

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A BOARD OF ADJUSTMENT (BOA) REGULAR MEETING
Wednesday, February 12, 2025 at 7:00 PM

1. Call to Order

With a quorum present, Vice Chair Plunkett called the meeting to order at 7:01 p.m.

BOARD MEMBERS PRESENT:

Vice Chair Brian Plunkett
Gordon Bowman
Dana Harmon
Beth South
Darin Walker

CITY STAFF PRESENT:

City Administrator Trey Fletcher
City Secretary Terry Blanchard
Director of BDS Jennifer Bills
Chief of Police Scott Gerdes
City Attorney Josh Brockman-Weber

2. Citizen Communications The Board welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Board later in the meeting. The Board cannot respond to or discuss matters not listed on the agenda. The Board may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Vice Chair Plunkett opened the meeting for public comments. Hearing none, the public comment section was closed.

3. Administration Discuss and consider action on the approval of the January 8, 2025 Regular Meeting Minutes.

MOTION: Upon a motion made by Board Member Harmon and a second by Board Member Walker, the Board voted five (5) for and none (0) opposed to approve the minutes as presented. Motion carried.

4. Land Use 716 Laurel Valley - Discuss and consider action on an appeal of a decision made by the Building Official/City Inspector per Section 38.02.008 (3), Procedure for appeals to the board. Applicant: Barry Schwartz.

Director Bills gave an update. Staff is working with the applicant on a plan to revegetate the site. A recommendation should be ready for Board review at the next meeting.

5. Adjournment

MOTION: Upon a motion made by Board Member South and a second by Board Member Harmon, the Board voted five (5) for and none (0) opposed to adjourn the meeting at 7:10 p.m. Motion carried.

Respectfully submitted,



JAMES VAUGHAN, CHAIR

ATTEST:



Terry Blanchard, TRMC
City Secretary

These minutes were approved on March 26, 2025.

