CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A CITY COUNCIL REGULAR MEETING
Wednesday, November 13, 2024 at 7:00 PM

1. Call to Order

   With a quorum present, Mayor Vaughan called the meeting to order at 7:01 p.m.

CITY COUNCIL PRESENT:	CITY STAFF PRESENT:
Mayor James Vaughan	City Administrator Trey Fletcher
Mayor Pro Tem Gordon Bowman	City Secretary Terry Blanchard
Dana Harmon	Director of BDS Jennifer Bills
Beth South	Chief of Police Scott Gerdes
	City Attorney Josh Brockman-Weber

   The meeting was suspended at 7:02 p.m.

   The meeting was reconvened at 8:04 p.m.

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

   Mayor Vaughan opened the meeting for public comments. Hearing none, the public comment section was closed.

3. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.

   a. Approval of the October 23, 2024 Regular Meeting Minutes.
   b. Approval of the October 30, 2024 Retreat Minutes.
   c. Approval of the November 6, 2024 Workshop Minutes.

   MOTION: Upon a motion made by Councilmember Harmon and a second by Councilmember South, the Council voted three (3) for and none (0) opposed to approve the Consent Agenda as presented. Motion carried.

4. Administration Discuss and consider action on a resolution casting votes for individuals to the Board of Directors for the Travis Central Appraisal District.

MOTION: Upon a motion made by Councilmember Bowman and a second by Councilmember Harmon, the Council voted three (3) for and none (0) opposed to approve the resolution for John Havenstrite to be awarded all five (5) votes. Motion carried.

5. Administration Discuss and consider action on second floor space allocation for the new municipal complex.

   Item tabled by Mayor Vaughan.

6. Administration Discuss and consider approval of a 3-year action plan in support of community-level Firewise efforts.

   City Administrator Fletcher gave a summary. Reviewed the previous plan and risk assessment. The Year-1 Plan for 2025 includes: Education & Outreach; Home Hardening; Fuel Reduction; and Evacuation Planning & Wildfire Preparedness. The new 3-year plan is due next week.

   MOTION: Upon a motion made by Councilmember Harmon and a second by Councilmember Bowman, the Council voted three (3) for and none (0) opposed to adopt the 3-Year Action Plan in support of community-level Firewise efforts. Motion carried.

7. Executive Session In accordance with Texas Government Code, Section 551.001, et seq, the City Council will recess into Executive Session (closed meeting) to discuss the following:

   a. Section 551.071 - Consultation with the attorney regarding pending or contemplated litigation, or settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re: City of West Lake Hills v. the following:
      1. Jaffe - 1405 Wildcat Hollow; and
      2. Alvarez - 1505 Wildcat Hollow.
   b. Section 551.071 - Consultation with the attorney concerning legal rights and obligations of the City with regard to petitions to release property from the City's extraterritorial jurisdiction areas.

   Council convened into Executive Session at 8:21 p.m.

8. Executive Session Reconvene into Open Session and take action if and as deemed appropriate in the City Councils' discretion regarding consultation with attorney.

   Council reconvened in Open Session at 8:39 p.m. No action was taken.

9. Administration Discussion and possible action to approve and authorize the execution of a

Trust Agreement in Lieu of Performance Bond between Jaff Ventures, LLC, International Bank of Commerce, and the City of West Lake Hills.

MOTION: Upon a motion made by Councilmember Harmon and a second by Councilmember Bowman, the Council voted three (3) for and none (0) opposed to approve and authorize te execution of a Trust Agreement in Lieu of Performance Bond between Jaff Ventures, LLC, International Bank of Commerce, and the City of West Lake Hills. Motion carried.

10. Adjournment

MOTION: Upon a motion made by Councilmember Bowman and a second by Councilmember South, the Council voted three (3) for and none (0) opposed to adjourn the meeting at 8:40 p.m. Motion carried.

Respectfully submitted,

JAMES VAUGHAN, MAYOR

ATTEST:

Terry Blanchard

Terry Blanchard, TRMC
City Secretary

CITY OF WEST LAKE HILLS CORPORATE SEAL TEXAS

These minutes were approved on December 11, 2024.