CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A CITY COUNCIL REGULAR MEETING
Wednesday, February 26, 2025 at 7:00 PM

1. Call to Order

   With a quorum present, Mayor Vaughan called the meeting to order at 7:04 p.m.

   CITY COUNCIL PRESENT:
   Mayor James Vaughan
   Mayor Pro Tem Gordon Bowman
   Dana Harmon
   Brian Plunkett (arrived at 7:06 p.m.)
   Beth South

   CITY STAFF PRESENT:
   City Administrator Trey Fletcher
   City Secretary Terry Blanchard
   Finance Director Vonda Ragsdale (Remote)
   Director of BDS Jennifer Bills
   Chief of Police Scott Gerdes
   City Attorney Josh Brockman-Weber

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

   Mayor Vaughan opened the meeting for public comments. Hearing none, the public comment section was closed.

3. Ceremonial Confirmation and Oath of Office for the appointment of Kristina Rojas-Stompel as Associate Municipal Court Judge.

   Judge Ryan Henry administered the Oath of Office to Kristina Rojas-Stompel.

   The meeting was suspended at 7:05 p.m.

   The meeting was reconvened at 7:24 p.m.

4. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.

   a. Approval of the February 12, 2025 Regular Meeting Minutes.
   b. **1 Valbella Drive -** Approval of a license to encroach agreement for a irrigation and landscape improvements in the Valbella Dr. and Sweet Sky Rd. rights-of-way (Section 34.01.001 Streets, Sidewalks, and Other Public Ways; Authority).

MOTION: Upon a motion made by Councilmember Harmon and a second by Councilmember Plunkett, the Council voted four (4) for and none (0) opposed to approve the Consent Agenda as presented. Motion carried.

5. Administration Discuss and consider action on a resolution establishing a Public Art Advisory Subcommittee in support of programming public art displays at the new municipal complex.

   City Administrator Fletcher gave a brief summary. Councilmember South gave a background on the subcommittee.

   MOTION: Upon a motion made by Councilmember South and a second by Councilmember Plunkett, the Council voted four (4) for and none (0) opposed to approve the resolution establishing a Public Art Advisory Subcommittee. Motion carried.

6. Administration Discuss and consider action on a resolution suspending the April 12, 2025 effective date of the proposal by Texas Gas Service Company, a division of One Gas, Inc. - Central-Gulf Service Area, to implement interim GRIP rate adjustments for Gas Utility Investment in 2024 and requiring delivery of this resolution to the Company and legal counsel.

   City Administrator Fletcher gave a summary. The resolution will suspend the rates for 45 days.

   MOTION: Upon a motion made by Councilmember Plunkett and a second by Councilmember Bowman, the Council voted four (4) for and none (0) opposed to approve the resolution as presented. Motion carried.

7. Land Use **910 Beaver Trail:** Discuss and consider action to approve a roof line modification on the site development plan for a flat roof on a new commercial office building (Section 22.03.281 Footnote VIII (a)(6) of the West Lake Hills Code). Applicant: Jeffery Bathalon, Market Square Architects.

   Director Bills gave a summary.

   MOTION: Upon a motion made by Councilmember Harmon and a second by Councilmember South, the Council voted four (4) for and none (0) opposed to approve the roof line modification as requested. Motion carried.

8. Administration Discuss and consider approving a resolution regarding proposed Strategic Plan.

   City Administrator Fletcher gave a brief summary.

MOTION: Upon a motion made by Councilmember Bowman and a second by Councilmember Plunkett, the Council voted four (4) for and none (0) opposed to approve the resolution as presented. Motion carried.

9. Administration Receive an update and consider action for the new comprehensive plan.

   Item was not discussed.

10. Administration Discussion and update on bond items regarding Proposition A (new municipal complex) and Proposition B (street and drainage projects).

    Stephen Karp with AGCM gave a presentation on Proposition A. The project is trending approximately three weeks ahead of schedule. Project contingencies were reviewed. Permanent power should be on by mid-March.

    Director Bills gave a presentation on Proposition B. Accomplishments were reviewed. Current activities were highlighted with an update on Camp Craft Road.

11. Executive Session In accordance with Texas Government Code, Section 551.001, et seq, the City Council will recess into Executive Session (closed meeting) to discuss the following:

    a. Section 551.071 - Consultation with the attorney regarding pending or contemplated litigation, or settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re: City of West Lake Hills v. the following:
        1. Jaffe - 1405 Wildcat Hollow; and
        2. Alleged code violations at 4301 Bee Cave Road.
    b. Texas Government Code 551.071(2) - Consultation with attorney on a matter in which the duty of the attorney under the Texas Disciplinary Rules of Professional Conduct conflict with Texas Government Code Sec. 551: Legal advice concerning election for and use of dedicated sales tax funds approved by voters.

    Council convened into Executive Session at 8:27 p.m.

12. Executive Session Reconvene into Open Session and take action if and as deemed appropriate in the City Councils' discretion regarding consultation with attorney.

    Council reconvened in Open Session at 8:33 p.m. No action was taken.

13. Adjournment

    MOTION: Upon a motion made by Councilmember Plunkett and a second by Councilmember Harmon, the Council voted four (4) for and none (0) opposed to adjourn the meeting at 8:33 p.m. Motion carried.

Respectfully submitted,

JAMES VAUGHAN, MAYOR

ATTEST:

Terry Blanchard

Terry Blanchard, TRMC
City Secretary

These minutes were approved on March 26, 2025.

CITY OF WEST LAKE HILLS
CORPORATE SEAL
TEXAS