

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A CITY COUNCIL REGULAR MEETING
Wednesday, October 9, 2024 at 7:00 PM

1. Call to Order

With a quorum present, Mayor Vaughan called the meeting to order at 7:02 p.m.

BOARD MEMBERS PRESENT:

Chair James Vaughan
Gordon Bowman
Dana Harmon
Brian Plunkett
Beth South
Darin Walker

CITY STAFF PRESENT:

City Administrator Trey Fletcher
City Secretary Terry Blanchard
Director of BDS Jennifer Bills
Building Inspektor Jordan Word
Chief of Police Scott Gerdes
City Attorney Josh Brockman-Weber (remote)

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Mayor Vaughan opened the meeting for public comments. Hearing none, the public comment section was closed.

3. Ceremonial Administer Oath of Office to Police Officer Terry Bishop.

Mayor Vaughan administered the Oath of Office to Police Officer Terry Bishop.

4. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.
- a. Approval of the September 25, 2024 Regular Meeting Minutes.
 - b. Approval of the October 2, 2024 Workshop Minutes.
 - c. Approval of agreement for Flock License Plate Reader Cameras.
 - d. Approval of agreement for AXON Tasers and VR (virtual reality) training system.
 - e. Approval of agreement for AXON Body Cameras and Community Connect.
 - f. Approval for purchase of two (2) Police Chevrolet Tahoe Patrol Vehicles.

Mayor requested that Item 4c be removed from the Consent Agenda.

MOTION: Upon a motion made by Councilmember Harmon and a second by Councilmember Bowman, the Council voted five (5) for and none (0) opposed to approve the revised Consent Agenda as presented. Motion carried.

4c. Approval of agreement for Flock License Plate Reader Cameras.

Mayor Vaughan would like to postpone this item until the October 23, 2024 meeting to give the City Attorney an opportunity to further research the legalities of this matter. Council members concurred.

13. Executive Session In accordance with Texas Government Code, Section 551.001, et seq, the City Council will recess into Executive Session (closed meeting) to discuss the following:
- a. Section 551.071 - Consultation with the attorney regarding pending or contemplated litigation, or settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re: City of West Lake Hills v. the following:
 - 1. Jaffe - 1405 Wildcat Hollow;
 - 2. Alvarez - 1505 Wildcat Hollow; and
 - 3. Reed - 1502 Harbor View Drive.

Council convened into Executive Session at 7:14 p.m.

14. Executive Session Reconvene into Open Session and take action if and as deemed appropriate in the City Councils' discretion regarding consultation with attorney.

Council reconvened in Open Session at 8:09 p.m. No action was taken.

8. Administration Discuss and consider action to approve change order number 1 for the FY24 Street Maintenance project with Alpha Paving and authorize the City Administrator to execute the same.

Director Bills gave a brief summary. North Peak would be removed from this round of projects and moved to the next round. Sugar Creek Drive and Loma Linda would be added to this round of projects.

MOTION: Upon a motion made by Councilmember Plunkett and a second by Councilmember South, the Council voted five (5) for and none (0) opposed to approve Change Order No. 1. Motion carried.

11. Administration Discuss and consider an update on the construction of the new municipal complex and options related to the configuration and utilization of the Council / Court Room.

City Administrator Fletcher gave a brief summary. Don Greer made a presentation to Council

with various options for the dais. After discussion on permanent vs. portable options, the consensus of the Council was to reduce the permanent dais size by approximately 10% and move forward with that option.

5. Land Use Consider action to approve with conditions, Lot 18R, Stonehedge Estates Block "P", a Replat of Lot 18, Stonehedge Estates, Block "P" and 0.104-acre tract of land situated in the A.D.L. Benham Survey No. 503, Abstract No. 75 (Section 36.01.018 of the West Lake Hills Code). Applicant: Motoki Hiromatsu, Point B Design Group

Director Bills gave a summary. The applicant must correct conditions and then go back to ZAPCO for review. A survey and drainage easements are needed and must be submitted by November 25, 2024 to meet the deadline for the December meeting.

MOTION: Upon a motion made by Councilmember Harmon and a second by Councilmember Bowman, the Council voted five (5) for and none (0) opposed to approve with conditions and according to the calendar. Motion carried.

6. Public Hearing Discuss and consider action on Ordinance 2024-016 of the City of West Lake Hills, Texas amending the Code of Ordinances, Section 22.03.276 Building Setback Distances, and Section 1.01.003 Definitions and Rules of Construction – Impervious Cover, as attached in Exhibit A, providing for findings of fact, repealer, severability, codification, effective date, and proper notice and meeting.

Director Bills gave a summary. ZAPCO has reviewed and recommends approval.

MOTION: Upon a motion made by Councilmember Bowman and a second by Councilmember Walker, the Council voted five (5) for and none (0) opposed to approve with the change to Section 22.03.275 Setbacks item (4) to add the word equipment after pool to read, "(4) Allowed encroachments: Equipment slabs for pool equipment and/or mechanical equipment...". Motion carried.

7. Public Hearing Discuss and consider action on Ordinance 2024-017 of the City of West Lake Hills, Texas amending the Code of Ordinances, Section 22.03.001 Definitions, Section 22.03.137 Expiration, Section 22.03.142 Required Inspections and Section 22.03.331, as attached in Exhibit A, providing for findings of fact, repealer, severability, codification, effective date, and proper notice and meeting.

Director Bills gave a summary. After a lengthy discussion regarding expirations and bond requirements, the Council asked to postpone the item until the October 23, 2024 meeting to allow time for Council comments/edits to be sent to Director Bills for further revisions and inclusion.

9. Administration Discuss and consider action on the appointment of a Chairperson for the Zoning and Planning Commission (ZAPCO).

MOTION: Upon a motion made by Councilmember Bowman and a second by Councilmember South, the Council voted five (5) for and none (0) opposed to appoint Robert Meisel as the chairperson for ZAPCO. Motion carried.

10. Administration Discussion and possible action regarding "enterprise events" in which citizens rent out areas of their property (such as swimming pools, etc.) for group events.

Item was postponed until the October 23, 2024 meeting.

12. Administration Discuss and consider action on a resolution nominating an individual to the Board of Directors for the Travis County Appraisal District.

No action taken by the Council.

15. Adjournment

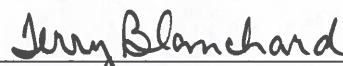
MOTION: Upon a motion made by Councilmember Walker and a second by Councilmember Plunkett, the Council voted five (5) for and none (0) opposed to adjourn the meeting at 9:24 p.m. Motion carried.

Respectfully submitted,



JAMES VAUGHAN, MAYOR

ATTEST:



Terry Blanchard, TRMC
City Secretary

These minutes were approved on October 23, 2024.

