



CITY OF WEST LAKE HILLS, TEXAS
NOTICE OF CITY COUNCIL REGULAR MEETING
Wednesday, February 12, 2025 at 7:00 PM

Notice is hereby given that the City Council of the City of West Lake Hills, Texas, will hold a Regular Meeting on the 12th day of February 2025 at 7:00 p.m., in the Council Chambers, Municipal Building, 911 Westlake Drive, West Lake Hills, Texas, at which time the following items will be discussed, to-wit:

REMOTE ACCESS - Join Zoom Meeting at <https://us02web.zoom.us/j/3499549035>
Or via telephone: Dial (346) 248-7799 - Meeting ID: 349 954 9035

If you wish to speak during the meeting or provide written comments, please email your name, phone number, comments, and the item number you wish to speak/comment on to citysec@westlakehills.gov by 1:00 P.M. on February 12, 2025.

1. **Call to Order**
2. **Citizen Communications** The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.
3. **Consent Agenda** All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.
 - a. Approval of the January 22, 2025 Regular Meeting Minutes.
 - b. Approval of the February 5, 2025 Workshop Minutes.
 - c. Approval of the Annual Texas Racial Profiling report.
4. **Administration** Discuss and consider action to approve a resolution amending the appointment of a data custodian for the City's participation in the State of Texas Emergency Assistance Registry (STEAR) Program administered by the Texas Division of Emergency Management (TDEM).

5. Administration Discuss and consider action to approve contracts with Travis County for an Election Services Agreement and a Joint Election Agreement for the May 3, 2025 General Election.
6. Land Use **1405 Wildcat Hollow/1508 Westlake Drive** – Discuss and consider action on a recommendation from ZAPCO for the Replat of Lot 1, K & J P Subdivision, Lot 1 and all of a called 1.544-acre tract of land situated in the Wilson Sparks Survey, Abstract No. 21 (Section 36.01.018 of the West Lake Hills Code). Applicant: Matt Boelsche, Dick Clark & Associates.
7. Land Use **9 Las Brisas Drive** – Discuss and consider action on a recommendation from ZAPCO on a variance for an up to 7-foot-tall fence where the maximum height is 6 feet over natural grade (Section 22.03.173 of the West Lake Hills Code). Applicant: Erin Armstrong, Property Owner.
8. Land Use **414 Brady Lane** – Discuss and consider action on a recommendation from ZAPCO on a variance for a 10-foot encroachment into the 20-foot front-yard fence setback for a fence installed without a permit (Section 22.03.173 of the West Lake Hills Code). Applicant: Paul Zubeldia, Nalle Custom Home.
9. Land Use **205 West Spring Drive** – Discuss and consider action on a drainage waiver to allow a Type I submittal instead of the required Type III submittal (Section 22.03.511(d) of the West Lake Hills Code of Ordinances).
10. Administration Discuss and consider action on a recommendation from the Municipal Court subcommittee regarding the appointment of a part-time Associate Municipal Court Judge.
11. Administration Discuss and consider the scope of work and a procurement schedule for a new comprehensive plan.
12. Executive Session In accordance with Texas Government Code, Section 551.001, et seq, the City Council will recess into Executive Session (closed meeting) to discuss the following:
 - a. Section 551.071 – Consultation with the attorney regarding pending or contemplated litigation, or settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re: City of West Lake Hills v. Jaffe - 1405 Wildcat Hollow; and
 - b. Section 551.071 – Consultation with attorney regarding potential settlement agreement relating to alleged code violations at 4301 Bee Cave Road.
13. Executive Session Reconvene into Open Session and take action if and as deemed appropriate in the City Councils' discretion regarding consultation with attorney.

14. Adjournment

Approved by: James Vaughan, Mayor

Certificate

I certify that the above Notice of the February 12, 2025 City Council Regular Meeting was posted on the bulletin board at the Municipal Building, 911 Westlake Drive, West Lake Hills, Texas on Friday, February 7, 2025 by 5:00 pm. and will remain posted continuously until said meeting is convened.

Signed by: Terry Blanchard, City Secretary

The City of West Lake Hills is committed to compliance with the Americans with Disabilities Act. Reasonable accommodation and equal access to communications will be provided upon request.

All items on the agenda are for discussion and/or action. City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).