If this Agreement is terminated for any reason, the parties will prorate the costs of services provided. If termination occurs prior to payment, City will pay County a prorated amount for the services provided prior to termination. If termination occurs after payment, County will refund City a prorated amount based on the services provided prior to termination.

4.0 **Mobile Data Computer**

4.1 City participation in the County's system of mobile access and use of law enforcement data (Mobile Data System) is beneficial to both the County and the City. Participation in Mobile Data System is voluntary.

4.2 City will provide its own computer(s) and mounting hardware for installation in police vehicles, which must be approved by the County. Any software installed onto any City computer used to access the Mobile Data System must be approved by the County. Maintenance, service, and installation of mounting hardware and electronics must be performed by a service provider approved by the County.

4.3 The County will provide network connectivity support for the Mobile Data System by making the County Information Technology Help Desk available to City police officers during normal business hours free of charge.

4.4 Maintenance and repair of the City's computer hardware is the responsibility of the City. The County will provide support to alterations to the County approved software image. The City must reimburse County for any direct cost of labor and parts in performing on-going maintenance or service to the computer's image. The County will provide advance written notice to the City, which may consist of an electronic message, when the cost of maintenance or service will be payable by the City.

4.5 The County will not increase the service rate for the duration of the annual contract other than as outlined in Section 5.3. If either Party terminates this Agreement, the County has the right to receive payment on terms provided in this Agreement for any parts, labor, or additional services provided by the County before the effective date of termination.

4.6 The County and City agree to abide by all current and hereafter approved rules of the Texas, and National Law Enforcement Telecommunications Systems and of the Texas and National Crime Information Centers (TCIC/NCIC), including but not limited to all requirements of the CJIS Security Policy. Compliance with the above requirements will be determined by the County and TCIC. Non-compliance with the CJIS Security Policy will be reviewed by County and City and either Party may terminate this Agreement if the other party is noncompliant with CJIS.

5.0 **Compensation to County.**

5.1 Base Payment for Dispatch Services. City shall pay County a base amount of \$106,464, One Hundred Six Thousand Four Hundred Sixty Four dollars, for dispatch services rendered pursuant to this Agreement. Payment of this base amount shall be made by March 15, 2021, then by March 15th of each subsequent year.

5.2 Costs of IT Support for Mobile Data System. City will pay the County on a timely basis for parts and labor on Mobile Computer Maintenance Services rendered at the following rates:

Hourly labor at \$60.00 per hour for work performed during “normal business times,” which are from 8:00 a.m. until 5:00 p.m. on Monday through Friday. Trip charges for service calls that require travel to the City’s location will be based on distance traveled and paid at the standard GSA mileage rate and IAW Travis County policy. Any additional costs associated with Information Technology support will be billed bi-annually.

5.3 County may raise the base amount for dispatch services in Section 5.1 and the hourly labor costs in 5.2 once annually during each year of this Agreement by sending a letter to the City detailing the new costs. The amount raised will not be more than fifteen percent (15%) in one year. If City agrees to the new amount, City will sign the letter agreeing to the new cost model and it will not change other terms or the automatic renewal of this Agreement. City or County may terminate this Agreement pursuant to 3.3 for any reason, including a disagreement about the raise in the base amount (or in 5.2, the raise in the costs of IT Support).

6.0 Access to Records.

Read-only access to emergency communications records will be made available to the City via Visinet for purposes of viewing individual incidents and confirming emergency communications CAD numbers. Records will be maintained for the duration of the legally required retention period, but may not be available after that timeframe. Access to records is limited to web access only and does not constitute a license to use Travis County’s CAD system. Only authorized personnel, as determined by TCSO emergency communications personnel, will be granted Visinet access.

7.0 Release of Information

Any TCSO information generated by CAD that is viewed via the internet may not be released for public information purposes or general distribution, unless otherwise required by applicable law. The City will cooperate with the County and will request an opinion of the Texas Attorney General, as necessary, to withhold from disclosure information generated by CAD in response to a request for public information pursuant to the Texas Public Information Act. CAD access is granted for purposes of viewing incidents associated with governmental jurisdiction for confirmation of dispatch.

8.0 Amendments

This Agreement may not be amended, except in writing and signed by both parties. No official, agent, employee, or representative of Travis County has any authority to alter, amend, or modify the terms of this Agreement, except in accordance with such express authority as may be granted by the Travis County Commissioner’s Court.

9.0 Limitations and Liabilities

9.1 Nothing in this Agreement shall constitute a basis for consideration of an ownership position in Travis County's emergency communications. Participation in this Agreement is for service only from the County and does not create any entitlement to an ownership position in the fixed assets of emergency communications. Further, participation does not grant the City representation on any boards associated with the operations of the emergency communications center.

9.2 Neither the County nor the City will be liable for any claims, damages, and attorney fees arising from negligent or wrongful acts of employees of the other. In no event will either party be liable to the other for incidental, consequential, indirect, or punitive damages.

9.3 It is expressly understood and agreed that in the execution of this Agreement, no party waives, nor shall be deemed to have waived, any immunity or defense otherwise available to it against any claims arising out of the exercise of governmental powers and functions.

9.4 Nothing in this Agreement, express or implied, is intended to confer upon any person or entity, other than the parties hereto, any benefits, rights, or remedies under or by reason of this Agreement.

9.5 To the extent authorized by law, City shall indemnify and defend County, its officers, agents, and employees, from all claims, for injury to or death of any person, for any act or omission by City, or for damage to any property, arising out of or in connection with the services performed by City under this agreement, whether such injuries, death or damages are caused by City's sole negligence or the joint negligence of City and any other third party.

9.6 Within five (5) City business days of receiving notice of any claim, demand, suit, or any action made or brought against City, arising out of the law enforcement activities conducted pursuant to this Agreement, City shall give written notice to County of such claim, demand, suit or other action. Said notice shall include: (a) the name and address of the claimant; (b) the basis of the claim, action or proceeding; (c) the court, if any, where such claim, action, or proceeding was instituted; (d) the name or names of any person or persons against whom such claim is being made.

10.0 Force Majeure.

If the performance by County under this Agreement is interrupted or delayed by any occurrence not occasioned by its own conduct, whether such occurrence be an act of God or the result of war, riot, civil commotion, sovereign conduct, or as a result of COVID-19 or any pandemic declared a disaster, then County will be excused from such performance for a period of time that is reasonably necessary after such occurrence to remedy the effects of the occurrence. Upon the discovery of such an event, the County shall notify the other party, and will call a special meeting to propose a resolution of the problem, and if necessary, to establish an estimated period of time to delay services under the Agreement.

11.0 Interlocal Cooperation Act.

This Agreement is an Interlocal Agreement authorized and governed by the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code. Each Party agrees that in the performance of its respective obligations as set forth in this Agreement, it is carrying out a duly authorized governmental function, which it is authorized to perform individually under the applicable statutes of the State of Texas and/or its charter. The Parties agree that the compensation to be made by City to County as set forth in this Agreement is in an amount intended to fairly compensate County for the services that it provides hereunder.

12.0 Notifications.

Any notice under this Agreement must be in writing and may be either hand-delivered or sent by certified mail, postage prepaid, return receipt requested to the following:

County:

Honorable Sam Biscoe (or his successor)
Travis County Judge's Office
700 Lavaca St.
Austin, Texas 78701

City:

Name

Title
911 Westlake Drive
West Lake Hill, TX 78746

EXECUTED AS OF THE LATER DATE SET FORTH BELOW.

Travis County

By: Sam Biscoe

Travis County Judge

Date: _____

City of West Lake Hills, TX

By: _____

Printed Name: _____

Title: _____

Date: _____

PROFESSIONAL SERVICES AGREEMENT

STATE OF TEXAS

COUNTY OF TRAVIS

THIS AGREEMENT entered into as of July 22, 2020, by and between the **City of West Lake Hills**, Travis County, a political subdivision of the State of Texas, hereinafter referred to as "City", and **AWR Services, Inc.**, a Texas Corporation, hereinafter referred to as "AWR".

NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE promises, covenants and consideration hereinafter set forth, the parties hereto agree as follows:

Services & Agreements

Pursuant to the terms and conditions set forth herein, AWR shall provide the following services:

I. Customer Billing and Collection

- A. AWR shall obtain the water meter readings for the City customers from Travis County WCID No. 10. **AWR and Travis County WCID No. 10 both use AVR utility billing software.**
- B. Billing conversion is anticipated to require sixty (60) days.
- C. AWR shall bill monthly all customers monthly based on the approved City utility rate schedule for wastewater (sewer). The City shall be responsible to inform AWR of any rate changes.
- D. Statements and return envelopes shall be used. City shall pay for the cost of these supplies and postage.

- E. AWR shall send out one delinquent notice per the City rate schedule and procedures. City shall pay for the cost of these supplies and postage.
- F. AWR shall deposit the funds collected into the City's depository bank. AWR shall be allowed to use a check scanner provided by the depository bank
- G. AWR shall produce and provide monthly billing reports, (to be selected by the City from AWR's software package).
- H. City shall pay for the set-up of hardware and software for remote billing information access. City shall pay for any technical support to maintain on-going access. AWR uses Center Technology for its IT consult and technical support.
- I. AWR shall provide credit card processing services via phone and/or City website access. A 5% fee shall be charged to the customer.
- J. AWR shall wastewater average. The cost of determining the wastewater averages for City customers and programming the annual changes into the AWR's billing system each year shall be paid by the City.
- K. AWR shall have the right to correct any errors in billing and make any appropriate adjustments.
- L. City will provide to twelve (12) months of customer billing history in a format compatible with AWR's software. Adding more years of history will be an additional charge to be paid by the City.
- M. AWR shall maintain the records for the operation and billing of the system in file cabinet/s (to be purchased by the City). These records shall be the property of the City and shall be returned upon written request and payment in full to AWR for its services.
- N. Additional administration and research requested by the City shall be charged at Schedule A hourly rates.

II. Start-Up and Standard Monthly Fees

The standard monthly fee for Billing Services described in Section I shall be \$6.25 for all customers in the City's customer base; plus, an amount per month for remote access services to be determined. Annual software license fees shall be passed on the City at actual cost. Stationary, envelopes, and postage shall be billed to the City at cost plus 15%.

The cost of equipment and software programming for remote access shall be paid by the City and is to be determined.

AWR rates shall also be increased each year on the anniversary date of the contract based on the federal cost of living index of the closest standard metropolitan statistical area (SMSA). New governmental regulations will be a basis for amended rates.

III. Additional Services/Per Occurrence Fees

A. The following per occurrence and non-standard services will be performed at the specified rates below or if not specified, will be based on Schedule A rates (see attached Schedule A):

1. Professional Services related to utility rules, rates, litigation, coordination with other governmental units, or new governmental regulations
2. Rate Changes – programming cost + 15%
3. Wastewater Averaging – Programming cost +15%
4. On-going maintenance of remote access – TBD
5. Billing account transfers, processed by AWR - \$15 per occurrence
6. Customer payment plan set-up/administer - \$15 per plan
7. Account transferred to a collection agency - \$15 per account
8. Billing stationary/envelopes - cost + 15%
9. Billing inserts - \$.40 per insert (per page); double-sided, printing is available at no charge
10. Supplies and materials - cost + 15%

11. Photocopies - black/white - \$.25 each; color - \$.35 each
12. Faxes (sent only) \$1.00 per page
13. US Postage increases will be passed on to the City

IV. Payment

The City shall make payment at the next City Council meeting after the receipt of AWR's invoice and in any case no more than thirty (30 days). If any item/s on the invoice is disputed, the City shall pay the undisputed portion. In the event of non-payment of an invoice/s interest shall be paid to AWR on the unpaid balance, in an amount equal to the maximum allowed by law. Any disputed amounts after 60 days shall be resolved by binding arbitration, if so requested by either party.

V. Miscellaneous Provisions

- A. Relationship of the City and AWR: The City has retained AWR only for the purpose and to the extent set forth in the Agreement, and its relationship to the City during the period of this Agreement is that of an independent contractor. AWR may subcontract any of the work authorized by this contract.

AWR hereby agrees to indemnify and hold harmless City against any and all claims against the City that may arise as a result of AWR's, its agent's or employee's failure to perform its duties contained in the Agreement.

The City agrees to hold AWR harmless against any and all claims that may arise as a result of the City's agents, employee's failure to its duties contained in the Agreement; or non-negligent services performed by AWR as part of this contract or the City's directed activity.

- B. Notice: Whenever the terms of this Agreement require, written notice maybe by personal delivery or may be given by certified mail, return receipt requested, addressed to the party for whom it is intended at the

address listed below, unless notice has been received that such address has changed.

City Manager
City of West Lake Hills
911 Westlake Drive
West Lake Hills, TX 78746

AWR Services, Inc.
500 N Capital of TX Hwy.
Building 1, Suite 125
Austin, TX 78746

- C. Assignment: Neither party may assign its interest herein without prior written consent of the other party.
- D. Amendment: No alteration, modification or amendment of this Agreement shall be made except by written agreement fully signed by the parties hereto. Modifications or changes in City, State or Federal agencies' regulations or mandates which increases AWR duties and responsibilities shall be a basis for increase in AWR's fees to the City. Both parties shall mutually agree upon any increases in AWR's fees.
- E. Insurance and Bonds: AWR agrees to obtain worker's compensation insurance and comprehensive general liability insurance and comprehensive automobile liability insurance, and fidelity bonding, and provide certificates of insurance evidencing the same following execution of the Agreement as follows:
- | | |
|----------------------------------|-------------|
| 1. General Liability (Aggregate) | \$2,000,000 |
| 2. Automobile Liability | \$1,000,000 |
| 3. Worker's Compensation | Statutory |
| 4. Employee Theft | \$1,000,000 |
| 5. Umbrella Liability | \$1,000,000 |
- F. Entire Agreement: This Agreement constitutes the sole and only agreement of AWR and the City relating to general professional services and supersedes any prior understanding, written, or oral agreements between the parties respecting the subject matter contained herein.

VI. Terms of Agreement

This Agreement shall be effective as of July 22, 2020 and shall remain in effect for a period of three (3) years. At the end of the three (3) year term, this Agreement shall continue in effect on a month by month basis, unless cancelled by either party.

VII. Provisions for Termination

Notwithstanding the foregoing, either party may terminate this Agreement at any time for any reason upon thirty (30) days advance written notice to the other party or a lesser time period acceptable to the mutual agreement of both parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the date first herein above written.

City of West Lake Hills

AWR Services, Inc.

Agent

Agent

Title

Title

Date

Date

(A Schedule of hourly rates for additional services which require City authorization will be provided)



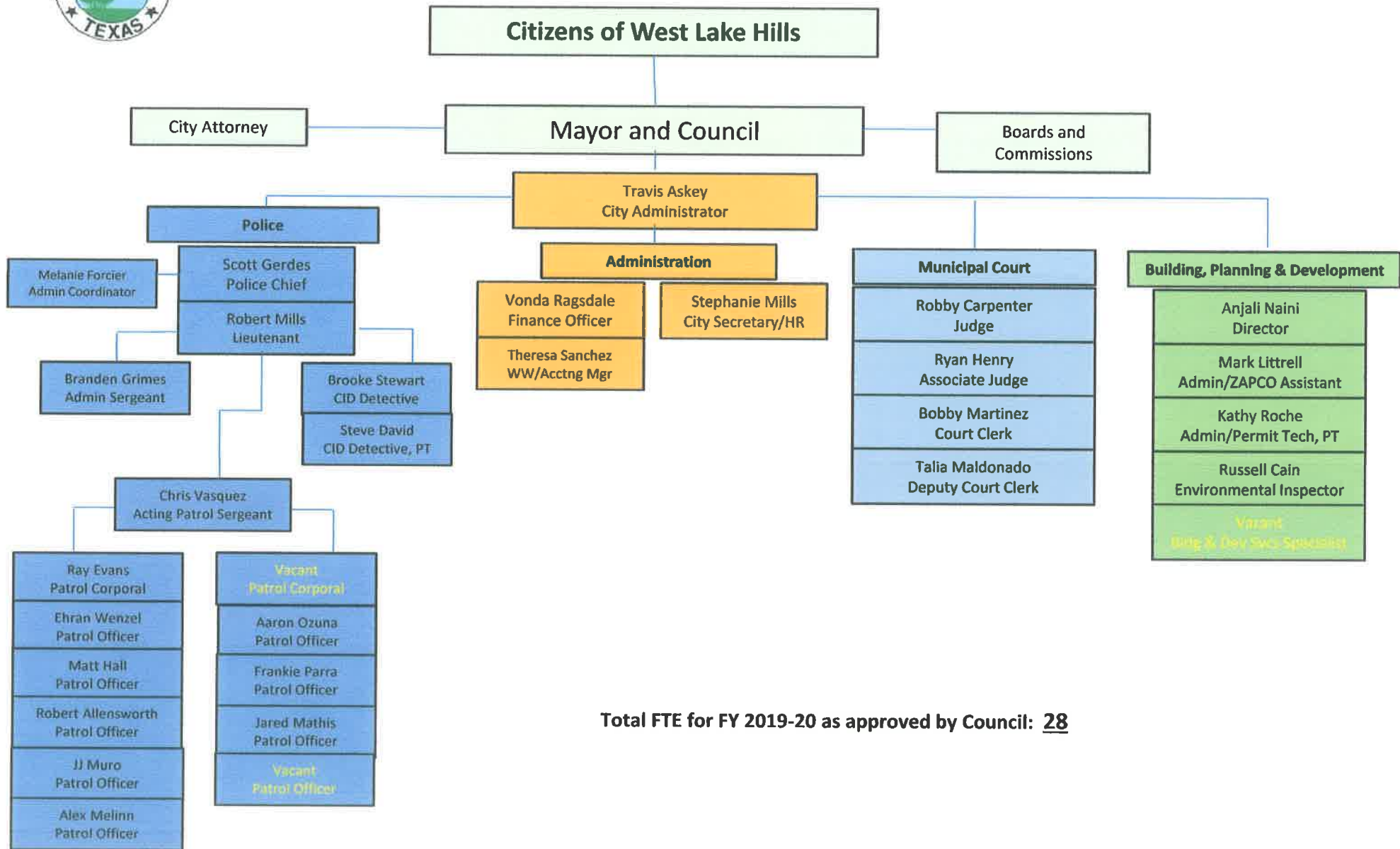
**Fiscal Year 2020-2021 Budget
City of West Lake Hills**

Linda Anthony, Mayor

PROPOSED BUDGET - JULY 22, 2020



City of West Lake Hills Organization Chart, Fiscal Year 2019-20



Total FTE for FY 2019-20 as approved by Council: 28

**City of West Lake Hills
Estimated Available General Fund Balance
FY 2020-2021 as of 7/22/20**

Audited Fund Balance as of 9/30/19 **\$ 5,691,827.70**

FY 2019-20 Estimated Year End Revenue vs. Expense Impact \$ 153,823.00

Estimated Fund Balance as of 9/30/20 **\$ 5,845,650.70**

FY 2020-21 Proposed Budget Revenue vs. Expense Impact \$ 407,752.00

Estimated Fund Balance as of 9/30/21 **\$ 6,253,402.70**

Court Special Revenue Fund (1) \$ (123,435.00)

PD Special Revenue Fund (1) \$ (30,972.00)

Tree Fund (1) \$ (79,492.00)

Stabilization Cash Reserve (2) \$ (2,400,000.00)

Legal Counsel Cash Reserve (2) \$ (300,000.00)

Contingency Cash Reserve (2) \$ (500,000.00)

Brush Pickup Reserve (2) \$ (100,000.00)

Estimated Available Fund Balance as of 9/30/21 **\$ 2,719,503.70**

(1) The fund balance for the three special revenue funds are all positive amounts, but they are shown as a reduction in the available fund balance because these funds are reserved for specific purposes.

(2) The fund balance for the five reserve funds listed are all positive amounts, but they are shown as a reduction in the available fund balance that was established by Resolution No. 2019-07-01 - General Fund Balance Policy for the City of West Lake Hills

CITY OF WEST LAKE HILLS
PROPOSED BUDGET SUMMARY TOTALS - ALL GENERAL FUNDS
FY 2020 - 2021

AS OF 7/22/20

	GENERAL FUNDS					
	01 GENERAL FUND	05 BEE CAVE ROAD FUND	06 COURT SPECIAL REVENUE FUND	07 PD SPECIAL REVENUE FUND	08 TREE FUND	TOTAL GENERAL FUNDS
REVENUE SOURCE						
TAXES	\$ 4,635,954	\$ -	\$ -	\$ -	\$ -	\$ 4,635,954
PERMITS	150,000	-	-	-	-	150,000
FEES	679,000	-	-	-	-	679,000
FINES & WARRANTS	111,000	-	-	-	-	111,000
INTEREST & MISC REVENUE	104,704	-	23,900	1,738	5,000	135,342
WASTEWATER	-	-	-	-	-	-
TOTAL REVENUE	\$ 5,680,658	\$ -	\$ 23,900	\$ 1,738	\$ 5,000	\$ 5,711,296
DEPARTMENTAL EXPENSE						
ADMINISTRATION	\$ 846,306	\$ -	\$ -	\$ -	\$ -	\$ 846,306
POLICE	2,151,723	-	-	8,000	-	2,159,723
PLANNING & DEVELOPMENT	684,118	-	-	-	-	684,118
PUBLIC WORKS	750,265	-	-	-	-	750,265
MUNICIPAL COURT	256,917	-	23,065	-	-	279,982
CAPITAL OUTLAY - GF	533,900	-	-	-	-	533,900
TREE FUND	-	-	-	-	49,250	49,250
WASTEWATER	-	-	-	-	-	-
TOTAL EXPENSE	\$ 5,223,229	\$ -	\$ 23,065	\$ 8,000	\$ 49,250	\$ 5,303,544
BUDGET SURPLUS/ (SHORTFALL)	\$ 457,429	\$ -	\$ 835	\$ (6,262)	\$ (44,250)	\$ 407,752

GENERAL FUND	Audited 9/30/17	Audited 9/30/18	Audited 9/30/19	Est FYE Budget FY19-20	Proposed Budget FY20-21
General Fund Balance	4,656,123	5,670,373	\$ 5,691,828	\$ 5,845,651	\$ 6,253,403
Less: Court Special Revenue Fund Balance-Restricted	(117,417)	(130,594)	(123,165)	(122,600)	(123,435)
Less: PD Special Revenue Fund Balance-Restricted	(19,474)	(24,241)	(40,511)	(37,234)	(30,972)
Less: Tree Fund Balance-Designated	(106,680)	(121,830)	(124,462)	(123,742)	(79,492)
Less: Stabilization Cash Reserve	(2,400,000)	(2,400,000)	(2,400,000)	(2,400,000)	(2,400,000)
Less: Legal Counsel Cash Reserve	(250,000)	(250,000)	(250,000)	(300,000)	(300,000)
Less: Westlake Dr/Capital Projects Cash Reserve	(500,000)	(500,000)	(500,000)	-	-
Less: Bee Cave Contingency	-	-	-	-	-
Less: Contingency Cash Reserve	-	(250,000)	(23,829)	(500,000)	(500,000)
Less: Brush Pickup Reserve	-	(125,000)	-	(100,000)	(100,000)
Less: WW Bond Refunding Reserve	-	-	-	-	-
Unrestricted General Fund Balance	1,262,552	505,540	\$ 2,229,861	\$ 2,262,075	\$ 2,719,504

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2020

01 -GENERAL FUND

	2016-2017	2017-2018	2018-2019	(-----)	2019-2020	(-----)	2020-2021	(-----)
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
TAXES								
01-40100 PROPERTY TAXES	1,049,575	1,280,394	1,505,831	1,583,629	1,586,741	1,590,000	1,768,454	
01-40200 SALES TAX	3,143,128	3,070,736	3,349,533	3,000,000	2,600,836	3,000,000	2,850,000	
01-40250 MIXED BEVERAGE TAX	17,469	17,543	30,023	32,000	23,252	30,000	17,500	
TOTAL TAXES	4,210,172	4,368,673	4,885,387	4,615,629	4,210,829	4,620,000	4,635,954	
PERMITS								
01-41000 BUILDING PERMITS	159,630	135,159	162,994	150,000	159,167	160,000	150,000	
TOTAL PERMITS	159,630	135,159	162,994	150,000	159,167	160,000	150,000	
FEES								
01-42000 SUBDIVISION PLATS	6,368	12,850	5,068	3,000	2,800	3,000	3,000	
01-42010 STREET MAINT FEES	36,807	26,794	77,512	30,000	18,402	30,000	18,000	
01-42020 ZONING FEES	38,975	35,400	29,250	30,000	29,734	30,000	30,000	
01-42025 PLUMBING INSPECTION FEES	26,918	24,120	19,650	25,000	25,070	25,000	25,000	
01-42030 ADMINISTRATIVE FEES	8,463	7,089	13,347	10,000	9,791	10,000	8,000	
01-42040 TELECOM FRANCHISE/ROW FEES	178,196	153,905	152,134	150,000	88,922	150,000	155,000	
01-42043 NATURAL GAS FRANCHISE FEES	28,820	35,773	36,280	30,000	13,330	30,000	30,000	
01-42045 ELECTRIC FRANCHISE FEES	367,235	361,430	350,292	360,000	280,206	360,000	360,000	
01-42050 CABLE FRANCHISE FEES	38,200	50,205	50,267	50,000	38,733	50,000	50,000	
TOTAL FEES	729,983	707,566	733,801	688,000	506,988	688,000	679,000	
FINES & WARRANTS								
01-44000 FINES	201,255	187,913	188,306	125,000	112,283	125,000	100,000	
01-44100 WARRANT FEES	16,235	3,546	3,787	2,000	1,200	2,000	1,000	
01-44150 ADMINISTRATIVE FEES	22,099	21,901	22,496	14,000	12,349	14,000	10,000	
01-44160 BUS CAMERA CIVIL FINES	0	780	0	0	0	0	0	
TOTAL FINES & WARRANTS	239,589	214,141	214,588	141,000	125,832	141,000	111,000	
INTEREST & MISC.								
01-45000 INTEREST INCOME	34,776	76,459	145,621	80,000	65,411	80,000	35,000	
01-45005 PROPERTY TAX P & I	2,982	3,327	6,835	4,500	4,390	4,500	4,500	
01-45007 LEASES	31,659	32,174	34,226	46,800	216,191	215,000	55,204	
01-45010 MISCELLANEOUS INCOME	18,403	27,033	13,015	10,000	9,171	10,000	10,000	
01-45011 GRANT - FIRE BREAK GRANT	0	47,887	54,924	0	0	0	0	
01-45012 POLICE GRANT REVENUE	3,411	8,745	0	0	0	0	0	
01-45040 SALE OF ASSETS	0	393	0	36,197	36,282	36,317	0	
01-45060 CASH LONG-MUN COURT	0	1	1	0	0	0	0	
TOTAL INTEREST & MISC.	91,231	196,019	254,621	177,497	331,444	345,817	104,704	
TOTAL REVENUES	5,430,605	5,621,557	6,251,391	5,772,126	5,334,260	5,954,817	5,680,658	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2020

01 -GENERAL FUND
ADMINISTRATION

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
MAINTENANCE								
01-60050 BUILDING MAINTENANCE	14,202	14,679	37,700	35,000	5,711	7,500	15,000	
01-60055 COMPUTER MAINTENANCE	38,511	34,882	37,629	40,000	42,050	45,000	40,000	
TOTAL MAINTENANCE	52,712	49,561	75,329	75,000	47,762	52,500	55,000	
REPAIRS								
01-60140 EQUIPMENT CONTRACTS	610	536	603	1,000	645	1,000	1,000	
01-60190 JANITORIAL	1,927	2,246	3,856	4,200	3,706	4,200	7,500	
TOTAL REPAIRS	2,537	2,782	4,458	5,200	4,350	5,200	8,500	
CONTRACT SERVICES								
01-60200 OUTSIDE LEGAL COUNSEL	28,259	83,353	31,133	36,000	4,137	5,000	7,500	
01-60205 CONSULTANT FEES	0	5,509	41,428	50,000	36,711	50,000	36,000	
01-60210 CITY ATTORNEY FEES	84,945	77,235	99,047	115,000	48,437	55,000	25,000	
01-60210 CITY ATTORNEY - LITIGATION	0	0	67,108	0	73,332	75,000	25,000	
01-60212 CODIFICATION	6,108	4,213	4,895	5,000	6,125	6,125	5,000	
01-60214 TAX COLLECTION EXPENSE	3,876	4,245	4,223	5,150	4,957	5,150	5,600	
01-60215 APPRAISAL DISTRICT EXPENSE	5,151	6,112	6,729	6,950	5,237	6,950	7,250	
01-60216 AUDITING	16,755	17,120	12,180	18,000	18,270	18,270	19,000	
01-60220 TRAINING	8,881	23,545	18,809	10,000	5,480	6,500	2,500	
01-60221 MEMBERSHIPS/SUBSCRIPTIONS	7,027	8,377	10,153	8,200	2,443	3,000	3,000	
01-60230 OFFICE SUPPLIES	5,391	6,421	6,298	6,500	2,663	3,500	3,000	
01-60235 ELECTION EXPENSES	8,377	0	0	0	0	0	10,500	
01-60250 POSTAGE	2,377	2,349	1,403	3,000	2,706	3,000	1,000	
01-60266 CREDIT CARD FEES	649	657	1,309	750	1,370	1,500	1,500	
01-60270 PRINTING	3,514	4,733	3,565	4,500	541	1,500	1,000	
01-60280 PUBLIC NOTICES	8,372	10,857	10,709	5,000	1,183	2,500	1,000	
01-60290 RECORDS STORAGE & MAINTENANCE	2,929	1,305	1,536	2,500	1,254	1,500	1,500	
TOTAL CONTRACT SERVICES	192,610	256,034	320,527	276,550	214,845	244,495	155,350	
PAYROLL								
01-60330 SALARIES	441,208	447,875	645,687	513,470	358,861	513,470	424,636	
01-60340 PAYROLL TAX	30,278	30,688	36,363	39,332	24,322	39,332	33,250	
01-60341 RETIREMENT	76,647	78,935	107,845	85,056	45,904	85,056	74,462	
01-60342 LONGEVITY	2,965	3,520	3,315	1,995	1,540	1,995	555	
01-60343 VEHICLE/PHONE ALLOWANCE	0	0	0	0	0	0	8,880	
01-60344 MEDICAL/DENTAL INSURANCE	44,446	49,545	41,359	57,313	38,565	57,313	45,864	
01-60346 WORKERS COMP INSURANCE	986	914	946	1,350	921	1,350	810	
01-60350 CONTRACT/TEMPORARY SUPPORT	5,572	2,228	38,033	50,000	37,100	42,000	0	
TOTAL PAYROLL	602,101	613,706	873,548	748,516	507,212	740,516	588,456	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 202001 -GENERAL FUND
ADMINISTRATION

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
<u>UTILITIES & SUNDRY</u>								
01-60430 PUBLIC INFORMATION SERVICES	12,242	11,389	9,085	15,000	4,725	5,500	5,500	
01-60440 SUNDRY	2,765	1,929	1,684	7,000	3,924	4,500	4,500	
01-60450 TELECOM	10,555	6,617	6,800	11,000	7,833	11,000	12,500	
01-60465 GENERAL INSURANCE	3,218	2,366	2,741	3,500	1,880	3,500	3,500	
01-60469 UNEMPLOYMENT CLAIMS (TWC)	0	0	0	15,000	14,831	15,000	0	
01-60475 COMMUNITY RELATIONS	0	0	0	500	387	500	500	
01-60477 EMPL/VOL APPRECIATION	3,652	2,416	2,875	5,000	2,262	3,000	3,000	
01-60480 RECORDING FEES	658	0	0	1,500	0	500	500	
01-60490 UTILITIES	8,871	8,702	8,317	9,000	6,778	9,000	9,000	
TOTAL UTILITIES & SUNDRY	41,961	33,418	31,502	67,500	42,621	52,500	39,000	
<u>CAPITAL OUTLAY</u>								
01-60550 COMPUTERS/FURNITURE/EQUIP	5,720	9,676	9,875	10,000	4,878	4,000	3,000	
01-60551 SOFTWARE (PERMITS/ETC)	375	0	0	0	0	0	0	
TOTAL CAPITAL OUTLAY	6,095	9,676	9,875	10,000	4,878	4,000	3,000	
<u>TRANSFERS</u>								
TOTAL ADMINISTRATION	898,018	965,177	1,315,239	1,182,766	821,668	1,099,211	849,306	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 202001 -GENERAL FUND
POLICE DEPARTMENT

	2016-2017	2017-2018	2018-2019	(-----)	2019-2020	(-----)	2020-2021	(-----)
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
MAINTENANCE								
01-61050 BUILDING MAINTENANCE	4,904	9,540	10,050	20,000	11,727	15,000	15,000	
01-61060 VEHICLE M & O	43,544	27,163	31,576	20,000	15,129	20,000	20,000	
01-61061 FUEL	0	29,324	28,297	30,000	23,593	30,000	30,000	
01-61080 RADAR REP/CALIBRATION	880	541	672	1,000	984	1,000	1,000	
TOTAL MAINTENANCE	49,328	66,567	70,595	71,000	51,433	66,000	66,000	
REPAIRS								
01-61150 EQUIPMENT CONTRACTS/REPAIRS	14,816	17,202	13,545	25,000	19,517	25,000	25,000	
01-61155 COMPUTER MAINTENANCE	38,439	36,241	53,147	55,000	48,473	55,000	55,000	
01-61190 JANITORIAL	4,491	4,706	6,522	6,500	4,956	6,500	7,500	
TOTAL REPAIRS	57,746	58,149	73,213	86,500	72,946	86,500	87,500	
CONTRACT SERVICES								
01-61200 CITY ATTORNEY FEES	0	0	955	5,000	1,049	1,500	2,500	
01-61210 MEDICAL EXAMINATIONS	295	3,069	2,670	3,000	1,901	3,000	3,000	
01-61211 PSYCHOLOGICAL EXAMINATIONS	0	0	0	4,000	3,500	4,000	5,000	
01-61221 MEMBERSHIPS/SUBSCRIPTIONS	4,524	2,711	4,965	4,800	2,153	4,800	4,800	
01-61230 OFFICE SUPPLIES	3,657	4,073	3,932	5,000	4,433	5,000	5,000	
01-61240 POLICE SUPPLIES	15,853	16,693	13,589	15,500	14,074	15,500	20,500	
01-61250 POSTAGE	191	187	585	500	243	500	500	
01-61256 DISPATCH/CTECC	40,251	80,502	80,502	92,577	92,577	92,577	106,464	
01-61260 EMPLOYMENT ADS/RECRUITING	0	289	1,101	1,000	538	1,000	1,000	
01-61290 RECORDS STORAGE & MAINTENANCE	0	973	866	1,000	976	1,000	1,000	
TOTAL CONTRACT SERVICES	64,771	108,497	109,165	132,377	121,444	128,877	149,764	
PAYROLL								
01-61330 SALARIES	921,464	883,690	1,029,508	1,202,952	913,029	1,202,952	1,208,194	
01-61335 CERTIFICATION PAY	8,864	8,975	14,174	17,680	12,959	17,680	17,680	
01-61340 PAYROLL TAXES	70,885	67,328	79,419	92,146	69,805	92,146	95,027	
01-61341 RETIREMENT	162,046	157,384	174,770	199,269	148,593	199,269	208,849	
01-61342 LONGEVITY	6,613	5,315	6,762	8,525	5,306	8,525	6,770	
01-61343 VEHICLE/PHONE ALLOWANCE	0	0	0	0	0	0	7,920	
01-61344 MEDICAL/DENTAL INSURANCE	119,401	146,925	156,075	194,863	136,831	194,863	183,454	
01-61346 WORKERS COMP INSURANCE	22,721	21,872	19,261	24,300	16,412	24,300	24,065	
01-61350 CONTRACT/TEMPORARY SUPPORT	0	0	0	0	389	389	0	
TOTAL PAYROLL	1,311,994	1,291,489	1,479,969	1,739,735	1,303,322	1,740,124	1,751,959	
UTILITIES & SUNDRY								
01-61450 TELECOM	8,272	10,455	11,588	10,500	12,971	15,000	15,000	
01-61465 GENERAL INSURANCE	25,965	20,748	21,579	26,000	17,600	26,000	26,000	
01-61469 UNEMPLOYMENT CLAIMS	0	10,770	0	0	0	0	0	
01-61470 TRAINING	18,665	14,291	18,685	16,000	12,183	16,000	16,000	
01-61475 COMMUNITY RELATIONS	6,148	5,920	11,310	7,000	3,010	3,500	3,000	
01-61477 EMPL/VOL APPRECIATION	1,753	1,044	1,837	2,000	1,743	2,000	2,000	
01-61480 UNIFORM ALLOWANCE	8,333	15,412	16,069	16,000	9,964	16,000	16,000	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2020

01 -GENERAL FUND
POLICE DEPARTMENT

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----)		(----- 2020-2021 -----)		PROPOSED BUDGET SELECTED
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	
01-61485 FIRING RANGE/AMMUNITION/GUNS	3,824	4,770	8,952	5,500	3,149	5,500	5,500	
01-61490 UTILITIES	12,331	13,405	12,949	13,000	9,829	13,000	13,000	
TOTAL UTILITIES & SUNDRY	85,290	96,815	102,969	96,000	70,448	97,000	96,500	
CAPITAL OUTLAY								
01-61550 COMPUTERS/FURNITURE/EQUIP	69,041	3,818	9,017	18,400	17,813	18,400	10,000	
01-61551 DIGITAL VIDEO SYST FOR CARS	16,445	20,799	11,909	14,000	12,075	12,075	0	
01-61553 PATROL VEHICLES	41,901	79,999	110,488	110,500	115,324	115,325	0	
01-61554 RADIOS	39,460	36,747	34,323	16,300	15,219	15,219	0	
01-61555 VESTS	2,213	2,213	3,425	3,000	1,670	3,000	3,000	
01-61556 RADAR EQUIPMENT	11,039	6,025	9,038	6,400	6,255	6,255	0	
01-61558 CAPITAL OUTLAY-TASERS	0	0	12,568	5,250	4,608	4,608	5,250	
01-61559 CO - PD GRANT EXPENSE	0	8,745	0	0	0	0	0	
01-61560 CAPITAL OUTLAY-BODY CAMERAS	0	0	3,921	6,400	5,911	5,911	6,400	
TOTAL CAPITAL OUTLAY	180,098	158,345	194,687	180,250	178,875	180,793	24,650	
TRANSFERS								
TOTAL POLICE DEPARTMENT	1,749,228	1,779,862	2,030,600	2,305,862	1,798,469	2,299,294	2,176,373	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 202001 -GENERAL FUND
PLANNING & DEVELOPMENT

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	(----- PROJECTED YEAR END	(----- 2020-2021 REQUESTED BUDGET PB	(----- PROPOSED BUDGET SELECTED
MAINTENANCE								
01-63055 COMPUTER MAINTENANCE	0	4,443	4,954	11,500	11,122	11,500	33,500	
01-63060 VEHICLE M & O	4,873	3,191	225	2,000	130	500	1,000	
01-63061 FUEL	0	899	606	1,000	445	800	1,000	
TOTAL MAINTENANCE	4,873	8,532	5,785	14,500	11,698	12,800	35,500	
REPAIRS								
01-63157 CODE COMPLIANCE EXPENSE	0	0	0	1,000	722	1,000	1,000	
TOTAL REPAIRS	0	0	0	1,000	722	1,000	1,000	
CONTRACT SERVICES								
01-63205 CONSULTANT FEES	89,647	58,176	82,825	50,000	33,483	50,000	50,000	
01-63210 CITY ATTORNEY FEES	0	0	0	0	0	0	75,000	
01-63220 TRAINING	4,955	5,142	4,903	5,000	3,060	5,000	7,500	
01-63230 OFFICE SUPPLIES	3,567	2,894	2,032	2,500	1,990	2,500	2,500	
01-63240 MEMBERSHIPS/PROFESSIONAL FEES	1,930	1,392	1,071	2,500	370	2,500	5,000	
01-63245 INSPECTIONS/PLAN REVIEWS	18,649	21,075	23,970	20,000	21,555	23,000	25,000	
01-63250 POSTAGE	0	0	0	0	0	0	2,000	
01-63266 CREDIT CARD FEES	0	0	0	0	0	0	1,500	
01-63270 PRINTING	0	0	0	0	0	0	1,000	
01-63280 PUBLIC NOTICES	0	0	0	0	0	0	2,000	
01-63290 RECORDS STORAGE & MAINTENANCE	0	0	0	0	0	0	1,000	
TOTAL CONTRACT SERVICES	118,748	88,678	114,800	80,000	60,458	83,000	172,500	
PAYROLL								
01-63330 SALARIES	149,693	138,966	102,126	155,958	118,809	155,958	331,793	
01-63340 PAYROLL TAX	11,454	10,725	7,982	11,946	9,237	11,946	25,864	
01-63341 RETIREMENT	25,575	24,411	17,282	25,835	20,026	25,835	57,921	
01-63342 LONGEVITY	1,420	440	10	0	0	10	2,015	
01-63343 VEHICLE/PHONE ALLOWANCE	0	0	0	0	0	0	3,840	
01-63344 MEDICAL/DENTAL INSURANCE	17,764	18,704	15,235	22,925	16,947	22,925	45,864	
01-63346 WORKERS COMP INSURANCE	777	894	842	1,350	707	1,350	1,322	
01-63350 CONTRACT/TEMPORARY SUPPORT	0	16,650	221	0	0	0	0	
TOTAL PAYROLL	206,682	210,788	143,697	218,014	165,726	218,024	468,618	
UTILITIES & SUNDRY								
01-63450 TELECOM	0	1,823	1,376	4,000	1,424	2,500	3,500	
01-63465 GENERAL INSURANCE	1,617	1,401	3,089	3,100	1,434	3,000	3,000	
TOTAL UTILITIES & SUNDRY	1,617	3,224	4,465	7,100	2,858	5,500	6,500	
CAPITAL OUTLAY								
01-63540 COMPUTERS/FURNITURE/EQUIP	0	0	19,500	27,000	25,365	27,000	2,500	
01-63546 PW VEHICLES	0	61,764	0	0	0	0	0	
TOTAL CAPITAL OUTLAY	0	61,764	19,500	27,000	25,365	27,000	2,500	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2020

01 -GENERAL FUND
PLANNING & DEVELOPMENT

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
<u>TRANSFERS</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL PLANNING & DEVELOPMENT	331,920	372,985	288,247	347,614	266,826	347,324	686,618	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2020

01 -GENERAL FUND
PUBLIC WORKS

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
REPAIRS								
01-64151 DRAINAGE REPAIRS & MAINT	97,101	94,635	151,433	130,000	107,470	130,000	130,000	
01-64155 ROW MAINTENANCE	80,896	140,699	146,667	100,000	59,784	100,000	100,000	
01-64160 FIRE SAFETY/BRUSH PICKUP	0	0	156,560	0	0	0	0	
01-64161 FIRE SAFETY-HZDRS MITIGTN GRNT	40,965	44,383	50,983	0	0	0	0	
01-64165 SIGN MAINTENANCE	20,983	17,594	20,352	20,000	11,374	20,000	20,000	
01-64170 STREET LIGHTING	121	0	0	0	25	100	100	
01-64175 STREET REPAIRS	16,033	36,187	25,283	25,000	17,618	25,000	25,000	
01-64185 TRASH/CARCASS REMOVAL	1,481	2,840	1,685	2,500	1,660	2,500	2,500	
TOTAL REPAIRS	257,580	336,338	552,962	277,500	197,930	277,600	277,600	
CONTRACT SERVICES								
01-64217 SOLID WASTE SERVICES	396,193	411,510	430,394	445,050	334,483	445,050	472,665	
TOTAL CONTRACT SERVICES	396,193	411,510	430,394	445,050	334,483	445,050	472,665	
CAPITAL OUTLAY								
01-64550 STREET IMPRV/TRAFFIC CALMING	118,649	0	0	0	0	0	0	
01-64551 SIGNS WITH RADAR	0	5,665	9,856	0	0	0	0	
01-64553 CITY HALL REMODEL/REBUILD	19,965	0	65,233	10,000	1,835	10,000	0	
01-64555 DRAINAGE IMPROVEMENTS	1,000	62,209	194,091	0	0	0	0	
01-64559 STREET IMPRV - WILDCAT HOLLOW	66,970	0	0	0	0	0	0	
01-64565 STREET REPAVING/MAINT - WD10	0	83,025	201,161	230,675	88,893	230,675	0	
01-64567 STREET ANNUAL MAINT PROGRAM	0	0	157,700	820,000	120,729	820,000	503,750	
TOTAL CAPITAL OUTLAY	206,584	150,899	628,041	1,060,675	211,457	1,060,675	503,750	
TRANSFERS								
TOTAL PUBLIC WORKS	860,356	898,747	1,611,398	1,783,225	743,869	1,783,325	1,254,015	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 202001 -GENERAL FUND
MUNICIPAL COURT

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	(----- PROJECTED YEAR END	(----- 2020-2021 REQUESTED BUDGET PB	(----- PROPOSED BUDGET SELECTED
REPAIRS								
01-67150 COMPUTER MAINTENANCE/UPGRADE	25,969	17,159	14,203	20,000	17,327	20,000	20,000	
TOTAL REPAIRS	25,969	17,159	14,203	20,000	17,327	20,000	20,000	
CONTRACT SERVICES								
01-67220 TRAINING	1,199	2,518	2,387	4,000	2,230	2,500	2,500	
01-67221 MEMBERSHIPS/SUBSCRIPTIONS	0	0	80	400	181	400	400	
01-67230 COURT SUPPLIES	1,340	1,627	1,260	1,500	615	1,000	1,000	
01-67250 POSTAGE	628	564	614	250	369	500	500	
01-67260 PROSECUTOR FEES	29,831	36,927	31,786	32,000	18,542	25,000	25,000	
01-67266 CREDIT CARD FEES	6,366	5,527	5,454	6,000	4,468	6,000	6,000	
01-67290 RECORDS STORAGE & MAINTENANCE	0	518	492	1,200	558	1,000	1,000	
TOTAL CONTRACT SERVICES	39,364	47,680	42,073	45,350	26,963	36,400	36,400	
PAYROLL								
01-67330 SALARIES	133,494	142,865	122,671	153,414	101,982	153,414	139,834	
01-67340 PAYROLL TAXES	10,363	11,086	9,405	11,752	7,448	11,752	10,799	
01-67341 RETIREMENT	18,944	21,037	16,403	19,052	14,753	19,052	24,185	
01-67342 LONGEVITY	2,075	1,693	896	1,020	799	1,020	1,150	
01-67344 MEDICAL/DENTAL INSURANCE	17,764	23,054	19,933	22,925	17,057	22,925	22,932	
01-67346 WORKERS COMP INSURANCE	398	466	346	520	355	520	683	
TOTAL PAYROLL	183,038	200,201	169,654	208,683	142,394	208,683	199,582	
UTILITIES & SUNDRY								
01-67465 GENERAL INSURANCE	335	397	274	500	302	500	685	
01-67475 PUBLIC EDUCATION/COMM RELATION	0	0	0	250	0	250	250	
TOTAL UTILITIES & SUNDRY	335	397	274	750	302	750	935	
CAPITAL OUTLAY								
TRANSFERS								
TOTAL MUNICIPAL COURT	248,706	265,437	226,204	274,783	186,986	265,833	256,917	
TOTAL EXPENDITURES	4,088,228	4,282,207	5,471,688	5,894,251	3,817,817	5,794,987	5,223,228	
REVENUE OVER/ (UNDER) EXPENDITURES	1,342,377	1,339,350	779,704	(122,125)	1,516,443	159,830	457,430	

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2020

05 -BEE CAVE ROAD IMPROVEMENT
PUBLIC WORKS

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(------ 2019-2020 -----)		(------ 2020-2021 -----)		PROPOSED BUDGET SELECTED
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	
CONTRACT SERVICES								
05-63200 BEE CAVE ROAD ROW/EASEMENT	300,892	281,034	123,460	0	0	0	0	
05-63205 CONSULTANT FEES/THIRD PARTY	17,671	11,659	20,876	0	(50)	(50)	0	
05-63210 OUTSIDE LEGAL	27,849	47,732	8,323	0	1,495	1,495	0	
TOTAL CONTRACT SERVICES	346,411	340,425	152,659	0	1,445	1,445	0	
TOTAL PUBLIC WORKS	346,411	340,425	152,659	0	1,445	1,445	0	
TOTAL EXPENDITURES	346,411	340,425	152,659	0	1,445	1,445	0	
REVENUE OVER/ (UNDER) EXPENDITURES	(346,411)	(340,425)	(152,659)	0	(1,445)	(1,445)	0	

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2020

06 -COURT SPECIAL REVENUE

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----) (----- 2020-2021 -----)				
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
FINES & WARRANTS								
06-44170 LTPDF-LOCAL TRUANCY PREVENTION	0	0	0	0	1,215	1,250	0	
06-44180 LMJF-LOCAL MUNICIPAL JURY FUND	0	0	0	0	24	50	0	
06-44200 SECURITY FEES	6,906	6,603	6,177	6,100	3,893	4,000	6,100	
06-44300 TECHNOLOGY FEES	9,186	8,768	8,216	8,100	4,172	5,000	8,100	
TOTAL FINES & WARRANTS	16,092	15,371	14,393	14,200	9,304	10,300	14,200	
CHILD SAFETY REVENUE								
06-45015 CHILD SAFETY & HEALTH REVENUE	8,696	10,957	13,254	9,700	9,278	9,700	9,700	
TOTAL CHILD SAFETY REVENUE	8,696	10,957	13,254	9,700	9,278	9,700	9,700	
TOTAL REVENUES	24,788	26,328	27,647	23,900	18,582	20,000	23,900	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 202006 --COURT SPECIAL REVENUE
MUNICIPAL COURT

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
CONTRACT SERVICES								
06-67290 SECURITY EXPENSE	3,106	3,578	2,680	5,000	0	2,500	5,000	
06-67291 TECHNOLOGY EXPENSE	4,000	1,564	3,451	4,500	970	4,500	4,500	
TOTAL CONTRACT SERVICES	7,106	5,142	6,131	9,500	970	7,000	9,500	
CAPITAL OUTLAY								
06-67555 CO - SECURITY EXPENSE	30,936	0	0	3,000	0	3,000	3,000	
06-67560 CO - TECHNOLOGY EXPENSE	0	8,009	28,945	10,565	0	10,565	10,565	
TOTAL CAPITAL OUTLAY	30,936	8,009	28,945	13,565	0	13,565	13,565	
TOTAL MUNICIPAL COURT	38,042	13,151	35,076	23,065	970	20,565	23,065	
TOTAL EXPENDITURES	38,042	13,151	35,076	23,065	970	20,565	23,065	
REVENUE OVER/ (UNDER) EXPENDITURES	(13,254)	13,177	(7,429)	835	17,612	(565)	835	

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2020

07 -PD SPECIAL REVENUE

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----) (----- 2020-2021 -----)				
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
PD SPECIAL REVENUE								
07-45010 MISCELLANEOUS INCOME	0	20	0	0	0	0	0	
07-45014 POLICE TRAINING REV (LEOSE)	1,565	1,785	1,538	1,538	1,518	1,518	1,538	
07-45040 SALE OF ASSETS	1,380	3,357	17,992	200	3,205	3,205	200	
TOTAL PD SPECIAL REVENUE	2,945	5,162	19,530	1,738	4,723	4,723	1,738	
TOTAL REVENUES	2,945	5,162	19,530	1,738	4,723	4,723	1,738	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2020

07 -PD SPECIAL REVENUE
POLICE DEPARTMENT

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
UTILITIES & SUNDRY								
07-61405 MISCELLANEOUS	450	0	0	0	0	0	0	
07-61470 LEOSE TRAINING	1,565	395	3,260	1,538	528	1,538	1,538	
07-61471 SPECIAL REVENUE TRAINING	0	0	0	6,462	0	6,462	6,462	
TOTAL UTILITIES & SUNDRY	2,015	395	3,260	8,000	528	8,000	8,000	
TOTAL POLICE DEPARTMENT	2,015	395	3,260	8,000	528	8,000	8,000	
TOTAL EXPENDITURES	2,015	395	3,260	8,000	528	8,000	8,000	
REVENUE OVER/(UNDER) EXPENDITURES	930	4,767	16,270	(6,262)	4,195	(3,277)	(6,262)	

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
 PROPOSED BUDGET WORKSHEET
 AS OF: JULY 31ST, 2020

08 -TREE FUND

REVENUES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----)			(----- 2020-2021 -----)	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
<u>REVENUE</u>								
08-40200 OAK WILT FEE	7,950	5,550	4,650	5,000	7,350	7,500	5,000	
08-40260 TREE REPLACEMENT REVENUE	2,250	9,600	0	0	0	0	0	
TOTAL REVENUE	10,200	15,150	4,650	5,000	7,350	7,500	5,000	
TOTAL REVENUES	10,200	15,150	4,650	5,000	7,350	7,500	5,000	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2020

08 -TREE FUND
TREE FUND

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----)		(----- 2020-2021 -----)		PROPOSED BUDGET SELECTED
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	
MAINTENANCE								
08-60050 HABITAT RESTORATION & DEMOSITE	0	0	2,018	45,000	5,720	5,720	45,000	
TOTAL MAINTENANCE	0	0	2,018	45,000	5,720	5,720	45,000	
REPAIRS								
08-60156 CITY SIGN & LANDSCAPING	0	0	0	4,250	1,303	2,500	4,250	
TOTAL REPAIRS	0	0	0	4,250	1,303	2,500	4,250	
UTILITIES & SUNDRY								
08-60460 TREE PRESERVATION	75,095	0	0	0	0	0	0	
TOTAL UTILITIES & SUNDRY	75,095	0	0	0	0	0	0	
TOTAL TREE FUND	75,095	0	2,018	49,250	7,023	8,220	49,250	
TOTAL EXPENDITURES	75,095	0	2,018	49,250	7,023	8,220	49,250	
REVENUE OVER/ (UNDER) EXPENDITURES	(64,895)	15,150	2,632	(44,250)	327	(720)	(44,250)	

*** END OF REPORT ***

**CITY OF WEST LAKE HILLS
PROPOSED BUDGET SUMMARY TOTALS -WASTEWATER
FY 2020-2021**

AS OF 7/22/20

WASTEWATER (WW) FUNDS			
02	10	11	
WW FUND	WW DEBT SERVICE FUND	WW CONSTR. FUND	TOTAL WW FUNDS
REVENUES			
\$ -	\$ -	\$ -	\$ -
-	-	-	-
-	-	-	-
-	-	-	-
2,012,400	4,500	4,500	2,021,400
\$ 2,012,400	\$ 4,500	\$ 4,500	\$ 2,021,400
EXPENSES			
			\$ -
			-
			-
			-
			-
1,938,790	-	-	1,938,790
\$ 1,938,790	\$ -	\$ -	\$ 1,938,790
BUDGET SURPLUS/ (SHORTFALL)			
\$ 73,610	\$ 4,500	\$ 4,500	\$ 82,610

WW FUND	Audited 9/30/17	Audited 9/30/18	Audited 9/30/19	Est FYE Budget FY19-20	Proposed Budget FY20-21
WW Fund Balance	<u>\$ 1,706,071.49</u>	<u>\$ 1,892,748.18</u>	<u>\$ 2,043,695.54</u>	<u>\$ 2,046,005.54</u>	<u>\$ 2,128,615.54</u>

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2020

02 -WASTE WATER FUND

REVENUES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----)		(----- 2020-2021 -----)		
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
REVENUE								
02-50100 WASTEWATER REVENUE	1,962,396	1,848,905	1,882,707	1,950,000	1,506,513	1,950,000	1,950,000	
02-50200 WASTEWATER PENALTIES	15,439	7,625	4,671	15,000	3,683	4,000	4,000	
02-50250 INDUSTRIAL SURCHARGE REVENUE	8,912	39,434	83,888	35,000	70,330	80,000	55,000	
02-50300 REIMBURSEMENT REVENUE	0	0	0	0	5,396	5,100	0	
02-50400 PRELIM ENGR ASSESSMENT FEE	0	0	0	0	1,535	1,535	0	
02-50500 ADMINISTRATIVE FEES	16,704	7,689	6,013	10,000	2,214	3,000	3,000	
02-50505 CREDIT CARD FEES	0	1,030	3,621	2,000	2,661	3,000	0	
02-50700 IMPACT FEES	0	91,932	0	0	5,100	5,100	0	
02-50750 INTEREST INCOME	324	610	865	840	376	840	400	
TOTAL REVENUE	2,003,774	1,997,225	1,981,766	2,012,840	1,597,808	2,052,575	2,012,400	
TOTAL REVENUES	2,003,774	1,997,225	1,981,766	2,012,840	1,597,808	2,052,575	2,012,400	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2020

02 -WASTE WATER FUND
WASTEWATER DEPARTMENT

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----)		(----- 2020-2021 -----)		PROPOSED BUDGET SELECTED
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	
MAINTENANCE								
02-60005 SYSTEM MAINTENANCE	17,336	36,805	22,650	30,000	9,708	12,500	15,000	
02-60055 COMPUTER MAINTENANCE	0	8,239	9,732	12,500	14,044	15,000	0	
TOTAL MAINTENANCE	17,336	45,044	32,382	42,500	23,752	27,500	15,000	
CONTRACT SERVICES								
02-60205 WASTEWATER PROJECT CONSULTANT	60,891	14,063	14,118	10,000	3,088	5,000	0	
02-60220 TREATMENT CHARGES (COA)	431,071	400,972	387,267	410,000	308,834	410,000	410,000	
02-60225 TRAINING	0	0	1,488	2,500	580	2,500	0	
02-60230 BILLING FEES/AWR	46,679	5,019	5,691	6,000	4,714	6,000	42,000	
02-60235 OFFICE SUPPLIES	29	249	693	1,500	597	1,500	0	
02-60240 LEGAL SERVICES	1,542	2,026	405	5,000	0	2,000	1,000	
02-60250 WW CHEMICALS	15,896	23,625	19,977	30,000	15,323	30,000	30,000	
02-60260 WW UTILITIES	8,484	7,594	7,544	9,000	5,722	9,000	9,000	
02-60266 CREDIT CARD FEES	77	2,016	2,975	2,500	3,255	3,500	3,500	
02-60270 WW M & O - FIXED/CROSSROADS	27,000	27,105	27,105	30,000	18,070	30,000	30,000	
02-60275 WW M & O - VARIABLE/CROSSROADS	132,374	104,197	181,324	120,000	139,530	160,000	150,000	
TOTAL CONTRACT SERVICES	724,044	586,865	648,587	626,500	499,713	659,500	675,500	
PAYROLL								
02-60330 WW SALARIES	14,827	48,854	45,823	55,016	41,075	55,016	0	
02-60340 PAYROLL TAXES	1,057	3,399	3,312	4,214	3,243	4,214	0	
02-60341 RETIREMENT	2,375	7,723	7,425	9,012	6,223	9,012	0	
02-60344 MEDICAL/DENTAL INSURANCE	3,093	9,300	10,400	11,463	7,665	11,463	0	
02-60346 WORKERS COMP INSURANCE	0	83	209	260	194	260	0	
TOTAL PAYROLL	21,351	69,359	67,169	79,965	58,401	79,965	0	
UTILITIES & SUNDRY								
02-60405 MISCELLANEOUS	20	0	14	1,000	0	1,000	0	
02-60410 ENGINEERING	11,578	6,307	8,329	6,500	6,556	8,000	7,500	
02-60450 TELECOM	0	0	48	960	922	960	1,500	
02-60465 GENERAL INSURANCE	3,631	5,716	5,903	5,900	4,617	5,900	5,900	
TOTAL UTILITIES & SUNDRY	15,230	12,024	14,294	14,360	12,095	15,860	14,900	
CAPITAL OUTLAY								
02-60510 DEBT PAYMENTS	500,324	483,763	468,729	1,051,588	149,596	1,051,588	1,068,390	
02-60515 DEBT PMT TO GENERAL FUND	0	6,828	0	150,000	0	150,000	150,000	
02-60565 CAPITAL OUTLAY - WW SYSTEM	0	0	500	10,000	1,647	10,000	10,000	
02-60570 WW PUMPS	0	0	0	5,000	0	5,000	5,000	
TOTAL CAPITAL OUTLAY	500,324	490,590	469,229	1,216,588	151,243	1,216,588	1,233,390	

CITY OF WEST LAKE HILLS
 PROPOSED BUDGET WORKSHEET
 AS OF: JULY 31ST, 2020

02 -WASTE WATER FUND
 WASTEWATER DEPARTMENT

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	(----- PROJECTED YEAR END	(----- 2020-2021 REQUESTED BUDGET PB	(----- PROPOSED BUDGET SELECTED
TRANSFERS								
02-60998 DEPRECIATION	663,562	619,192	0	0	0	0	0	
TOTAL TRANSFERS	663,562	619,192	0	0	0	0	0	
TOTAL WASTEWATER DEPARTMENT	1,941,847	1,823,074	1,231,662	1,979,912	745,204	1,999,413	1,938,790	
TOTAL EXPENDITURES	1,941,847	1,823,074	1,231,662	1,979,912	745,204	1,999,413	1,938,790	
REVENUE OVER/(UNDER) EXPENDITURES	61,927	174,151	750,104	32,928	852,604	53,162	73,610	

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
 PROPOSED BUDGET WORKSHEET
 AS OF: JULY 31ST, 2020

10 -WASTEWATER DEBT SERVICE

REVENUES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
INCOME								
10-40100 INTEREST INCOME	2,329	4,299	8,453	7,800	5,209	5,500	4,500	
TOTAL INCOME	2,329	4,299	8,453	7,800	5,209	5,500	4,500	
TOTAL REVENUES	2,329	4,299	8,453	7,800	5,209	5,500	4,500	

CITY OF WEST LAKE HILLS
 PROPOSED BUDGET WORKSHEET
 AS OF: JULY 31ST, 2020

10 -WASTEWATER DEBT SERVICE
 WW DEBT SERVICE

	2016-2017	2017-2018	2018-2019	(-----	2019-2020	-----)	(-----	2020-2021	-----)
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED	
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET	
							PB	SELECTED	
<u>CAPITAL OUTLAY</u>									
10-60510 DEBT PAYMENTS	0	0	0	0	(62,452)	62,452	0		
TOTAL CAPITAL OUTLAY	0	0	0	0	(62,452)	62,452	0		
 TOTAL WW DEBT SERVICE	 0	 0	 0	 0	 (62,452)	 62,452	 0		
 TOTAL EXPENDITURES	 0	 0	 0	 0	 (62,452)	 62,452	 0		
 REVENUE OVER/(UNDER) EXPENDITURES	 2,329	 4,299	 8,453	 7,800	 67,661	 (56,952)	 4,500		

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
 PROPOSED BUDGET WORKSHEET
 AS OF: JULY 31ST, 2020

11 -WASTEWATER CONSTRUCTION

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)			(----- 2020-2021 -----)	
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
INCOME								
11-40100 INTEREST INCOME	4,369	8,226	11,658	11,000	5,073	6,100	4,500	
TOTAL INCOME	4,369	8,226	11,658	11,000	5,073	6,100	4,500	
TOTAL REVENUES	4,369	8,226	11,658	11,000	5,073	6,100	4,500	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2020

11 -WASTEWATER CONSTRUCTION
EXPENSE

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----) (----- 2020-2021 -----)				
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
<u>REPAIRS</u>								
<u>CONTRACT SERVICES</u>								
<u>CAPITAL OUTLAY</u>								
11-60500 CAPITAL OUTLAY-CONSTRUCTION	43,500	0	0	0	0	0	0	
TOTAL CAPITAL OUTLAY	43,500	0	0	0	0	0	0	
<u>TRANSFERS</u>								
 TOTAL EXPENSE	 43,500	 0	 0	 0	 0	 0	 0	
 TOTAL EXPENDITURES	 43,500	 0	 0	 0	 0	 0	 0	
REVENUE OVER/ (UNDER) EXPENDITURES	(39,131)	8,226	11,658	11,000	5,073	6,100	4,500	

*** END OF REPORT ***

Property Tax Calculations

2017 Net Taxable \$1,978,423,508	2018 Net Taxable \$2,159,747,675	2019 Net Taxable \$2,262,327,215	2020 Net Taxable \$2,446,839,959	Change 2019 to 2020 8.16%		
2017 Rollback Rate 0.0652	2018 Rollback Rate 0.0714	2019 Rollback Rate 0.0714	2020 Rollback Rate 0.0723	1.26%		
Appraised Values 2017 Average Residence \$1,114,342	2018 Average Residence \$1,281,233	2019 Average Residence \$1,382,544	2020 Average Residence \$1,421,514	2.82%		
Taxable Values 2017 Average Residence \$1,067,705	2018 Average Residence \$1,163,975	2019 Average Residence \$1,275,352	2020 Average Residence \$1,285,697	0.81%		
2017 Collection Rate 99.25%	2018 Collection Rate 100%	2019 Collection Rate 99%	2020 Collection Rate 99%			
Rate	Average \$ Increase (actual rate)	Average \$ Increase (effective rate)	Tax on Average Residence	Estimated Tax Levy		Increase over Last Years Tax Levy
0.0660	-\$51.43	\$10.29	\$848.56	\$1,614,914	Effective Rate	\$0
0.0700	\$0.00	\$51.43	\$899.99	\$1,712,788	Current Rate	\$97,874
0.0723	\$29.25	\$80.68	\$929.24	\$1,768,454	Rollback Rate	\$153,539
as of 6.29.20						