

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A CITY COUNCIL REGULAR MEETING
Wednesday, April 23, 2025 at 7:00 PM

1. Call to Order

With a quorum present, Mayor Vaughan called the meeting to order at 7:02 p.m.

CITY COUNCIL PRESENT:

Mayor James Vaughan
Mayor Pro Tem Gordon Bowman
Dana Harmon
Brian Plunkett
Darin Walker

CITY STAFF PRESENT:

City Administrator Trey Fletcher
City Secretary Terry Blanchard
Finance Director Vonda Ragsdale - remote
Director of BDS Jennifer Bills
City Attorney Josh Brockman-Weber
Lieutenant Robert Mills

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Mayor Vaughan opened the meeting for public comments. Hearing none, the public comment section was closed.

3. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.

- a. Approval of the April 9, 2025 Regular Meeting Minutes.
- b. Approval of the FY 25 Q2 Building and Development Services Department Report.
- c. Approval of the FY 25 Q2 Investment and Financial Reports.
- d. Approval of the FY 25 Q2 Municipal Court Report.
- e. Approval of the FY 25 Q2 Public Safety Report.
- f. **201 Wildcat Hollow** - Approval with conditions for the 201 Wildcat Minor Plat, being 01.0 acres out of the Wilkinson Sparks Survey Abstract No. 21 (Section 36.01.018 of the West Lake Hills Code of Ordinances).
- g. **419 Ridgewood Road** - Approval with conditions for Lot 3R, a replant of portions of Lot 3 and 4 of Ridgewood Village Section 2 Subdivision, within the city limits (Section 36.01.018 of the West Lake Hills Code).

MOTION: Upon a motion made by Councilmember Walker and a second by Councilmember Harmon, the Council voted four (4) for and none (0) opposed to

approve the Consent Agenda as presented. Motion carried.

4. Proclamation Mayor to proclaim the week of May 11-17, 2025 as Police Week and Thursday, May 15, 2025 as Police Officers Memorial Day in the City of West Lake Hills, Texas.

Mayor Vaughan read the proclamation aloud. Then Mayor Vaughan presented the proclamation to Lieutenant Mills of the West Lake Hills Police Department.

5. Administration Discuss and consider action to approve an Interlocal Agreement (ILA) between the Capital Area Council of Governments (CAPCOG) and West Lake Hills for use by West Lake Hills of the CAPCOG Regional Notification System (RNS).

City Administrator Fletcher gave a brief summary.

MOTION: Upon a motion made by Councilmember Plunkett and a second by Councilmember Harmon, the Council voted four (4) for and none (0) opposed to approve the interlocal agreement as presented. Motion carried.

6. Administration Discussion and update on bond items regarding Proposition A (new municipal complex) and Proposition B (street and drainage projects).

Proposition A: Stephen Karp with AGCM gave a brief summary and presentation. Mayor Vaughan questioned the number of lights that would be located at the new municipal complex. The Council received updates on paving, curtain wall, generator, interior, asset building, and the approach from Westlake Drive. The remainder of the paving is scheduled for May 5th or 6th, weather permitting.

Proposition B: Director Bills gave a summary and presentation. Provided updates on the street and drainage projects. Reported that contractors are working six days a week (Monday-Saturday) on the Camp Craft project.

7. Executive Session In accordance with Texas Government Code, Section 551.001, et seq, the City Council will recess into Executive Session (closed meeting) to discuss the following:
 - a. Section 551.071 - Consultation with the attorney regarding pending or contemplated litigation, or settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re: City of West Lake Hills v. Jaffe - 1405 Wildcat Hollow.
 - b. Section 551.074 - Deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee:
 1. City Attorney Annual Evaluation/Review.

Council convened into Executive Session at 7:35 p.m.

8. Executive Session Reconvene into Open Session and take action if and as deemed appropriate in the City Councils' discretion regarding consultation with attorney.

Council reconvened in Open Session at 7:50 p.m.

MOTION: Upon a motion made by Councilmember Bowman and a second by Councilmember Plunkett, the Council voted four (4) for and none (0) opposed to terminate the current city attorney contract with Messer Fort effective May 14, 2025. Motion carried.

9. Adjournment

MOTION: Upon a motion made by Councilmember Walker and a second by Councilmember Plunkett, the Council voted four (4) for and none (0) opposed to adjourn the meeting at 7:52 p.m. Motion carried.

Mayor Vaughan reconvened the meeting at 7:54 p.m.

MOTION: Upon a motion made by Councilmember Bowman and a second by Councilmember Plunkett, the Council voted four (4) for and none (0) opposed to rescind the prior motion to terminate the city attorney and accept a letter of resignation from Messer Fort. Motion carried.

Mayor Vaughan adjourned the meeting at 7:55 p.m.

Respectfully submitted,



JAMES VAUGHAN, MAYOR

ATTEST:



Terry Blanchard, TRMC
City Secretary

These minutes were approved on May 14, 2025.

