



CITY OF WEST LAKE HILLS, TEXAS
NOTICE OF CITY COUNCIL REGULAR MEETING
Wednesday, April 23, 2025 at 7:00 PM

Notice is hereby given that the City Council of the City of West Lake Hills, Texas, will hold a Regular Meeting on the 23rd day of April 2025 at 7:00 p.m., in the Council Chambers, Municipal Building, 911 Westlake Drive, West Lake Hills, Texas, at which time the following items will be discussed, to-wit:

REMOTE ACCESS - Join Zoom Meeting at <https://us02web.zoom.us/j/3499549035> Or via telephone: Dial (346) 248-7799 - Meeting ID: 349 954 9035

If you wish to speak during the meeting or provide written comments, please email your name, phone number, comments, and the item number you wish to speak/comment on to citysec@westlakehills.gov by 1:00 P.M. on April 23, 2025.

1. Call to Order
2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.
3. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.
 - a. Approval of the April 9, 2025 Regular Meeting Minutes.
 - b. Approval of the FY 25 Q2 Building and Development Services Department Report.
 - c. Approval of the FY 25 Q2 Investment and Financial Reports.
 - d. Approval of the FY 25 Q2 Municipal Court Report.
 - e. Approval of the FY 25 Q2 Public Safety Report.
 - f. **201 Wildcat Hollow** - Approval with conditions for the 201 Wildcat Minor Plat, being 01.0 acres out of the Wilkinson Sparks Survey Abstract No. 21 (Section 36.01.018 of the West Lake Hills Code of Ordinances).
 - g. **419 Ridgewood Road** - Approval with conditions for Lot 3R, a replat of portions of Lot 3 and 4 of Ridgewood Village Section 2 Subdivision, within the city limits (Section 36.01.018 of the West Lake Hill Code).

4. Proclamation Mayor to proclaim the week of May 11-17, 2025 as Police Week and Thursday, May 15, 2025 as Police Officers Memorial Day in the City of West Lake Hills, Texas.
5. Administration Discuss and consider action to approve an Interlocal Agreement (ILA) between the Capital Area Council of Governments (CAPCOG) and West Lake Hills for use by West Lake Hills of the CAPCOG Regional Notification System (RNS).
6. Administration Discussion and update on bond items regarding Proposition A (new municipal complex) and Proposition B (street and drainage projects).
7. Executive Session In accordance with Texas Government Code, Section 551.001, et seq, the City Council will recess into Executive Session (closed meeting) to discuss the following:
 - a. Section 551.071 - Consultation with the attorney regarding pending or contemplated litigation, or settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re: City of West Lake Hills v. Jaffe - 1405 Wildcat Hollow.
 - b. Section 551.074 - Deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee:
 1. City Attorney Annual Evaluation/Review.
8. Executive Session Reconvene into Open Session and take action if and as deemed appropriate in the City Councils' discretion regarding consultation with attorney.
9. Adjournment

Approved by: James Vaughan, Mayor

Certificate

I certify that the above Notice of the April 23, 2025 City Council Regular Meeting was posted on the bulletin board at the Municipal Building, 911 Westlake Drive, West Lake Hills, Texas on Thursday, April 17, 2025 by 5:00 pm. and will remain posted continuously until said meeting is convened.

Signed by: Terry Blanchard, City Secretary

The City of West Lake Hills is committed to compliance with the Americans with Disabilities Act. Reasonable accommodation and equal access to communications will be provided upon request.

All items on the agenda are for discussion and/or action. City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A CITY COUNCIL REGULAR MEETING
Wednesday, April 9, 2025 at 7:00 PM

1. Call to Order

With a quorum present, Mayor Vaughan called the meeting to order at 7:04 p.m.

CITY COUNCIL PRESENT:

Mayor James Vaughan
Mayor Pro Tem Gordon Bowman
Dana Harmon
Brian Plunkett
Beth South
Darin Walker

CITY STAFF PRESENT:

City Administrator Trey Fletcher
City Secretary Terry Blanchard
Finance Director Vonda Ragsdale
Director of BDS Jennifer Bills
Chief of Police Scott Gerdes
City Attorney Josh Brockman-Weber

The meeting was suspended at 7:05 p.m.

The meeting was reconvened at 8:36 p.m.

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Mayor Vaughan opened the meeting for public comments. Hearing none, the public comment section was closed.

3. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.
- a. Approval of the March 26, 2025 Regular Meeting Minutes.
 - b. Approval of an ordinance amending the Fiscal Year 2024-25 budget.
 - c. Approval and adoption of the budget calendar for Fiscal Year 2025-26.
 - d. Approval of a resolution amending the Financial Procedures and Control Policy.
 - e. Approval of a resolution amending the composition of the Public Arts Advisory Subcommittee and approval of recommendations from the City Administrator for appointments to said subcommittee.
 - f. Approval of a resolution establishing an Architectural Advisory Committee.

Councilmember Harmon asked that item 3b be removed from the Consent Agenda.

MOTION: Upon a motion made by Councilmember Harmon and a second by Councilmember Bowman, the Council voted five (5) for and none (0) opposed to approve the revised Consent Agenda as presented. Motion carried.

- 3b. Approval of an ordinance amending the Fiscal Year 2024-25 budget.

Finance Director Ragsdale gave a brief summary.

MOTION: Upon a motion made by Councilmember Harmon and a second by Councilmember Bowman, the Council voted five (5) for and none (0) opposed to approve the ordinance as presented. Motion carried.

4. Administration Discuss and consider a recommendation for city engineering services and authorize negotiations.

City Administrator Fletcher gave a summary. Eight (8) Statements of Qualification were received and four (4) firms were selected for interviews. Staff recommend two (2) firms for Master Services Agreements: Colliers Engineering & Design as the city engineer and HR Green as the special advisor for wastewater. Representatives from each firm were introduced to Council - Chris Otto (Colliers) and Leigh Thomas (HR Green).

MOTION: Upon a motion made by Councilmember Bowman and a second by Councilmember Plunkett, the Council voted five (5) for and none (0) opposed to approve the recommendation and authorize negotiations. Motion carried.

5. Administration Discuss and consider action regarding pedestrian safety at the intersection of Bee Cave Road and Camp Craft Road.

City Administrator Fletcher gave a summary. Ryan Ramirez (203 McConnell) provided comments to the Council regarding several "near-miss" situations that have been witnessed. Parents are dropping off students on Westhaven and then the kids run across the street. Distracted drivers are not staying focused in the school zone and it is causing issues.

Several suggestions were discussed to provide for pedestrian safety at the intersection, such as flashing signs, medians, closure of certain turn lanes at specific times, etc. Colliers Engineering & Design will consult with their traffic engineer for recommendations.

6. Administration Discuss and consider preliminary recommendations associated with Travis County Safe Routes for All projects identified in West Lake Hills.

City Administrator Fletcher gave a summary of the preliminary recommendations.

7. Administration Discuss and consider approving quotes from McCoy Rockford for the purchase of furniture, fixtures and equipment for the new municipal complex and authorize the City Administrator to execute all documents.

City Administrator Fletcher provided a summary. There are two (2) contracts for the new facility. One is for the de-mountable walls for the Municipal Court offices and the other is for the FFE. Contract amounts are within budget.

MOTION: Upon a motion made by Councilmember Plunkett and a second by Councilmember Bowman, the Council voted five (5) for and none (0) opposed to approve the quotes and authorize the City Administrator to execute all documents. Motion carried.

8. Executive Session In accordance with Texas Government Code, Section 551.001, et seq, the City Council will recess into Executive Session (closed meeting) to discuss the following:
 - a. Section 551.071 - Consultation with the attorney regarding pending or contemplated litigation, or settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re: City of West Lake Hills v. Jaffe - 1405 Wildcat Hollow.

Council convened into Executive Session at 9:37 p.m.

9. Executive Session Reconvene into Open Session and take action if and as deemed appropriate in the City Councils' discretion regarding consultation with attorney.

Council reconvened in Open Session at 9:45 p.m. No action was taken.

10. Adjournment

MOTION: Upon a motion made by Councilmember Walker and a second by Councilmember Harmon, the Council voted five (5) for and none (0) opposed to adjourn the meeting at 9:46 p.m. Motion carried.

Respectfully submitted,

JAMES VAUGHAN, MAYOR

ATTEST:

Terry Blanchard, TRMC
City Secretary

These minutes were approved on April 23, 2025.



City of West Lake Hills City Council

AGENDA REPORT

Meeting Date:	April 23, 2025	Item Number:	3b
Department:	Building and Development Services		
Prepared By:	Jennifer C. Bills	Cost / Budget:	See Information Below
Exhibits:	None	Source of Funds:	N/A

Subject

Approval of the FY 2024-2025 Q2 Building and Development Services Department Report.

Recommendation

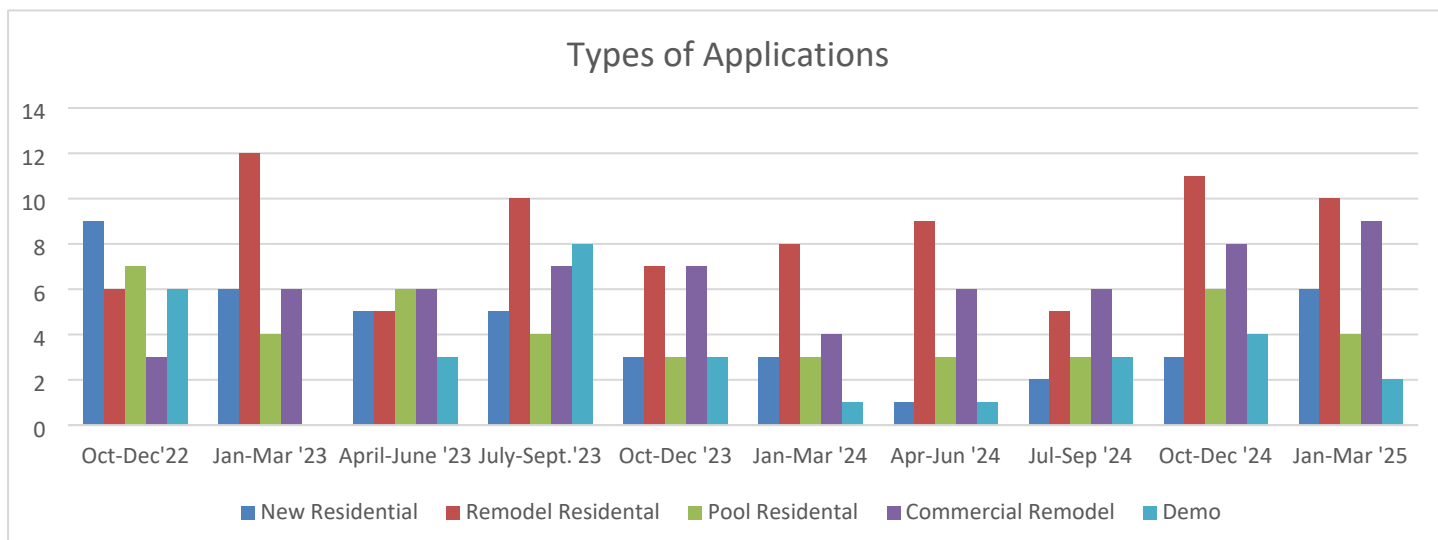
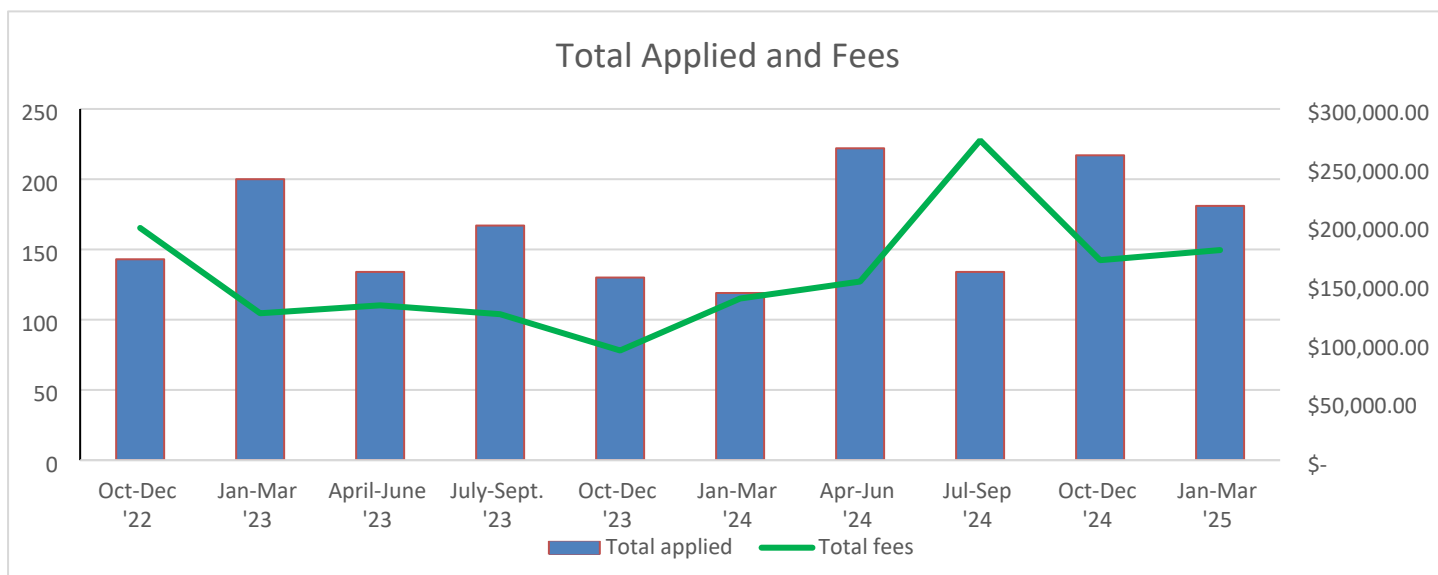
Staff recommend approval of the FY 2024-2025 Q2 Building and Development Services Department Report.

Discussion

The second quarter FY 2024-2025 report from the Building and Development Services Department includes information related to construction in the city, including types of permits, quantities and fees collected. We have included historical data to help reflect trends.

Please refer to the tables and charts below:

<u>Applications Requiring BOA/Council Review</u>	Approved	Denied	Withdrawn/ Postponed
Variances	3	1	2
Zoning Applications	0	0	0
Special Use Permits	1	0	0
Subdivision Plats	0	0	0
Easement Release Requests	0	0	0
Uniform Sign Agreements	0	0	0
TOTAL	4	1	2



Should any Council Members have questions or feedback, please contact the Director of Building and Development Services.



City of West Lake Hills
City Council

AGENDA REPORT

Meeting Date:	<u>April 23, 2025</u>	Item Number:	<u>3c</u>
Department:	<u>Admin/Finance</u>		
Prepared By:	<u>Vonda Ragsdale</u>	Cost / Budget:	<u>n/a</u>
	<u>FY2024-25 Q2 Investment</u>		
Exhibits:	<u>& Financial Reports</u>	Source of Funds:	<u>n/a</u>

Subject

FY2024-2025 Q2 Investment & Financial Reports

Recommendation

Approval

Discussion

INVESTMENT REPORT:

The interest rates have decreased by -0.40% this quarter (Jan 2025-Mar 2025) from 4.8% to 4.4%. We have continued to spend our Bond Funds on Roads and the City Hall construction this last quarter (\$3.4m).

REVENUE & EXPENSE REPORT:

- We have collected 95% of the Property Tax Revenue for the fiscal year.
- The General Fund has collected 74% of total revenue for the fiscal year and has expended 41% as of 3/31/25.
- The Wastewater Fund has collected 43% of total revenue for the fiscal year and has expended 20% as of 3/31/25.

City of West Lake Hills

Investment Report
Quarter Ended 3/31/2025

	Current Book Value	Current Market Value	Previous Book Value	Change in Book Value	Interest Earned	% of Portfolio	Annual Percentage Yield Earned
General Fund Investments							
Frost Bank - Checking Acct	3,046,860	3,046,860	4,677,879	(1,631,018)	-	9.15%	0.000%
Lone Star Liquidity Fund	13,239,802	13,239,802	13,094,140	145,661	145,661	39.75%	4.497%
LOGIC	2,752,884	2,752,884	2,722,560	30,324	30,324	8.27%	4.476%
Total General Fund	<u>\$ 19,039,546</u>	<u>\$ 19,039,546</u>	<u>\$ 20,494,579</u>	<u>\$ (1,455,033)</u>	<u>\$ 175,985</u>	<u>57.17%</u>	
2021 I&S FUND							
LOGIC	20,652	20,652	20,424	227	227	0.06%	4.476%
Total 2022 GO Bond Fund	<u>\$ 20,652</u>	<u>\$ 20,652</u>	<u>\$ 20,424</u>	<u>\$ 227</u>	<u>\$ 227</u>	<u>0.06%</u>	
2022 GO BOND FUND							
LOGIC	10,675,886	10,675,886	12,604,946	(1,929,059)	124,720	32.05%	4.476%
Total 2022 GO Bond Fund	<u>\$ 10,675,886</u>	<u>\$ 10,675,886</u>	<u>\$ 12,604,946</u>	<u>\$ (1,929,059)</u>	<u>\$ 124,720</u>	<u>32.05%</u>	
2023 CO BOND FUND							
LOGIC	1,722,000	1,722,000	3,252,906	(1,530,906)	24,361	5.17%	4.476%
Total 2022 GO Bond Fund	<u>\$ 1,722,000</u>	<u>\$ 1,722,000</u>	<u>\$ 3,252,906</u>	<u>\$ (1,530,906)</u>	<u>\$ 24,361</u>	<u>5.17%</u>	
Wastewater Fund Investments							
Lone Star Liquidity Fund	41,256	41,256	40,802	454	454	0.12%	4.497%
Total Wastewater Fund	<u>\$ 41,256</u>	<u>\$ 41,256</u>	<u>\$ 40,802</u>	<u>\$ 454</u>	<u>\$ 454</u>	<u>0.12%</u>	
Wastewater Construction Fund							
Lone Star Liquidity Fund	556,060	556,060	549,942	6,118	6,118	1.67%	4.497%
Total WW Construction Fund	<u>\$ 556,060</u>	<u>\$ 556,060</u>	<u>\$ 549,942</u>	<u>\$ 6,118</u>	<u>\$ 6,118</u>	<u>1.67%</u>	
Wastewater Debt Service Fund							
Frost Bank Money Market	1,250,056	1,250,056	1,249,945	111	111	3.75%	0.0004%
Total WW Debt Service Fund	<u>\$ 1,250,056</u>	<u>\$ 1,250,056</u>	<u>\$ 1,249,945</u>	<u>\$ 111</u>	<u>\$ 111</u>	<u>3.75%</u>	
Total	<u>\$ 33,305,456</u>	<u>\$ 33,305,456</u>	<u>\$ 38,213,544</u>	<u>\$ (4,908,088)</u>	<u>\$ 331,976</u>	<u>100.00%</u>	

Signature on file _____ 4/15/2025
Vonda Ragsdale, Finance Director Date

Signature on file _____ 4/15/2025
Trey Fletcher, City Administrator Date

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

01 -GENERAL FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	6,618,000.00	215,022.39	5,240,516.98	79.19	1,377,483.02
PERMITS	332,000.00	0.00	188,199.19	56.69	143,800.81
FEES	568,000.00	87.50	273,265.57	48.11	294,734.43
FINES & WARRANTS	152,000.00	13,804.80	62,965.11	41.42	89,034.89
INTEREST & MISC.	<u>884,793.81</u>	<u>102,794.58</u>	<u>565,934.38</u>	<u>63.96</u>	<u>318,859.43</u>
TOTAL REVENUES	8,554,793.81	331,709.27	6,330,881.23	74.00	2,223,912.58
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	1,449,117.00	86,044.22	604,207.23	41.69	844,909.77
POLICE DEPARTMENT	3,508,403.00	417,826.70	1,540,112.54	43.90	1,968,290.46
PLANNING & DEVELOPMENT	1,088,336.00	70,242.14	472,358.35	43.40	615,977.65
PUBLIC WORKS	1,339,241.55	112,466.34	421,041.94	31.44	918,199.61
MUNICIPAL COURT	373,227.00	22,166.20	171,579.80	45.97	201,647.20
FACILITIES MAINT & OPERAT	<u>38,750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>38,750.00</u>
TOTAL EXPENDITURES	7,797,074.55	708,745.60	3,209,299.86	41.16	4,587,774.69
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	757,719.26 (	377,036.33)	3,121,581.37		(2,363,862.11)

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

01 -GENERAL FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TAXES</u>					
01-40100 PROPERTY TAXES	3,920,000.00	0.00	3,759,684.67	95.91	160,315.33
01-40200 SALES TAX	2,650,000.00	215,022.39	1,462,917.25	55.20	1,187,082.75
01-40250 MIXED BEVERAGE TAX	<u>48,000.00</u>	<u>0.00</u>	<u>17,915.06</u>	<u>37.32</u>	<u>30,084.94</u>
TOTAL TAXES	6,618,000.00	215,022.39	5,240,516.98	79.19	1,377,483.02
 <u>PERMITS</u>					
01-41000 BUILDING PERMITS	330,000.00	0.00	187,694.19	56.88	142,305.81
01-41010 TECHNOLOGY FEE - PLANNING	<u>2,000.00</u>	<u>0.00</u>	<u>505.00</u>	<u>25.25</u>	<u>1,495.00</u>
TOTAL PERMITS	332,000.00	0.00	188,199.19	56.69	143,800.81
 <u>FEES</u>					
01-42010 STREET MAINT FEES	0.00	0.00	324.00	0.00 (	324.00)
01-42020 ZONING FEES	40,000.00	0.00	15,327.69	38.32	24,672.31
01-42025 INSPECTION FEES	45,000.00	0.00	18,450.00	41.00	26,550.00
01-42030 PLANNING ADMINISTRATIVE FEES	13,000.00	87.50	8,937.82	68.75	4,062.18
01-42040 TELECOM FRANCHISE/ROW FEES	55,000.00	0.00	17,675.22	32.14	37,324.78
01-42043 NATURAL GAS FRANCHISE FEES	40,000.00	0.00	19,333.90	48.33	20,666.10
01-42045 ELECTRIC FRANCHISE FEES	325,000.00	0.00	172,224.75	52.99	152,775.25
01-42050 CABLE FRANCHISE FEES	<u>50,000.00</u>	<u>0.00</u>	<u>20,992.19</u>	<u>41.98</u>	<u>29,007.81</u>
TOTAL FEES	568,000.00	87.50	273,265.57	48.11	294,734.43
 <u>FINES & WARRANTS</u>					
01-44000 FINES	140,000.00	13,227.00	60,294.81	43.07	79,705.19
01-44100 WARRANT FEES	2,000.00	0.00	200.00	10.00	1,800.00
01-44150 COURT ADMINISTRATIVE FEES	<u>10,000.00</u>	<u>577.80</u>	<u>2,470.30</u>	<u>24.70</u>	<u>7,529.70</u>
TOTAL FINES & WARRANTS	152,000.00	13,804.80	62,965.11	41.42	89,034.89
 <u>INTEREST & MISC.</u>					
01-45000 INTEREST INCOME	550,000.00	0.00	254,003.15	46.18	295,996.85
01-45005 PROPERTY TAX P & I	25,000.00	0.00	20,557.24	82.23	4,442.76
01-45007 LEASES	81,885.00	1,818.13	70,557.49	86.17	11,327.51
01-45010 MISCELLANEOUS INCOME	167,920.50	100,976.45	160,828.19	95.78	7,092.31
01-45040 SALE OF ASSETS	<u>59,988.31</u>	<u>0.00</u>	<u>59,988.31</u>	<u>100.00</u>	<u>0.00</u>
TOTAL INTEREST & MISC.	884,793.81	102,794.58	565,934.38	63.96	318,859.43
TOTAL REVENUES	8,554,793.81	331,709.27	6,330,881.23	74.00	2,223,912.58
	=====	=====	=====	=====	=====

AS OF: MARCH 31ST, 2025

01 -GENERAL FUND

ADMINISTRATION

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
DEPARTMENTAL EXPENDITURES					
<u>MAINTENANCE</u>					
01-60050 BUILDING MAINTENANCE	5,000.00	1,918.48	4,677.88	93.56	322.12
01-60055 COMP MAINT/SOFTWARE/ACCESSORIE	<u>70,000.00</u>	<u>1,538.83</u>	<u>19,560.72</u>	<u>27.94</u>	<u>50,439.28</u>
TOTAL MAINTENANCE	75,000.00	3,457.31	24,238.60	32.32	50,761.40
<u>REPAIRS</u>					
01-60140 EQUIPMENT CONTRACTS	2,000.00	74.08	475.36	23.77	1,524.64
01-60190 JANITORIAL	<u>9,000.00</u>	<u>0.00</u>	<u>3,054.59</u>	<u>33.94</u>	<u>5,945.41</u>
TOTAL REPAIRS	11,000.00	74.08	3,529.95	32.09	7,470.05
<u>CONTRACT SERVICES</u>					
01-60200 OUTSIDE LEGAL COUNSEL	10,000.00	0.00	0.00	0.00	10,000.00
01-60205 CONSULTANT FEES	84,500.00	192.00	42,786.38	50.63	41,713.62
01-60210 CITY ATTORNEY FEES	75,000.00	0.00	8,269.68	11.03	66,730.32
01-60210.CITY ATTORNEY - LITIGATION	20,000.00	0.00	4,667.50	23.34	15,332.50
01-60212 CODIFICATION	15,000.00	1,545.00	3,676.00	24.51	11,324.00
01-60214 TAX COLLECTION EXPENSE	6,500.00	0.00	6,192.49	95.27	307.51
01-60215 APPRAISAL DISTRICT EXPENSE	32,000.00	0.00	15,017.50	46.93	16,982.50
01-60216 AUDITING SERVICES	29,000.00	0.00	14,500.00	50.00	14,500.00
01-60219 CITY COUNCIL EXPENSES	3,000.00	199.06	569.43	18.98	2,430.57
01-60220 TRAINING	16,000.00	2,265.54	6,648.53	41.55	9,351.47
01-60221 MEMBERSHIPS/SUBSCRIPTIONS	13,000.00	555.99	9,817.28	75.52	3,182.72
01-60230 OFFICE SUPPLIES	3,000.00	49.39	673.76	22.46	2,326.24
01-60235 ELECTION EXPENSES	12,000.00	2,780.74	2,780.74	23.17	9,219.26
01-60250 POSTAGE	1,000.00	329.99	1,049.95	105.00 (	49.95)
01-60260 EMPLOYMENT ADS/RECRUITMENT	250.00	0.00	0.00	0.00	250.00
01-60270 PRINTING/PUBLICATIONS	10,000.00	1,388.22	3,209.47	32.09	6,790.53
01-60280 PUBLIC NOTICES	10,000.00	0.00	0.00	0.00	10,000.00
01-60290 RECORDS STORAGE & MAINTENANCE	<u>1,450.00</u>	<u>41.40</u>	<u>390.00</u>	<u>26.90</u>	<u>1,060.00</u>
TOTAL CONTRACT SERVICES	341,700.00	9,347.33	120,248.71	35.19	221,451.29
<u>PAYROLL</u>					
01-60330 SALARIES	617,380.00	47,489.60	284,937.63	46.15	332,442.37
01-60340 PAYROLL TAX	49,395.00	3,649.90	21,792.42	44.12	27,602.58
01-60341 RETIREMENT	123,030.00	9,304.42	60,365.62	49.07	62,664.38
01-60342 LONGEVITY	4,065.00	290.00	1,740.00	42.80	2,325.00
01-60343 VEHICLE/PHONE ALLOWANCE	23,400.00	1,950.00	10,725.00	45.83	12,675.00
01-60344 MEDICAL/DENTAL/VISION/LIFE INS	118,605.00	8,789.47	54,914.68	46.30	63,690.32
01-60346 WORKERS COMP INSURANCE	<u>842.00</u>	<u>0.00</u>	<u>876.64</u>	<u>104.11 (</u>	<u>34.64)</u>
TOTAL PAYROLL	936,717.00	71,473.39	435,351.99	46.48	501,365.01
<u>UTILITIES & SUNDRY</u>					
01-60430 PUBLIC INFORMATION SERVICES	7,500.00	0.00	6,161.73	82.16	1,338.27
01-60440 SUNDRY	2,000.00	106.71	705.37	35.27	1,294.63
01-60450 TELECOM	4,500.00	0.00	909.23	20.21	3,590.77
01-60465 GENERAL INSURANCE	3,200.00	0.00	3,383.56	105.74 (	183.56)
01-60477 TEAM DEVELOPMENT	5,000.00	181.74	2,059.79	41.20	2,940.21
01-60485 UNIFORMS	500.00	0.00	327.82	65.56	172.18

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

01 -GENERAL FUND
ADMINISTRATION

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-60490 UTILITIES	<u>12,000.00</u>	<u>1,403.66</u>	<u>7,290.48</u>	<u>60.75</u>	<u>4,709.52</u>
TOTAL UTILITIES & SUNDRY	34,700.00	1,692.11	20,837.98	60.05	13,862.02
<u>CAPITAL OUTLAY</u>					
01-60550 COMPUTERS/FURNITURE/EQUIP	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>
TOTAL CAPITAL OUTLAY	50,000.00	0.00	0.00	0.00	50,000.00
<u>TRANSFERS</u>					
TOTAL ADMINISTRATION	1,449,117.00	86,044.22	604,207.23	41.69	844,909.77

AS OF: MARCH 31ST, 2025

01 -GENERAL FUND

POLICE DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MAINTENANCE</u>					
01-61050 BUILDING MAINTENANCE	10,000.00	2,564.22	5,740.46	57.40	4,259.54
01-61055 COMP MAINT/SOFTWARE/ACCESSORIE	85,000.00	3,970.15	53,739.01	63.22	31,260.99
01-61060 VEHICLE M & O	22,000.00	0.00	20,672.13	93.96	1,327.87
01-61061 FUEL	40,000.00	2,138.72	11,799.58	29.50	28,200.42
01-61080 RADAR REP/CALIBRATION	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL MAINTENANCE	158,000.00	8,673.09	91,951.18	58.20	66,048.82
<u>REPAIRS</u>					
01-61150 EQUIPMENT CONTRACTS/REPAIRS	29,000.00	5,335.92	12,130.36	41.83	16,869.64
01-61190 JANITORIAL	<u>10,000.00</u>	<u>0.00</u>	<u>4,048.36</u>	<u>40.48</u>	<u>5,951.64</u>
TOTAL REPAIRS	39,000.00	5,335.92	16,178.72	41.48	22,821.28
<u>CONTRACT SERVICES</u>					
01-61200 CITY ATTORNEY FEES	2,500.00	0.00	0.00	0.00	2,500.00
01-61210 MEDICAL EXAMINATIONS	3,000.00	0.00	0.00	0.00	3,000.00
01-61211 PSYCHOLOGICAL EXAMINATIONS	4,000.00	0.00	0.00	0.00	4,000.00
01-61213 PSYCHOLOGICAL COUNSELING	2,500.00	0.00	200.00	8.00	2,300.00
01-61215 OPIOID SETTLEMENT EXPENSES	3,960.00	0.00	3,960.00	100.00	0.00
01-61221 MEMBERSHIPS/SUBSCRIPTIONS	9,000.00	816.21	1,129.20	12.55	7,870.80
01-61230 OFFICE SUPPLIES	5,000.00	148.58	1,617.28	32.35	3,382.72
01-61240 POLICE SUPPLIES	22,000.00	759.29	11,587.32	52.67	10,412.68
01-61250 POSTAGE	500.00	0.00	66.74	13.35	433.26
01-61256 DISPATCH/CTECC	186,206.00	186,207.00	186,207.00	100.00	(1.00)
01-61260 EMPLOYMENT ADS/RECRUITING	2,000.00	213.04	213.04	10.65	1,786.96
01-61290 RECORDS STORAGE & MAINTENANCE	<u>200.00</u>	<u>7.20</u>	<u>99.20</u>	<u>49.60</u>	<u>100.80</u>
TOTAL CONTRACT SERVICES	240,866.00	188,151.32	205,079.78	85.14	35,786.22
<u>PAYROLL</u>					
01-61330 SALARIES	1,549,020.00	102,070.54	646,010.98	41.70	903,009.02
01-61335 CERTIFICATION PAY	43,446.00	2,568.00	15,635.00	35.99	27,811.00
01-61336 BI-LINGUAL INCENTIVE	2,400.00	0.00	0.00	0.00	2,400.00
01-61340 PAYROLL TAXES	127,640.00	8,221.68	56,080.17	43.94	71,559.83
01-61341 RETIREMENT	315,880.00	20,488.14	140,700.96	44.54	175,179.04
01-61342 LONGEVITY	8,930.00	655.00	3,835.00	42.95	5,095.00
01-61343 VEHICLE/PHONE ALLOWANCE	62,520.00	4,210.00	24,030.00	38.44	38,490.00
01-61344 MEDICAL/DENTAL/VISION/LIFE INS	398,663.00	18,105.06	118,913.28	29.83	279,749.72
01-61346 WORKERS COMP INSURANCE	<u>34,955.00</u>	<u>0.00</u>	<u>35,740.08</u>	<u>102.25</u>	<u>(785.08)</u>
TOTAL PAYROLL	2,543,454.00	156,318.42	1,040,945.47	40.93	1,502,508.53
<u>UTILITIES & SUNDRY</u>					
01-61430 PUBLIC INFORMATION SERVICES	6,835.00	0.00	7,833.71	114.61	(998.71)
01-61450 TELECOM	27,000.00	1,157.53	10,417.09	38.58	16,582.91
01-61465 GENERAL INSURANCE	33,000.00	0.00	37,669.88	114.15	(4,669.88)
01-61470 TRAINING	37,500.00	180.00	18,058.30	48.16	19,441.70
01-61475 COMMUNITY RELATIONS/NNO	6,000.00	0.00	1,862.99	31.05	4,137.01
01-61477 TEAM DEVELOPMENT	6,000.00	95.63	1,566.72	26.11	4,433.28
01-61480 UNIFORM ALLOWANCE	18,000.00	0.00	7,232.67	40.18	10,767.33

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

01 -GENERAL FUND
POLICE DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-61485 FIRING RANGE/AMMUNITION/GUNS	8,500.00	0.00	3,633.31	42.74	4,866.69
01-61490 UTILITIES	<u>16,000.00</u>	<u>1,974.04</u>	<u>10,908.97</u>	<u>68.18</u>	<u>5,091.03</u>
TOTAL UTILITIES & SUNDRY	158,835.00	3,407.20	99,183.64	62.44	59,651.36
<u>CAPITAL OUTLAY</u>					
01-61550 COMPUTERS/FURNITURE/EQUIP	12,000.00	0.00	0.00	0.00	12,000.00
01-61551 DIGITAL VIDEO SYST FOR CARS	19,600.00	0.00	0.00	0.00	19,600.00
01-61553 PATROL VEHICLES	230,000.00	55,940.75	57,765.75	25.12	172,234.25
01-61554 RADIOS	35,000.00	0.00	0.00	0.00	35,000.00
01-61555 VESTS	3,200.00	0.00	895.00	27.97	2,305.00
01-61556 RADAR EQUIPMENT	6,400.00	0.00	0.00	0.00	6,400.00
01-61558 CAPITAL OUTLAY-TASERS	12,950.00	0.00	12,949.20	99.99	0.80
01-61560 CAPITAL OUTLAY-BODY CAMERAS	16,248.00	0.00	15,163.80	93.33	1,084.20
01-61561 CO - FLOCK CAMERAS	<u>32,850.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>32,850.00</u>
TOTAL CAPITAL OUTLAY	368,248.00	55,940.75	86,773.75	23.56	281,474.25
<u>TRANSFERS</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL POLICE DEPARTMENT	3,508,403.00	417,826.70	1,540,112.54	43.90	1,968,290.46

AS OF: MARCH 31ST, 2025

01 -GENERAL FUND

PLANNING & DEVELOPMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MAINTENANCE</u>					
01-63055 COMP MAINT/SOFTWARE/ACCESSORIE	35,500.00	2,148.86	19,236.68	54.19	16,263.32
01-63060 VEHICLE M & O	4,200.00	0.00	385.00	9.17	3,815.00
01-63061 FUEL	<u>1,500.00</u>	<u>96.15</u>	<u>392.81</u>	<u>26.19</u>	<u>1,107.19</u>
TOTAL MAINTENANCE	41,200.00	2,245.01	20,014.49	48.58	21,185.51
<u>REPAIRS</u>					
01-63140 EQUIPMENT CONTRACTS	1,250.00	74.08	475.34	38.03	774.66
01-63157 CODE COMPLIANCE EXPENSE	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>
TOTAL REPAIRS	1,750.00	74.08	475.34	27.16	1,274.66
<u>CONTRACT SERVICES</u>					
01-63205 CONSULTANT FEES	84,500.00	1,017.50	45,018.50	53.28	39,481.50
01-63207 CITY ENGINEER	200,000.00	13,048.74	69,732.79	34.87	130,267.21
01-63210 CITY ATTORNEY FEES	25,000.00	0.00	3,487.50	13.95	21,512.50
01-63220 TRAINING	7,500.00	437.31	2,583.35	34.44	4,916.65
01-63230 OFFICE SUPPLIES	1,500.00	0.00	128.82	8.59	1,371.18
01-63240 MEMBERSHIPS/PROFESSIONAL FEES	4,000.00	0.00	749.00	18.73	3,251.00
01-63245 INSP/PLAN REVIEWS-3RD PARTY	60,000.00	1,812.50	18,212.50	30.35	41,787.50
01-63250 POSTAGE	2,000.00	0.00	0.00	0.00	2,000.00
01-63266 CREDIT CARD FEES	15,000.00	0.00	7,461.11	49.74	7,538.89
01-63270 PRINTING	1,000.00	0.00	256.25	25.63	743.75
01-63280 PUBLIC NOTICES/ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00
01-63290 RECORDS STORAGE & MAINTENANCE	<u>1,100.00</u>	<u>83.40</u>	<u>500.40</u>	<u>45.49</u>	<u>599.60</u>
TOTAL CONTRACT SERVICES	402,600.00	16,399.45	148,130.22	36.79	254,469.78
<u>PAYROLL</u>					
01-63330 SALARIES	391,195.00	30,004.80	180,028.80	46.02	211,166.20
01-63336 BI-LINGUAL INCENTIVE	1,200.00	100.00	550.00	45.83	650.00
01-63340 PAYROLL TAX	31,312.00	2,336.46	15,166.44	48.44	16,145.56
01-63341 RETIREMENT	77,965.00	5,894.54	38,220.92	49.02	39,744.08
01-63342 LONGEVITY	410.00	30.00	180.00	43.90	230.00
01-63343 VEHICLE/PHONE ALLOWANCE	16,440.00	1,414.10	7,579.10	46.10	8,860.90
01-63344 MEDICAL/DENTAL/VISION/LIFE INS	88,814.00	5,187.06	34,898.52	39.29	53,915.48
01-63346 WORKERS COMP INSURANCE	1,200.00	0.00	901.96	75.16	298.04
01-63350 CONTRACT/TEMPORARY SUPPORT	<u>4,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,000.00</u>
TOTAL PAYROLL	612,536.00	44,966.96	277,525.74	45.31	335,010.26
<u>UTILITIES & SUNDRY</u>					
01-63430 PUBLIC INFORMATION SERVICES	14,150.00	0.00	13,963.34	98.68	186.66
01-63440 SUNDRY	500.00	0.00	0.00	0.00	500.00
01-63450 TELECOM	4,000.00	114.39	2,305.28	57.63	1,694.72
01-63465 GENERAL INSURANCE	2,500.00	0.00	2,607.93	104.32 (	107.93)
01-63480 RECORDING FEES	500.00	0.00	0.00	0.00	500.00
01-63485 UNIFORMS	<u>1,300.00</u>	<u>0.00</u>	<u>422.51</u>	<u>32.50</u>	<u>877.49</u>
TOTAL UTILITIES & SUNDRY	22,950.00	114.39	19,299.06	84.09	3,650.94

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

01 -GENERAL FUND
PLANNING & DEVELOPMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CAPITAL OUTLAY</u>					
01-63540 COMPUTERS/FURNITURE/EQUIP	<u>7,300.00</u>	<u>6,442.25</u>	<u>6,913.50</u>	<u>94.71</u>	<u>386.50</u>
TOTAL CAPITAL OUTLAY	7,300.00	6,442.25	6,913.50	94.71	386.50
<u>TRANSFERS</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL PLANNING & DEVELOPMENT	1,088,336.00	70,242.14	472,358.35	43.40	615,977.65

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

01 -GENERAL FUND

PUBLIC WORKS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MAINTENANCE</u>					
01-64055 COMPUTER MAINT/SOFTWARE/ACCESS	3,500.00	868.95	868.95	24.83	2,631.05
01-64060 VEHICLE MAINT & OPERATIONS	100.00	0.00	0.00	0.00	100.00
01-64061 FUEL	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL MAINTENANCE	4,600.00	868.95	868.95	18.89	3,731.05
<u>REPAIRS</u>					
01-64151 DRAINAGE REPAIRS & MAINT	150,000.00	7,743.75	73,278.75	48.85	76,721.25
01-64155 ROW MAINTENANCE	150,000.00	10,238.36	56,130.86	37.42	93,869.14
01-64156 ROW CANOPY & RAVINE CLEARANCE	125,000.00	0.00	7,050.00	5.64	117,950.00
01-64160 FIRE SAFETY/BRUSH PICKUP	1,700.00	0.00	0.00	0.00	1,700.00
01-64165 SIGN MAINTENANCE	2,500.00	606.00	606.00	24.24	1,894.00
01-64170 STREET LIGHTING	250.00	21.76	103.34	41.34	146.66
01-64175 STREET REPAIRS	<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>
TOTAL REPAIRS	439,450.00	18,609.87	137,168.95	31.21	302,281.05
<u>CONTRACT SERVICES</u>					
01-64217 SOLID WASTE SERVICES	567,000.00	47,743.88	233,004.97	41.09	333,995.03
01-64220 TRAINING	2,000.00	0.00	0.00	0.00	2,000.00
01-64230 OFFICE SUPPLIES	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL CONTRACT SERVICES	570,000.00	47,743.88	233,004.97	40.88	336,995.03
<u>PAYROLL</u>					
01-64330 SALARIES	120,000.00	7,654.40	7,654.40	6.38	112,345.60
01-64340 PAYROLL TAX	9,495.00	633.76	633.76	6.67	8,861.24
01-64341 RETIREMENT	23,650.00	1,550.01	1,550.01	6.55	22,099.99
01-64343 VEHICLE/PHONE ALLOWANCE	3,960.00	630.00	630.00	15.91	3,330.00
01-64344 MEDICAL/DENTAL/VISION/LIFE INS	15,390.00	2,593.81	2,593.81	16.85	12,796.19
01-64346 WORKERS COMP INSURANCE	<u>350.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>350.00</u>
TOTAL PAYROLL	172,845.00	13,061.98	13,061.98	7.56	159,783.02
<u>UTILITIES & SUNDRY</u>					
01-64430 PUBLIC INFORMATION SERVICES	2,520.55	0.00	2,500.00	99.18	20.55
01-64465 GENERAL INSURANCE	855.00	0.00	867.93	101.51 (	12.93)
01-64485 UNIFORMS	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL UTILITIES & SUNDRY	4,375.55	0.00	3,367.93	76.97	1,007.62
<u>CAPITAL OUTLAY</u>					
01-64551 SIGNS WITH RADAR	36,000.00	32,181.66	32,181.66	89.39	3,818.34
01-64552 CITY ENTRANCE SIGNAGE	67,471.00	0.00	1,387.50	2.06	66,083.50
01-64554 CAPITAL OUTLAY-VEHICLES	<u>44,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>44,500.00</u>
TOTAL CAPITAL OUTLAY	147,971.00	32,181.66	33,569.16	22.69	114,401.84
<u>TRANSFERS</u>					
TOTAL PUBLIC WORKS	1,339,241.55	112,466.34	421,041.94	31.44	918,199.61

AS OF: MARCH 31ST, 2025

01 -GENERAL FUND

MUNICIPAL COURT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REPAIRS</u>					
01-67140 EQUIPMENT CONTRACTS	1,000.00	74.09	475.38	47.54	524.62
01-67150 COMP MAINT/SOFTWARE/ACCESSORIE	<u>29,500.00</u>	<u>1,352.37</u>	<u>21,381.94</u>	<u>72.48</u>	<u>8,118.06</u>
TOTAL REPAIRS	30,500.00	1,426.46	21,857.32	71.66	8,642.68
<u>CONTRACT SERVICES</u>					
01-67220 TRAINING	3,000.00 (	463.90)	2,798.93	93.30	201.07
01-67221 MEMBERSHIPS/SUBSCRIPTIONS	300.00	0.00	0.00	0.00	300.00
01-67230 OFFICE SUPPLIES	1,250.00	74.06	337.77	27.02	912.23
01-67250 POSTAGE	800.00	0.00	0.00	0.00	800.00
01-67260 PROSECUTOR FEES	40,000.00	0.00	10,738.94	26.85	29,261.06
01-67290 RECORDS STORAGE & MAINTENANCE	<u>0.00</u>	<u>2.40</u>	<u>2.40</u>	<u>0.00</u> (	<u>2.40)</u>
TOTAL CONTRACT SERVICES	45,350.00 (	387.44)	13,878.04	30.60	31,471.96
<u>PAYROLL</u>					
01-67330 SALARIES	187,120.00	13,795.20	82,221.23	43.94	104,898.77
01-67336 BI-LINGUAL INCENTIVE	1,200.00	100.00	550.00	45.83	650.00
01-67340 PAYROLL TAXES	15,230.00	1,078.90	6,926.04	45.48	8,303.96
01-67341 RETIREMENT	32,473.00	2,457.60	15,915.23	49.01	16,557.77
01-67342 LONGEVITY	2,560.00	180.00	1,065.00	41.60	1,495.00
01-67343 VEHICLE/PHONE ALLOWANCE	7,920.00	660.00	3,630.00	45.83	4,290.00
01-67344 MEDICAL/DENTAL/VISION/LIFE INS	44,407.00	2,855.48	19,326.04	43.52	25,080.96
01-67346 WORKERS COMP INSURANCE	<u>652.00</u>	<u>0.00</u>	<u>828.80</u>	<u>127.12</u> (	<u>176.80)</u>
TOTAL PAYROLL	291,562.00	21,127.18	130,462.34	44.75	161,099.66
<u>UTILITIES & SUNDRY</u>					
01-67430 PUBLIC INFORMATION SERVICES	3,065.00	0.00	4,067.73	132.72 (	1,002.73)
01-67450 TELECOM	1,600.00	0.00	371.09	23.19	1,228.91
01-67465 GENERAL INSURANCE	700.00	0.00	943.28	134.75 (	243.28)
01-67475 PUBLIC EDUCATION/COMM RELATION	250.00	0.00	0.00	0.00	250.00
01-67485 UNIFORMS	<u>200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>
TOTAL UTILITIES & SUNDRY	5,815.00	0.00	5,382.10	92.56	432.90
<u>CAPITAL OUTLAY</u>					
<u>TRANSFERS</u>					
TOTAL MUNICIPAL COURT	373,227.00	22,166.20	171,579.80	45.97	201,647.20

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

01 -GENERAL FUND
FACILITIES MAINT & OPERAT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MAINTENANCE</u>					
01-68050 BUILDING MAINTENANCE/SUPPLIES	5,000.00	0.00	0.00	0.00	5,000.00
01-68051 GROUNDS MAINT-CITY HALL	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>
TOTAL MAINTENANCE	10,000.00	0.00	0.00	0.00	10,000.00
 <u>REPAIRS</u>					
01-68140 EQUIPMENT CONTRACTS	5,000.00	0.00	0.00	0.00	5,000.00
01-68190 JANITORIAL	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>
TOTAL REPAIRS	10,000.00	0.00	0.00	0.00	10,000.00
 <u>UTILITIES & SUNDRY</u>					
01-68450 TELECOM	5,000.00	0.00	0.00	0.00	5,000.00
01-68465 GENERAL INSURANCE	8,750.00	0.00	0.00	0.00	8,750.00
01-68490 UTILITIES	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>
TOTAL UTILITIES & SUNDRY	18,750.00	0.00	0.00	0.00	18,750.00
TOTAL FACILITIES MAINT & OPERAT	38,750.00	0.00	0.00	0.00	38,750.00
TOTAL EXPENDITURES	7,797,074.55	708,745.60	3,209,299.86	41.16	4,587,774.69
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	757,719.26 (	377,036.33)	3,121,581.37		(2,363,862.11)

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

02 -WASTE WATER FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
REVENUE	<u>2,813,561.00</u>	<u>0.00</u>	<u>1,212,526.60</u>	<u>43.10</u>	<u>1,601,034.40</u>
TOTAL REVENUES	2,813,561.00	0.00	1,212,526.60	43.10	1,601,034.40
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WASTEWATER DEPARTMENT	<u>2,668,419.00</u>	<u>138,653.13</u>	<u>525,271.33</u>	<u>19.68</u>	<u>2,143,147.67</u>
TOTAL EXPENDITURES	2,668,419.00	138,653.13	525,271.33	19.68	2,143,147.67
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	145,142.00 (	138,653.13)	687,255.27	(	542,113.27)

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

02 -WASTE WATER FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE</u>					
02-50100 WASTEWATER REVENUE	2,600,000.00	0.00	1,119,274.17	43.05	1,480,725.83
02-50200 WASTEWATER PENALTIES	5,000.00	0.00	3,660.00	73.20	1,340.00
02-50250 INDUSTRIAL SURCHARGE REVENUE	50,000.00	0.00	38,395.40	76.79	11,604.60
02-50300 REIMBURSEMENT REVENUE	8,000.00	0.00	2,986.86	37.34	5,013.14
02-50310 GRINDER PUMP MAINTENANCE FEE	139,000.00	0.00	45,951.84	33.06	93,048.16
02-50400 ENGINEERING ASSESSMENT FEE	300.00	0.00	0.00	0.00	300.00
02-50500 ADMINISTRATIVE FEES	2,000.00	0.00	1,555.00	77.75	445.00
02-50700 IMPACT FEES	7,661.00	0.00	0.00	0.00	7,661.00
02-50750 INTEREST INCOME	<u>1,600.00</u>	<u>0.00</u>	<u>703.33</u>	<u>43.96</u>	<u>896.67</u>
TOTAL REVENUE	2,813,561.00	0.00	1,212,526.60	43.10	1,601,034.40
TOTAL REVENUES	2,813,561.00	0.00	1,212,526.60	43.10	1,601,034.40
	=====	=====	=====	=====	=====

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

02 -WASTE WATER FUND
WASTEWATER DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MAINTENANCE</u>					
<u>CONTRACT SERVICES</u>					
02-60210 RATE ANALYSIS	40,000.00	4,510.00	14,388.75	35.97	25,611.25
02-60220 TREATMENT CHARGES (COA)	500,000.00	39,923.45	242,018.68	48.40	257,981.32
02-60225 TRAINING	3,000.00	380.00	380.00	12.67	2,620.00
02-60230 BILLING FEES/AWR	63,600.00	5,064.32	27,361.07	43.02	36,238.93
02-60240 LEGAL SERVICES	1,500.00	0.00	0.00	0.00	1,500.00
02-60250 WW CHEMICALS	5,000.00	0.00	0.00	0.00	5,000.00
02-60260 WW UTILITIES	9,000.00	911.56	4,981.35	55.35	4,018.65
02-60270 WW M & O - FIXED/CROSSROADS	76,800.00	0.00	17,700.00	23.05	59,100.00
02-60275 WW M & O - VARIABLE/CROSSROADS	300,000.00	0.00	24,160.19	8.05	275,839.81
02-60280 WW GRINDER PUMP REPLACE/REPAIR	0.00	0.00	47,425.95	0.00	(47,425.95)
02-60290 RECORDS STORAGE & MAINTENANCE	<u>120.00</u>	<u>16.80</u>	<u>99.60</u>	<u>83.00</u>	<u>20.40</u>
TOTAL CONTRACT SERVICES	999,020.00	50,806.13	378,515.59	37.89	620,504.41
<u>PAYROLL</u>					
<u>UTILITIES & SUNDRY</u>					
02-60410 ENGINEERING	100,000.00	(7,302.50)	28,352.50	28.35	71,647.50
02-60465 GENERAL INSURANCE	<u>10,000.00</u>	<u>0.00</u>	<u>10,401.14</u>	<u>104.01</u>	(<u>401.14</u>)
TOTAL UTILITIES & SUNDRY	110,000.00	(7,302.50)	38,753.64	35.23	71,246.36
<u>CAPITAL OUTLAY</u>					
02-60510 DEBT PAYMENTS	1,289,399.00	87,199.50	87,199.50	6.76	1,202,199.50
02-60515 DEBT PMT TO GENERAL FUND	150,000.00	0.00	0.00	0.00	150,000.00
02-60565 CAPITAL OUTLAY - WW SYSTEM	120,000.00	7,950.00	12,610.00	10.51	107,390.00
02-60570 WW PUMPS	<u>0.00</u>	<u>0.00</u>	<u>8,192.60</u>	<u>0.00</u>	(<u>8,192.60</u>)
TOTAL CAPITAL OUTLAY	1,559,399.00	95,149.50	108,002.10	6.93	1,451,396.90
<u>TRANSFERS</u>					
TOTAL WASTEWATER DEPARTMENT	2,668,419.00	138,653.13	525,271.33	19.68	2,143,147.67
TOTAL EXPENDITURES	2,668,419.00	138,653.13	525,271.33	19.68	2,143,147.67
REVENUES OVER/(UNDER) EXPENDITURES	145,142.00	(138,653.13)	687,255.27		(542,113.27)

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

04 -2021 STREET MAINT FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	<u>1,300,000.00</u>	<u>107,511.19</u>	<u>731,458.63</u>	<u>56.27</u>	<u>568,541.37</u>
TOTAL REVENUES	1,300,000.00	107,511.19	731,458.63	56.27	568,541.37
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
PUBLIC WORKS	<u>1,169,140.00</u>	<u>338,425.74</u>	<u>675,687.34</u>	<u>57.79</u>	<u>493,452.66</u>
TOTAL EXPENDITURES	1,169,140.00	338,425.74	675,687.34	57.79	493,452.66
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	130,860.00 (	230,914.55)	55,771.29		75,088.71

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

04 -2021 STREET MAINT FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TAXES</u>					
04-40200 SALES TAX	<u>1,300,000.00</u>	<u>107,511.19</u>	<u>731,458.63</u>	<u>56.27</u>	<u>568,541.37</u>
TOTAL TAXES	1,300,000.00	107,511.19	731,458.63	56.27	568,541.37
TOTAL REVENUES	1,300,000.00	107,511.19	731,458.63	56.27	568,541.37
	=====	=====	=====	=====	=====

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

04 -2021 STREET MAINT FUND
PUBLIC WORKS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACT SERVICES</u>					
04-64205 CONSULTANT FEES	50,000.00	0.00	475.00	0.95	49,525.00
04-64207 ENGINEERING	<u>0.00</u>	<u>206.25</u>	<u>6,341.25</u>	<u>0.00</u>	<u>(6,341.25)</u>
TOTAL CONTRACT SERVICES	50,000.00	206.25	6,816.25	13.63	43,183.75
 <u>CAPITAL OUTLAY</u>					
04-64570 ANNUAL MAINTENANCE-FY22-23	35,870.00	0.00	35,869.90	100.00	0.10
04-64572 ANNUAL MAINTENANCE-FY24-25	<u>1,083,270.00</u>	<u>338,219.49</u>	<u>633,001.19</u>	<u>58.43</u>	<u>450,268.81</u>
TOTAL CAPITAL OUTLAY	1,119,140.00	338,219.49	668,871.09	59.77	450,268.91
TOTAL PUBLIC WORKS	1,169,140.00	338,425.74	675,687.34	57.79	493,452.66
TOTAL EXPENDITURES	1,169,140.00	338,425.74	675,687.34	57.79	493,452.66
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	130,860.00 (	230,914.55)	55,771.29		75,088.71

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

06 -COURT SPECIAL REVENUE
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
FINES & WARRANTS	17,200.00	1,925.00	8,514.00	49.50	8,686.00
CHILD SAFETY REVENUE	<u>9,000.00</u>	<u>650.00</u>	<u>3,856.92</u>	<u>42.85</u>	<u>5,143.08</u>
TOTAL REVENUES	26,200.00	2,575.00	12,370.92	47.22	13,829.08
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
MUNICIPAL COURT	<u>18,000.00</u>	<u>1,361.31</u>	<u>4,731.35</u>	<u>26.29</u>	<u>13,268.65</u>
TOTAL EXPENDITURES	<u>18,000.00</u>	<u>1,361.31</u>	<u>4,731.35</u>	<u>26.29</u>	<u>13,268.65</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	8,200.00	1,213.69	7,639.57		560.43

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

06 -COURT SPECIAL REVENUE

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>FINES & WARRANTS</u>					
06-44170 LTPDF-LOCAL TRUANCY PREVENTION	6,000.00	680.00	3,009.90	50.17	2,990.10
06-44180 LMJF-LOCAL MUNICIPAL JURY FUND	100.00	13.60	60.20	60.20	39.80
06-44200 SECURITY FEES	6,000.00	675.40	2,983.90	49.73	3,016.10
06-44300 TECHNOLOGY FEES	<u>5,100.00</u>	<u>556.00</u>	<u>2,460.00</u>	<u>48.24</u>	<u>2,640.00</u>
TOTAL FINES & WARRANTS	17,200.00	1,925.00	8,514.00	49.50	8,686.00
 <u>CHILD SAFETY REVENUE</u>					
06-45015 CHILD SAFETY & HEALTH REVENUE	<u>9,000.00</u>	<u>650.00</u>	<u>3,856.92</u>	<u>42.85</u>	<u>5,143.08</u>
TOTAL CHILD SAFETY REVENUE	9,000.00	650.00	3,856.92	42.85	5,143.08
TOTAL REVENUES	26,200.00	2,575.00	12,370.92	47.22	13,829.08
	=====	=====	=====	=====	=====

CITY OF WEST LAKE HILLS
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2025

06 -COURT SPECIAL REVENUE
 MUNICIPAL COURT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACT SERVICES</u>					
06-67290 SECURITY EXPENSE	6,000.00	183.33	1,700.00	28.33	4,300.00
06-67291 TECHNOLOGY EXPENSE	6,000.00	1,177.98	3,012.95	50.22	2,987.05
06-67292 TRANSLATION SERVICES	<u>1,000.00</u>	<u>0.00</u>	<u>18.40</u>	<u>1.84</u>	<u>981.60</u>
TOTAL CONTRACT SERVICES	13,000.00	1,361.31	4,731.35	36.40	8,268.65
 <u>PAYROLL</u>					
<u>CAPITAL OUTLAY</u>					
06-67560 CO - TECHNOLOGY EXPENSE	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>
TOTAL CAPITAL OUTLAY	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL MUNICIPAL COURT	18,000.00	1,361.31	4,731.35	26.29	13,268.65
TOTAL EXPENDITURES	18,000.00	1,361.31	4,731.35	26.29	13,268.65
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	8,200.00	1,213.69	7,639.57		560.43

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

07 -PD SPECIAL REVENUE
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
PD SPECIAL REVENUE	<u>3,034.81</u>	<u>1,668.32</u>	<u>3,034.81</u>	<u>100.00</u>	<u>0.00</u>
TOTAL REVENUES	3,034.81	1,668.32	3,034.81	100.00	0.00
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
POLICE DEPARTMENT	<u>3,034.81</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,034.81</u>
TOTAL EXPENDITURES	3,034.81	0.00	0.00	0.00	3,034.81
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	1,668.32	3,034.81	(	3,034.81)

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

07 -PD SPECIAL REVENUE

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PD SPECIAL REVENUE</u>					
07-45014 POLICE TRAINING REV (LEOSE)	<u>3,034.81</u>	<u>1,668.32</u>	<u>3,034.81</u>	<u>100.00</u>	<u>0.00</u>
TOTAL PD SPECIAL REVENUE	3,034.81	1,668.32	3,034.81	100.00	0.00
TOTAL REVENUES	3,034.81	1,668.32	3,034.81	100.00	0.00
	=====	=====	=====	=====	=====

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

07 -PD SPECIAL REVENUE
POLICE DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>UTILITIES & SUNDRY</u>					
07-61470 LEOSE TRAINING	<u>3,034.81</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,034.81</u>
TOTAL UTILITIES & SUNDRY	3,034.81	0.00	0.00	0.00	3,034.81
<u>CAPITAL OUTLAY</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL POLICE DEPARTMENT	3,034.81	0.00	0.00	0.00	3,034.81
TOTAL EXPENDITURES	3,034.81	0.00	0.00	0.00	3,034.81
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	1,668.32	3,034.81	(	3,034.81)

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

08 -STAN GRAHAM MEM TREE FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
REVENUE	<u>9,000.00</u>	<u>0.00</u>	<u>27,350.00</u>	<u>303.89</u>	(<u>18,350.00</u>)
TOTAL REVENUES	9,000.00	0.00	27,350.00	303.89	(18,350.00)
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
TREE FUND	<u>15,000.00</u>	<u>5,142.45</u>	<u>6,700.35</u>	<u>44.67</u>	<u>8,299.65</u>
TOTAL EXPENDITURES	15,000.00	5,142.45	6,700.35	44.67	8,299.65
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(6,000.00)	(5,142.45)	20,649.65		(26,649.65)

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

08 -STAN GRAHAM MEM TREE FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE</u>					
08-40200 OAK WILT FEE	9,000.00	0.00	7,350.00	81.67	1,650.00
08-40260 TREE REPLACEMENT REVENUE	<u>0.00</u>	<u>0.00</u>	<u>20,000.00</u>	<u>0.00</u>	(<u>20,000.00</u>)
TOTAL REVENUE	9,000.00	0.00	27,350.00	303.89	(18,350.00)
<u>DONATIONS</u>					
TOTAL REVENUES	9,000.00	0.00	27,350.00	303.89	(18,350.00)
	=====	=====	=====	=====	=====

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

08 -STAN GRAHAM MEM TREE FUND
TREE FUND

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MAINTENANCE</u>					
08-60050 BEAUTIFICATION	<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>
TOTAL MAINTENANCE	10,000.00	0.00	0.00	0.00	10,000.00
<u>REPAIRS</u>					
08-60156 CITY SIGN/MEDIAN MAINT&LNDSCP	<u>5,000.00</u>	<u>5,142.45</u>	<u>6,700.35</u>	<u>134.01</u>	<u>(1,700.35)</u>
TOTAL REPAIRS	5,000.00	5,142.45	6,700.35	134.01	(1,700.35)
<u>UTILITIES & SUNDRY</u>					
TOTAL TREE FUND	15,000.00	5,142.45	6,700.35	44.67	8,299.65
TOTAL EXPENDITURES	15,000.00	5,142.45	6,700.35	44.67	8,299.65
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(6,000.00)	(5,142.45)	20,649.65		(26,649.65)

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

10 -WASTEWATER DEBT SERVICE
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
INCOME	<u>900.00</u>	<u>0.00</u>	<u>187.27</u>	<u>20.81</u>	<u>712.73</u>
TOTAL REVENUES	900.00	0.00	187.27	20.81	712.73
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	900.00	0.00	187.27		712.73

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

10 -WASTEWATER DEBT SERVICE

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>INCOME</u>					
10-40100 INTEREST INCOME	<u>900.00</u>	<u>0.00</u>	<u>187.27</u>	<u>20.81</u>	<u>712.73</u>
TOTAL INCOME	900.00	0.00	187.27	20.81	712.73
TOTAL REVENUES	900.00	0.00	187.27	20.81	712.73
	=====	=====	=====	=====	=====

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

10 -WASTEWATER DEBT SERVICE
WW DEBT SERVICE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CAPITAL OUTLAY					
REVENUES OVER/ (UNDER) EXPENDITURES	900.00	0.00	187.27		712.73

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

11 -WASTEWATER CONSTRUCTION
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
INCOME	<u>25,000.00</u>	<u>0.00</u>	<u>8,844.17</u>	<u>35.38</u>	<u>16,155.83</u>
TOTAL REVENUES	25,000.00	0.00	8,844.17	35.38	16,155.83
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	25,000.00	0.00	8,844.17		16,155.83

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

11 -WASTEWATER CONSTRUCTION

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>INCOME</u>					
11-40100 INTEREST INCOME	<u>25,000.00</u>	<u>0.00</u>	<u>8,844.17</u>	<u>35.38</u>	<u>16,155.83</u>
TOTAL INCOME	25,000.00	0.00	8,844.17	35.38	16,155.83
TOTAL REVENUES	25,000.00	0.00	8,844.17	35.38	16,155.83
	=====	=====	=====	=====	=====

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

11 -WASTEWATER CONSTRUCTION
EXPENSE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REPAIRS</u>					
<u>CONTRACT SERVICES</u>					
<u>CAPITAL OUTLAY</u>					
<u>TRANSFERS</u>					
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	25,000.00	0.00	8,844.17		16,155.83

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

21 -GO BOND I & S FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
REVENUE	1,365,343.76	0.00	1,348,607.33	98.77	16,736.43
INTEREST & MISC	<u>1,000.00</u>	<u>0.00</u>	<u>325.76</u>	<u>32.58</u>	<u>674.24</u>
TOTAL REVENUES	1,366,343.76	0.00	1,348,933.09	98.73	17,410.67
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
2022 GO BOND FUND I&S	<u>1,365,693.76</u>	<u>0.00</u>	<u>1,008,109.38</u>	<u>73.82</u>	<u>357,584.38</u>
TOTAL EXPENDITURES	1,365,693.76	0.00	1,008,109.38	73.82	357,584.38
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	650.00	0.00	340,823.71		(340,173.71)

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

21 -GO BOND I & S FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE</u>					
21-40100 PROPERTY TAXES I&S	<u>1,365,343.76</u>	<u>0.00</u>	<u>1,348,607.33</u>	<u>98.77</u>	<u>16,736.43</u>
TOTAL REVENUE	1,365,343.76	0.00	1,348,607.33	98.77	16,736.43
 <u>INTEREST & MISC</u>					
21-45000 INTEREST INCOME	<u>1,000.00</u>	<u>0.00</u>	<u>325.76</u>	<u>32.58</u>	<u>674.24</u>
TOTAL INTEREST & MISC	1,000.00	0.00	325.76	32.58	674.24
TOTAL REVENUES	1,366,343.76	0.00	1,348,933.09	98.73	17,410.67
	=====	=====	=====	=====	=====

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

21 -GO BOND I & S FUND

2022 GO BOND FUND I&S

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACT SERVICES</u>					
21-60221 MEMBERSHIPS/SUBSCRIPTIONS	<u>350.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>350.00</u>
TOTAL CONTRACT SERVICES	350.00	0.00	0.00	0.00	350.00
 <u>CAPITAL OUTLAY</u>					
21-60510 DEBT PAYMENT-PRINCIPAL	635,000.00	0.00	635,000.00	100.00	0.00
21-60515 DEBT PAYMENTS-INTEREST	<u>730,343.76</u>	<u>0.00</u>	<u>373,109.38</u>	<u>51.09</u>	<u>357,234.38</u>
TOTAL CAPITAL OUTLAY	1,365,343.76	0.00	1,008,109.38	73.84	357,234.38
TOTAL 2022 GO BOND FUND I&S	1,365,693.76	0.00	1,008,109.38	73.82	357,584.38
TOTAL EXPENDITURES	1,365,693.76	0.00	1,008,109.38	73.82	357,584.38
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	650.00	0.00	340,823.71		(340,173.71)

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

22 -GO & CO BOND CAPITAL PROJ
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
REVENUE	13,147,478.00	0.00	551,859.25	4.20	12,595,618.75
INTEREST & ISSUANCE COSTS	<u>450,000.00</u>	<u>0.00</u>	<u>145,278.83</u>	<u>32.28</u>	<u>304,721.17</u>
TOTAL REVENUES	13,597,478.00	0.00	697,138.08	5.13	12,900,339.92
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
2022 GO BOND FUND CAP PRJ	<u>19,480,000.00</u>	<u>1,465,023.89</u>	<u>10,366,298.08</u>	<u>53.22</u>	<u>9,113,701.92</u>
TOTAL EXPENDITURES	19,480,000.00	1,465,023.89	10,366,298.08	53.22	9,113,701.92
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(5,882,522.00)	(1,465,023.89)	(9,669,160.00)		3,786,638.00

CITY OF WEST LAKE HILLS
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2025

22 -GO & CO BOND CAPITAL PROJ

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE</u>					
22-40900 TRANSFER IN	<u>13,147,478.00</u>	<u>0.00</u>	<u>551,859.25</u>	<u>4.20</u>	<u>12,595,618.75</u>
TOTAL REVENUE	13,147,478.00	0.00	551,859.25	4.20	12,595,618.75
 <u>INTEREST & ISSUANCE COSTS</u>					
22-45000 INTEREST INCOME	<u>450,000.00</u>	<u>0.00</u>	<u>145,278.83</u>	<u>32.28</u>	<u>304,721.17</u>
TOTAL INTEREST & ISSUANCE COSTS	450,000.00	0.00	145,278.83	32.28	304,721.17
TOTAL REVENUES	13,597,478.00	0.00	697,138.08	5.13	12,900,339.92
	=====	=====	=====	=====	=====

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

22 -GO & CO BOND CAPITAL PROJ
2022 GO BOND FUND CAP PRJ

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACT SERVICES</u>					
<u>CAPITAL OUTLAY</u>					
22-64501 CITY HALL CONSTRUCTION	12,000,000.00	867,831.66	6,586,418.04	54.89	5,413,581.96
22-64502 CITY HALL PROJECT MANAGER	125,000.00	20,500.75	96,494.51	77.20	28,505.49
22-64503 CITY HALL-GEO & MATERIAL TEST	0.00	5,267.00	19,696.00	0.00 (	19,696.00)
22-64504 CITY HALL-ARCHITECTURE EXPENSE	300,000.00	0.00	78,613.81	26.20	221,386.19
22-64505 CAMP CRAFT/EANES CREEK	3,740,000.00	537,418.25	1,285,706.08	34.38	2,454,293.92
22-64510 LAUREL VALLEY RD	665,000.00	13,200.00	391,337.38	58.85	273,662.62
22-64515 REDBUD TRAIL	730,000.00	6,600.00	934,641.53	128.03 (	204,641.53)
22-64525 WESTLAKE DRIVE	1,220,000.00	0.00	668,717.42	54.81	551,282.58
22-64530 YAUPON VALLEY RD	600,000.00	0.00	249,747.08	41.62	350,252.92
22-64535 ROADS-PROJECT MANAGEMENT	100,000.00	13,279.85	53,999.85	54.00	46,000.15
22-64550 CITY HALL-FURN/FIXTURES/EQUIP	<u>0.00</u>	<u>926.38</u>	<u>926.38</u>	<u>0.00 (</u>	<u>926.38)</u>
TOTAL CAPITAL OUTLAY	19,480,000.00	1,465,023.89	10,366,298.08	53.22	9,113,701.92
<u>TRANSFERS</u>					
TOTAL 2022 GO BOND FUND CAP PRJ	19,480,000.00	1,465,023.89	10,366,298.08	53.22	9,113,701.92
TOTAL EXPENDITURES	19,480,000.00	1,465,023.89	10,366,298.08	53.22	9,113,701.92
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(5,882,522.00)	(1,465,023.89)	(9,669,160.00)		3,786,638.00

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

23 -2023 CO BOND I&S FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
REVENUE	596,875.00	0.00	591,654.45	99.13	5,220.55
INTEREST & MISC	<u>200,000.00</u>	<u>0.00</u>	<u>65,496.16</u>	<u>32.75</u>	<u>134,503.84</u>
TOTAL REVENUES	796,875.00	0.00	657,150.61	82.47	139,724.39
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
2023 CO BOND FUND	<u>10,744,853.00</u>	<u>0.00</u>	<u>403,500.00</u>	<u>3.76</u>	<u>10,341,353.00</u>
TOTAL EXPENDITURES	10,744,853.00	0.00	403,500.00	3.76	10,341,353.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(9,947,978.00)	0.00	253,650.61		(10,201,628.61)

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

23 -2023 CO BOND I&S FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE</u>					
23-40100 PROPERTY TAXES I&S	<u>596,875.00</u>	<u>0.00</u>	<u>591,654.45</u>	<u>99.13</u>	<u>5,220.55</u>
TOTAL REVENUE	596,875.00	0.00	591,654.45	99.13	5,220.55
<u>INTEREST & MISC</u>					
23-45000 INTEREST INCOME	<u>200,000.00</u>	<u>0.00</u>	<u>65,496.16</u>	<u>32.75</u>	<u>134,503.84</u>
TOTAL INTEREST & MISC	200,000.00	0.00	65,496.16	32.75	134,503.84
TOTAL REVENUES	796,875.00	0.00	657,150.61	82.47	139,724.39
	=====	=====	=====	=====	=====

CITY OF WEST LAKE HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

23 -2023 CO BOND I&S FUND
2023 CO BOND FUND

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACT SERVICES</u>					
23-60221 MEMBERSHIPS/SUBSCRIPTIONS	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>
TOTAL CONTRACT SERVICES	500.00	0.00	0.00	0.00	500.00
 <u>CAPITAL OUTLAY</u>					
23-60510 DEBT PAYMENT - PRINCIPAL	205,000.00	0.00	205,000.00	100.00	0.00
23-60515 DEBT PAYMENT-INTEREST	<u>391,875.00</u>	<u>0.00</u>	<u>198,500.00</u>	<u>50.65</u>	<u>193,375.00</u>
TOTAL CAPITAL OUTLAY	596,875.00	0.00	403,500.00	67.60	193,375.00
 <u>TRANSFERS</u>					
23-60900 TRANSFER OUT	<u>10,147,478.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,147,478.00</u>
TOTAL TRANSFERS	10,147,478.00	0.00	0.00	0.00	10,147,478.00
TOTAL 2023 CO BOND FUND	10,744,853.00	0.00	403,500.00	3.76	10,341,353.00
TOTAL EXPENDITURES	10,744,853.00	0.00	403,500.00	3.76	10,341,353.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(9,947,978.00)	0.00	253,650.61		(10,201,628.61)

*** END OF REPORT ***



City of West Lake Hills City Council

AGENDA REPORT

Meeting Date: April 23, 2025
Department: Municipal Court
Prepared By: Court Staff
Exhibits: FY'25 Q2 MC Dashboard

Item Number: 3d
Cost / Budget: _____
Source of Funds: _____

Subject

Approval of the FY 25 Q2 Municipal Court Report.

Recommendation

Staff recommends approval of the FY 25 Q2 Municipal Court Report.

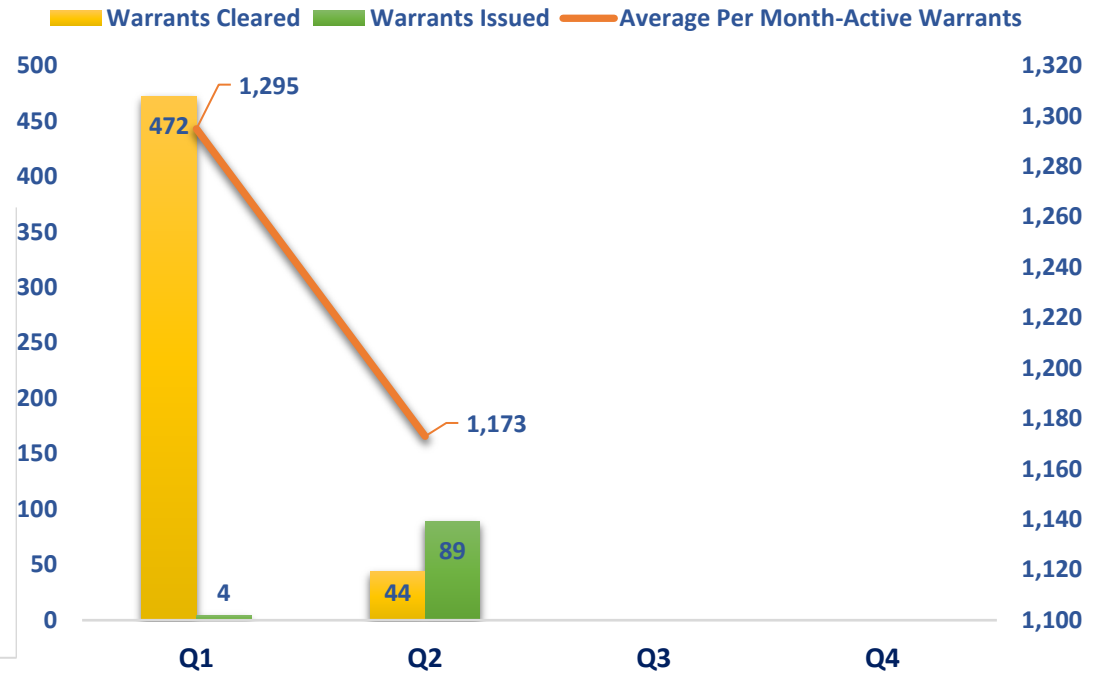
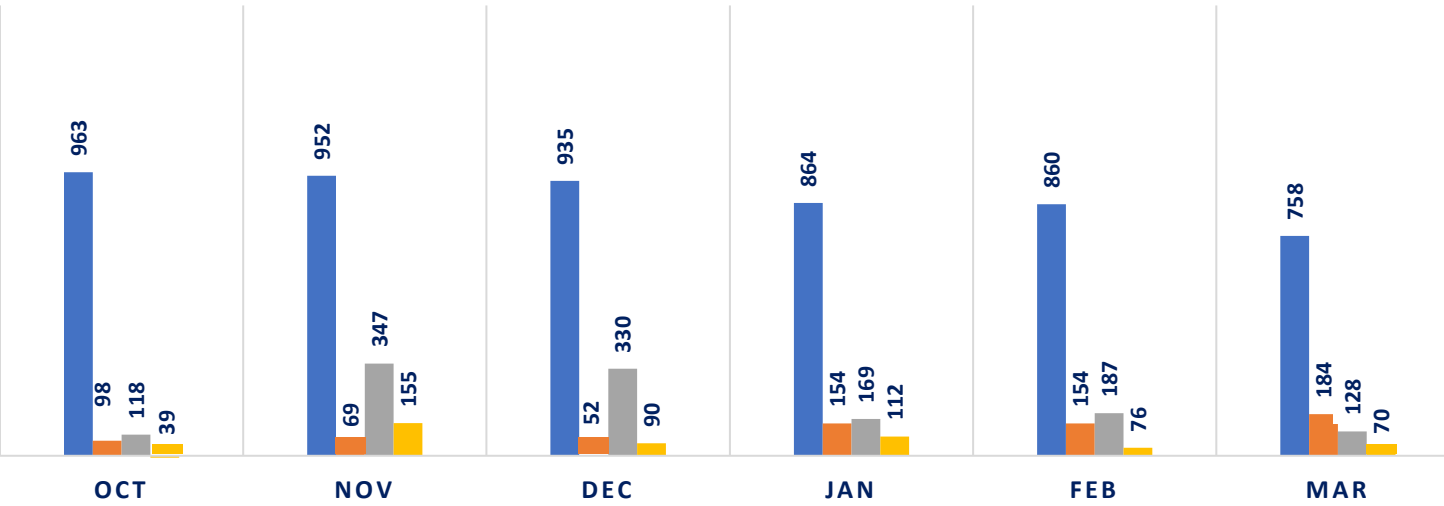
Discussion

The FY' 25 Municipal Court Dashboard includes information related to citation filings, case activity as well as warrant data.

MUNICIPAL COURT DASHBOARD

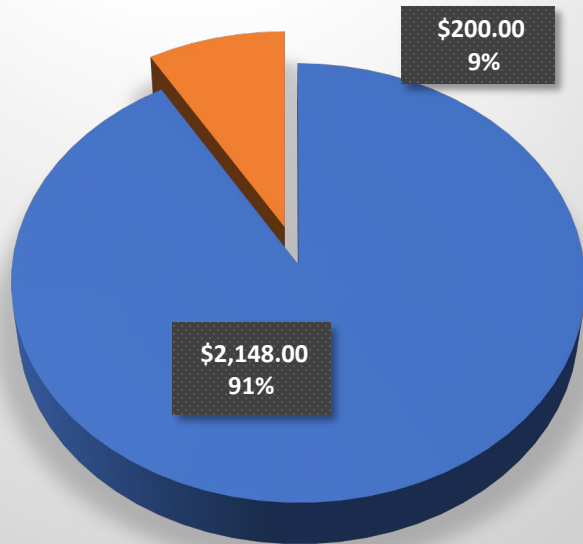
FY24-25 Q2

Active Cases New Cases Cases Disposed Cases on Docket



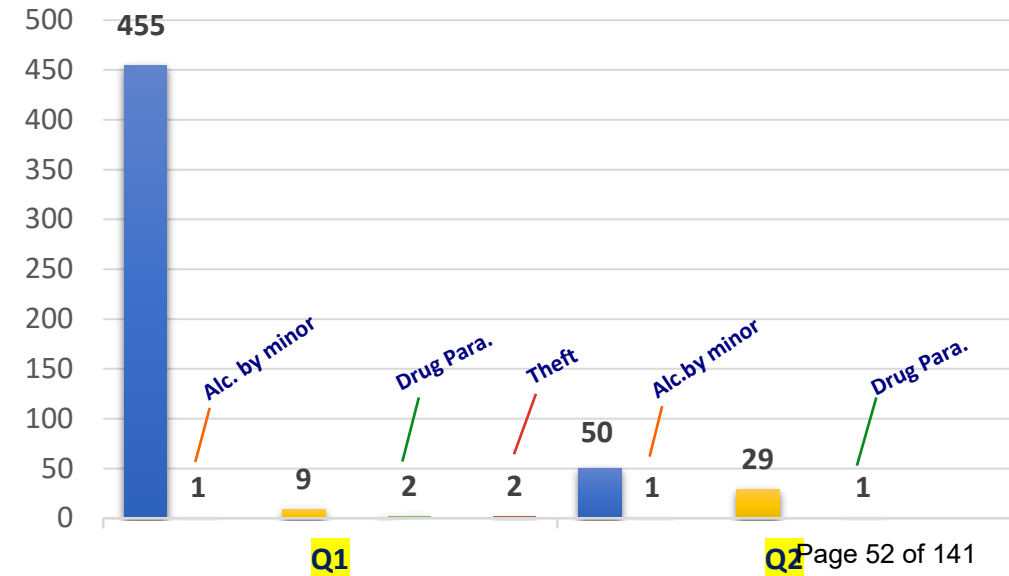
Travis County Warrant Fees Collected

Travis County
West Lake Hills



Administrative Closed
Alcohol by Minor
Assault
Code Enforcement
Dangerous Dog
Drug Paraphernalia
Expunction
Theft

SPECIAL CASE TYPES





City of West Lake Hills
City Council

AGENDA REPORT

Meeting Date: April 23, 2025
Department: Police
Prepared By: Chief Gerdes
Exhibits: Q2 25 Public Safety Report

Item Number: _____
Cost / Budget: \$0
Source of Funds: _____

Subject

This is the Public Safety Report for Q2 2025

Recommendation

Staff recommends approval of this report

Discussion

This is the report outlining Public Safety numbers for the second quarter of FY 2025.



West Lake Hills Police Department West Lake Hills, TX



Public Safety Report FY 2nd Quarter (Jan - Mar), 2025

Statistical Highlights

During the FY 2nd quarter (Jan - Mar) 2025, there were 40 reported NIBRS* Group A offenses, compared with 41 for the 1st quarter of 2025 and 30 during the same quarter last year. Officers made 8 in-custody or field release arrests in Q2 2025 compared to 12 in Q1.

In Q2, our officers made 611 traffic stops, resulting in 499 violations and 246 warnings. Of the 499 violations, 251 were for speeding and 90 were for speeding in a school zone. This compares to 277 traffic stops for Q1.

During Q2, West Lake Hills Police Officers responded to 437 calls for service, compared to 413 calls for service in Q1. Officers also conducted 153 close patrol checks for residents who were out of town, compared to 123 for Q1.

STR Locations

There were no STR related calls at any of our STR locations this quarter.

Training

Officers completed 309 hours of training during this quarter, compared to 252 hours during Q1. Training this quarter included Child Abuse Prevention and Investigation, FBI-LEEDA Supervisory Leadership Institute, Instructor, Advanced Instructor, Background Investigations, and Use of Force Training.

Charts

Attached are charts of trends over the last several quarters. We have also included a chart of actual F/T officers on the department vs. authorized positions (16). We currently have 3 full-time officer vacancies and one officer who is on military leave until December 10, 2025.

*NIBRS – National Incident Based Reporting System used to report offenses to the FBI. There is information on the difference between NIBRS and UCR (Uniform Crime Reporting) on pages 2 and 3.

West Lake Hills Police Department

West Lake Hills, TX

The Difference between UCR reporting and NIBRS reporting

Uniform Crime Reporting (UCR), the method for law enforcement agencies to report offenses to the FBI, was officially retired on January 1, 2021. By that date, every law enforcement agency in the country was required to use its replacement, the National Incident Based Reporting System (NIBRS). The West Lake Hills Police Department has been using NIBRS to report offenses to the FBI since 2017 when we implemented our new Record Management System. We used UCR numbers to report on our quarterly reports until January 2021 when we switched over to NIBRS reporting on our quarterly reports. The below information is intended to give you a better idea of why the NIBRS offense numbers will always be higher than the corresponding UCR numbers have been in the past.

Changes in offenses

Both UCR and NIBRS collect data on homicide, rape, robbery, aggravated assault, burglary, motor vehicle theft, larceny-theft and arson. In the UCR world, these are called "Part 1 crimes". They both also collect data on the categories "crimes against persons" and "crimes against property." Unlike UCR, NIBRS documents animal cruelty, extortion and identity theft offenses. NIBRS also documents the category "crimes against society" which may not actually involve an injured party or piece of property. Rather, they are prohibitions against engaging in certain types of activity such as drugs, gambling, pornography, prostitution and weapon law violations.

Elimination of the hierarchy rule

A key differentiating factor of NIBRS is the elimination of the hierarchy rule. UCR employs the hierarchy rule to recognize the most serious offense per incident, whereas under NIBRS, agencies are required to submit detailed information about all offenses committed in a single incident. With NIBRS, officers can collect data on up to 10 criminal offenses within an incident. An incident is considered one or more offenses committed by the same offender or group of offenders acting in concert at the same time and place.

To give an example of hierarchy within UCR, if a thief breaks into a home, steals several items and then rides off in the homeowner's moped, only the most serious offense – burglary of a residence - would be reported. In NIBRS, every offense would be included in one report, provided the offenses are separate and distinct crimes and each are mutually exclusive crimes.

Changes in classification

The most important difference between UCR and NIBRS is that Part I and Part II offenses are discarded in favor of Group A and Group B offenses, with Group A representing 20-plus indexed crime categories rather than focusing on eight indexed offenses in the UCR system.

West Lake Hills Police Department

West Lake Hills, TX

Breakdown of Offense Groups

UCR Part 1 offenses

- Murder
- Rape
- Robbery
- Aggravated Assault
- Burglary
- Motor Vehicle Theft
- Larceny / Theft
- Arson

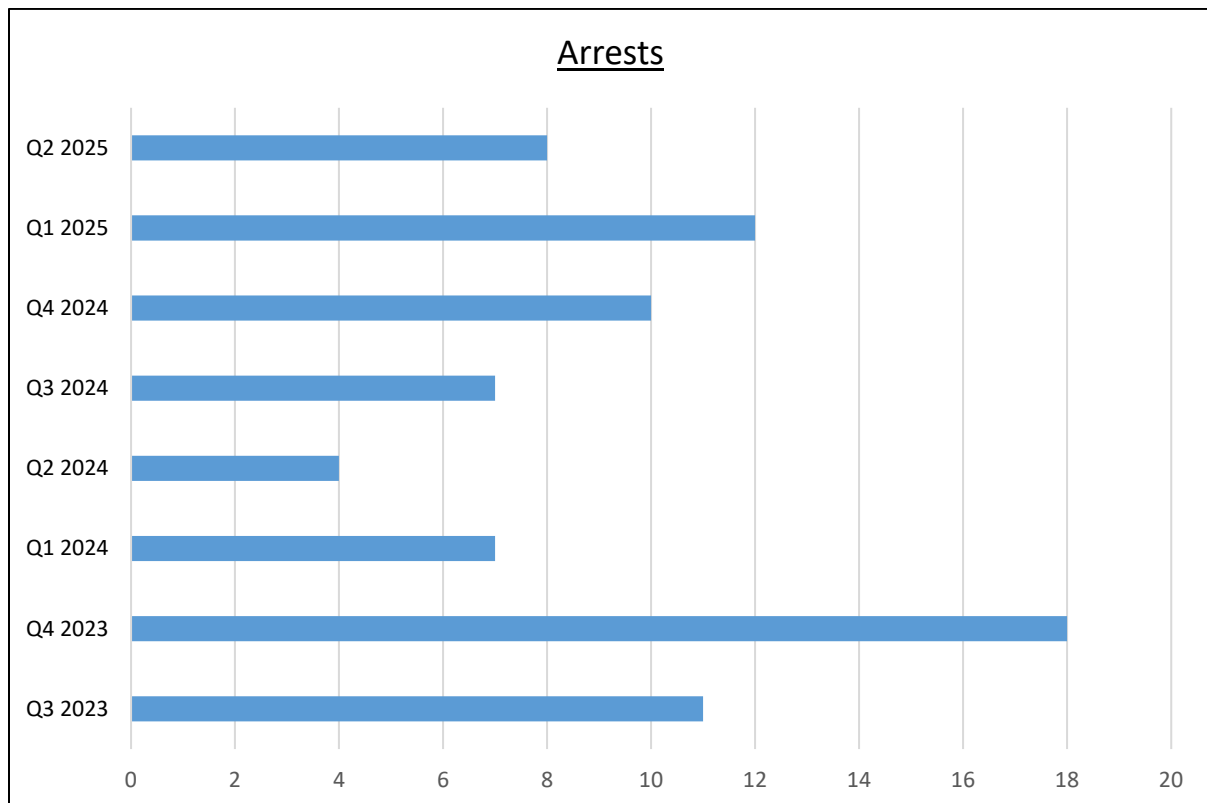
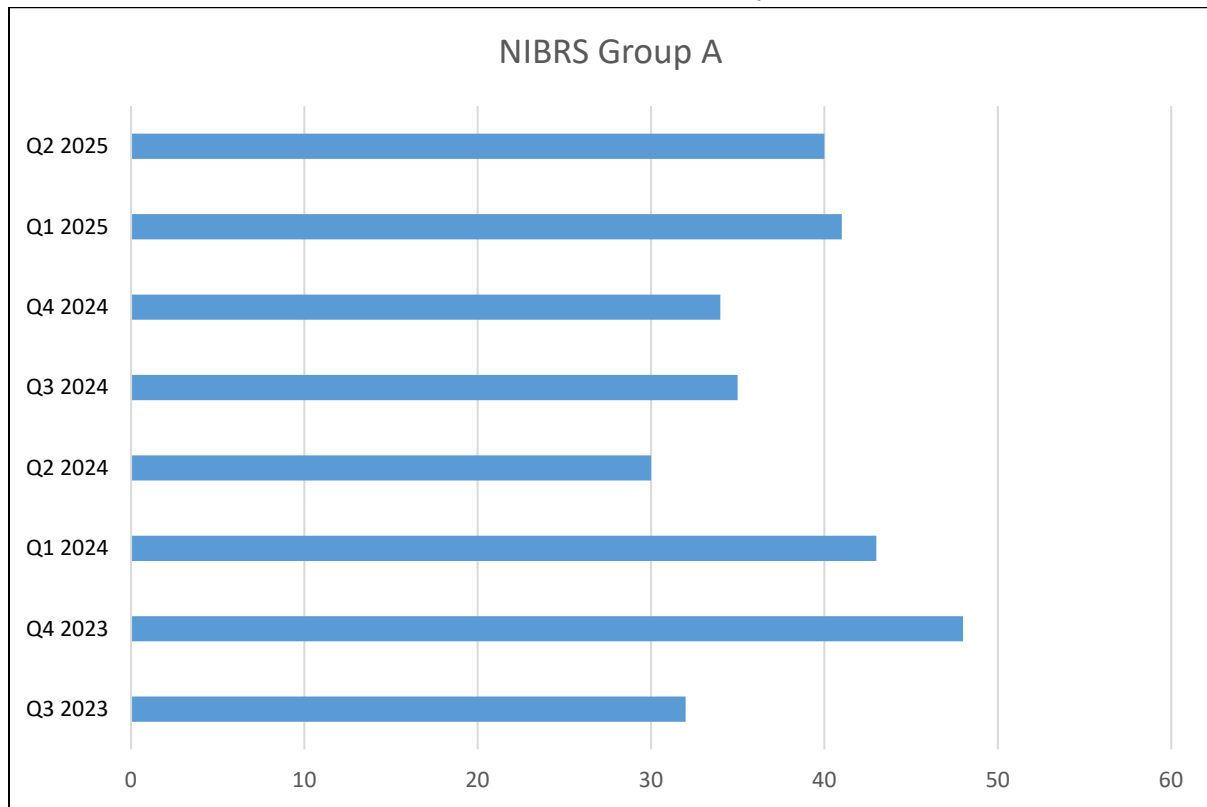
NIBRS Group A offenses

- Homicide
- Sex Offenses
- Robbery
- Assault Offenses
- Burglary
- Motor Vehicle Theft
- Larceny / Theft
- Arson
- Bribery
- Counterfeiting / Forgery
- Destruction / Damage / Vandalism
- Drug / Narcotics Violations
- Drug Equipment Violations
- Embezzlement
- Extortion / Blackmail
- Fraud Offenses
- Gambling Offenses
- Human Trafficking Offenses
- Kidnapping / Abduction
- Obscene material
- Prostitution
- Stolen Property Offenses
- Weapon Law Violations
- Animal Cruelty

I hope this gives you a better understanding of what we are talking about when we reference NIBRS Group A offenses vs the old UCR Part 1 offenses. As always, I am available to answer any questions about how we report offenses to the FBI.

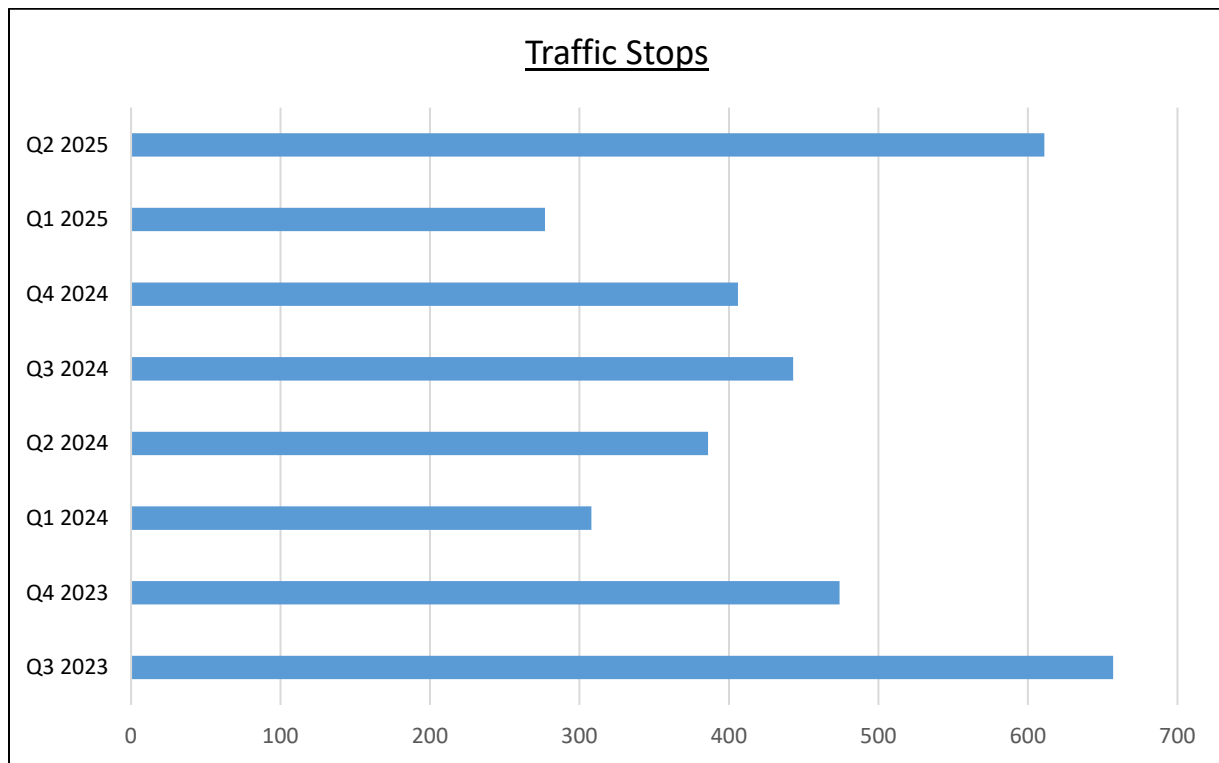
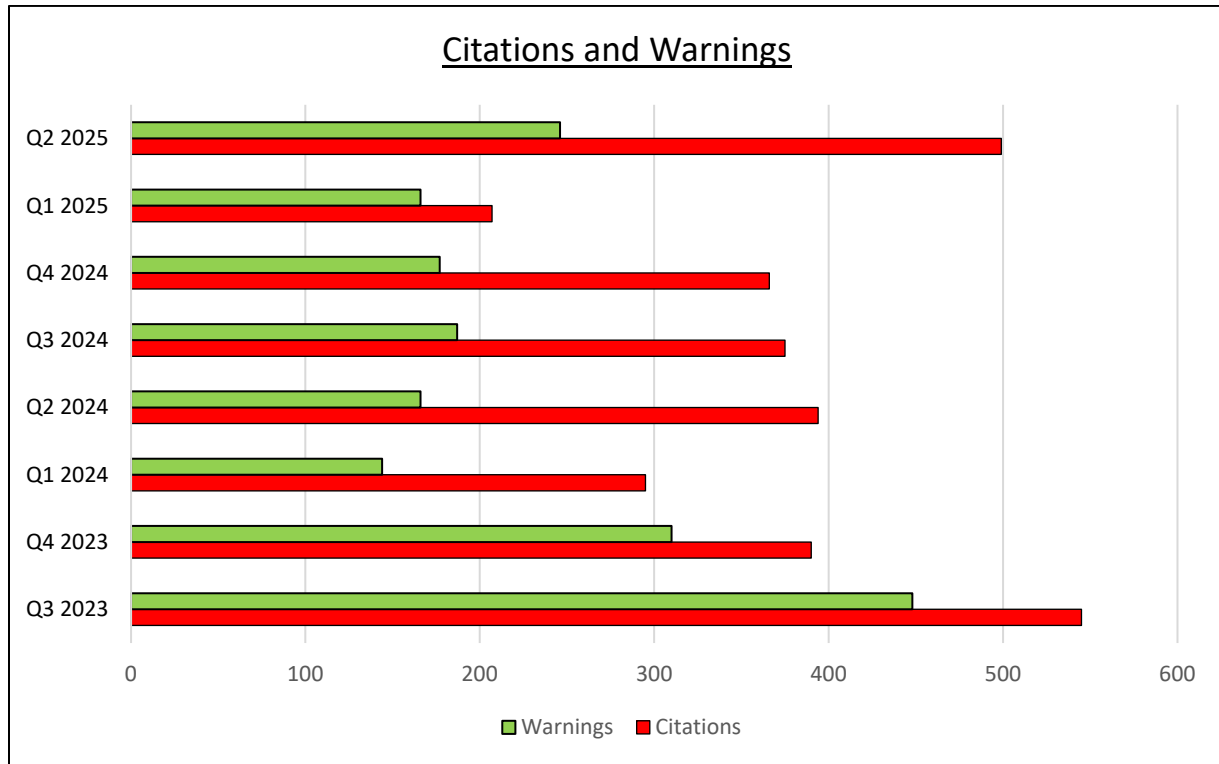
West Lake Hills Police Department

West Lake Hills, TX



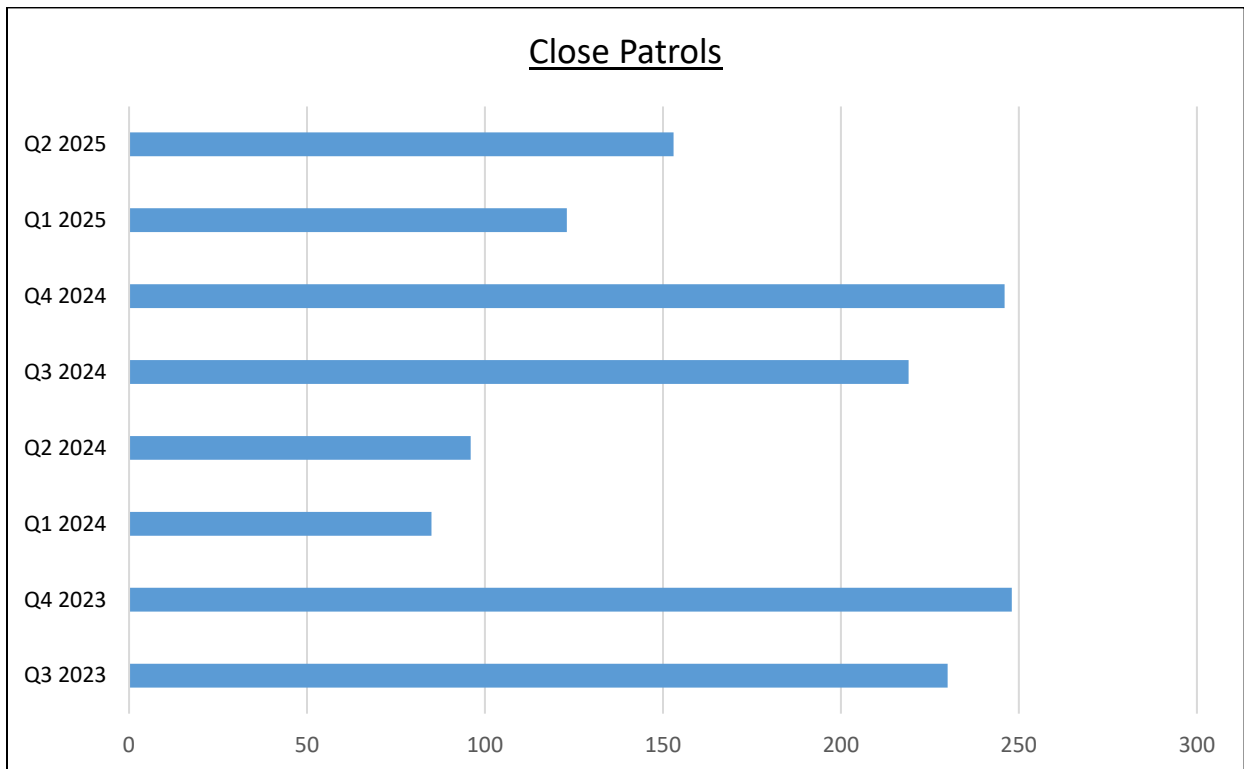
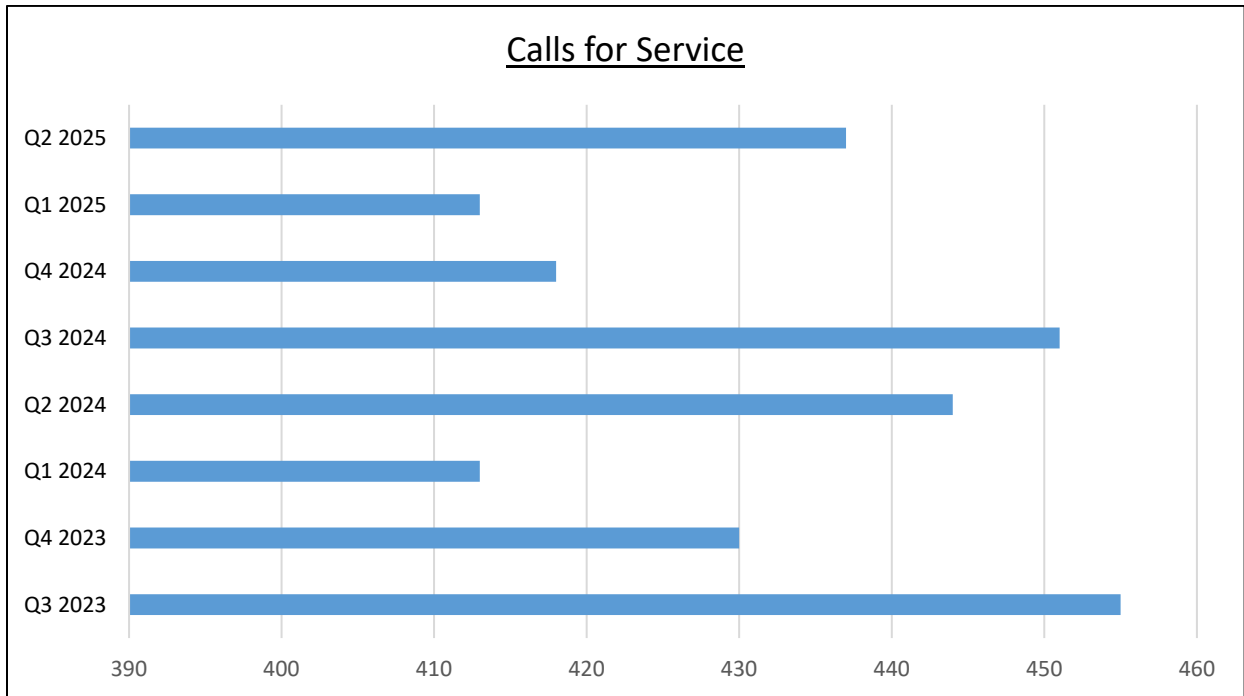
West Lake Hills Police Department

West Lake Hills, TX

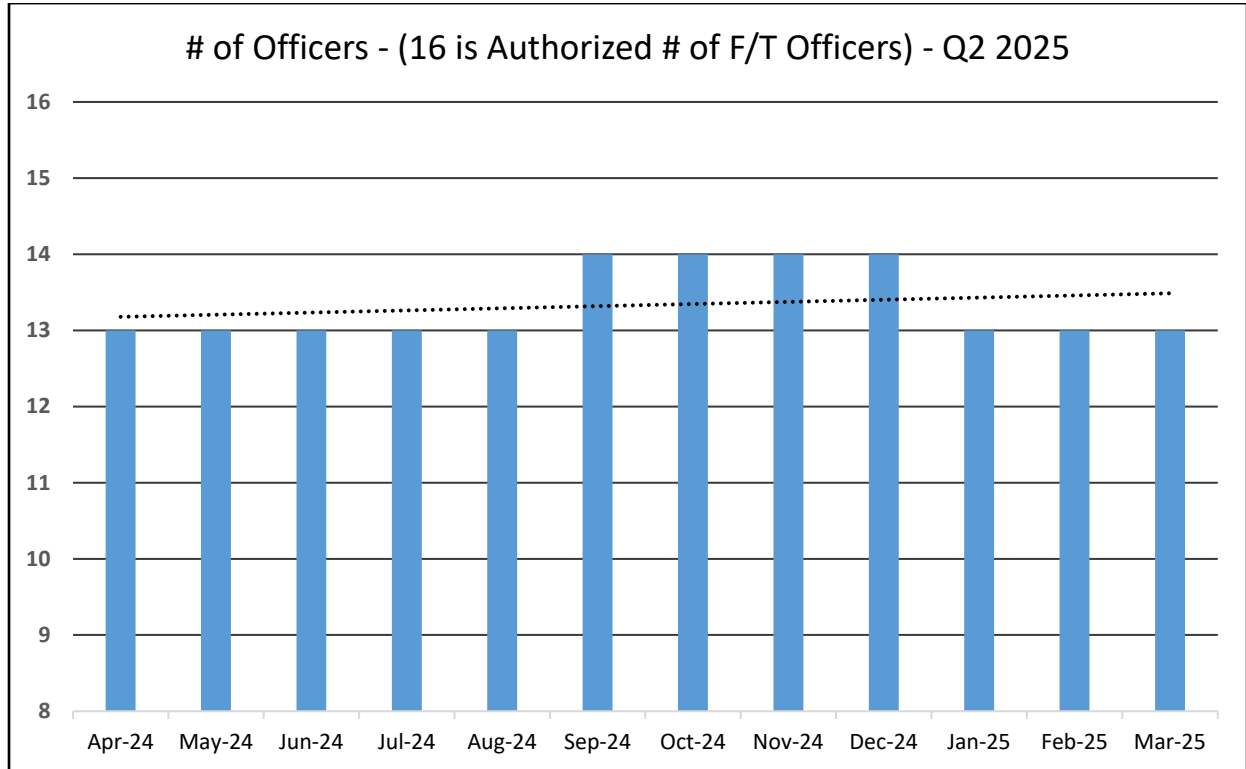


West Lake Hills Police Department

West Lake Hills, TX



West Lake Hills Police Department West Lake Hills, TX



Currently, we have 12 F/T officers and are authorized 16. We have 3 vacancies and one of our officers is on military duty until December 10, 2025



City of West Lake Hills City Council

AGENDA REPORT

Meeting Date:	April 23, 2025	Item Number:	3f
	Building & Development		
Department:	Services		
Prepared By:	Jennifer C. Bills	Cost / Budget:	None
Exhibits:	See Attached	Source of Funds:	N/A

Subject

201 Wildcat Hollow.: Approval with conditions the 201 Wildcat Minor Plat, being 1.0 acres out of the Wilkinson Sparks Survey Abs No. 21 (Section 36.01.018 of the West Lake Hills Code of Ordinances).

Applicant: Bradley Lane, TRE & Associates, LLC

Recommendation

Staff recommend approval with conditions of the proposed plat on the following basis:

1. Provide address for owner/subdivider (Plat Details 1).
2. Change the name to 201 Wildcat Minor Plat, or propose a name that does not conflict with other recorded plats (Plat Details 2).
3. Add Minor Plat to the title (Section 36.01.018).
4. Required right-of-way for Redbud Trail 500 feet from Westlake Drive is 70 feet. Show the dedication of the balance of half of the remaining ROW $((70-\text{existing})/2)$ (Section 36.01.009, Table 36-2 Street Design Standards).
5. Remove one of the Lot 1 labels (only one label per lot) (Plat Detail 13).
6. Show that lot meets one acre minimum after right-of-way dedication (Plat Detail 17).
7. Submit deed restrictions, conditions and covenants applicable to the land (Plat Detail 20).
8. Add the following signature blocks/certification:
Zoning & Planning Commission, City Council, City Administrator, Water Control and Improvement District No. 10, Oak Wilt Certification, remove duplicate Travis County Certification Block (Plat Detail 24 and Signature Blocks)
OAK WILT CERTIFICATION
I, the undersigned, a certified arborist hereby certify that oak wilt was not found on the property.

Name

Date

9. Streets to be dedicated, add complete curve data on side dedicated (Plat Detail 27).
10. Add the following plat notes 2, 3, 4, 32(Subdivision Checklist, Section 3).

The ZAPCO reviewed the plat and recommended approval with conditions at their regular meeting on April 16, 2025 by a vote of 5-0 (Attachment 6).

The applicant will submit the plat with the conditions met per the adopted submittal calendar for reconsideration by City Council.

Discussion

Property Information, Zoning & Site Characteristics:

Owner: Patrick & Renee Feigley

Legal Description: 1 acre of the Wilkinson Sparks Survey Abs No. 21

Lot Size: 1 acre

Zoning: R-1, One-Family Residential

Wastewater: On-site Sewage Facility

The properties surrounding the subject property are zoned R-1 One-Family Residential District, B-2 Business 2 and GUI, Government, Utility, and Institutional .

Background & Analysis:

The applicant is proposing to plat the existing lot at 201 Wildcat Hollow (.61 acres) and 0.39 acres from the adjacent 3.055-acre tract to make a one-acre tract. Neither existing parcel has ever been platted. The lot at 201 Wildcat Hollow was deed divided prior to May 5, 1970 and has an existing house. There are nonconforming setbacks that already exists and this plat does not increase the nonconformity of the dimensions but is seeking to meet conformality of the one-acre lot size.

Platting of a property is when street and right-of-way dedication are required. Per Section 36.01.009, Table 36-2 Street Design Standards, the right-of-way width requirement for Redbud Trail 500 feet from the intersections of Westlake Drive and Bee Cave Road is 70 feet. The proposed plat shows the width to be 50.70 feet at one point. The property is required to dedicate half of the remaining requirement (i.e. $70 - 50.70 = 9.65$ feet).

Chapter 36 Subdivision

Section 36.01.018 Minor Plat:

(4) Within thirty (30) days of receipt of a complete application, the zoning and planning commission may:

- (A) Recommend approval of the minor plat;
- (B) Recommend disapproval of the minor plat with citation to the law, including statute or city ordinance, that is the basis for the disapproval; or
- (C) Recommend conditional approval of the minor plat with specific citation to the law, including statute or municipal ordinance, that is the basis for the conditions.

Corrections required with Code reference are included in the recommendation.

Compliance with Adopted Building Codes

The property and future construction will have to comply with all applicable City codes.

Subdivision

For the reasons stated in the within this report, once the conditions are met the plat will meet requirements of Chapter 36.

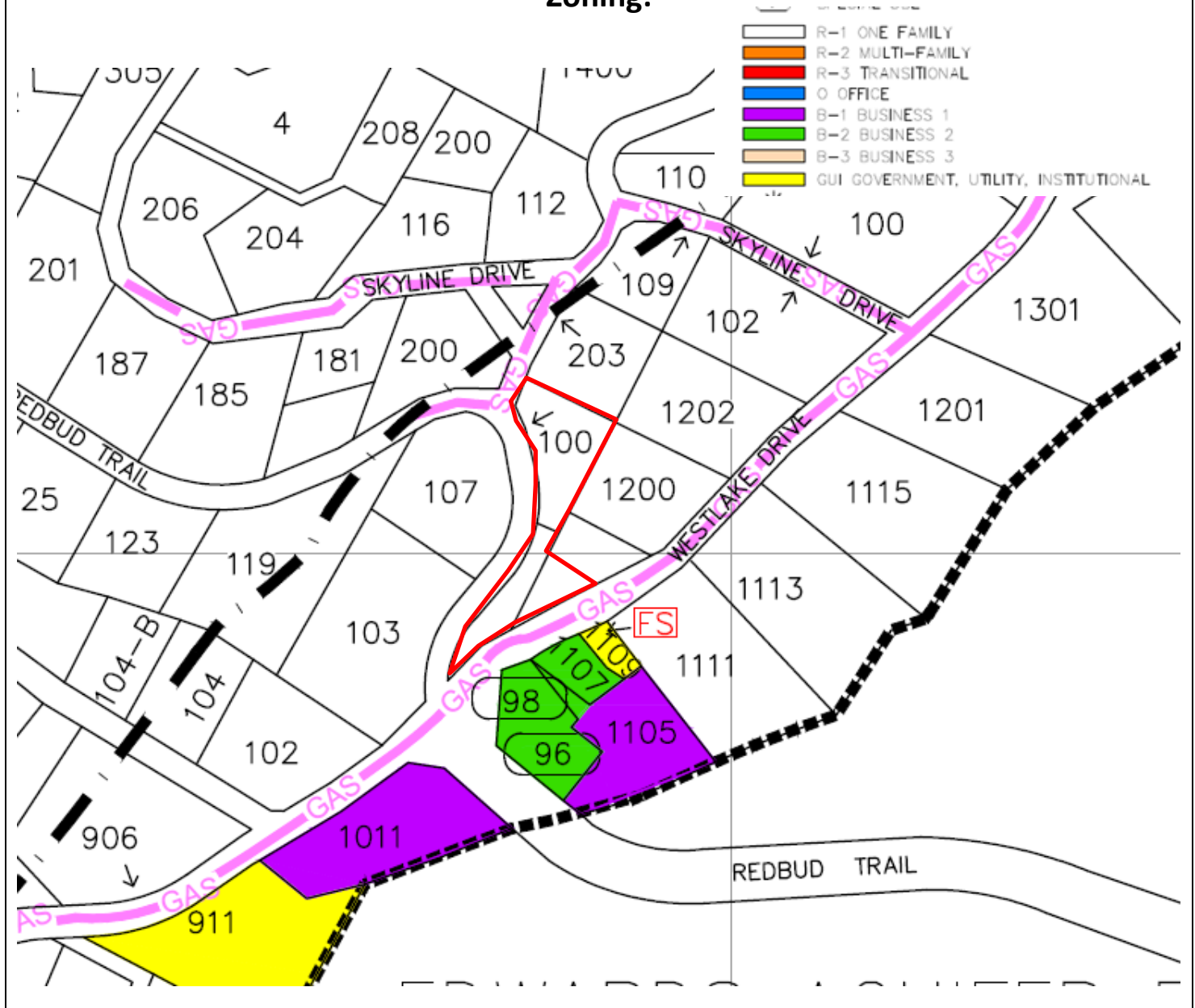
Comprehensive Planning Analysis

The request is in conformance with the City of West Lake Hills Master Plan.

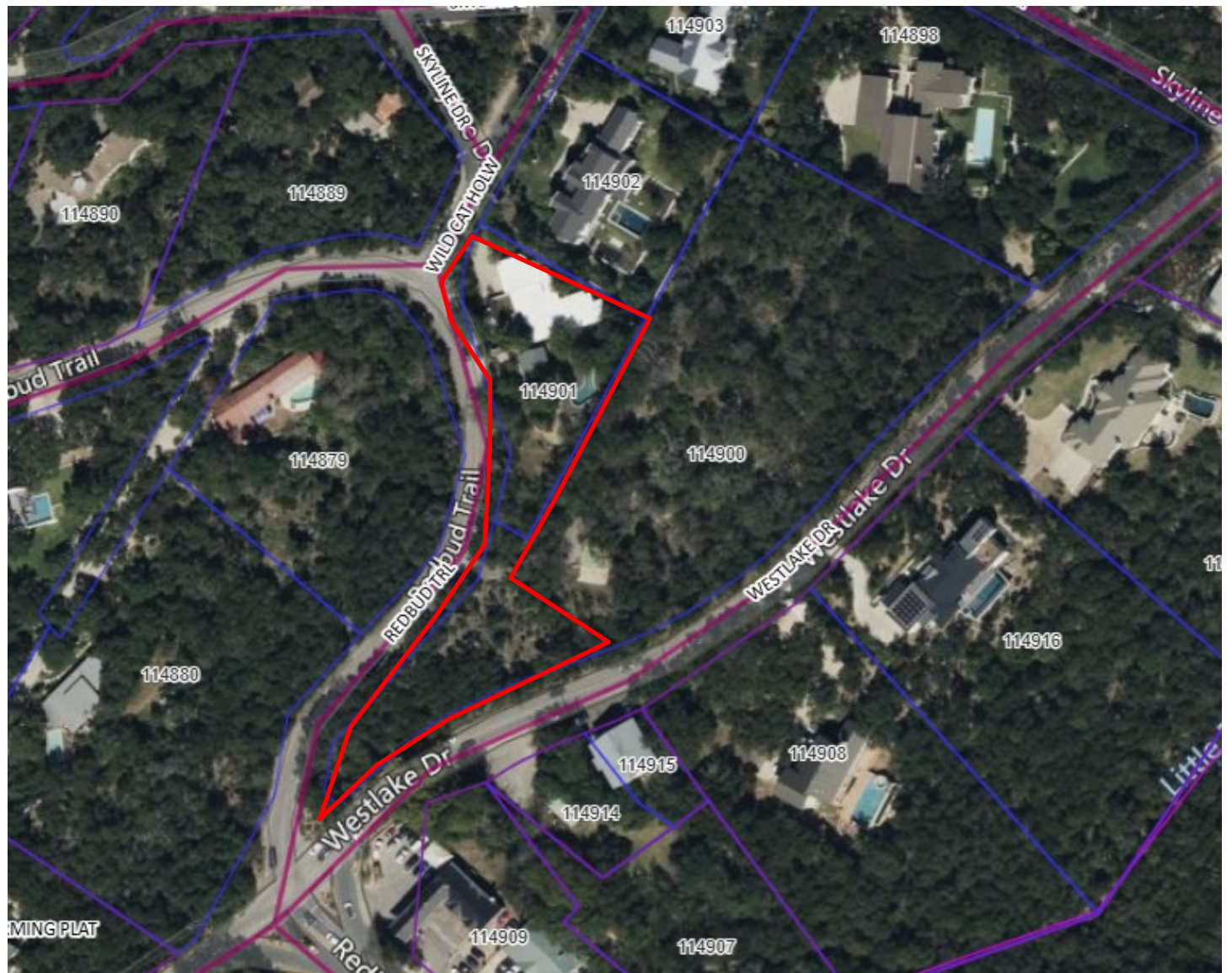
Links to Relevant Code:

- [Section 36.01.018 Minor Plat](#)
- [Section 36.01.006: Preliminary and final plat filing procedure.](#)
- [Section 36.01.009 General rules and regulations.](#)

Zoning:



Aerial:





Engineering Solutions

February 18, 2025

Via Electronic Submittal

City of West Lake Hills
Building and Development Services
911 Westlake Drive
West Lake Hills, Texas 78746

Re: 201 Wildcat Hollow Minor Plat Project Description Letter
TRE Job No.: 2174-12607-14

To whom it may concern:

This letter is to serve as the project description letter for the Minor Plat at 100 Redbud Trail. The project consists of a 0.61-acre lot located at 100 Redbud Trail (Lot 1). Lot 1 currently consists of a single-family home, a detached garage and shed, a pool, trees, and heavily grassed areas. The Minor Plat proposes increasing the area of Lot 1 from 0.61 acres to 1-acre by receiving 0.39 acres of land from the lot to the east. The lot to the east is currently 3.055 acres and is located at 203 Wildcat Hollow. Both lots are currently owned by Patrick Feigley and are zoned R-1 One-Family residential districts.

On September 17, 2024, the address for Lot 1, 100 Redbud Trail was reassigned as 201 Wildcat Hollow. A copy of this Address Assignment has been included in this submittal for reference.

A variance for the property to permit a proposed pool house to encroach into a setback line was submitted and approved by the Board of Adjustments on December 12, 2023. The City Project Number associated with the variance is 2023-1171.

Should you have any questions or need any additional information, please do not hesitate to contact me at blane@tr-eng.com or (512) 358-4049.

Sincerely,

TRE & Associates, LLC

A blue ink signature of Bradley G. Lane, consisting of a stylized 'B' followed by 'G. Lane'.

Bradley G. Lane, P.E.
Senior Project Manager

cc: Mr. Adrian H. Rosas, P.E., C.F.M.; TRE & Associates, Inc.

Diagram illustrating the structure of a Tree Index. The index is organized into columns: TAG NO., TYPE, INDICATES, MULTI, and TRUNK. Arrows indicate the relationships between these columns and specific values in the tree structure.

- TAG NO.:** Points to the value 514.
- TYPE:** Points to the value LO.
- INDICATES:** Points to the values 17, 14, and 11.
- MULTI:** Points to the value 11.
- TRUNK:** Points to the value 11.

The values 17, 14, and 11 are grouped under the heading INDIVIDUAL TRUNK DIA. (IN INCHES).

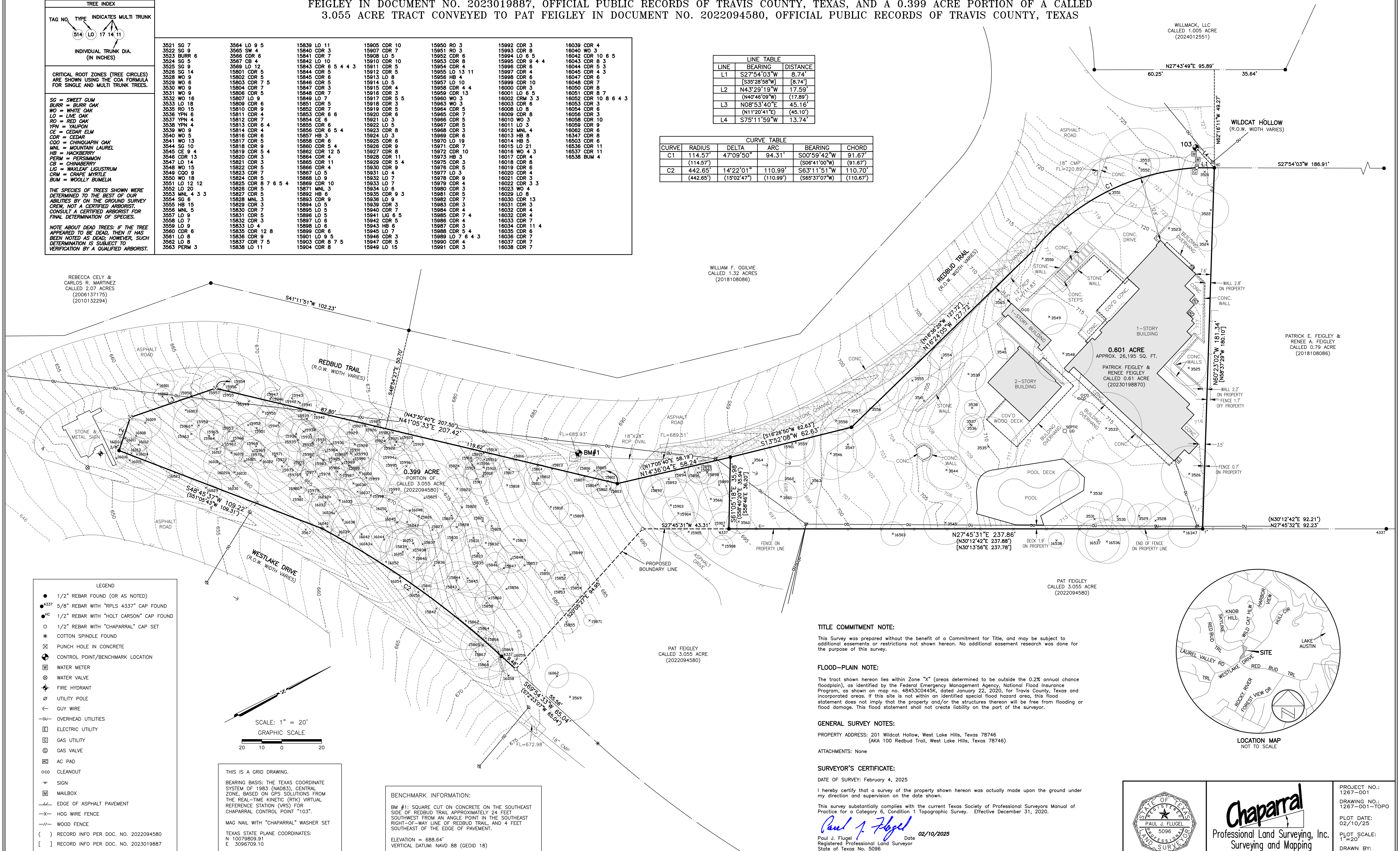
SG = SWEET GUM
BURR = BURR OAK
WO = WHITE OAK
LO = LIVE OAK
RO = RED OAK
YPN = YAUPON
CE = CEDAR ELM
CDR = CEDAR
COO = CHINQUAPIN OAK
MNL = MOUNTAIN LAUREL
HB = HACKBERRY
PERM = PERSIMMON
CB = CHINA BERRY
LIG = WAXLEIGH LIGUSTRUM
CRM = CRAPE MYRTLE
BUM = WOOLLY BUMELIA

NOTE ABOUT DEAD TREES: IF THE TREE APPEARED TO BE DEAD, THEN IT HAS BEEN NOTED AS DEAD; HOWEVER, SUCH DETERMINATION IS SUBJECT TO VERIFICATION BY A QUALIFIED ARBORIST.

3521	SG 7	3564	LO 9 5	15839	LO 11	15905	CDR 10	15950	RO 3	15992	CDR 3	16039	CDR 4
3522	SG 9	3565	SW 4	15840	CDR 3	15907	CDR 7	15951	RO 3	15993	CDR 3	16040	WO 3
3523	BURR 6	3566	CDR 6	15841	CDR 10	15908	LO 5	15952	CDR 10	15994	LO 6 5	16041	CDR 6 5
3524	SG 5	3567	HB 4	15842	LO 10	15910	CDR 10	15953	CDR 8	15995	CDR 9 4 4	16042	CDR 3
3525	SG 9	3568	LO 12	15843	CDR 6 5 4 4 3	15911	CDR 5	15954	CDR 4	15996	CDR 6	16043	CDR 5
3526	SG 14	15801	CDR 5	15844	CDR 5	15912	CDR 5	15955	LO 13 11	15997	CDR 4	16044	CDR 4 3
3527	SG 10	15802	CDR 5	15845	HB 13 8	15913	LO 8	15956	CDR 13	15998	CDR 4	16045	CDR 3
3528	WO 6	15803	CDR 7 5	15846	CDR 5	15914	LO 5	15957	LO 10	15999	CDR 10	16046	CDR 7
3530	WO 9	15804	CDR 7	15847	CDR 3	15915	CDR 4	15958	CDR 4 4	16000	CDR 3	16050	CDR 8
3531	SG 10	15805	CDR 6	15848	CDR 5	15916	CDR 3	15959	LO 13	16001	LO 6 5 5	16051	CDR 7
3532	WO 16	15807	LO 9	15849	LO 7	15917	CDR 5 5	15960	WO 3	16002	CRM 3 3	16052	CDR 8 6 4 3
3533	LO 18	15809	CDR 6	15851	CDR 5	15918	CDR 3	15963	WO 3	16003	CDR 6	16053	CDR 3
3534	RO 15	15810	CDR 7	15852	CDR 7	15919	CDR 8	15964	CDR 7	16008	LO 8	16054	CDR 6
3535	YPN 6	15811	CDR 6	15853	CDR 6 6	15920	CDR 6	15965	CDR 7	16009	CDR 8	16055	CDR 3
3537	YPN 4	15812	CDR 7	15854	CE 6	15921	LO 3	15966	CDR 5	16010	WO 3	16056	CDR 10
3538	YPN 4	15813	CDR 6 4	15855	CDR 6	15922	LO 5	15967	CDR 5	16011	WO 3	16059	CDR 9
3539	SG 14	15814	CDR 6	15856	CDR 6 5 4	15923	CDR 8	15968	CDR 5	16012	CDR 4	16060	CDR 3
3540	WO 5	15816	CDR 6	15857	HB 3	15924	LO 3	15969	CDR 6	16013	HB 8	16061	CDR 8
3541	WO 13	15817	CDR 5	15858	CDR 6	15925	CDR 6	15970	LO 19	16014	HB 8	16062	CDR 6
3542	SG 10	15818	CDR 6	15859	CDR 5 4 9	15926	CDR 6	15971	CDR 10 21	16015	CDR 10	16063	CDR 6
3545	CE 9 4	15819	CDR 5 4	15862	CDR 12 5	15927	CDR 8	15972	LO 10	16016	WO 4 3	16064	CDR 10
3546	CDR 13	15820	CDR 3	15864	CDR 4	15928	CDR 11	15973	HB 3	16017	CDR 4	16065	CDR 10
3547	LO 14	15821	CDR 7	15865	CDR 11	15929	CDR 5 4	15974	CDR 3	16018	CDR 3	16066	CDR 10
3548	WO 15	15822	CDR 5	15866	CDR 4	15930	CDR 7	15975	CDR 6	16019	CDR 6	16067	CDR 10
3549	CQO 9	15823	CDR 7	15867	LO 5	15931	LO 4	15977	LO 3	16020	CDR 4	16068	CDR 10
3550	LO 18	15824	CDR 7	15868	LO 9	15932	LO 7	15978	CDR 9	16021	CDR 3	16069	CDR 10
3551	LO 12	15825	CDR 7	15869	CDR 10 7	15933	LO 7	15979	CDR 10 22	16022	CDR 3	16070	CDR 10
3552	LO 20	15826	CDR 5	15871	MNL 3	15934	LO 6	15980	CDR 3	16023	WO 4	16071	CDR 10
3553	MNL 4 3 3	15827	CDR 5	15892	HB 6	15935	CDR 9 3	15981	CDR 5	16024	LO 8	16072	CDR 10
3554	SG 6	15828	MNL 3	15893	CDR 9	15936</							

LINE TABLE		
LINE	BEARING	DISTANCE
L1	S27°54'03"W [S35°28'58"W]	8.74' [8.74']
L2	N43°29'19"W (N40°46'09"W)	17.59' (17.89')
L3	N08°53'40"E (N11°20'41"E)	45.16' (45.10')
L4	S75°11'59"W	13.74'

CURVE TABLE					
CURVE	RADIUS	DELTA	ARC	BEARING	CHORD
C1	114.57'	47°09'50"	94.31'	S00°59'42"W	91.67'
	(114.57')			(S06°41'00"W)	(91.67')
C2	442.65'	14°22'01"	110.99'	S63°11'51"W	110.70'
	(442.65')	(15°02'47")	(110.99')	(S65°37'07"W)	(110.67')



TITLE COMMITMENT NOTE:

This Survey was prepared without the benefit of a Commitment for Title, and may be subject to additional easements or restrictions not shown hereon. No additional easement research was done for the purpose of this survey.

FLOOD—PLAIN NOTE:

The tract shown hereon lies within Zone "X" (areas determined to be outside the 0.2% annual chance floodplain), as identified by the Federal Emergency Management Agency, National Flood Insurance Program, as shown on map no. 48453C00445K, dated January 22, 2020, for Travis County, Texas and incorporated areas. If this site is not within an identified special flood hazard area, this flood statement does not imply that the property and/or the structures thereon will be free from flooding or flood damage. This flood statement shall not create liability on the part of the surveyor.

GENERAL SURVEY NOTES:

PROPERTY ADDRESS: 201 Wildcat Hollow, West Lake Hills, Texas 78746
(AKA 100 Redbud Trail, West Lake Hills, Texas 78746)

ATTACHMENTS: None

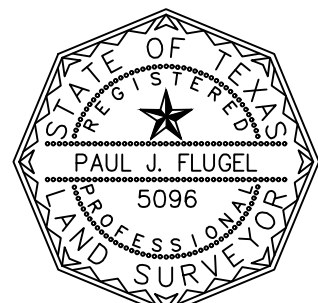
SURVEYOR'S CERTIFICATE:

DATE OF SURVEY: February 4, 2025

I hereby certify that a survey of the property shown hereon was actually made upon the ground under my direction and supervision on the date shown.

This survey substantially complies with the current Texas Society of Professional Surveyors Manual of Practice for a Category 6, Condition 1 Topographic Survey. Effective December 31, 2020.

Paul J. Flugel Date 02/10/2025
Registered Professional Land Surveyor
State of Texas No. 5096



Chaparral
Professional Land Surveying, Inc.
Surveying and Mapping
5725 West Hwy 290, Suite 103
Austin, Texas 78735-7822
512-443-1724
T.B.P.E.L.S. Firm No. 10124500

PROJECT NO.:
1267-001

DRAWING NO.:
1267-001-TOPO

PLOT DATE:
02/10/25

PLOT SCALE:
1"=20'

DRAWN BY:
MB

SHEET

01 OF 01



Travis County WC&ID NO. 10

5324 Bee Cave Road Austin, TX 78746

Office (512) 327-2230

Fax (512) 327-6218

CustomerService@WaterDistrict10.org

www.WaterDistrict10.org

February 21, 2025

Pat Feigley
pat.feigley@gmail.com
312-961-9812

Dear Pat:

The District is in receipt of your request for water service availability verification for the following property description:

ABS 21 SUR 1 SPARKS W ACR 0.610

Travis County Appraisal District, Property ID 114901

The District office at this time can confirm that the above referenced parcel is within District boundaries and is eligible for water service.

Additional Notes:

Prior to receiving water service approval from the Water District, you will be required to:

- Grant all necessary easements
- Submit plans for review and approval

In the case of inadequate water availability, the developer would be responsible for upgrading the District infrastructure based on measures identified by the District's engineer. All new homes must be protected by a fire suppression system approved by ESD 9. Plumbing inspections are required.

Sincerely,

Louise Winder

Travis County WC&ID#10



EMERGENCY PREVENTION DIVISION

Travis County Emergency Services District No. 9
1301 S. Capital of Texas Highway, Suite B-123
West Lake Hills, TX 78746

Headquarters 512-539-3400
Facsimile 512-327-2780
P. O. Box 162170 Austin, TX 78716-2170

www.WestlakeFD.org

February 21st, 2025

David O'Brien, AIA
Architect
DOB&EEL Architecture
David@dobandeel.com
310-384-9629

Re: Replat of Subdivision (100 Redbud Trail aka 201 Wild Cat Hollow)

Dear David O'Brien,

I have reviewed the proposed plat changes you submitted to our office that impact the property at 100 Redbud Trail aka 201 Wild Cat Hollow.

Based on the information you provided, it is our understanding that the proposed plat changes are intended to increase the overall lot size of 100 Redbud Trail aka 201 Wild Cat Hollow by merging the lower undeveloped portion of the property located by the intersection into the larger portion around the active projects. It is also our understanding that any current or future development on the lots will be designed and submitted for review and approval and will comply with all applicable codes and standards.

Please Note: This letter does not constitute a formal site development or building plan review and/or approval. Upon completion of such a review, plan review comments will be issued indicating the status of compliance with adopted codes and standards.

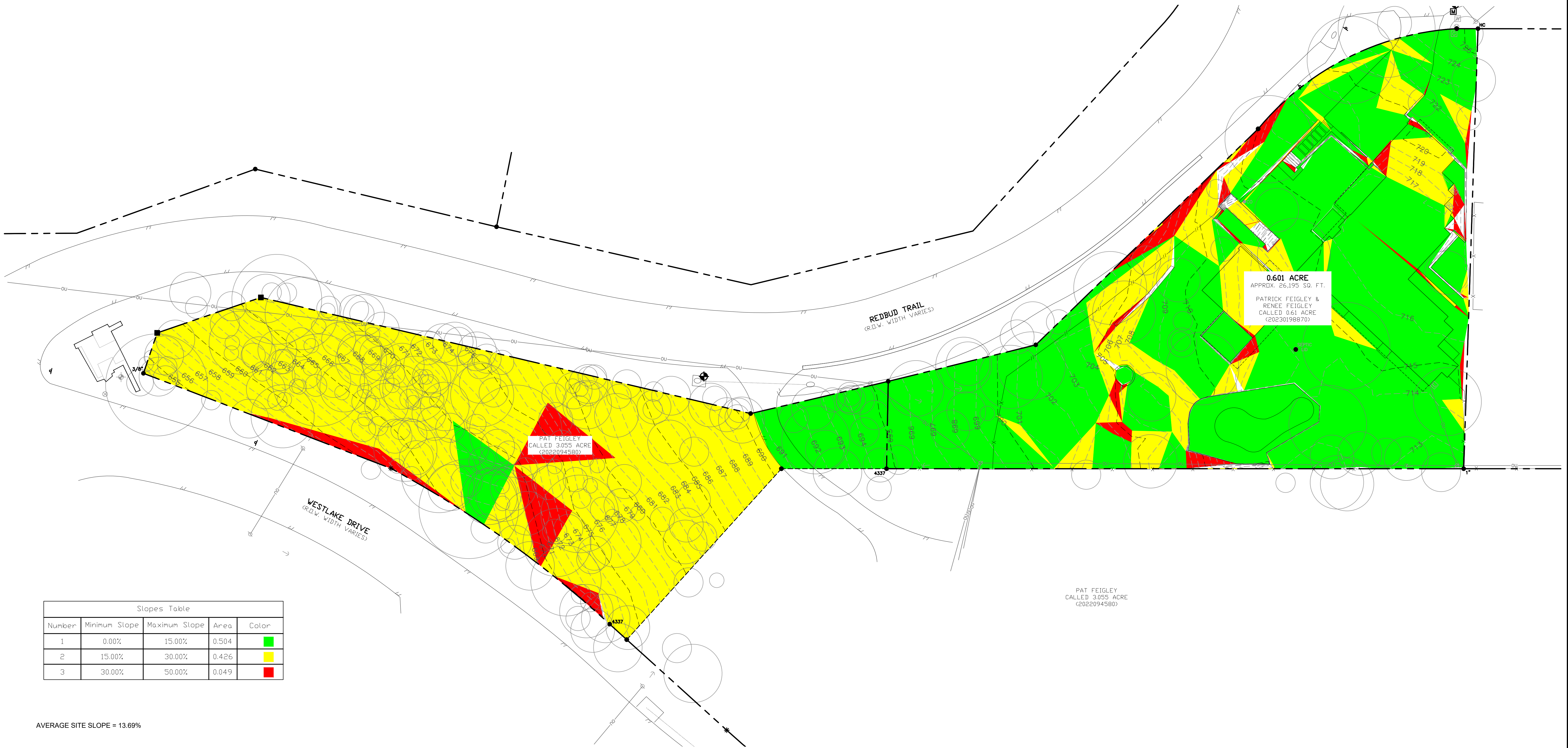
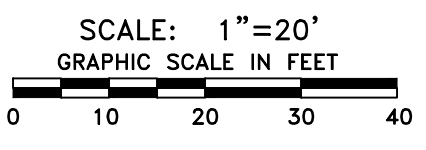
Based on the review of the proposed plat changes and an understanding that compliance with the fire code and the items noted above will be addressed during future site development and building plan review phases, **I recommend the approval of the proposed plat changes by the City of West Lake Hills.**

We look forward to working with you and your staff on the proposed project. If you have any questions or require any additional information, please do not hesitate to contact our office.

Sincerely,

District Chief Chris Gill
Fire Marshal
Emergency Prevention Division
Travis County Emergency Services Districts No. 9

201 WILDCAT HOLLOW MINOR PLAT
SLOPE MAP EXHIBIT



Slopes Table				
Number	Minimum Slope	Maximum Slope	Area	Color
1	0.00%	15.00%	0.504	Green
2	15.00%	30.00%	0.426	Yellow
3	30.00%	50.00%	0.049	Red

AVERAGE SITE SLOPE = 13.69%



Engineering Solutions
TBPE FIRM No. 13987
110 Mesa Park Drive, Suite 200 El Paso, Texas 79912
Office: (915) 852-9093
Fax: (915) 629-8506
6101 W. Courtyard Dr., Bldg. 1, Suite 100 Austin, Texas 78730
Office: (512) 358-4049
Fax: (512) 366-5374

City of West Lake Hills

MINUTES OF A ZONING & PLANNING COMMISSION (ZAPCO)

REGULAR MEETING

Wednesday, April 16, 2025 at 6:30 PM

1. **Call to Order: Robert Meisel**

- a. Meeting begins at 6:30pm
- b. Roll Call
 - o Chair Robert Meisel: Present
 - o Vice-Chair Jim Pledger: Present
 - o Commissioner Julia Webber: Present
 - o Commissioner Karen Bartoletti: Present
 - o Commissioner Patrick Stewart: Present
 - o Commissioner Laurie Maccini: Present

2. **Citizen Communications:**

- a. None

3. **Consent Agenda:** The following items are considered to be self-explanatory by the Commission and will be enacted with one motion. There will be no separate discussion of these items unless a Commission Member or citizen so requests.

- a. Approval of the March 19, 2025 Zoning and Planning Commission minutes
- b. Report of previous ZAPCO cases acted upon by the BOA/Council
- c. **Action:** Commissioner Bartoletti moves for approval of the Consent Agenda
 - i. Commissioner Pledger Seconds
 - ii. Motion carries unanimously 5 - 0

4. **Land Use: 201 Wildcat Hollow** – Consider action to recommend approval with conditions for the 201 Wildcat Minor Plat, being 01.0 acres out of the Wilkinson Sparks Survey Abs No. 21 (Section 36.01.018 of the West Lake Hills Code of Ordinances).

Applicant: Bradley Lane, TRE and Associates, LLC

a. **Staff Report:**

- a. Director Bills describes the minor plat and the conditions for approval
 - i. **Commissioner Bartoletti:** Can we proceed straight to a motion since it's a non-discretionary item?
 - ii. **Commissioner Webber:** Can we approve an un-buildable lot?

1. Director Bills: It is not an unbuildable lot because if the existing structure were to be torn down, a new, conforming structure could be built on the new proposed lot.

b. Public Comments:

- a. None

c. Discussion:

- i. None

d. Action:

- i. Commissioner Bartoletti moves that the minor plat be forwarded to City Council with a recommendation of approval with conditions based on staff conditions.
 1. Commissioner Pledger seconds
 2. Motion carries unanimously (5-0)

Recommendation will be forwarded to City Council for consideration on February April 23, 2025.

5. **Land Use: 419 Ridgewood Rd** – Consider action to make a recommendation for Lot 3R, a replat of portions of Lot 3 and 4 of Ridgewood Village Section 2 Subdivision, within the city limits (Section 36.01.018 of the West Lake Hills Code).

Applicant: Minnie Webb, Arterberry Cooke Architecture

a. Staff Report:

- i. Director Bills describes the re-plat and the conditions for approval.

b. Public Comments:

- i. Alice Arterberry: Arterberry Cooke Architecture (via Zoom)
 - i. Wanting to follow steps to bring lot into conformance.

c. Discussion:

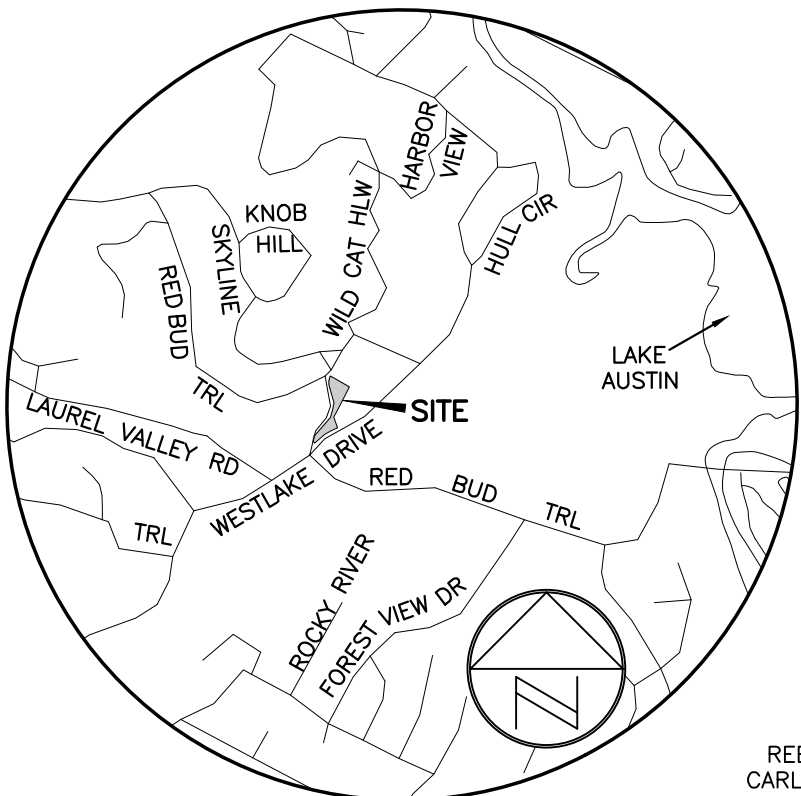
- i. None

d. Action:

- i. Commissioner Stewart moves that the minor plat be forwarded to City Council with a recommendation of approval with conditions based on staff conditions.
 1. Commissioner Bartoletti seconds
 2. Motion carries unanimously (5-0)

Recommendation will be forwarded to City Council for consideration on February April 23, 2025.

WILDCAT SUBDIVISION



LOCATION MAP
NOT TO SCALE

REBECCA CELY &
CARLOS R. MARTINEZ
CALLED 2.07 ACRES
(2006137175)
(2010132294)

WILLIAM F. OGILVIE
CALLED 1.32 ACRES
(2018108086)

WILLMACK, LLC
CALLED 1.005 ACRE
(2024012551)

WILDCAT HOLLOW
(R.O.W. WIDTH VARIES)

PATRICK E. FEIGLEY &
RENEE A. FEIGLEY
CALLED 0.79 ACRE
(2018108086)

PAT FEIGLEY
CALLED 3.055 ACRE
(2022094580)

LOT 1
1.000 ACRE
RESIDENTIAL

LOT 1
1.000 ACRE
RESIDENTIAL

PAT FEIGLEY
CALLED 3.055 ACRE
(2022094580)

LOT 2
KOVAR CONFIRMING PLAT
(90/236)

LOT A
WESTLAKE FIREHOUSE NO. 1
(71/57)

LOT B
WESTLAKE FIREHOUSE NO. 1
(71/57)

THIS IS A GRID DRAWING.

BEARING BASIS: THE TEXAS COORDINATE
SYSTEM OF 1983 (NAD83), CENTRAL
ZONE, BASED ON GPS SOLUTIONS FROM
THE REAL-TIME KINETIC (RTK) VIRTUAL
REFERENCE STATION (VRS) FOR
CHAPARRAL CONTROL POINT "103".

MAG NAIL WITH "CHAPARRAL" WASHER SET

TEXAS STATE PLANE COORDINATES:
N 10079809.91
E 3096709.10

BENCHMARK INFORMATION:

BM #1: SQUARE CUT ON CONCRETE ON THE SOUTHEAST
SIDE OF REDBUD TRAIL APPROXIMATELY 24 FEET
SOUTHWEST FROM AN ANGLE POINT IN THE SOUTHEAST
RIGHT-OF-WAY LINE OF REDBUD TRAIL, AND 4 FEET
SOUTHEAST OF THE EDGE OF PAVEMENT.

ELEVATION = 688.64'
VERTICAL DATUM: NAVD 88 (GEOID 18)

CURVE TABLE					
CURVE	RADIUS	DELTA	ARC	BEARING	CHORD
C1	114.57'	47°09'50"	94.31'	S00°59'42"W	91.67'
	(114.57')			(S06°41'00"W)	(91.67')
C2	442.65'	14°22'01"	110.99'	S63°11'51"W	110.70'
	(442.65')	(15°02'47")	(110.99')	(S65°37'07"W)	(110.67')
C3	490.22'	3°06'00"	26.52'	S68°21'33"W	26.52'

LINE TABLE		
LINE	BEARING	DISTANCE
L1	S27°54'03"W	8.74'
	[S35°28'58"W]	[8.74']
L2	S69°54'33"W	9.48'
	(N40°46'09"W)	(17.89')
L4	N08°53'40"E	45.16'
	(N11°20'41"E)	(45.10')
L5	N14°36'04"E	58.24'
	(N17°05'40"E)	(58.19')
L6	N13°52'08"E	62.63'
	[N16°26'50"E]	[62.63']
L7	S75°11'59"W	13.74'
L8	S48°54'27"E	50.70'
L9	N62°16'11"W	49.27'
L10	S20°05'27"E	49.60'

LEGEND

- 1/2" REBAR FOUND (OR AS NOTED)
- ⁴³³⁷ 5/8" REBAR WITH "RPLS 4337" CAP FOUND
- ^{HC} 1/2" REBAR WITH "HOLT CARSON" CAP FOUND
- 1/2" REBAR WITH "CHAPARRAL" CAP SET
- * COTTON SPINDLE FOUND
- ⊠ PUNCH HOLE IN CONCRETE
- △ CALCULATED POINT
- ⊕ CONTROL POINT/BENCHMARK LOCATION
- () RECORD INFO PER DOC. NO. 2022094580
- [] RECORD INFO PER DOC. NO. 2023019887

Chaparral
Professional Land Surveying, Inc.
Surveying and Mapping
5725 West Hwy 290, Suite 103
Austin, Texas 78735-7822
512-443-1724
T.B.P.E.L.S. Firm No. 10124500

PROJECT NO.:
1267-001
DRAWING NO.:
1267-001-PL4
PLOT DATE:
02/13/25
PLOT SCALE:
1"=30'
DRAWN BY:
MB
SHEET
01 OF 02

STATE OF TEXAS§
COUNTY OF TRAVIS§

WHEREAS, PATRICK FEIGLEY, BEING OWNERS OF A 1.000 ACRE TRACT OF LAND, SITUATED IN THE WILKINSON SPARKS SURVEY, ABSTRACT NO. 21, IN TRAVIS COUNTY, TEXAS, BEING COMPRISED OF A 0.601 ACRE TRACT (CALLED 0.610 ACRE) CONVEYED TO PATRICK FEIGLEY AND RENEE FEIGLEY BY DEED OF RECORD IN DOCUMENT NO. 2023019887 OF THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS, AND A 0.399 ACRE PORTION OF A CALLED 3.055 ACRE TRACT CONVEYED TO PAT FEIGLEY IN DOCUMETN NO. 2022094580, OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS;

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS: THAT I (WE) THE UNDERSIGNED OWNER(S) OF THE LAND SHOWN ON THIS PLAT, AND DESIGNATED HEREIN AS THE WILDCAT SUBDIVISION OF THE CITY OF WEST LAKE HILLS, TRAVIS COUNTY, TEXAS, AND WHOSE NAME IS SUBSCRIBED HERETO, HEREBY SUBDIVIDES SAID 1.000 ACRES OF LAND TO BE KNOWN AS THE WILDCAT SUBDIVISION AND DO HEREBY DEDICATE TO THE USE OF THE PUBLIC FOREVER ALL STREETS, ALLEYS, PARKS, WATERCOURSES, DRAINS, PUBLIC EASEMENTS, AND PUBLIC PLACES THEREON SHOWN FOR THE PURPOSES AND CONSIDERATION THEREIN EXPRESSED.

WITNESS MY HAND THIS THE ____ DAY OF _____, 20__ A.D.

BY: _____

PRINTED NAME: _____

COMPANY NAME: _____

ADDRESS: _____

ADDRESS: _____

STATE OF TEXAS
COUNTY OF TRAVIS

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED _____, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND HE ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

WITNESS MY HAND AND SEALED IN MY OFFICE, THIS THE ____ DAY OF _____, 20__, AD.

NOTARY PUBLIC, STATE OF TEXAS

PRINTED NAME MY COMMISSION EXPIRES

STATE OF TEXAS§
COUNTY OF TRAVIS§

KNOW ALL MEN BY THESE PRESENTS

THAT I, PAUL J. FLUGEL, IN THE STATE OF TEXAS, HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECT AND WAS PREPARED FROM THE ACTUAL SURVEY OF THE PROPERTY MADE UNDER MY SUPERVISION ON THE GROUND.

PAUL J. FLUGEL, R.P.L.S. 5096

SURVEYING BY:
CHAPARRAL PROFESSIONAL LAND SURVEYING, INC.
5725 WEST HWY 290, SUITE 103
AUSTIN, TEXAS 78735-7822
(512) 443-1724

STATE OF TEXAS§
COUNTY OF TRAVIS§

KNOW ALL MEN BY THESE PRESENTS

THAT I, BRADLEY G. LANE, DO HEREBY CERTIFY THAT THE INFORMATION CONTAINED ON THIS PLAT COMPLIES WITH THE SUBDIVISION REGULATIONS FOR THE CITY OF WEST LAKE HILLS, TEXAS AND THAT THE 100-YEAR FLOOD PLAIN IS AS SHOWN AND WILL BE CONTAINED WITHIN THE DRAINAGE EASEMENT AND OR DRAINAGE RIGHT-OF-WAY, AS SHOWN HEREON.

BRADLEY G. LANE, P.E. #130741
ENGINEERING BY:
TRE & ASSOCIATES, LLC
6101 W COURTYARD DRIVE
BUILDING 1, SUITE 100
AUSTIN, TEXAS 78730
512-358-4049
TBPE FIRM# 13987

STATE OF TEXAS
COUNTY OF TRAVIS

I, DYANA-LIMON MERCADO, CLERK OF TRAVIS COUNTY, TEXAS, DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT OF WRITING AND ITS CERTIFICATE OF AUTHENTICATION WAS FILED FOR RECORD IN MY OFFICE ON THE ____ DAY OF _____ 20__ AT O'CLOCK __M., DULY RECORDED ON THE ____ DAY OF _____ 20__ AT O'CLOCK __M. IN THE PLAT RECORDS OF SAID COUNTY AND STATE IN DOCUMENT NUMBER _____, OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS.

WITNESS MY HAND AND SEAL OF OFFICE OF THE COUNTY CLERK, THIS ____ DAY OF _____, 20__, A.D.

DYANA-LIMON MERCADO, COUNTY CLERK,
TRAVIS COUNTY, TEXAS

BY _____
DEPUTY

STATE OF TEXAS
COUNTY OF TRAVIS

FILED FOR RECORD THIS ____ DAY OF _____, 20 _____, AT _____ O'CLOCK __M.

CLERK OF THE COUNTY COURT TRAVIS COUNTY, TEXAS

BY _____
DEPUTY

WILDCAT SUBDIVISION

GENERAL NOTES:

1. ALL SUBDIVISION PERMITS SHALL CONFORM TO THE CITY OF WEST LAKE HILLS CODE OF ORDINANCES, PUBLIC IMPROVEMENT STANDARDS, AND GENERALLY ACCEPTED ENGINEERING PRACTICES.

2. CONSTRUCTION PLANS AND SPECIFICATIONS FOR ALL SUBDIVISION IMPROVEMENTS SHALL BE REVIEWED AND ACCEPTED BY THE CITY OF WEST LAKE HILLS PRIOR TO ANY CONSTRUCTION WITHIN THE SUBDIVISION.

3. THE OWNER OF THIS SUBDIVISION, AND HIS OR HER SUCCESSORS AND ASSIGNS, ASSUMES SOLE RESPONSIBILITY FOR PLANS FOR CONSTRUCTION OF SUBDIVISION IMPROVEMENTS WHICH COMPLY WITH APPLICABLE CODES AND REQUIREMENTS OF THE CITY OF WEST LAKE HILLS. THE OWNER UNDERSTANDS AND ACKNOWLEDGES THAT PLAT VACATION OR RE-PLATING MAY BE REQUIRED, AT THE OWNER'S SOLE EXPENSE, IF PLANS TO CONSTRUCT THIS SUBDIVISION DO NOT COMPLY WITH SUCH CODES AND REQUIREMENTS.

4. BY APPROVING THIS PLAT, THE CITY OF WEST LAKE HILLS ASSUMES NO OBLIGATION TO CONSTRUCT ANY INFRASTRUCTURE IN CONNECTION WITH THIS SUBDIVISION. ANY SUBDIVISION INFRASTRUCTURE REQUIRED FOR THE DEVELOPMENT OF THE LOTS IN THIS SUBDIVISION IS THE SOLE RESPONSIBILITY OF THE DEVELOPER AND/OR THE OWNERS OF THE LOTS. FAILURE TO CONSTRUCT ANY REQUIRED INFRASTRUCTURE TO CITY STANDARDS MAY BE JUST CAUSE FOR THE CITY TO DENY APPLICATIONS FOR CERTAIN DEVELOPMENT PERMITS INCLUDING BUILDING PERMITS, SITE PLAN APPROVALS AND/OR CERTIFICATE OF OCCUPANCY.

5. FISCAL SURETY FOR SUBDIVISION CONSTRUCTION, IN A FORM ACCEPTABLE TO THE CITY OF WEST LAKE HILLS, SHALL BE PROVIDED PRIOR TO PLAT APPROVAL BY THE CITY.

6. NO LOT IN THIS SUBDIVISION SHALL BE OCCUPIED UNTIL CONNECTED TO THE APPROVED WATER DISTRIBUTION AND WASTEWATER CONNECTION FACILITIES.

7. WASTEWATER AND WATER SYSTEMS SHALL CONFORM TO TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ).

8. DEVELOPER OR PROPERTY OWNER SHALL BE SOLELY RESPONSIBLE FOR ALL RELOCATION AND MODIFICATIONS TO EXISTING UTILITIES.

9. FLOOD HAZARD: NO PORTION OF THIS TRACT IS WITHIN A FLOOD HAZARD AREA AS SHOWN ON THE FLOOD INSURANCE RATE MAP PANEL #48453C0445K FOR TRAVIS COUNTY, EFFECTIVE JANUARY 22, 2020, FOR COMMUNITY NO. 481030, AND IS ON ZONE "X".

10. SITE CLEARANCE, SITE DISTURBANCE AND IMPERVIOUS COVER NOTE. SITE CLEARANCE, SITE DISTURBANCE, OR IMPERVIOUS COVER: EVERY LOT OR UNIT IN THIS SUBDIVISION IS SUBJECT TO THE CITY OF WEST LAKE HILLS' SITE CLEARANCE PROCEDURES. NO SITE CLEARANCE, EXCAVATION, GRADING OR LANDFILL SHALL COMMENCE UNLESS A PERMIT SHALL HAVE FIRST BEEN ISSUED FOR SUCH WORK IN ACCORDANCE WITH THE PROVISIONS OF APPLICABLE ORDINANCES. IMPERVIOUS COVER SHALL NOT EXCEED THE MAXIMUM PERCENTAGE PERMITTED UNDER CITY ORDINANCE.

11. SEPTIC SYSTEMS: EVERY LOT WITHIN THE CITY'S MUNICIPAL BOUNDARIES IN THIS SUBDIVISION IS SUBJECT TO CHAPTER 18 OF THE WEST LAKE HILLS CODE, AS AMENDED. NO SEPTIC SYSTEM OR OTHER PRIVATE SEWAGE FACILITY MAY BE CONSTRUCTED IN THE CITY UNTIL THE CITY OF WEST LAKE HILLS HAS ISSUED A PERMIT FOR ITS CONSTRUCTION. NO PRIVATE SEWAGE FACILITY IN THE CITY LIMITS MAY BE USED UNTIL THE FACILITY HAS BEEN APPROVED AND LICENSED BY THE CITY. LOT SIZE REQUIREMENTS FOR RESIDENTIAL AND COMMERCIAL PRIVATE SEWAGE FACILITIES SHALL CONFORM TO CONSTRUCTION AND DEVELOPMENT LIMITATIONS IN CHAPTER 18 OF THE WEST LAKE HILLS CODE, AS AMENDED.

12. PROPERTY OWNER SHALL PROVIDE FOR ACCESS TO ALL EASEMENTS AS MAY BE NECESSARY AND SHALL NOT PROHIBIT ACCESS BY GOVERNMENT AUTHORITIES.

13. NO BUILDING, FENCES, LANDSCAPING OR OTHER STRUCTURES ARE PERMITTED WITHIN DRAINAGE EASEMENTS SHOWN, EXCEPT AS APPROVED BY THE CITY OF WEST LAKE HILLS.

14. ALL EASEMENTS ON PRIVATE PROPERTY SHALL BE MAINTAINED BY THE PROPERTY OWNER OR HIS OR HER ASSIGNEES.

15. EROSION AND SEDIMENTATION CONTROLS CONSTRUCTED IN ACCORDANCE WITH THE CODE OF ORDINANCES OF THE CITY OF WEST LAKE HILLS ARE REQUIRED FOR ALL CONSTRUCTION ON EACH LOT.

16. PUBLIC UTILITY AND DRAINAGE EASEMENTS WHERE SHOWN AND/OR DESCRIBED HEREON ARE INTENDED TO INDICATE AN EASEMENT FOR CONSTRUCTION, OPERATION, AND MAINTENANCE OF PUBLIC UTILITIES AND DRAINAGE WAYS; INCLUDING, BUT NOT LIMITED TO, SANITARY SEWERS, FORCE MAINS, WATER LINES, TELEPHONE SIGNAL CONDUITS, ELECTRIC CONDUCTORS, DRAINAGE PIPES, AND NATURAL GAS LINES.

17. FOR SUBDIVISIONS WITHIN THE CITY LIMITS OF THE CITY OF WEST LAKE HILLS: STREETS, ROADS AND OTHER PUBLIC THOROUGHFARES SHOWN ON PLAT: THE BUILDING OF ALL STREETS, ROADS AND OTHER PUBLIC THOROUGHFARES SHOWN ON THIS PLAT, AND ANY BRIDGES OR CULVERTS NECESSARY TO BE CONSTRUCTED OR PLACED IN SUCH STREETS, ROADS OR OTHER PUBLIC THOROUGHFARES OR IN CONNECTION THEREWITH, SHALL BE THE RESPONSIBILITY OF THE OWNER AND/OR DEVELOPER OF THE TRACT OF LAND COVERED BY THIS PLAT IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS PRESCRIBED BY THE CITY COUNCIL OF THE CITY OF WEST LAKE HILLS, TRAVIS COUNTY, TEXAS, IF SAID PLAT IS WITHIN THE CITY LIMITS OF THE CITY OF WEST LAKE HILLS, TEXAS. THE CITY OF WEST LAKE HILLS, TEXAS ASSUMES NO RESPONSIBILITY TO BUILD ANY OF THE STREETS, ROADS OR OTHER PUBLIC THOROUGHFARES SHOWN ON THIS PLAT OR ANY BRIDGES OR CULVERTS IN CONNECTION THEREWITH. ALL CURB CUTS, ENTRANCES AND EXITS ONTO PUBLIC STREETS OR HIGHWAYS SHALL FIRST BE APPROVED BY THE CITY OF WEST LAKE HILLS, TEXAS.

18. BUILD-TO LINES SHALL BE IN ACCORDANCE WITH THE ORDINANCES OF THE CITY OF WEST LAKE HILLS.

19. ALL OF THE LAND DEPICTED ON THIS SUBDIVISION PLAT IS/IS NOT LOCATED WITHIN THE FULL PURPOSE MUNICIPAL BOUNDARIES OF THE CITY OF WEST LAKE HILLS ON THIS THE _____ DAY OF _____ 20 _____, A.D.

20. RECHARGE ZONE: LOTS IN THIS SUBDIVISION ARE LOCATED OVER THE EDWARDS AQUIFER RECHARGE ZONE AND SUBJECT TO THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY EDWARDS RULES 31, TEXAS ADMINISTRATIVE CODE (TAC) 313, AS AMENDED. NO BUILDING PERMIT WILL BE ISSUED BY THE CITY OF WEST LAKE HILLS UNTIL THE REQUIREMENTS OF THE EDWARDS RULES TAC CHAPTER 313 ARE FULLY COMPLIED WITH. THE APPLICANT FOR A BUILDING PERMIT IS RESPONSIBLE TO FURNISH THE CITY WRITTEN COMPLIANCE TO THE EDWARDS AQUIFER RULES FROM THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY.

21. UTILITY PROVIDERS:
• WATER-
• WASTEWATER-
• ELECTRIC-

METES AND BOUNDS DESCRIPTION:

A DESCRIPTION OF 1.000 ACRE (APPROXIMATELY 43,560 SQ. FT.) IN THE WILKINSON SPARKS SURVEY, ABS. NO. 21, TRAVIS COUNTY, TEXAS, BEING COMPRISED OF A 0.601 ACRE TRACT (CALLED 0.610 ACRE) CONVEYED TO PATRICK FEIGLEY AND RENEE FEIGLEY BY DEED OF RECORD IN DOCUMENT NO. 2023019887 OF THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS, AND A 0.399 ACRE PORTION OF A CALLED 3.055 ACRE TRACT CONVEYED TO PAT FEIGLEY IN DOCUMENT NO. 2022094580, OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS; SAID 1.000 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at a 1/2" rebar with plastic cap stamped Holt Carson found in the southeast right-of-way line of Wildcat Hollow (right-of-way width varies), being the southwest corner of a called 0.79 acre tract conveyed to Patrick E. Feigley and Renee A. Feigley in Document No. 2018108086, Official Public Records of Travis County, Texas, and the most northerly corner of said 0.601 acre tract and the herein described tract;

THENCE South 60°23'02" East, leaving the southeast right-of-way of Wildcat Hollow with the common line of said 0.601 acre tract and said called 0.79 acre tract a distance of 181.34 feet to a 1" rebar found on the northwest line of said called 3.055 acre tract, being the south corner of said called 0.79 acre tract and the east corner of said 0.601 acre tract and the herein described tract;

THENCE South 27°45'31" West, with the common line of said 0.601 acre tract and said called 3.055 acre tract passing at a distance of 237.86 feet to a 1/2" rebar with "RPLS 4337" cap found, being a northwesterly interior corner of said called 3.055 acre tract and the southeast corner of said 0.601 acre tract, and continuing over and across said called 3.055 acre tract 43.31 feet for a total distance of 281.17 feet to a 1/2" rebar with "Chaparral" cap set for a point of intersection in the east line of the herein described tract;

THENCE South 20°05'27" East, over and across said called 3.055 acre tract a distance of 94.95 feet to a 1/2" rebar with "Chaparral" cap set on the northwest right-of-way line of Westlake Drive, same being the southeast line of said called 3.055 acre tract, for a southeasterly corner of herein described tract, from which bears North 69°54'33" East a distance of 55.56 to a cotton spindle found for a point of curvature in the northwest right-of-way line of Westlake Drive;

THENCE with the common line of said called 3.055 acre tract and the northwest right-of-way line of Westlake Drive, the following three (3) courses and distances:

- South 69°54'33" West, a distance of 9.48 feet to a 1/2" rebar with "RPLS 4337" cap found for a point of curvature of a curve to the left;
- With said curve to the left, having a radius of 442.65 feet, having an arc length of 110.99 feet, and a chord that bears South 63°11'51" West, a distance of 110.70 feet to a cotton spindle found;
- South 48°45'37" West, a distance of 109.22 feet to a 3/8 rebar found at the intersection of the northwest right-of-way line of Westlake Drive with the north right-of-way line of Redbud Trail being the most southerly corner of said called 3.055 acre tract and the herein described tract;

THENCE leaving the northwest right-of-way line of Westlake Drive with the common line of said called 3.055 acre tract and the north and easterly right-of-way line of Redbud Trail, the following four (4) courses and distances:

- North 43°29'19" West, a distance of 17.59 feet to a punch hole found in concrete;
- North 08°53'40" East, a distance of 45.16 feet to a punch hole found in concrete;
- North 41°05'33" East, a distance of 207.42 feet to a 1/2 rebar found;
- North 14°36'04" East, a distance of 58.24 feet to a 1/2 iron rod found being a northeasterly corner of said called 3.055 acre tract, the southwest corner of said 0.601 acre tract, and an angle point in the west line of the herein described tract;

THENCE with the common line of said 0.601 acre tract and the easterly right-of-way line of Redbud Trail, the following three (3) courses and distances:

- North 13°52'08" East, a distance of 62.63 feet to a 1/2 rebar found;
- North 16°24'05" West, a distance of 127.72 feet to a 1/2 rebar with Chaparral cap set for a point of curvature of a curve to the right;
- With said curve to the right, having a radius of 114.57 feet, having an arc length of 94.31 feet, and a chord that bears North 00°59'42" East, a distance of 91.67 feet to a 1/2 rebar with Chaparral cap set at the intersection of the easterly right-of-way line of Redbud Trail with the southeast right-of-way line of Wildcat Hollow;

THENCE North 27°54'03" East, with the southeast right-of-way line of Wildcat Hollow and the northwest line of said 0.601 acre tract a distance of 8.74 feet to the POINT OF BEGINNING and containing 1.000 acre of land, more or less.

STATE OF TEXAS
COUNTY OF TRAVIS

I, DYANA-LIMON MERCADO, CLERK OF TRAVIS COUNTY, TEXAS, DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT OF WRITING AND ITS CERTIFICATE OF AUTHENTICATION WAS FILED FOR RECORD IN MY OFFICE ON THE ____ DAY OF _____ 20__ AT O'CLOCK __M., DULY RECORDED ON THE ____ DAY OF _____ 20__ AT O'CLOCK __M. IN THE PLAT RECORDS OF SAID COUNTY AND STATE IN DOCUMENT NUMBER _____, OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS.

WITNESS MY HAND AND SEAL OF OFFICE OF THE COUNTY CLERK, THIS ____ DAY OF _____, 20__, A.D.

DYANA-LIMON MERCADO, COUNTY CLERK,
TRAVIS COUNTY, TEXAS

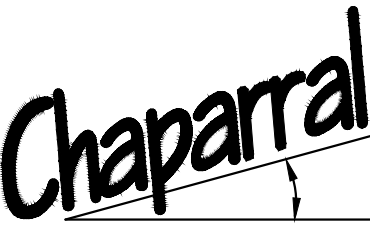
BY _____
DEPUTY

STATE OF TEXAS
COUNTY OF TRAVIS

FILED FOR RECORD THIS _____ DAY
OF _____, 20 _____, AT
_____ O'CLOCK __M.

CLERK OF THE COUNTY COURT
TRAVIS COUNTY, TEXAS

BY _____
DEPUTY

 Professional Land Surveying, Inc. Surveying and Mapping 5725 West Hwy 290, Suite 103 Austin, Texas 78735-7822 512-443-1724 T.B.P.E.L.S. Firm No. 10124500	PROJECT NO.: 1267-001 DRAWING NO.: 1267-001-PL4 PLOT DATE: 02/13/25 PLOT SCALE: 1"=20' DRAWN BY: MB SHEET 02 OF 02
---	---



City of West Lake Hills
City Council

AGENDA REPORT

Meeting Date:	April 23, 2025	Item Number:	3g
Department:	Building & Development Services		
Prepared By:	Jennifer C. Bills, Director of Building & Development	Cost / Budget:	None
Exhibits:	See Attached	Source of Funds:	N/A

Subject

419 Ridgewood Rd.: Approval with conditions Lot 3R, a replat of portions of Lot 3 and 4 of Ridgewood Village Section 2 Subdivision, within the city limits (Section 36.01.018 of the West Lake Hills Code).

Applicant: Minnie Webb, Arterberry Cooke Architecture

Recommendation

Staff recommend approval with the conditions:

1. Change the plat title to Lot 3R, a replat of portions of Lot 3 and 4 of Ridgewood Village Section 2 Subdivision. Correct the word "survey" below the title. Change in title and owners' dedication block. Plat detail 2.
2. Provide any restrictive covenants, deed restrictions for the properties, that are referenced in the survey provided and include reference on plat (application materials O, Plat Details 20, Plat Note 32)
3. Reduce vicinity map to one square mile and show West Lake Hills city limits (Plat Details Item 15)
4. Provide certification blocks for signature by applicant's/owner's professional:
No presence of Oak Wilt Plat Detail 24

OAK WILT CERTIFICATION

I, the undersigned, a certified arborist hereby certify that oak wilt was not found on the property.

Name

Date

5. Add the following plat notes (Checklist Section 3 Standard Plat Notes): 1 2, 3, 4, 6, 11, 12, 14, 18, 20, 21, 24, 28, 30, 32

The ZAPCO reviewed the plat and recommended approval with conditions at their regular meeting on April 16, 2025 by a vote of 5-0 (Attachment 7).

The applicant will submit the plat with the conditions met per the adopted submittal calendar for reconsideration by City Council.

Discussion

Property Information, Zoning & Site Characteristics:

Owner: Michelle and David Ewart

Legal Description S 49.02 feet of LOT 3 & N 35.02 feet of Lot 4 Ridgewood Village Section 2

Lot Size: 0.2544 acres

Zoning: R-1 One Family

Wastewater: Public sewer

The site is surrounded by properties zoned R-1 – One Family, and Rollingwood city limits.

Background & Analysis:

The applicant has submitted a request to replat portions of Lot 3 and Lot 4 of the Ridgewood Village Subdivision. The Ridgewood Village Subdivision was recorded in 1956. Each lot were approximately 0.25 acres in size. A residential lot can be replatted within a subdivision without vacation of the previous lot if none of the covenants or restrictions of the previous plat are removed.

At some point, the lot lines within the subdivision were shifted on each lot without replatting, causing each lot to be portions of platted lots within the subdivision. This replat corrects this issue for the lot at 419 Ridgewood Rd. The lot is already connected to city wastewater, so on-site sewage is not required.

Attachments:

Exhibit A – Proposed Replat

Attachment 1 – Project Description Letter

Attachment 2 – Ridgewood Village Sec. 2 Subdivision

Attachment 3 – Water Service Availability

Attachment 4 – Fire Service Availability

Attachment 5 – Existing Conditions & Slope Analysis

Attachment 6 – Site Survey

Chapter 36 Subdivision

Section 36.01.004 Replat or resubdivision without vacation:

A replat or plat vacation, as defined by chapter 212.014 (of the Texas Local Government Code), shall meet all of the informational and procedural requirements set forth for a final plat.

Sec. 212.014. REPLATTING WITHOUT VACATING PRECEDING PLAT. A replat of a subdivision or part of a subdivision may be recorded and is controlling over the preceding plat without vacation of that plat if the replat:

(1) is signed and acknowledged by only the owners of the property being replatted;

The owners of the property have requested the replat.

(2) is approved by the municipal authority responsible for approving plats; and

Under the West Lake Hills Code of Ordinances, the Zoning & Planning Commission provides a recommendation to the City Council. The City Council is the responsible authority for the approval of plats.

(3) does not attempt to amend or remove any covenants or restrictions.

Condition of approval is the addition of the reference to the previous plat for the Ridgewood Village Section 2 Subdivision and pending reference to existing covenants or restrictions .

Sec. 212.015. ADDITIONAL REQUIREMENTS FOR CERTAIN REPLATS.

- (a) In addition to compliance with Section [212.014](#), a replat without vacation of the preceding plat must conform to the requirements of this section if:

- (1) during the preceding five years, any of the area to be replatted was limited by an interim or permanent zoning classification to residential use for not more than two residential units per lot; or
- (2) any lot in the preceding plat was limited by deed restrictions to residential use for not more than two residential units per lot.

The lot has a zoning classification of R-1 residential which is restricted to single-family.

- (f) If a proposed replat described by Subsection (a) does not require a variance or exception, the municipality shall, not later than the 15th day after the date the replat is approved, provide written notice by mail of the approval of the replat to each owner of a lot in the original subdivision that is within 200 feet of the lots to be replatted according to the most recent municipality or county tax roll. This subsection does not apply to a proposed replat if the municipal planning commission or the governing body of the municipality holds a public hearing and gives notice of the hearing in the manner provided by Subsection (b).

No subdivision variance is necessary for the replat of the lot.

- (g) The notice of a replat approval required by Subsection (f) must include:

- (1) the zoning designation of the property after the replat; and
- (2) a telephone number and e-mail address an owner of a lot may use to contact the municipality about the replat.

Notice will be provided according to state law once approved by the City Council.

Compliance with Adopted Building Codes

The property and future construction will have to comply with all applicable City codes.

Subdivision

For the reasons stated in the within this report, once the conditions are met the plat will meet requirements of Chapter 36.

Comprehensive Planning Analysis

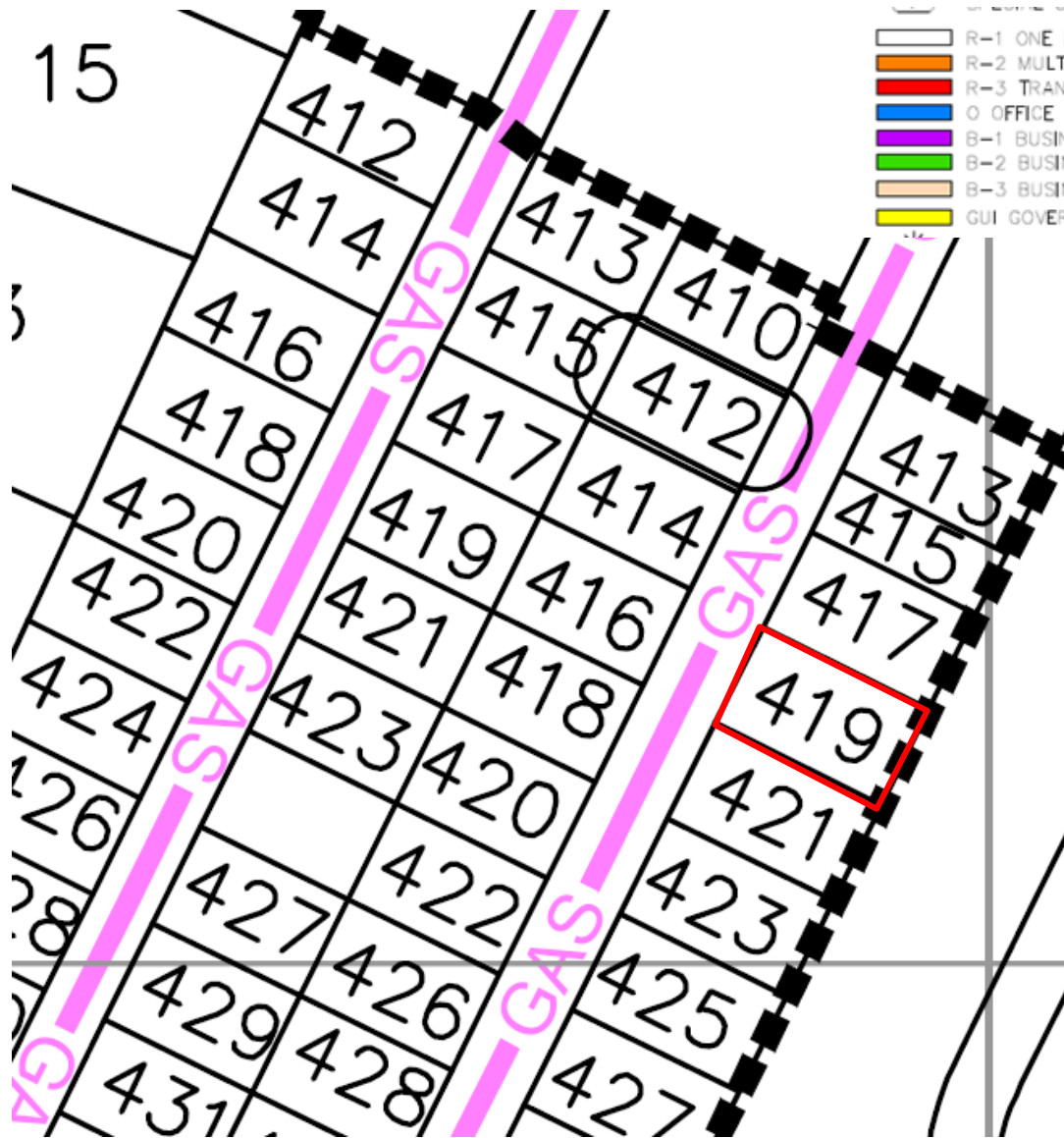
The request is in conformance with the City of West Lake Hills Master Plan.

Links to Relevant Code:

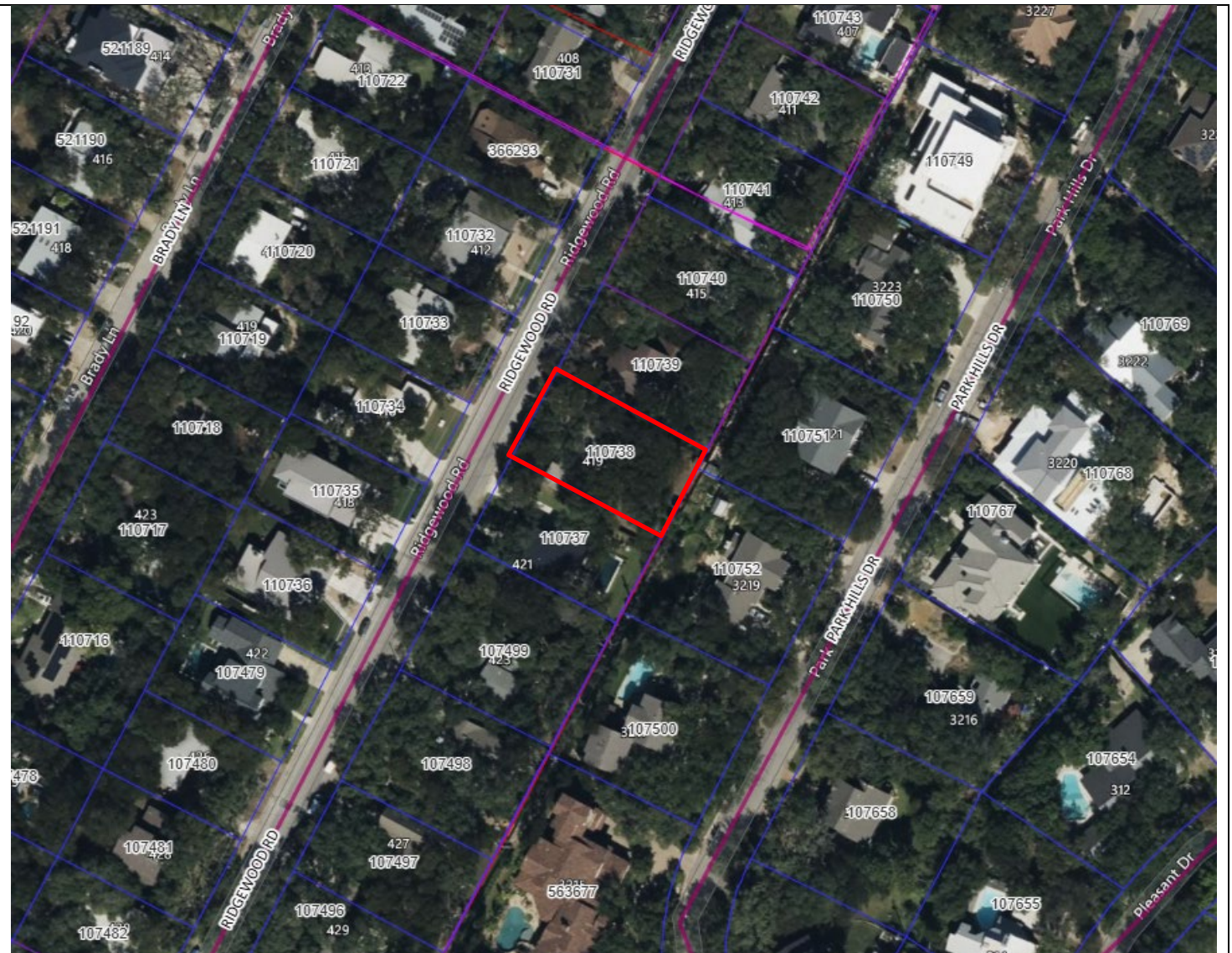
- [Section 36.01.004 \(f\) Vacation of Plan or Plat, recording replat or resubdivision without vacation.](#)
- [Section 36.01.006: Preliminary and final plat filing procedure.](#)
- [Texas Local Government Code Chapter 212](#)

Zoning:

- R-1 ONE FAMILY
- R-2 MULTI-FAMILY
- R-3 TRANSITIONAL
- O OFFICE
- B-1 BUSINESS 1
- B-2 BUSINESS 2
- B-3 BUSINESS 3
- GUI GOVERNMENT, UTILITY, INSTITUTIONAL



Aerial:

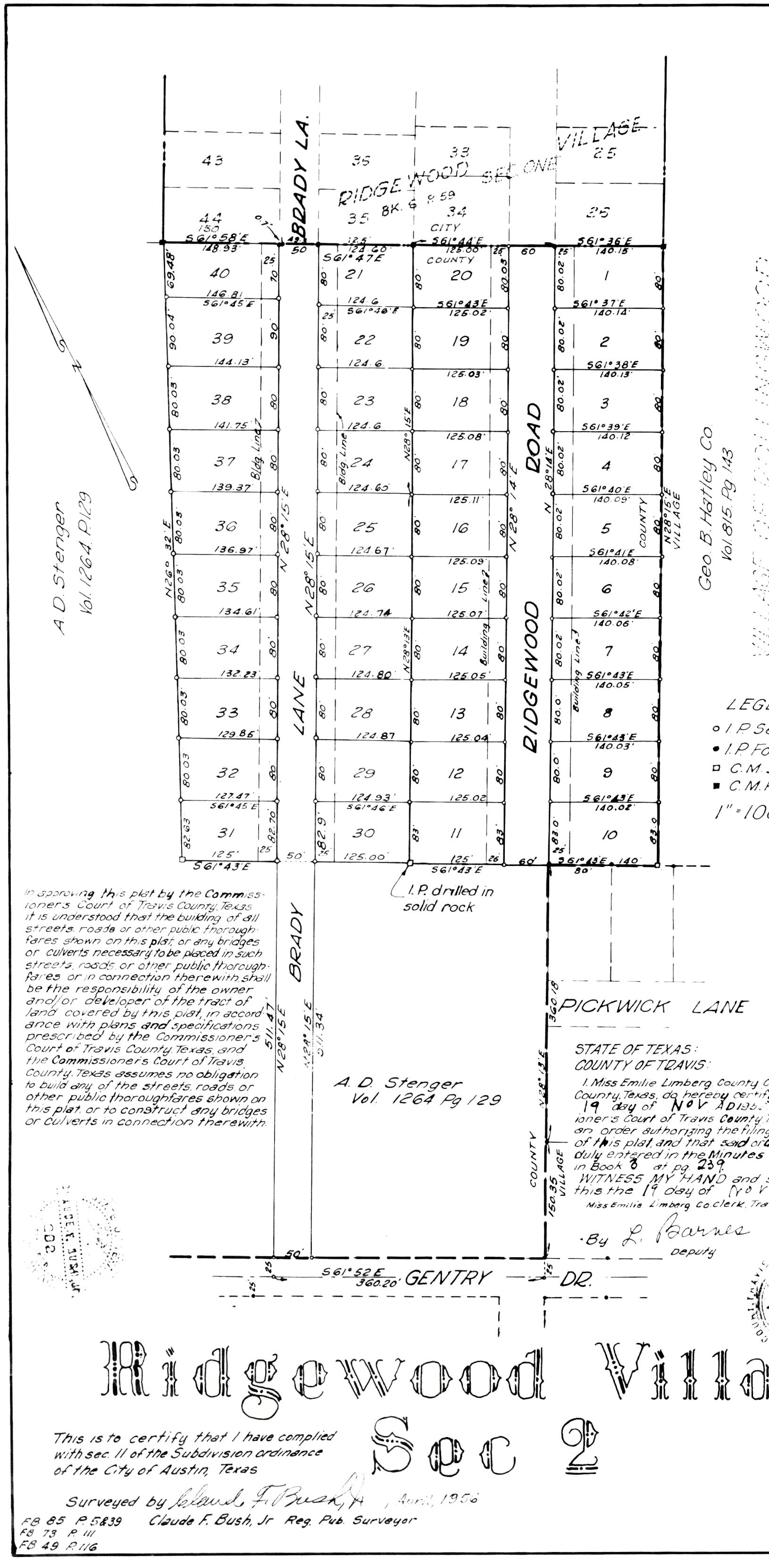


ARTERBERRY COOKE ARCHITECTURE
3411 Windsor Rd
Austin, TX , 78703

February 21, 2025
PROJECT: 419 Ridgewood Rd
OWNERS: Michelle and David Ewart
LOCAL JURISDICTION: City of West Lake Hills

Re. Replat of 0.27 acres of land known as 419 Ridgewood Rd

Michelle and David Ewart, the Owners of 0.27 acres of land known as 419 Ridgewood Rd in West Lake Hills, seek to combine the existing tracts with the attached replat application. This replat is being required by the City of West Lake Hills in order to submit residential permit applications to its Building and Development Department. This replat will clarify the record of property boundaries.



STATE OF TEXAS:
COUNTY OF TRAVIS: KNOW ALL MEN BY THESE PRESENTS:
 That we, A.D. Stenger & E.S. Towns, Owners of those two certain tracts of land being 51.29 acres, more or less, and 23.20 acres, more or less, out of the Henry P Hill League in Travis County, Texas, as described in Vol. 1264, Pg. 129, Deed Records of Travis County, Texas, and Austin Life Insurance Co., a corporation, owner of that certain 284.34 acres of land out of the Henry P Hill League in Travis County, Texas, as described in Vol. 815 at Pg. 143, Deed Records of Travis County, Texas, do hereby subdivide 11.74 acres of said tract in accordance with the attached plat, said subdivision to be known as RIDGEWOOD VILLAGE, SEC. 2, and we do hereby dedicate to the public use the streets and easements shown hereon, as far as our respective interests may appear, and the Austin Life Insurance Co. joins herein in its capacity as lien holder only.
 Signed this the 30th day of October AD 1956

A.D. Stenger
 A.D. Stenger
 E.S. Towns, Trustee
 AUSTIN LIFE INSURANCE CO.
 By R.F. Varnado
 R.F. Varnado, Exec. Vice President
 Attest:
 Geo. B. Hartley Co
 Vol. 815, Pg. 143
 Asst. Secretary

STATE OF TEXAS:
COUNTY OF TRAVIS:
 Before me, the undersigned authority, on this day personally appeared A.D. Stenger and E.S. Towns, known to me the persons whose names are subscribed to the foregoing instrument, and acknowledged to me that they executed the same for the purposes and considerations therein expressed.
 GIVEN UNDER MY HAND AND SEAL of office this the 30th day of October, AD 1956
 Notary Public in and for Travis County, Texas

STATE OF TEXAS:
COUNTY OF TRAVIS:
 Before me, the undersigned authority, on this day personally appeared R. F. Varnado, known to me to be the person and officer whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations therein expressed, as the act and deed of Austin Life Insurance Co., and in the capacity therein stated.
 GIVEN UNDER MY HAND AND SEAL of office this the 1st day of November AD 1956.
 (Mrs.) Marietta Sugarion
 Notary Public in and for Travis County, Texas.

FILED FOR RECORD on the 19 day of November AD 1956 at 10:30 o'clock A.M.
 Miss Emilie Limberg, Clerk Co. Cl., Travis Co. Texas.
 By Elmer Pruitt
 Deputy

STATE OF TEXAS:
COUNTY OF TRAVIS:
 I, Miss Emilie Limberg, Clerk of the County Court within and for the State and County aforesaid, do hereby certify that the within and foregoing instrument of writing with its certificate of authentication was filed for record in my office on the 19 day of November AD 1956 at 10:30 o'clock A.M., and duly recorded on the 19 day of November AD 1956 at 10:30 o'clock A.M., in the Plat Records of Travis County, Texas, in Book 8 at Pg. 26.
 WITNESS MY HAND AND SEAL of the Court of said County, the date last written above.
 Miss Emilie Limberg, Clerk Co. Cl., Travis Co. Tex.
 By Elmer Pruitt
 Deputy

In addition to the easements shown on this plat, the rear five (5) feet of all lots is dedicated as an easement for public utilities.

APPROVED FOR ACCEPTANCE
 Date: 11-13-56
 V.L. Mike Mahoney
 V.L. Mike Mahoney, Dir. of Planning
ACCEPTED AND AUTHORIZED FOR RECORD
 By the Planning Commission of the City of Austin on the 13th day of Nov. AD 1956.
 Chairman H.H. Luehrs
 Secretary Mrs. Helen Nichols

This is to certify that I have complied with sec. 11 of the Subdivision ordinance of the City of Austin, Texas
 Surveyed by Claude F. Bush, Jr., April, 1956
 FB 85 P. 5839 Claude F. Bush, Jr. Reg. Pub. Surveyor
 FB 73 P. 111
 FB 49 P. 116



EMERGENCY PREVENTION DIVISION

Travis County Emergency Services District No. 9
1301 S. Capital of Texas Highway, Suite B-123
West Lake Hills, TX 78746

Headquarters 512-539-3400
Facsimile 512-327-2780
P. O. Box 162170 Austin, TX 78716-2170

www.WestlakeFD.org

March 11th, 2025

Minnie Webb
Office Manager
Arterberry Cooke Architecture
minnie@arterberrycooke.com
512-789-1605

Re: Replat of Subdivision (419 Ridgewood Road)

Dear Minnie Webb,

I have reviewed the proposed plat changes you submitted to our office that impact the property at 419 Ridgewood Road.

Based on the information you provided, it is our understanding that the proposed plat changes are intended to increase the overall lot size of 419 Ridgewood Road by merging portions of two lots together to make a larger lot. It is also our understanding that any current or future development on the larger lot will be designed and submitted for review and approval and will comply with all applicable codes and standards.

Please Note: This letter does not constitute a formal site development or building plan review and/or approval. Upon completion of such a review, plan review comments will be issued indicating the status of compliance with adopted codes and standards.

Based on the review of the proposed plat changes and an understanding that compliance with the fire code and the items noted above will be addressed during future site development and building plan review phases, **I recommend the approval of the proposed plat changes by the City of West Lake Hills.**

We look forward to working with you and your staff on the proposed project. If you have any questions or require any additional information, please do not hesitate to contact our office.

Sincerely,

District Chief Chris Gill
Fire Marshal
Emergency Prevention Division
Travis County Emergency Services Districts No. 9



Travis County WC&ID NO. 10

5324 Bee Cave Road Austin, TX 78746

Office (512) 327-2230

Fax (512) 327-6218

CustomerService@WaterDistrict10.org

www.WaterDistrict10.org

February 21, 2025

Minnie Webb
Office Manager
minnie@arterberrycooke.com
512-789-1605

Dear Minnie:

The District is in receipt of your request for water service availability verification for the following property description:

S 49.02 FT OF LOT 3 *& N 35.02 FT OF LOT 4 RIDGEWOOD VILLAGE SEC 2
Travis County Appraisal District, Property ID 110738

The District office at this time can confirm that the above referenced parcel is within District boundaries and is eligible for water service.

Additional Notes:

Prior to receiving water service approval from the Water District, you will be required to:

- Grant all necessary easements
- Submit plans for review and approval

In the case of inadequate water availability, the developer would be responsible for upgrading the District infrastructure based on measures identified by the District's engineer. All new homes must be protected by a fire suppression system approved by ESD 9. Plumbing inspections are required.

Sincerely,

Louise Winder

Travis County WC&ID#10

From: SLIMGAS-METROAUSTIN <SLIMGAS-METROAUSTIN@onegas.com>
Subject: RE: [External] 419 Ridgewood Rd CRM:002890023738
Date: February 24, 2025 at 2:36:34 PM CST
To: Minnie Webb <minnie@arterberrycooke.com>



Thank you for contacting Texas Gas Service.

Our records indicate there is an active gas line and meter currently at this address; therefore, natural gas is available at 419 Ridgewood Rd, West Lake Hills, TX 78746.

Please consider enrolling in our E-Statement Program. It's the easiest way to receive and pay your Texas Gas Service bill. You can do it all online - no paper, no postage, no hassle. Enjoy the convenience of receiving your monthly bill directly to your e-mail. A link in the E-bill message takes you directly to our website, where you can log in, view your account balance and natural gas consumption, make payments, and enroll in other customer choice programs, such as automatic payment or bill averaging.

To enroll, simply log in or register at www.texasgasservice.com and click the toggle button next to "E-Statement." Then, follow the prompts.

If you have any questions or require additional assistance, please contact us online or call 800-700-2443.

Thank you for your business.

DeVera Early
Builder Services Rep
P:1-866-206-9587

Conveniently manage your account online. Login or register today at www.texasgasservice.com to:

- Sign up for electronic statements
- Enroll in automatic payments or bill averaging
- View your statement, as well as payment and billing history

To Report a **natural gas odor or emergency**, leave the area immediately and call **911** and us at **800-959-5325**.

----- Original Message -----

From: Minnie Webb <minnie@arterberrycooke.com>;

Received: Thu Feb 20 2025 14:43:02 GMT-0700 (Mountain Standard Time)

To: SLIM GAS AUSTIN <slimgas-metroaustin@onegas.com>; SLIMGAS-METROAUSTIN@onegas.com <slimgas-metroaustin@onegas.com>; SLIMGAS-METROAUSTIN@onegas.com <slimgas-metroaustin@onegas.com>; Slimgas - Austin Metro <slimgas-metroaustin@onegas.com>;

Subject: [External] 419 Ridgewood Rd

WARNING: This email was sent from an EXTERNAL source. Use extreme caution when clicking links or opening attachments. Please forward suspicious email to phishingreport@onegas.com.

Hello!

We are needing a letter or email confirmation stating that service can be provided to 419 Ridgewood Rd.

We will be submitting a replat application to the City of West Lake Hills and they are requiring a letter/email confirmation stating service can be provided as part of their application process.

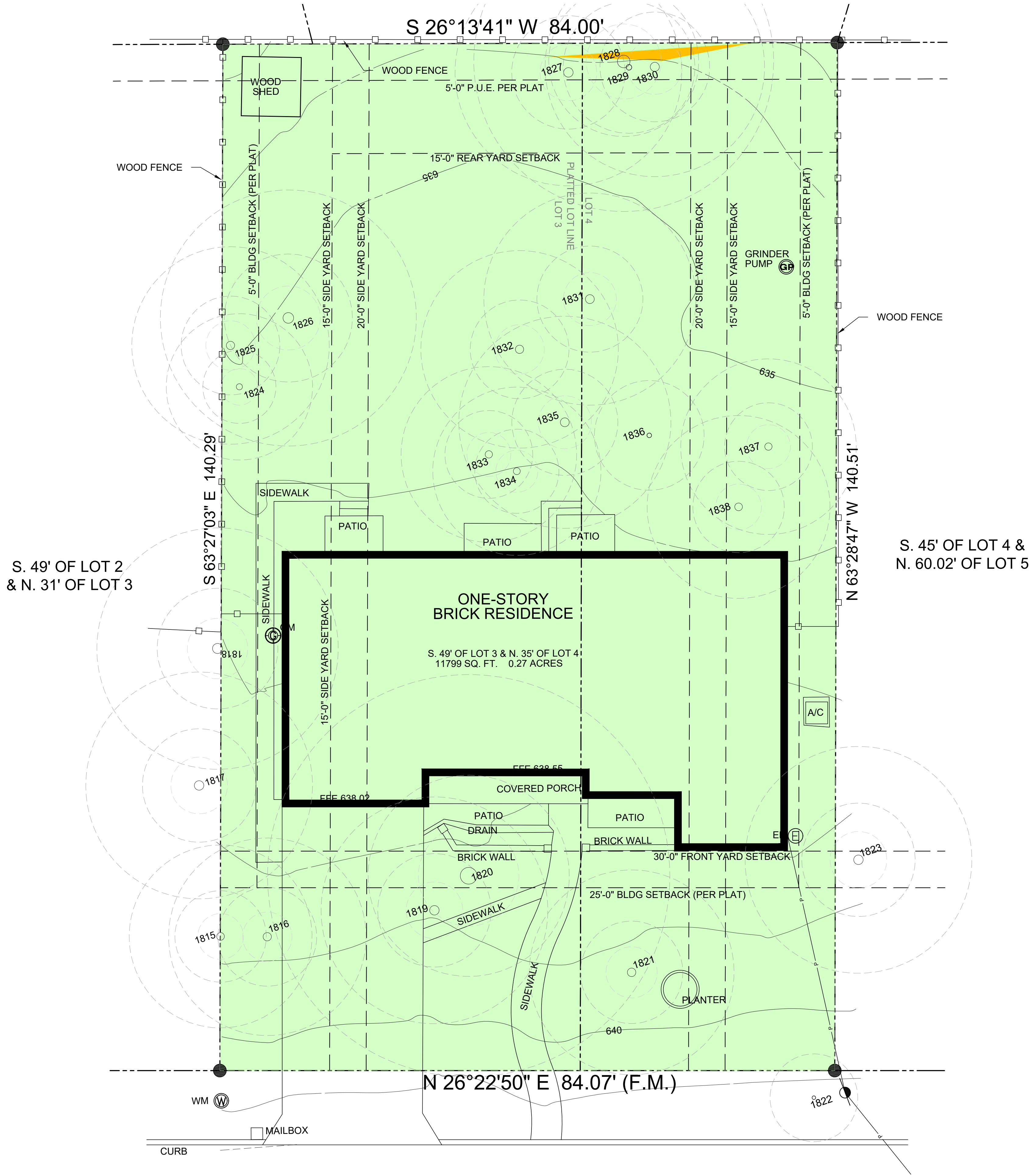
Thank you for your help!

Minnie Webb, Office Manager

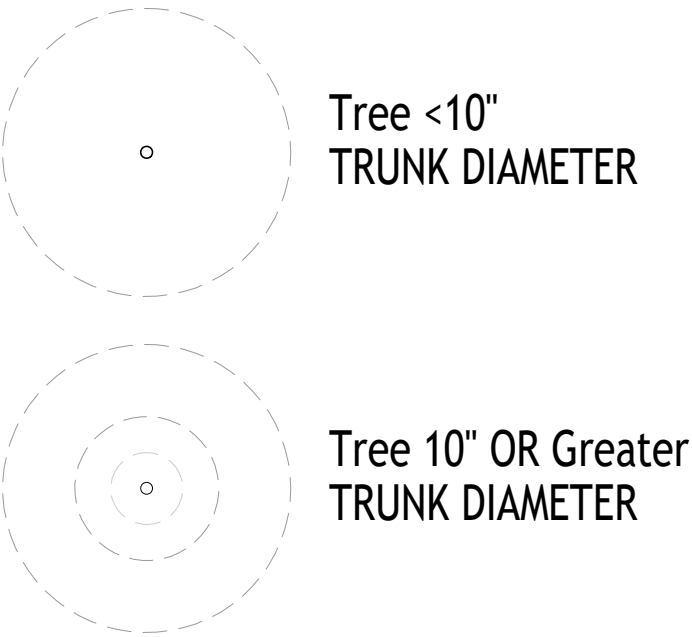
c: 512.789.1605

www.arterberrycooke.com

Arterberry Cooke Architecture



SLOPE RANGE	Sq Ft	COLOR
0% < X < 15%	11775.78	
15% < X < 30%	22.90	
30% < X	0.00	
TOTAL	11798.68	



- ROOF OUTLINE
- SETBACK / EASEMENT
- PROPERTY LINE
- FENCING
- OVERHEAD LINE
- WASTE WATER
- GAS LINE
- WATER LINE
- UNDERGROUND ELEC
- Ⓜ UTILITY METER

TAG NO.#	DIA	DESCRIPTION
1815	12.5"	ELM
1816	13.5"	ELM
1817	15.5"	ELM
1818	16.5"	ELM
1819	15.5"	OAK
1820	27.5"	OAK
1821	14"	ELM
1822	6"	CREPE MYRTLE
1823	15.5"	ELM
1824	10"	ELM
1825	13.5"	ELM
1826	17.5"	ELM
1827	15.5"	OAK
1828	20.5"	PRIVET
1829	9"	ELM
1830	15"	ELM
1831	14.5"	ELM
1832	13.5"	ELM
1833	12"	ELM
1834	11.5"	ELM
1835	14.5"	ELM
1836	7.5"	ELM
1837	12"	ELM
1838	12.5"	ELM

Revisions By

ARTERBERRY COOKE architecture

Architect:
Alice Arterberry
3411 Windsor Rd
Austin, TX 78703
alice@arterberrycooke.com
329.236.5182



Project Owner:
Michelle and David Ewart
3806 Meandering Creek Cv
Austin TX 78746

Project Address:
419 Ridgewood Rd
West Lake Hills 78746

Contractor:
Caplex Construction

SLOPE MAP

drawn by: NFS
checked by: AA
scale: 1/8" = 1'-0"
first issue:
plot date: 2025-03-12
DESIGN SET
- NOT FOR CONSTRUCTION -

A1.0

City of West Lake Hills

MINUTES OF A ZONING & PLANNING COMMISSION (ZAPCO)

REGULAR MEETING

Wednesday, April 16, 2025 at 6:30 PM

1. **Call to Order: Robert Meisel**

- a. Meeting begins at 6:30pm
- b. Roll Call
 - o Chair Robert Meisel: Present
 - o Vice-Chair Jim Pledger: Present
 - o Commissioner Julia Webber: Present
 - o Commissioner Karen Bartoletti: Present
 - o Commissioner Patrick Stewart: Present
 - o Commissioner Laurie Maccini: Present

2. **Citizen Communications:**

- a. None

3. **Consent Agenda:** The following items are considered to be self-explanatory by the Commission and will be enacted with one motion. There will be no separate discussion of these items unless a Commission Member or citizen so requests.

- a. Approval of the March 19, 2025 Zoning and Planning Commission minutes
- b. Report of previous ZAPCO cases acted upon by the BOA/Council
- c. **Action:** Commissioner Bartoletti moves for approval of the Consent Agenda
 - i. Commissioner Pledger Seconds
 - ii. Motion carries unanimously 5 - 0

4. **Land Use: 201 Wildcat Hollow** – Consider action to recommend approval with conditions for the 201 Wildcat Minor Plat, being 01.0 acres out of the Wilkinson Sparks Survey Abs No. 21 (Section 36.01.018 of the West Lake Hills Code of Ordinances).

Applicant: Bradley Lane, TRE and Associates, LLC

a. **Staff Report:**

- a. Director Bills describes the minor plat and the conditions for approval
 - i. **Commissioner Bartoletti:** Can we proceed straight to a motion since it's a non-discretionary item?
 - ii. **Commissioner Webber:** Can we approve an un-buildable lot?

1. Director Bills: It is not an unbuildable lot because if the existing structure were to be torn down, a new, conforming structure could be built on the new proposed lot.

b. Public Comments:

- a. None

c. Discussion:

- i. None

d. Action:

- i. Commissioner Bartoletti moves that the minor plat be forwarded to City Council with a recommendation of approval with conditions based on staff conditions.
 1. Commissioner Pledger seconds
 2. Motion carries unanimously (5-0)

Recommendation will be forwarded to City Council for consideration on February April 23, 2025.

5. **Land Use: 419 Ridgewood Rd** – Consider action to make a recommendation for Lot 3R, a replat of portions of Lot 3 and 4 of Ridgewood Village Section 2 Subdivision, within the city limits (Section 36.01.018 of the West Lake Hills Code).

Applicant: Minnie Webb, Arterberry Cooke Architecture

a. Staff Report:

- i. Director Bills describes the re-plat and the conditions for approval.

b. Public Comments:

- i. Alice Arterberry: Arterberry Cooke Architecture (via Zoom)
 - i. Wanting to follow steps to bring lot into conformance.

c. Discussion:

- i. None

d. Action:

- i. Commissioner Stewart moves that the minor plat be forwarded to City Council with a recommendation of approval with conditions based on staff conditions.
 1. Commissioner Bartoletti seconds
 2. Motion carries unanimously (5-0)

Recommendation will be forwarded to City Council for consideration on February April 23, 2025.

REPLAT OF S. 49' OF LOT 3 & N. 35' OF LOT 4
RIDGEWOOD VILLAGE, SEC. 2 SUBDIVISION

0.27 ACRES OUT OF THE HENRY P HILL SUVEY NO.21, ABSTRACT NUMBER 14
TRAVIS COUNTY, TEXAS

LEGEND

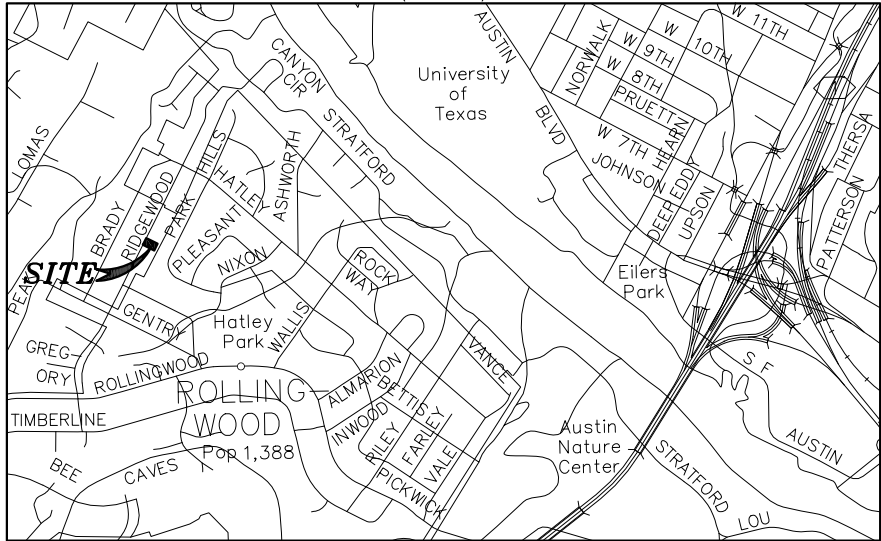
These standard symbols will be found in the drawing.

BOUNDARY LINE

EASEMENT LINE

0.2709 ACRES OUT OF THE HENRY P HILL SUVEY NO.21, ABSTRACT NUMBER 14
TRAVIS COUNTY, TEXAS

(N.T.S.)



BEGINNING, at a found $\frac{1}{2}$ " iron rod, a point in the east right of way line of Ridgewood Road (60' R.O.W.—PER PLAT), the west corner of a tract conveyed to John Ronalds Peck and Kelly Ann Peck, recorded in Doc. No. 2017150011, Official Public Records of Travis County, Texas, the north corner of the herein described tract;

THENCE, N 26°22'50" E, a distance of 84.07' to the POINT OF BEGINNING, containing 0.2709 acres more or less.

I, THE UNDERSIGNED, A REGISTERED PROFESSIONAL LAND SURVEYORS IN THE STATE OF TEXAS, HEREBY DO CERTIFY THAT THIS PLAT IS TRUE AND CORRECT AND WAS PREPARED FROM THE ACTUAL SURVEY OF THE PROPERTY MADE UNDER MY SUPERVISION ON THE GROUND ON OR ABOUT 1/30/2024.


AARON MICAH REYNOLDS
RPLS #6644
11815 WARFIELD ST
SAN ANTONIO, TX, 78216
(210) 572-1995



BY GRAPHIC PLOTTING ONLY, THE DEPICTED PARCEL S IS LOCATED IN ZONE "X" (AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN), AS SHOWN ON PANEL 48453C0445K, EFFECTIVE JANUARY 22, 2020.

- DATE OF PLAT: 2/21/2025
- TOTAL NUMBER OF LOT: 1
- THE LOT SHOWN HEREON MEETS THE LOT SIZE AND SETBACK REQUIREMENTS IN §22.03.281(B) AND TABLE 36-1, AS APPLICABLE, INCLUDING PUBLIC UTILITY EASEMENTS BUT EXCLUDING PUBLIC STREETS AND RAILROAD EASEMENTS. ALL LOTS HAVE DIRECT ACCESS TO A PUBLIC STREET.
- SEPTIC NOTE: EVERY LOT WITHIN THE CITY'S MUNICIPAL BOUNDARIES IN THIS SUBDIVISION IS SUBJECT TO CHAPTER 18 OF THE WEST LAKE HILLS CODE, AS AMENDED. NO SEPTIC SYSTEM OR OTHER PRIVATE SEWAGE FACILITY MAY BE CONSTRUCTED IN THE CITY UNTIL THE CITY OF WEST LAKE HILLS HAS ISSUED A PERMIT FOR ITS CONSTRUCTION. NO PRIVATE SEWAGE FACILITY IN THE CITY LIMITS MAY BE USED UNTIL THE FACILITY HAS BEEN APPROVED AND LICENSED BY THE CITY. LOT SIZE REQUIREMENTS FOR RESIDENTIAL AND COMMERCIAL PRIVATE SEWAGE FACILITIES SHALL CONFORM TO CONSTRUCTION AND DEVELOPMENT LIMITATIONS IN CHAPTER 18 OF THE WEST LAKE HILLS CODE, AS AMENDED.
- SITE CLEARANCE, SITE DISTURBANCE AND IMPERVIOUS COVER NOTE: SITE CLEARANCE, SITE DISTURBANCE, OR IMPERVIOUS COVER: EVERY LOT OR UNIT IN THIS SUBDIVISION IS SUBJECT TO THE CITY OF WEST LAKE HILLS' SITE CLEARANCE PROCEDURES. NO SITE CLEARANCE, EXCAVATION, GRADING OR LANDFILL SHALL COMMENCE UNLESS A PERMIT SHALL HAVE FIRST BEEN ISSUED FOR SUCH WORK IN ACCORDANCE WITH THE PROVISIONS OF APPLICABLE ORDINANCES. IMPERVIOUS COVER SHALL NOT EXCEED THE MAXIMUM PERCENTAGE PERMITTED UNDER CITY ORDINANCE.
- STREETS, ROADS & OTHER PUBLIC THOROUGHFARES NOTE: STREETS, ROADS AND OTHER PUBLIC THOROUGHFARES SHOWN ON PLAT: THE BUILDING OF ALL STREETS, ROADS AND OTHER PUBLIC THOROUGHFARES SHOWN ON THIS PLAT, AND ANY BRIDGES OR CULVERTS NECESSARY TO BE CONSTRUCTED OR PLACED IN SUCH STREETS, ROADS OR OTHER PUBLIC THOROUGHFARES OR IN CONNECTION THEREWITH, SHALL BE THE RESPONSIBILITY OF THE OWNER AND/OR DEVELOPER OF THE TRACT OF LAND COVERED BY THIS PLAT IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS PRESCRIBED BY THE CITY COUNCIL OF THE CITY OF WEST LAKE HILLS, TRAVIS COUNTY, TEXAS, IF SAID PLAT IS WITHIN THE CITY LIMITS OF THE CITY OF WEST LAKE HILLS, TEXAS. THE CITY OF WEST LAKE HILLS, TEXAS ASSUMES NO RESPONSIBILITY TO BUILD ANY OF THE STREETS, ROADS OR OTHER PUBLIC THOROUGHFARES SHOWN ON THIS PLAT OR ANY BRIDGES OR CULVERTS IN CONNECTION THEREWITH. ALL CURB CUTS, ENTRANCES AND EXITS ONTO PUBLIC STREETS OR HIGHWAYS SHALL FIRST BE APPROVED BY THE CITY OF WEST LAKE HILLS, TEXAS.
- ALL OF THE LAND DEPICTED ON THIS SUBDIVISION PLAT IS LOCATED WITHIN THE FULL PURPOSE MUNICIPAL BOUNDARIES OF THE CITY OF WEST LAKE HILLS ON THIS THE _____ DAY OF _____, 20_____, A.D.

STATE OF TEXAS
COUNTY OF TRAVIS
WHEREAS, MICHELLE SWEDA EWART & DAVID KENYON EWART, THE OWNER(S) OF 0.2709 ACRES OUT OF
THE HENRY P HILL SURVEY NO.21, ABSTRACT NUMBER 14 OF TRAVIS COUNTY, TEXAS, CONVEYED TO ME
(US) BY DEED RECORDED IN INSTRUMENT NUMBER 2025001304, OF THE TRAVIS COUNTY OFFICIAL PUBLIC
RECORDS;

DAVID KENYON EWART
419 RIDGEWOOD RD, AUSTIN, TX 78746

STATE OF TEXAS
COUNTY OF TRAVIS
BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED MICHELLE SWEDA EWART
AND DAVID KENYON EWART, KNOWN TO ME TO BE THE PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE
FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES
AND CONSIDERATION THEREIN EXPRESSED.
GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS _____DAY OF _____, 20__.

(STAMP)

THE TRACT OF LAND DESCRIBED ON THIS PLAT IS WITHIN THE BOUNDARIES OF TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT (WCID) NO. 10 AND HAS WATER SERVICE AVAILABLE.
DATED: _____

PRESIDENT OF THE BOARD WCID NO. 10

I, THE UNDERSIGNED, CITY ADMINISTRATOR OF THE CITY OF WEST LAKE HILLS, TEXAS, HEREBY CERTIFY THAT THIS SUBDIVISION PLAT CONFORMS TO ALL REQUIREMENTS OF THE SUBDIVISION REGULATIONS OF THE CITY FOR WHICH MY APPROVAL IS REQUIRED.
DATED: _____

CITY ADMINISTRATOR CITY OF WEST LAKE HILLS, TEXAS

THIS PLAT HAS BEEN SUBMITTED TO AND CONSIDERED BY THE ZONING AND PLANNING COMMISSION (ZAPCO) OF THE CITY OF WEST LAKE HILLS, TEXAS.

ZAPCO CHAIRPERSON CITY OF WEST LAKE HILLS, TEXAS

APPROVAL BY THE CITY COUNCIL.
APPROVED AND AUTHORIZED FOR RECORD BY THE CITY COUNCIL OF THE CITY OF WEST LAKE HILLS, TEXAS.
DATED THIS _____ DAY OF _____, 20 _____.

MAYOR CITY OF WEST LAKE HILLS, TEXAS

ATTEST:

CITY SECRETARY

STATE OF TEXAS
COUNTY OF TRAVIS
I, DYNA LIMON-MERCADO, CLERK OF THE COUNTY COURT OF TRAVIS COUNTY, TEXAS, HEREBY CERTIFY THAT
THE FOREGOING INSTRUMENT WITH ITS CERTIFICATION OF AUTHENTICATION WAS FILED IN MY OFFICE AT
_____ O'CLOCK _____ M. THIS THE _____ DAY OF _____,
20 _____, AND DULY RECORDED AT _____ O'CLOCK _____ M. ON THE
_____ DAY OF _____, 20 _____, IN THE PLAT RECORDS OF TRAVIS COUNTY,
TEXAS, AS DOCUMENT NO. _____.

WITNESS MY HAND AND SEAL OF THE COURT OF TRAVIS COUNTY, TEXAS, THIS _____ DAY OF _____, A.D. 20 _____.

CLERK OF THE COUNTY COURT TRAVIS COUNTY, TEXAS

BY _____ (DEPUTY)

STATE OF TEXAS
COUNTY OF TRAVIS
FILED FOR RECORD THIS _____ DAY OF _____, 20 _____, AT
_____ O'CLOCK _____.M.

CLERK OF THE COUNTY COURT TRAVIS COUNTY, TEXAS

BY _____ (DEPUTY)

CITY OF WEST LAKE HILLS, TEXAS

Proclamation



WHEREAS, the Congress and President of the United States have designated May 15th as Peace Officers Memorial Day, and the week in which it falls as Police Week; and

WHEREAS, the members of the West Lake Hills Police Department play an essential role in safeguarding the rights and freedoms of the citizens of West Lake Hills; and

WHEREAS, it is important that all citizens know and understand the problems, duties and responsibilities of their police department, and that members of our police department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, the West Lake Hills Police Department has grown to be a modern and professional law enforcement agency which unceasingly provides a vital public service;

NOW, THEREFORE, I, Mayor James Vaughan, call upon all the citizens of West Lake Hills and upon all patriotic, civil and educational organizations to observe the week of Sunday, May 11th, 2025 through Saturday, May 17th, 2025, as

Police Week

We should celebrate with appropriate ceremonies in which all of our people may join in commemorating police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

I FURTHER call upon all citizens of West Lake Hills to observe Thursday, May 15th, 2025, as

Police Officers Memorial Day

to honor those peace officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of their duties.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Seal of the City of West Lake Hills, Texas to be affixed.

DONE at the City of West Lake Hills this 23rd day of April, 2025.

James Vaughan, Mayor





City of West Lake Hills City Council

AGENDA REPORT

Meeting Date:	<u>April 23, 2025</u>	Item Number:	<u>5</u>
Department:	<u>Administration</u> <u>Trey Fletcher</u>		
Prepared By:	<u>City Administrator</u> <u>ILA</u>	Cost / Budget:	<u>\$0</u>
Exhibits:	<u>Associated Policy</u>	Source of Funds:	<u>n/a</u>

Subject

Discuss and consider action to approve an Interlocal Agreement (ILA) between the Capital Area Council of Governments (CAPCOG) and West Lake Hills for use by West Lake Hills of the CAPCOG Regional Notification System (RNS).

Recommendation

Approval.

Discussion

Emergency notifications and related communications are an essential method of communication of critical messages to our community. Approval of this item enables the City of West Lake Hills to directly participate in the Regional Notification System administered by the Capital Area Council of Governments (CAPCOG) at no cost to the City or residents. West Lake Hills will no longer support the CivicPlus Mass Notification System and will migrate the existing enrollees into the Warn Central Texas platform. This platform would also be utilized by the Westlake Fire Department (TCESD9) for important messages such as evacuation orders. Seamlessly utilizing the same platform eliminates duplication, reduces costs and simplifies emergency notifications to the benefit of our community, its stakeholders, and their safety.

Per the CAPCOG website, [Warn Central Texas \(https://warncentraltexas.org/\)](https://warncentraltexas.org/) is a crucial public safety tool for local governments to warn and inform residents about natural and man-made disasters happening in their neighborhoods. The tool allows governments to send text messages, phone calls, or emails to those in the system. It is effective for notifying a large number of people in a particular location in a short period.

CAPCOG uses the region's 9-1-1 phone database so all local governments can contact landline and Voice Over Internet Protocol (VoIP) phone numbers during an emergency; however, residents have to voluntarily subscribe to the service to receive text, cellphone calls, or email messages, and are encouraged to do so as soon as possible.

Messages may include content such as incident-specific information, recommended protective actions, or response directives. They can be delivered to a variety of devices that accept voice, email, or SMS text content and to alpha or numeric pagers. The message sender identifies recipients, which could be a single street, a

neighborhood, or an entire county; develops the message and determines which types of devices receive the message.

**INTERLOCAL AGREEMENT
BETWEEN THE CAPITAL AREA COUNCIL OF GOVERNMENTS
AND WEST LAKE HILLS
FOR USE BY WEST LAKE HILLS OF THE CAPCOG REGIONAL NOTIFICATION
SYSTEM**

This Agreement is by and among WEST LAKE HILLS and the Capital Area Council of Governments (CAPCOG) (also referred to as the "Parties" or a "Party").

RECITALS

Whereas, the Regional Notification System (RNS), an automated phone-dialing, texting and emailing system, used by authorized public safety personnel in the 10-county CAPCOG region alerts residents, response groups, disaster recovery planners and other selected contacts during emergencies and for other governmental activities.

Whereas, the RNS is a computer-based system that uses phone numbers and addresses maintained by the 9-1-1 system, as well as a cell phone registration system, to warn people in a given area of threats posed by wildfires, floods, chemical releases, criminal activity and other emergency incidents.

Whereas, the RNS also uses other databases, provided by both the vendor and the jurisdiction using the system to provide notification of people within a specified area or contained on a notification list of information that may impact them.

Whereas, this Agreement is authorized by the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code. Each party's monetary obligations, if any, are for the performance of governmental functions or services and are payable only from the current revenues appropriated and available for the performance of those functions or services.

AGREEMENT

Section 1. Purpose

This Agreement authorizes WEST LAKE HILLS to use the RNS provided by CAPCOG. This Agreement supersedes any previous Agreement between the Parties.

Section 2. CAPCOG's Duties and Rights.

CAPCOG agrees to perform the duties assigned to it in the latest revision of the CAPCOG *Regional Notification System (RNS) Policies and Procedures* as approved by the CAPCOG Executive Committee, which is attached hereto as Exhibit A and incorporated into this Agreement.

At its sole discretion, CAPCOG may immediately disable WEST LAKE HILLS user account

while an investigation into a possible violation by WEST LAKE HILLS of the CAPCOG *Regional Notification System (RNS) Policies and Procedures* is being conducted or while the agreement is being terminated pursuant to section 5, below.

CAPCOG agrees to maintain current *Regional Notification System (RNS) Policies and Procedures* as approved by the CAPCOG Executive Committee, and to distribute all updates to WEST LAKE HILLS within five (5) working days of approval.

CAPCOG agrees to maintain and make available all training materials related to the Regional Notification System on a dedicated website.

CAPCOG agrees to provide written materials to each participating jurisdiction that clearly identify the telephone contact information to be used to contact the RNS vendor when assistance is needed in making a notification using the system.

Section 3. WEST LAKE HILLS Duties and Rights.

WEST LAKE HILLS agrees to use the RNS solely in accordance with the latest revision of the CAPCOG *Regional Notification System (RNS) Policies and Procedures* as approved by the CAPCOG Executive Committee, which is attached hereto as Exhibit A and incorporated into this Agreement.

WEST LAKE HILLS agrees to contact the RNS vendor at the telephone numbers provided by CAPCOG in accordance with Section 2, for guidance on operational issues or when WEST LAKE HILLS needs assistance in making a notification using the system.

If WEST LAKE HILLS receives a request under the Texas Public Information Act for disclosure of any of the 9-1-1 database information, including names addresses and telephone numbers of persons who have been notified using that portion of the RNS that derives its call list from the 9-1-1 database, WEST LAKE HILLS agrees not to disclose the information prior to notification of CAPCOG's Director of Emergency Communications Division in writing within two business days of the receipt of the request.

Section 4. Agreement Term

The term of this Agreement commences on the date the signed agreement is returned to CAPCOG and continuing until this agreement is superseded by another agreement related to use of the RNS or cancelled in writing by either party.

Section 5. Termination

Either Party may terminate this Agreement at any time upon thirty calendar (30) days' prior written notice to the other Party. However, if WEST LAKE HILLS violates the CAPCOG *Regional Notification System (RNS) Policies and Procedures* and does not correct the violation within five (5) business days after CAPCOG gives WEST LAKE HILLS written notice of the violation, this constitutes grounds for termination of this Agreement. If WEST LAKE HILLS fails to timely correct the violation after notice from CAPCOG, CAPCOG may terminate this Agreement by notifying WEST LAKE HILLS, in writing, of its intent to terminate, and the Agreement terminates fifteen (15) calendar days after the date on the notice.

Section 6. Limitation of Liability and Governmental Immunity

Each party to this Agreement agrees that it shall have no liability whatsoever for the actions and/or omissions of the other party's employees, officers, or agents, regardless of where the individual's actions and/or omissions occurred. Each party is solely responsible for the actions and/or omissions of its employees, officers, and agents; however, such responsibility is only to the extent required by Texas law. Where injury or property damage results from the joint or concurring acts and/or omissions of the parties, any liability shall be shared by each party in accordance with the applicable Texas law, subject to all defenses, including governmental immunity. These provisions are solely for the benefit of the parties hereto and not for the benefit of any person or entity, not a party hereto; nor shall any provision hereof be deemed a waiver of any defenses available by law.

Section 7. Fees.

There is no cost to WEST LAKE HILLS for use of the RNS.

Section 8. Notice.

All notices sent pursuant to this Agreement shall be in writing and may be hand delivered, or sent by registered or certified mail, postage prepaid, return receipt requested.

When notices sent are hand delivered, notice shall be deemed effective upon delivery. When notices are mailed by registered or certified mail, notice shall be deemed effective three days after deposit in a U.S. mailbox or at a U.S. post office.

Either Party may change its address for notice under this Agreement by providing a notice of the change in compliance with this paragraph to the other Party.

Notice will be provided to the following person or their successor:

WEST LAKE
HILLS

Trey Fletcher
City Administrator
911 Westlake Drive
West Lake Hills, Texas 78746

CAPCOG:

Chris Miller
Executive Director
6800 Burleson Road, Building 310, Suite 165
Austin, Texas 78744

Section 9. Miscellaneous

Each individual signing this agreement on behalf of a Party warrants that he or she is legally authorized to do so and that the Party is legally authorized to perform the obligations undertaken. The individuals legally authorized to execute this document will have the authority to negotiate and execute amendments to this agreement without further action by each party's governing body in such a way that would not constitute a substantive modification of the agreement's terms and conditions or otherwise violate Chapter 791 of the Texas Government Code. Any amendments that would constitute a substantive modification to the agreement must be approved by each Party's governing body.

This Agreement states the entire agreement of the Parties, and an amendment to it is not effective unless in writing and signed by both Parties.

This Agreement is executed in duplicate originals.

Capital Area Council of Governments

By:

Chris Miller
Executive Director

WEST LAKE HILLS

By:

Trey Fletcher
City Administrator



Capital Area Council of Governments

Regional Notification System (RNS)

Policies & Procedures

Version 3.5—Effective: October 26, 2018

1. POLICY

1.1. Acceptable uses of the CAPCOG RNS

1.1.1. The CAPCOG RNS is funded by the Capital Area Emergency Communications District (CAECD) and its use is restricted to legitimate governmental activities. Any personal use or use for partisan political activities is strictly prohibited.

1.1.2. The RNS system relies on a variety of databases with the usage divided into three tiers:

1.1.2.1. Tier I: **EMERGENCY USE:** Utilizes the 9-1-1, Open Source, Registrant databases and IPAWS for the purpose of “warning or alerting citizens regarding information in an emergency situation where property or human life is in jeopardy.” Each person that accesses or initiates this level of notification must be a Certified User.

1.1.2.2. Tier II: **PUBLIC SAFETY USE:** Utilizes User Data to make notifications to personnel from participating jurisdictions. Both Certified and Restricted users may initiate a Tier II alert.

1.1.2.1. Tier III: **COMMUNITY NOTIFICATIONS:** Utilizes open source and registrant data to make social and civic notifications through a jurisdiction’s social media platforms and/or email. Jurisdictions may use Tier III for internal notifications using the Everbridge app, email or social media platforms.

1.2. CAPCOG shall:

1.2.1. Maintain a regional notification system.

1.2.2. Designate the Regional Account Administrator (RAA).

1.2.3. The RAA is responsible for:

1.2.3.1. Providing credentials to the LOAs and validating the list of LOAs quarterly.

1.2.3.2. Providing or authorizing training for Certified Users.

1.2.3.3. Providing technical and procedural guidance for notification use and administration.

1.2.3.4. Providing training, including course materials, for all LOAs. This may be accomplished by conducting a Train-the-Trainer course for all or some of the jurisdictions/organizations.

1.2.3.5. Providing technical and procedural guidance for RNS use and administration.

1.2.3.6. CAPCOG retains administrative rights to all organizations.

1.3. Participating jurisdictions/organizations:

1.3.1. The RNS is available to any county or city or other authorized organization that is a member of CAPCOG.

1.3.2. These jurisdictions and organizations must execute an agreement to participate in the CAPCOG RNS and abide by the provisions of these policies and procedures.

1.3.3. Each jurisdiction/organization participating in the CAPCOG RNS shall:

1.3.3.1. Designate a Local Organization Administrator to serve as a point of contact (POC) for CAPCOG for the purpose of administering the RNS and notify CAPCOG immediately when the designated POC is no longer valid.

1.3.3.2. Each user must have a uniquely identifiable official jurisdictional account.

1.3.3.3. Credentials shall be issued only to employees of the jurisdiction and is not to be shared publicly. In the event a user is no longer authorized to access and activate the RNS, the RNS credentials shall be terminated by the participating jurisdiction/organization in accordance with local policy.

1.3.3.4. Protect the confidentiality of addressing databases and of information furnished by 9-1-1 database providers, and notify Capital Area Emergency Communications District (CAECD) Director of Emergency Communications in

writing within two business days of the receipt of a request for addressing databases or information, to include those made under the *Texas Public Information Act*.

1.3.3.5. Execute an agreement to participate in the system stating that it will abide by these policies and procedures. This agreement will be for one year, effective on the date signed by CAPCOG and the organization, and will be automatically renewed unless cancelled in writing by either party.

1.3.3.6. Local policies to direct the use of the RNS must be consistent with this agreement.

2. DEFINITIONS

2.1. **Regional Account Administrator (RAA)** — A CAPCOG employee responsible for day-to-day operations of the overall CAPCOG RNS to include system access privileges, contract maintenance, quality assurance and quality improvement (QA/QI), system usage, accounting and program training.

2.2. **Local Organization Administrator (LOA)** — An employee of a participating CAPCOG jurisdiction/organization responsible for day to day operations of the RNS program on the local level to include system access privileges, QA/QI, system usage, accounting, and program training. CAPCOG allows two LOAs per organization; typically that will be a county emergency management coordinator and a county PSAP supervisor except in cities with a population of 50,000.

2.2.1. Each participating jurisdiction/organization will provide CAPCOG with the name and contact information of their LOAS and users.

2.2.2. The LOAS will be the points-of-contact for the RAA in the administration of the CAPCOG RNS.

2.2.3. LOAs must ensure all users complete and submit the non-disclosure agreement and credential documentation.

2.3. **Certified User** — An individual who has been designated by the LOA to activate that part of the system that relies on the 9-1-1 database. Certified Users must have received training on the system and must complete a non-disclosure agreement regarding the 9-1-1 database. This agreement must be submitted to CAPCOG before the Certified User is granted access to that portion of the RNS that utilizes the 9-1-1 database.

- 2.4. **IPAWS Certified User** — An individual who has the credentials to access the IPAWS database.
- 2.5. **Limited Access User** — An individual who has been designated by the RAA or LO to activate any portion of the CAPCOG RNS that does not rely on the 9-1-1 database.
- 2.6. **9-1-1 Database** — The list of telephone numbers and associated names and addresses that are collected by telephone service providers for use in the 9-1-1 emergency telephone system. State law (*Texas Administrative Code, Title 1, Part 12, Rule §252.13*) restricts use of the information in this database to the “purpose of warning or alerting citizens regarding information in an emergency situation where property or human life is in jeopardy”.
- 2.7. **Open Source Data** — The list of names (persons/businesses), addresses, and phone numbers purchased through open sources. This data is not subject to the regulations that govern the 9-1-1 data, and may be used for both emergency and public safety messages. It may also include email, SMS, social media.
- 2.8. **Registrant Data** — The list of names (persons/businesses), addresses and phone numbers of persons that elect to self-register personal information into the notification database. At the discretion of a participating jurisdiction and with the approval of the RAA, it may include persons who register for the State of Texas Emergency Assistance Registry (STEAR) or similar programs. Although this data is not subject to the regulations that govern the 9-1-1 data, its use is limited to emergency notifications and public safety notifications. It may also include email, SMS, social media. This data may be used by a participating jurisdiction to push out social/civic notifications through its social media platforms.
- 2.9. **User Data** — The list of names, addresses, phone numbers and other contact information for persons who have been identified as having a legitimate role related to the planning, response, recovery, and mitigation of emergencies or disasters. This may include information that is considered confidential under provisions of state law. Examples of User Data list include police department SWAT team members, list of individuals to be notified in case of flooding along a river, etc.
- 2.10. **Integrated Public Alert and Warning System (IPAWS)** – an internet-based capability managed by the Federal Emergency Management Agency that Federal, State, territorial, tribal, and local authorities can use to issue critical public alerts and warnings. Agencies must be approved by FEMA prior to using IPAWS.

EXHIBIT 1

RNS NONDISCLOSURE AGREEMENT FOR

CERTIFIED USERS/LIMITED ACCESS USERS / IPAWS USERS

- I, the undersigned, understand the sensitivity and confidentiality of the 9-1-1 database information that supports the CAPCOG Regional Notification System (RNS). I further realize that the potential for abuse of the RNS mandates that all Certified Users exercise extreme caution in granting access to the system, all of its components, and any derivative information or reports generated by it.
- I understand and agree that any use of the system that relies on the 9-1-1 database will be limited to emergency situations where property or human life is in jeopardy.
- Access to the RNS and related information is provided solely for legitimate governmental purposes by authorized personnel. Any other use is prohibited. Therefore, I agree to take reasonable precautions to prevent accidental or unauthorized access to the RNS, it's supporting documentation, related screen names and passwords, and any documents or reports (hardcopy or electronic) produced by the system.
- Account numbers, User IDs and Personal Identification Numbers (PIN) may not be disclosed to any third party.
- I understand and agree that any person requesting access to the System must contact the Regional Account Administrator or the Local Organization Administrator, be trained on the system and be given their own User IDs and PINs.
- I will not copy, or permit anyone else to copy, any documentation (physical or electronic versions) of the RNS software or the output images unless the copying is required to support use of the system or official use archives.
- If I receive a request under the Texas Public Information Act for disclosure of any of the RNS 9-1-1 database information, I agree not to disclose the information, but instead to notify the Local Program Administrator (LPA) for my jurisdiction/organization who will follow procedures noted in Section 4.3.3.3 of the CAPCOG RNS Policies and Procedures.
- IPAWS users must sign and attach IPAWS agreement.

I certify that I have read and understand this Nondisclosure Agreement.

Name (printed) _____

Jurisdiction _____

(Signature)

____/____/____

(Date)

Please return a signed Nondisclosure Agreement and Certification of Training to:

**CAPCOG Homeland Security Division
6800 Burleson Road
Building 310, Suite 165
Austin, TX 78744**

Warn Central Texas

Stay Informed | Be Prepared

The [Capital Area Council of Governments](#) and its partners are pleased to offer an emergency notification system to residents of Central Texas.

Registering with WarnCentralTexas allows local officials to contact their communities by phone, email and text during times of disasters or public safety events.

Get Alerts 

How it works

- Register NOW to receive emergency notifications from your local emergency response team. Be among the first to receive critical community alerts regarding natural disasters, weather warnings, evacuation notices, bio-terrorism alerts, boil water notices, and missing child reports.

Get Alerts 

How it works

STEP ONE

REGISTER

To get started, click the Get Alerts button below.

Depending on your preferred delivery, register your cell phone number and/or email address.



STEP TWO

CUSTOMIZE ALERTS

Choose to set up specific, custom alerts for multiple addresses, cell phone numbers, and/or email addresses.

DELIVERY METHODS



Address



Phone
Call



Text



Email

STEP THREE

STAY INFORMED

Monitor alerts via your preferred delivery method(s) in the registration process to better protect your family, property, and yourself!





City of West Lake Hills City Council

AGENDA REPORT

Meeting Date:	<u>April 23, 2025</u>	Item Number:	<u>6</u>
Department:	<u>Administration</u> <u>Trey Fletcher</u>		
Prepared By:	<u>City Administrator</u> <u>Prop A Presentation</u>	Cost / Budget:	<u>See below</u>
Exhibits:	<u>Prop B Presentation</u>	Source of Funds:	<u>Debt Issuances</u>

Subject

Discussion and update on bond items regarding Proposition A (new municipal complex) and Proposition B (street and drainage projects).

Recommendation

Receive report.

Discussion

The purpose of this item is to provide the City Council and the West Lake Hills community with an update regarding both bond project initiatives including project scope and development status, schedule and budget and costs.

Prop A authorized \$13.2 million and due to land acquisition and cost escalation considerations; City Council authorized an additional \$9.5 million in certificates of obligation which closed in September. Construction began in May 2024 and is scheduled for substantial completion on June 26, 2025. Generally, since the last update was provided to the City Council on February 26, the following has transpired:

- Interior work continues.
- Curtain wall materials including glass has been received and installation is underway
- The support building has been constructed
- The front (south) parking lot has been paved
- Austin Energy has approved and installed the permanent meter
- The generator has been installed
- The furniture, fixtures, and equipment (FFE) for the building was approved last meeting and order has been submitted.

Looking ahead:

- Permanent Power
- Parking lot paving

- Temporary Dry In and Final Dry In
- Conditioned Air
- Elevator Installation and Final Inspection
- Security Final Inspection
- Fire Marshal Inspection
- Substantial Completion
- Final Completion

Prop B authorized \$11.8 million for the completion of various street and drainage improvements. Since the last update on February 26:

- The Camp Craft Road closure at Eanes Creek began on February 1. Counts and observations were completed the week prior and after the closure began to consider impacts and warrants for signal adjustments. This information has been provided to the agencies that control the streets and signals affected for their consideration.
- All Speed cushions have been installed.
- Punch list items remaining on Yaupon Valley and leveling of water valves
- Eanes School Rd is complete.

Looking ahead:

- Continued coordination with Eanes ISD, TxDOT and Travis County for traffic related to closure.
- Certificate of substantial completion for Eanes School Road and review of the project is pending.
- Progress continues on Camp Craft Road low water crossing working Monday through Saturday. Project remains on schedule with the road closure ending 7/31.

WEST LAKE HILLS MUNICIPAL COMPLEX PROJECT UPDATE 3/23/2025



JOB SITE ENTRANCE NEW PAVING



SCHEDULE

West Lake Hills - Municipal Complex		169	73	02-Dec-24 A	25-Jul-25	30-Jul-25
Milestones		72	72	14-Apr-25	25-Jul-25	30-Jul-25
A1050	Permanent Power	0	0		14-Apr-25	17-Apr-25
A2630	Temporary Dry In Complete	0	0		15-Apr-25	09-May-25
A1060	Conditioned Air	0	0		17-Apr-25	22-Apr-25
A1030	Dry In Complete	0	0		09-May-25	02-Jun-25
A2440	Elevator Final Inspection Complete	0	0		30-May-25	30-Jun-25
A2430	Security Final Inspection Complete	0	0		11-Jun-25	30-Jun-25
A1170	MEP Final Inspections Complete	0	0		25-Jun-25	30-Jun-25
A1140	Fire Marshall Inspection Complete/Building TC	0	0		26-Jun-25	01-Jul-25
A1150	Substantial Completion	0	0		26-Jun-25*	01-Jul-25
A1160	Final Completion	0	0		25-Jul-25	30-Jul-25
Issues		77	47	03-Mar-25 A	18-Jun-25	23-Jun-25

SOUTH ELEVATION PAVING



PAVING



EAST DRIVE PAVING



NORTH ELEVATION



NORTH ELEVATION CURTAIN WALL



SOUTH ELEVATION



SOUTH ELEVATION



SOUTH ELEVATION CURTAIN WALL



GENERATOR



INTERIOR TILE



POLICE CORRIDOR TILE



DISPLAY CASE RIGHT HALLWAY



BATHROOM TILE



ASSET BUILDING SOUTH ELEVATION



ASSET BUILDING NORTH ELEVATION



ASSET BUILDING INTERIOR



ASSET BUILDING OH DOORS INSTALLATION



ASSET BUILDING OH DOOR



WESTLAKE APPROACH



WESTLAKE APPROACH



PROJECT CONTINGENCIES

CTR #	Description	Owner Contingency	Construction Manager's Contingency	SpawGlass Final GMP (12.07.23)
	Beginning Balance	\$210,000.00	\$571,296.00	\$16,902,447
001	Berdoll Wood Harvesting	\$13,525.12		
002	Structural Steel Modifications from 50%		\$87,833.00	
003	Site Utility Modifications from 50% CD's		\$21,116.00	
005	Additional Erosion Controls from 50% to 100%		\$9,334.57	
008	Upsize gas line service and concrete per Addendum #2		\$18,624.98	
0014	Second floor wall, doors and glass changes. Also additional bullet resistant doors on first floor	\$42,248.67		
0015	Storefronts to be properly sealed to stone		\$5,014.55	
0017	Additional concrete and rebar for detention pond		\$69,355.96	
0019	Moisture resistant drywall throughout building		\$16,085.97	
0020	Increase of roofing R-value from 25 to 30		\$31,747.54	
0021	Credit for deletion of 1055 A and B BR resistant aluminum storefront. Captured in BTR-0046	(\$19,745.00)		
21Rev.	Duplicate credit for deletion of 1055 A and B. This was a mistake and is corrected in CTR 0025. Tile in police corridor and framing where doors where deleted and second story storage. Fire Marshall had SG add and area of refuge.	\$14,720.00		
0025	This corrects the double credit from CTR's 021 and 021Rev. SG gave the \$19,745 in error so this CTR corrects that mistake.	\$19,745.00		
0026	Fund remaining PCI design change items (lightwave panels)		\$6,704.37	
0027	Revision to structural and architectural drawing. Added material for structural at curtain walls.	\$47,079.45		
0028	Doors, walls, glass and glazing from ASI #6		\$48,429.45	
029	Framing Glass and glazing for Curtain walls	\$66,481.99		
030	MEP, Concrete, Waterproofing, Drywall, Framing and Signage		\$47,321.57	
031	Concrete, Millwork, Fire Sprinkler, Flooring		\$46,872.23	
	Remaining Balance	\$25,944.77	\$162,855.81	

WEST LAKE HILLS MUNICIPAL COMPLEX





Agenda Item – Prop B Roadway Bond Project Update

West Lake Hills City Council
April 23, 2025

Accomplishments

- Westlake Drive/Redbud Tr/Yaupon Valley/Laurel Valley Road
 - Speed Cushions installed
 - Punchlist work in progress
 - Water valve box adjustments
 - Miscellaneous pavement repairs
- Eanes School Road
 - Culvert crossing work completed
 - Walk-through pending



February 2025

Eanes School Road Crossing



Current Activities

- Camp Craft Road
 - Full roadway closure began on February 1, 2025
 - Culvert crossing and headwall construction
 - Additional stormwater culvert work south of crossing
 - Additional waterline relocations and adjustments – CID coordination
 - Crews onsite 6 days/week





Upcoming Activities

- Complete punchlist items for Redbud, Westlake, Yaupon, and Laurel Valley
- Eanes Creek inspection and punchlist work
- Continue Camp Craft Road construction
- Future Change Order #5
 - Waterline adjustments
 - Miscellaneous quantity adjustments