



CITY OF WEST LAKE HILLS, TEXAS
NOTICE OF CITY COUNCIL WORKSHOP
Wednesday, November 6, 2024 at 12:00 PM

Notice is hereby given that the City Council of the City of West Lake Hills, Texas, will hold a Workshop on the 6th day of November 2024 at 12:00 noon, in the Janet Room, Municipal Building, 911 Westlake Drive, West Lake Hills, Texas, at which time the following items will be discussed, to-wit:

1. Call to Order
2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.
3. Administration Discuss community engagement strategies and informed consent methods presented by Rifeline.
4. Administration Discuss second floor space allocation for new municipal complex.
5. Adjournment

Approved by: James Vaughan, Mayor

Certificate

I certify that the above Notice of the November 6, 2024 City Council Workshop was posted on the bulletin board at the Municipal Building, 911 Westlake Drive, West Lake Hills, Texas on Friday, November 1, 2024 by 5:00 pm. and will remain posted continuously until said workshop is convened.

Signed by: Terry Blanchard, City Secretary

The City of West Lake Hills is committed to compliance with the Americans with Disabilities Act. Reasonable accommodation and equal access to communications will be provided upon request.



City of West Lake Hills City Council

AGENDA REPORT

Meeting Date:	<u>November 6, 2024</u>	Item Number:	<u>3</u>
Department:	<u>Administration</u> <u>Trey Fletcher</u>		
Prepared By:	<u>City Administrator</u>	Cost / Budget:	<u>n/a</u>
Exhibits:	<u>None.</u>	Source of Funds:	<u>n/a</u>

Subject

Discuss community engagement strategies and informed consent methods presented by Rifeline.

Recommendation

Receive and discuss presentation and provide direction as necessary.

Discussion

The City Council has engaged SGR to facilitate goals setting and the preparation of a strategic plan. While the draft is being finalized, rolling the plan out to the city's residents and stakeholders is an important step toward making any necessary adjustments, adopting the plan and securing the support for implementation.

According to their website, Rifeline is a public involvement and community relations firm serving organizations that rely on public support to achieve their goals. Specializing in engagement, the firm leverages expertise in community outreach, informed consent, and local issues to develop and execute customized, strategic public involvement plans to fit the specific needs of every project and client.

This presentation will consider strategies for engaging West Lake Hills residents and stakeholders regarding the strategic plan as a foundation for advancing the associated initiatives.



City of West Lake Hills City Council

AGENDA REPORT

Meeting Date:	<u>November 6, 2024</u>	Item Number:	<u>4</u>
Department:	<u>Administration</u>		
	<u>Trey Fletcher</u>		
Prepared By:	<u>City Administrator</u>	Cost / Budget:	<u>TBD</u>
Exhibits:	<u>Floor Plans</u>	Source of Funds:	<u>TBD</u>

Subject

Discuss second floor space allocation for new municipal complex.

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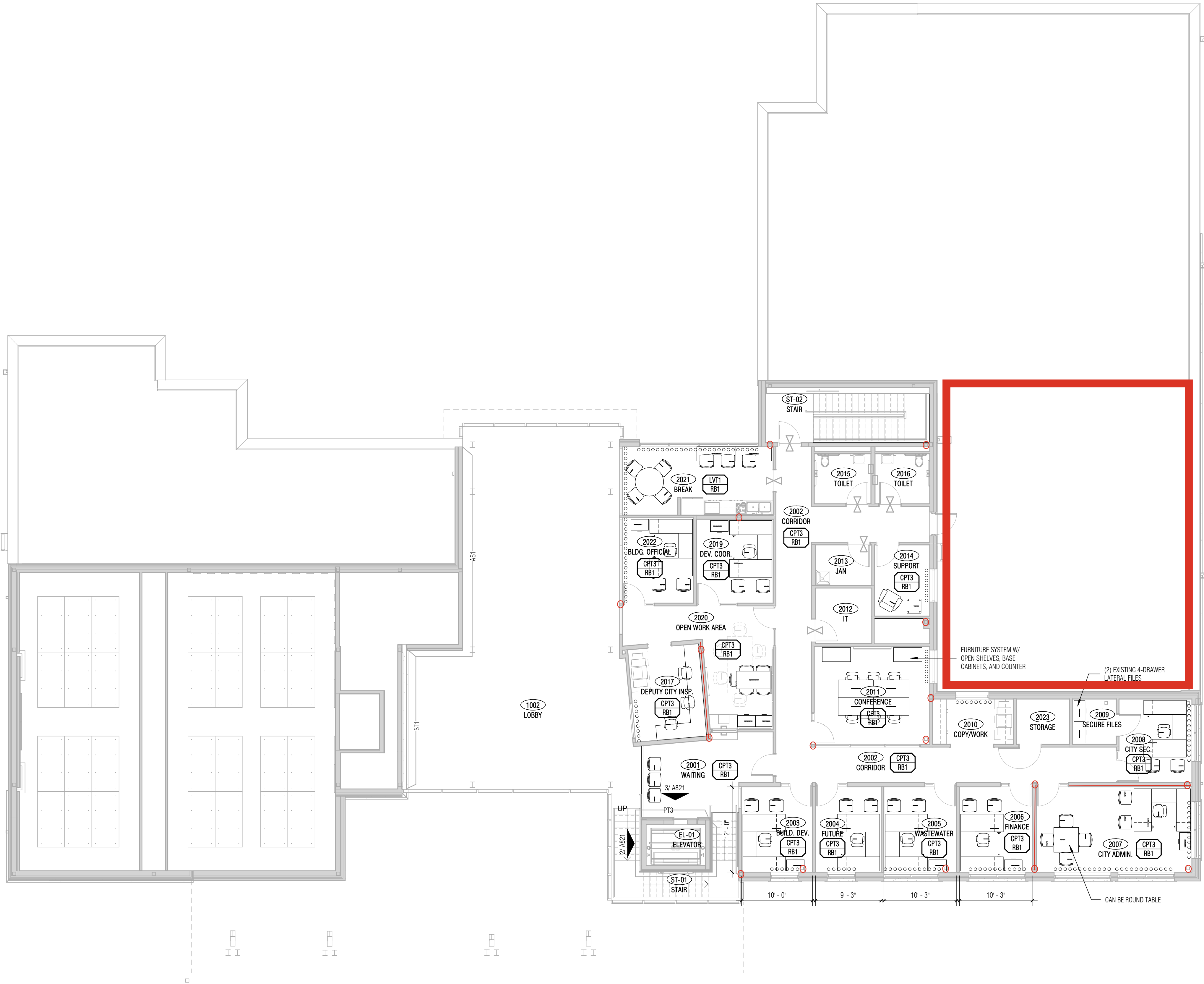
Recommendation

Discuss and provide direction to staff.

Discussion

The City's new municipal complex is under construction at 4010 Bee Cave Road. The construction manager at risk project delivery method has a gross maximum price (GMP) of \$16.9 million plus alternate a which is for the asset building for a total cost of \$17.2 million. The project is funded using a mix of bond funds, ARPA funds, tree fund, and reserve funds. The GMP includes various contingency funds as well.

The building program considered for the building design did not account for built space to support future growth other than a portion of the second story. Currently, this 1,700 square foot area is not enclosed but the floor area has been extended to support future expansion.



1 LEVEL 2 - FURNITURE PLAN
SCALE: 1/8" = 1'-0"

City of West Lake Hills Municipal Complex

4010 Bee Cave Rd., West Lake Hills, TX 78746

HISTORY		
#	DATE	DESCRIPTION

PROGRESS PRINT
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UNDER AUTHORITY OF:
DENNY D. BOLES, AIA
TEXAS LIC. #18334

LEVEL 2 - FURNITURE
PLAN

22217.00
07/28/2024
A814

Architect: Brinkley Sargent Wiginton Architects (972) 960-9970
Landscape: Coleman & Associates (512) 476-2090
Structural: Datum Engineers (512) 469-9490
MEP: ME Engineers, Inc. (713) 621-8690
Civil: Malone / Wheeler Inc. (512) 899-0601
Technology: M-E Engineers, Inc. (713) 621-8690