



CITY OF WEST LAKE HILLS, TEXAS
NOTICE OF CITY COUNCIL REGULAR MEETING
Wednesday, September 25, 2024 at 7:00 PM

Notice is hereby given that the City Council of the City of West Lake Hills, Texas, will hold a Regular Meeting on the 25th day of September 2024 at 7:00 p.m., in the Council Chambers, Municipal Building, 911 Westlake Drive, West Lake Hills, Texas, at which time the following items will be discussed, to-wit:

REMOTE ACCESS - Join Zoom Meeting at <https://us02web.zoom.us/j/3499549035>
Or via telephone: Dial (346) 248-7799
Meeting ID: 349 954 9035

If you wish to speak during the meeting or provide written comments, please email your name, phone number, comments, and the item number you wish to speak/comment on to citysec@westlakehills.gov by 1:00 P.M. on September 25, 2024.

1. Call to Order
2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.
3. Administration Discuss and consider action on the approval of the September 17, 2024 Special Meeting Minutes.
4. Administration Discuss and consider action on the appointment/reappointment of members of the Zoning and Planning Commission.
5. Administration Discuss and consider action on the FY 2024-25 holiday schedule for city employees.
6. Administration Discussion and possible action regarding prioritization and expectations of the City Council Focus Areas regarding drainage manual review.

7. Administration Discussion and update on bond items regarding Proposition A (new municipal complex) and Proposition B (street and drainage projects).
8. Executive Session In accordance with Texas Government Code, Section 551.001, et seq, the City Council will recess into Executive Session (closed meeting) to discuss the following:
 - a. Section 551.071 - Consultation with the attorney regarding pending or contemplated litigation, or settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re: City of West Lake Hills v. the following:
 1. Jaffe - 1405 Wildcat Hollow; and
 2. Alvarez - 1505 Wildcat Hollow.
 - b. Section 551.074 - Deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee - Associate Municipal Judge.
9. Executive Session Reconvene into Open Session and take action if and as deemed appropriate in the City Councils' discretion regarding consultation with attorney and deliberation regarding an Associate Municipal Judge.
10. Adjournment

Approved by: James Vaughan, Mayor

Certificate

I certify that the above Notice of the September 25, 2024 City Council Regular Meeting was posted on the bulletin board at the Municipal Building, 911 Westlake Drive, West Lake Hills, Texas on Friday, September 20, 2024 by 5:00 pm. and will remain posted continuously until said meeting is convened.

Signed by: Terry Blanchard, City Secretary

The City of West Lake Hills is committed to compliance with the Americans with Disabilities Act. Reasonable accommodation and equal access to communications will be provided upon request.

All items on the agenda are for discussion and/or action. City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A CITY COUNCIL SPECIAL MEETING
Tuesday, September 17, 2024 at 5:30 PM

1. Call to Order

With a quorum present, Mayor Vaughan called the meeting to order at 5:39 p.m.

CITY COUNCIL PRESENT:

Mayor James Vaughan
Dana Harmon
Brian Plunkett
Beth South
Darin Walker

CITY STAFF PRESENT:

City Administrator Trey Fletcher
City Secretary Terry Blanchard
Finance Director Vonda Ragsdale
Director of BDS Jennifer Bills
Lieutenant Robert Mills
Assistant City Attorney Megan Brua

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Mayor Vaughan opened the meeting for public comments. Hearing none, the public comment section was closed.

3. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.
- a. Approval of the September 11, 2024 Regular Meeting Minutes.
 - b. Approval of the FY 2024-25 Holiday Schedule for city employees.
 - c. Approval of resolutions regarding:
 - 1. General Fund Balance Policy;
 - 2. Investment Policy & Strategy; and
 - 3. Financial Procedures & Controls.

Councilmember Harmon requested item 3b be removed from the Consent Agenda.

MOTION: Upon a motion made by Councilmember Plunkett and a second by Councilmember Harmon, the Council voted four (4) for and none (0) opposed to approve the revised Consent Agenda as presented. Motion carried.

- 3b. Administration Approval of the FY 2024-25 Holiday Schedule for city employees.

Council discussed the number of holidays for city employees. Further review of the item was requested to be added to the September 25, 2024 City Council agenda.

MOTION: Upon a motion made by Councilmember Harmon and a second by Councilmember Walker, the Council voted four (4) for and none (0) opposed to approve the FY 2024-25 holiday schedule and to add the item to the September 25, 2024 City Council agenda for further review. Motion carried.

4. Public Hearing Discuss and consider action on an ordinance amending Appendix A Fee Schedule, Article A8.000 Utility Fees, Section A8.001 Wastewater Fees, by adding a monthly grinder pump maintenance fee; amending Article A2.000, Administrative Fees, Section A2.002 Miscellaneous Fees, by adding a credit card processing fee; amending and repealing conflicting ordinances; and providing findings of fact, amendments, repealer, severability clause, effective date, codification, and an open meeting clause.

The public hearing was opened by Mayor Vaughan. Hearing no comments, the public hearing was closed.

MOTION: Upon a motion made by Councilmember Harmon and a second by Councilmember South, the Council voted four (4) for and none (0) opposed to approve the ordinance as presented. Motion carried.

5. Finance Discuss and consider action on an ordinance enacting the municipal budget for Fiscal Year 2024-25; funding municipal purposes; authorizing expenditures; providing for the following: findings of fact, enactment, filing of budget, repealer, severability, effective date, and proper notice and meeting.

MOTION: Upon a motion made by Councilmember Walker and a second by Councilmember Harmon, the Council voted four (4) for and none (0) opposed to approve the ordinance as presented, adopting the City of West Lake Hills proposed budget for fiscal year 2024-25. Motion carried.

6. Finance Discuss and consider action on an ordinance ratifying the property tax revenue increase reflected in the operating budget for Fiscal Year 2024-25, beginning October 1, 2024, and ending September 30, 2025, in accordance with Texas Local Government Code Chapter 102.

MOTION: Upon a motion made by Councilmember South and a second by Councilmember Plunkett, the Council voted four (4) for and none (0) opposed to approve the ordinance as presented, ratifying the property tax revenue increase reflected in the fiscal year 2024-25 budget. Motion carried.

7. Finance Discuss and consider action on an ordinance adopting the 2024 Ad Valorem tax rate and levy of seventeen & eighty-six hundredths cents (\$0.1786) per one hundred dollars (\$100.00) of assessed valuation of all taxable property within the corporate city limits of the City; providing for penalties and interest; and providing for the following: findings of fact, severability, savings clause, publication and effective date.

MOTION: Upon a motion made by Councilmember Plunkett and a second by Councilmember Harmon, the Council voted four (4) for and none (0) opposed to approve the ordinance as presented, adopting the City of West Lake Hills 2024-25 ad valorem tax rate of \$0.1786 per \$100 valuation, the debt service portion being \$0.0590 per \$100 assessed valuation and the maintenance and operations portion being \$0.1196 per \$100 assessed valuation. This tax rate will raise more taxes for maintenance and operations than last year's tax rate. The tax rate will effectively be raised by 1.75 percent and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$0.14. Motion carried.

8. Public Hearing Discuss and consider action on an ordinance amending Appendix A, Fee Schedule of the City of West Lake Hills Code of Ordinances, Texas to authorize and adopt Administrative fees, Municipal Court fees, Animal fees, Business fees, Sanitation fees, Streets/Sidewalks/and Other Public Way fees, Utility fees, and Building and Development fees; providing for a savings clause, severability, repealer, effective date and proper notice and meeting.

MOTION: Upon a motion made by Councilmember Harmon and a second by Councilmember Walker, the Council voted four (4) for and none (0) opposed to approve the ordinance as presented. Motion carried.

9. Adjournment

MOTION: Upon a motion made by Councilmember Walker and a second by Councilmember Plunkett, the Council voted four (4) for and none (0) opposed to adjourn the meeting at 5:56 p.m. Motion carried.

Respectfully submitted,

JAMES VAUGHAN, MAYOR

ATTEST:

Terry Blanchard, TRMC
City Secretary

These minutes were approved on September 25, 2024.



City of West Lake Hills City Council

AGENDA REPORT

Meeting Date:	<u>September 25, 2024</u>	Item Number:	<u>5</u>
Department:	<u>Administration</u>		
Prepared By:	<u>Terry Blanchard</u>	Cost / Budget:	<u>n/a</u>
Exhibits:	<u>ZAPCO Appointments</u>	Source of Funds:	<u>n/a</u>

Subject

Discuss and consider action on the appointment/reappointment of members of the Zoning & Planning Commission.

Recommendation

Staff recommends the City Council take action to reappoint or appoint Zoning and Planning Commissioners.

Discussion

Previously, the City Council voted unanimously to adopt two-year staggered terms for Zoning and Planning Commission members. Based on the initial format, Commissioners for Positions 2, 3, and 4 would have terms that expire in October 2023 and Commissioners for Positions 1, 5, and 6 would have terms that expire in October 2024. Thereafter, each place serves a two-year staggered term ending on the last day of September. There are no term limits for ZAPCO members.

The call for applications was posted on August 12, 2024. The 30-day application period closed on September 11, 2024. The City Council will vote to appoint/reappoint three (3) ZAPCO members at the second meeting of each September.

Terms expiring in September 30, 2024 are as follows:

- Position 1 – Robert Meisel
- Position 5 – Karen Bartoletti
- Position 6 – Patrick Stewart

As of today (9/11/2024), Robert Meisel, Karen Bartoletti, and Patrick Stewart have requested to be considered for reappointment while Randy Lee and Keith Neuendorff have submitted applications for appointment. The deadline for application submission was Wednesday, September 11th. If any additional applications are received, they will be made available for review at the Council meeting for consideration.

The current ZAPCO roster is attached as an exhibit.



City of West Lake Hills, Texas
ZONING AND PLANNING COMMISSION (ZAPCO)
ROSTER and TERMS
2-year Staggered Terms
ending September 30th

<u>Commissioners</u>	<u>Date Appointed</u>	<u>Term Expires</u>
Position 1		
Meisel, Robert – Chair	2005	2024
Position 2		
Julia Webber	2022	2025
Position 3		
Maccini, Laurie	2017	2025
Position 4		
Pledger, James, Vice-Chair	2019	2025
Position 5		
Bartoletti, Karen	2020	2024
Position 6		
Stewart, Patrick	2022	2024

ZAPCO Appointment Process:

- On October 26, 2022 (and amended in October 2023), the City Council voted unanimously to adopt staggered terms for ZAPCO members with the format as follows:
 - Place 1 – 2 year term to expire in September 2024
 - Place 2 – 1 year term to expire in September 2023
 - Place 3 – 1 year term to expire in September 2023
 - Place 4 – 1 year term to expire in September 2023
 - Place 5 – 2 year term to expire in September 2024
 - Place 6 – 2 year term to expire in September 2024
- Thereafter, each place will serve 2-year staggered terms ending on the last day of September. There are no term limits for ZAPCO members.
- If a vacancy occurs, an appointed member will serve for the remainder of the existing term.
- In August each year, the City will post notice that applications for ZAPCO appointments will be accepted. Serving members who wish to be reappointed shall notify the City by submitting a written request for reappointment consideration.
- City Council shall vote to appoint/reappoint three (3) ZAPCO members each September at their 2nd regular meeting.

From: [Jennifer Bills](#)
To: [Terry Blanchard](#)
Subject: FW: ZAPCO Term Expiration
Date: Monday, August 19, 2024 10:15:59 AM

FYI.

Thanks,

Jennifer

To request a Pre-Application Meeting, please go to: [Pre-Application Meeting Request](#) and provide the required information.

From: Robert Meisel [REDACTED]
Sent: Friday, August 16, 2024 6:14 PM
To: Jennifer Bills <jbills@westlakehills.gov>
Cc: Joel Sherrouse <jsherrouse@westlakehills.gov>
Subject: Re: ZAPCO Term Expiration

Yes, please, I am reapplying.

Thanks to both of you for all your hard work. It makes my job so much easier.

Robert Meisel
ZAPCO Chairman
City of West Lake Hills

On Aug 16, 2024, at 5:19 PM, Jennifer Bills <jbills@westlakehills.gov> wrote:

Hello,

Your ZAPCO term expires this year (2024). If you would like to be considered for reappointment, please provide an email to that effect. If you do not want to reapply, please let me know.

Thanks,

Jennifer C. Bills, AICP, LEED AP
Director of Building and Development Services
City of West Lake Hills, TX
Office - 512.327.3628
Direct - 512.610.6838

To request a Pre-Application Meeting, please go to: Pre-Application Meeting Request<<https://www.westlakehills.gov/FormCenter/Building-and-Development-10/PreApplication-Meeting-Request-59>> and provide the required information.

<winmail.dat>

From: [Jennifer Bills](#)
To: [Terry Blanchard](#)
Subject: FW: ZAPCO Term Expiration
Date: Tuesday, August 20, 2024 10:04:02 AM

Thanks,

Jennifer

To request a Pre-Application Meeting, please go to: [Pre-Application Meeting Request](#) and provide the required information.

For updates on the 2021 Bond Projects, please visit
<https://www.westlakehills.org/261/Bond-Information>

From: Karen Bartoletti <zapco5@westlakehills.gov>
Sent: Tuesday, August 20, 2024 10:02 AM
To: Jennifer Bills <jbills@westlakehills.gov>
Subject: Re: ZAPCO Term Expiration

Jennifer, I'm happy to be considered for reappointment. Thanks.

Karen

From: Jennifer Bills <jbills@westlakehills.gov>
Sent: Friday, August 16, 2024 5:19 PM
Cc: Joel Sherrouse <jsherrouse@westlakehills.gov>
Subject: ZAPCO Term Expiration

Hello,

Your ZAPCO term expires this year (2024). If you would like to be considered for reappointment, please provide an email to that effect. If you do not want to reapply, please let me know.

Thanks,

Jennifer C. Bills, AICP, LEED AP
Director of Building and Development Services
City of West Lake Hills, TX
Office - 512.327.3628

Direct - 512.610.6838

To request a Pre-Application Meeting, please go to: [Pre-Application Meeting Request](#) and provide the required information.

From: [Jennifer Bills](#)
To: [Terry Blanchard](#)
Subject: FW: ZAPCO Term Expiration
Date: Thursday, August 22, 2024 11:00:15 AM

FYI

Thanks,

Jennifer

To request a Pre-Application Meeting, please go to: [Pre-Application Meeting Request](#) and provide the required information.

For updates on the 2021 Bond Projects, please visit
<https://www.westlakehills.org/261/Bond-Information>

From: Patrick Stewart [REDACTED]
Sent: Wednesday, August 21, 2024 4:15 PM
To: Jennifer Bills <jbills@westlakehills.gov>
Subject: Re: ZAPCO Term Expiration

Hi Jennifer, I would like to be considered for reappointment.

Thank you,

Patrick Stewart
[REDACTED]

On Aug 16, 2024, at 5:19 PM, Jennifer Bills <jbills@westlakehills.gov> wrote:

Hello,

Your ZAPCO term expires this year (2024). If you would like to be considered for reappointment, please provide an email to that effect. If you do not want to reapply, please let me know.

Thanks,

Jennifer C. Bills, AICP, LEED AP
Director of Building and Development Services
City of West Lake Hills, TX
Office - 512.327.3628
Direct - 512.610.6838

To request a Pre-Application Meeting, please go to: Pre-Application Meeting Request<<https://www.westlakehills.gov/FormCenter/Building-and-Development-10/PreApplication-Meeting-Request-59>> and provide the required information.

<winmail.dat>



City of West Lake Hills

Application for Planning & Zoning Commission

Additional Supplemental Application Form Required

We strongly encourage that a brief resume be submitted along with the application.

Name: Keith Neuendorff
E-mail: keithn66@gmail.com
Address: 207 Reveille Rd.
Phone (Home): 512.497.6218
(Work): ---

Registered Voter? ☒ Yes ☐ No

Resident of West Lake Hills Since: 2001

Occupation, Experience/Degrees Held? Software Engineer, BS Electrical Engineering, MBA

Why do you want to serve on this group? I am primarily interested in serving the community.
I previously served on ZAPCO and have the ability to serve again at this time.

Do you have any potential conflicts of interest? No

Do you have any related experience? General engineering knowledge.

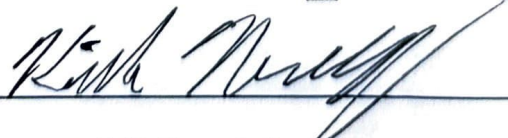
What do you feel you have to offer this group? Previous experience on ZAPCO, Financial and Engineering expertise.

TEXAS OPEN RECORDS ACT

Notice to Applicants: Once submitted, information contained in and included with this application is considered public record and must be released if a request is made. According to Government Code Section 552.024 each employee or official of a governmental body and each former employee and official of a governmental body shall choose whether to allow public access to the information in the custody of the governmental body that relates to the person's home address, home telephone number, and e-mail address. Each employee and official and each former employee and official shall state their choice to the City Secretary's office. Please indicate your decisions.

ALLOW PUBLIC ACCESS (check one)

Home Address	☒ Yes	☐ No
Home Phone Number	☒ Yes	☐ No
E-mail Address	☒ Yes	☐ No
Family Member Information	☐ Yes	☒ No

Official Signature: 

Official Name (Please Print): Keith Neuendorff

Once completed, submit via email to citysec@westlakehills.gov

Planning and Zoning Commission Supplemental Application

Once submitted, the information contained in this application is considered public record and must be released to the public if request is made.

Name: Keith Neuendorff

Please fill out the following supplemental application and return to the City Secretary, along with the Committee Application.

In order to understand and contribute to issues faced by the Planning and Zoning Commission, members must have background knowledge of the governing City Ordinances and some corollary experience. The following questions are designed to help us identify skills that will be of benefit to the Commission. Please note proficiency in all the areas is not required.

1) Please rank your proficiency in the following areas by placing a check mark in the column that best describes your experience level:

	No Experience	Some Experience	Proficient	Moderate Proficiency	Very Proficient	Proficiency Expert
Familiarity with the City	☐	☐	☐	☒	☐	☐
Ordinances:						
Comprehensive Zoning Ordinance	☐	☐	☒	☐	☐	☐
Comprehensive Land Use Plan	☐	☐	☒	☐	☐	☐
Subdivision Regulations	☐	☒	☐	☐	☐	☐
Sign Ordinance	☐	☐	☐	☒	☐	☐
Fence Ordinance	☐	☐	☐	☒	☐	☐
Pathway Study	☐	☒	☐	☐	☐	☐
Parkland Dedication	☐	☒	☐	☐	☐	☐
Residential & Commercial	☐	☐	☒	☐	☐	☐
Planning						
Map & Plat Interpretation	☐	☐	☒	☐	☐	☐
Architectural Drawing Interpretation	☐	☐	☒	☐	☐	☐
Project Evaluation	☐	☒	☐	☐	☐	☐
Ordinance Development (Writing & Content)	☐	☒	☐	☐	☐	☐
Ordinance Interpretation (Writing & Content)	☐	☒	☐	☐	☐	☐
Planned Development						
Ordinance Interpretation (Writing & Content)	☐	☒	☐	☐	☐	☐

Please tell us about your other community programs or committees that you have been involved with. Previous ZAPCO membership

Please tell us about applicable experience or certifications you have relevant to Planning & Zoning. n/a

Once submitted, the information contained in this application is considered public record and must be released to the public if request is made.

August 14, 2024

Honorable James Vaughan
Mayor City of West Lake Hills
Honorable Members of the City Council
City of West Lake Hills
911 Westlake Drive
West Lake Hills, Texas 78746

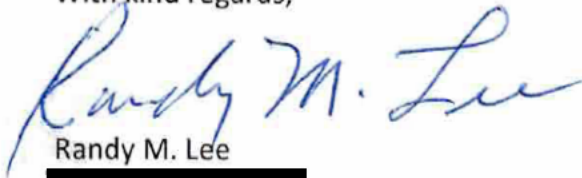
Dear Mayor Vaughan and Councilmembers,

Enclosed and attached is my application for membership on the West Lake Hills Planning & Zoning Commission.

Included in the packet is my professional CV and my personal resume. Also attached is a letter of appreciation from former Mayor Tom Taylor for my service on the West Lake Hills Zoning and Planning Commission.

Thank you for your consideration and I look forward to hearing from you.

With kind regards,



Randy M. Lee

[REDACTED]
West Lake Hills, Texas 78746
[REDACTED]



City of West Lake Hills

Application for Planning & Zoning Commission

Additional Supplemental Application Form Required
We strongly encourage that a brief resume be submitted along with the application.

Name: Randy Michael Lee
E-mail: [REDACTED]
Address: [REDACTED]
Phone (Home): [REDACTED]
(Work): [REDACTED]

Registered Voter? ☒ Yes ☐ No

Resident of West Lake Hills Since: March 1990

Occupation, Experience/Degrees Held? See expanded comments please.

Why do you want to serve on this group? See expanded comments please.

Do you have any potential conflicts of interest? See expanded comments please.

Do you have any related experience? See expanded comments please.

What do you feel you have to offer this group? See expanded comments please.

TEXAS OPEN RECORDS ACT

Notice to Applicants: Once submitted, information contained in and included with this application is considered public record and must be released if a request is made. According to Government Code Section 552.024 each employee or official of a governmental body and each former employee and official of a governmental body shall choose whether to allow public access to the information in the custody of the governmental body that relates to the person's home address, home telephone number, and e-mail address. Each employee and official and each former employee and official shall state their choice to the City Secretary's office. Please indicate your decisions.

ALLOW PUBLIC ACCESS (check one)

Home Address	☐ Yes	☒ No
Home Phone Number	☐ Yes	☒ No
E-mail Address	☐ Yes	☒ No
Family Member Information	☐ Yes	☒ No

Official Signature: Randy M. Lee

Official Name (Please Print): Randy M. Lee

Once completed, submit via email to citysec@westlakehills.gov

Planning and Zoning Commission Supplemental Application

Once submitted, the information contained in this application is considered public record and must be released to the public if request is made.

Name: Randy Michael Lee

Please fill out the following supplemental application and return to the City Secretary, along with the Committee Application.

In order to understand and contribute to issues faced by the Planning and Zoning Commission, members must have background knowledge of the governing City Ordinances and some corollary experience. The following questions are designed to help us identify skills that will be of benefit to the Commission. Please note proficiency in all the areas is not required.

1) Please rank your proficiency in the following areas by placing a check mark in the column that best describes your experience level:

	No Experience	Some Experience	Proficient	Moderate Proficiency	Very Proficient	Proficiency Expert
Familiarity with the City	☐	☐	☐	☐	☐	☒
Ordinances:						
Comprehensive Zoning Ordinance	☐	☐	☒	☐	☐	☐
Comprehensive Land Use Plan	☐	☐	☒	☐	☐	☐
Subdivision Regulations	☐	☐	☒	☐	☐	☐
Sign Ordinance	☐	☐	☒	☐	☐	☐
Fence Ordinance	☐	☐	☒	☐	☐	☐
Pathway Study	☒	☐	☐	☐	☐	☐
Parkland Dedication	☐	☐	☒	☐	☐	☐
Residential & Commercial	☐	☐	☒	☐	☐	☐
Planning						
Map & Plat Interpretation	☐	☐	☐	☐	☒	☐
Architectural Drawing Interpretation	☐	☐	☐	☐	☒	☐
Project Evaluation	☐	☐	☐	☐	☒	☐
Ordinance Development (Writing & Content)	☐	☐	☐	☒	☐	☐
Ordinance Interpretation (Writing & Content)	☐	☐	☐	☒	☐	☐
Planned Development						
Ordinance Interpretation (Writing & Content)	☐	☐	☐	☒	☐	☐

Please tell us about your other community programs or committees that you have been involved with. See expanded comments please.

Please tell us about applicable experience or certifications you have relevant to Planning & Zoning. See expanded comments please.

Once submitted, the information contained in this application is considered public record and must be released to the public if request is made.

City of West Lake Hills

Application for Planning & Zoning Commission

Randy M. Lee

August 14, 2024

Expanded comments:

Occupation, Experience/Degrees Held? Currently I am CEO/Owner of Randy Lee Pubic Affairs LLC, a full service lobbying and business development firm since 2015. I also hold a current Texas Broker's Real Estate license, since 1975. I am the owner and managing broker for Randy's Red-tailed Hawk Realty LLC, Austin, Texas.

I hold a BBA in Finance from the McCombs School of Business at the University of Texas at Austin, 1972. I also have one year of Masters of Public Accounting credit at McCombs, 1975. A CV for RLPA LLC is attached as well as my current resume.

Why do you want to serve on this group? I heard someone once say that the best way to be successful is by looking for opportunities where one can add value for others, not just for one's self. What can I bring to the table that will benefit whatever group or organization is providing me with the opportunity to be of service? How may I help the people there? Not, what can they do for me? I'm here to give, not to take. Whatever I get in return comes to me because of that, I'm not there to "get something", other than the satisfaction of assisting others and insuring my community is of value to its citizens.

Do you have any potential conflicts of interest? None to my knowledge.

Do you have any related experience?

My experience runs broad and deep in municipal government. First, I had the privilege of serving the City of West Lake Hills as a member of the Zoning and Planning Commission from September 1993 to August 31, 1995. I also served a year on the first West Lake Hills Fire Safety Committee. My 39 years of public affairs lobbying the Texas Legislature focused on many of the same issues that affect our community, such as the Texas property code, property taxes, development criteria, building codes and economic development.

As a governmental affairs lobbyist, I represented the City of Conroe during the crucial 2017 session and special sessions on annexation. As a resident of West Lake Hills, I also worked pro bono on a personal basis to preserve the City of West Lake Hills valuable tree ordinance. The current Speaker of the Texas House of Representatives, Dade Phelan carried legislation which left decision making on this topic in our hands. From 2018 to 2021, I had the privilege of representing the City of Buda before the Legislature, and worked to pass their first ever Aquifer Storage Recovery statute, ensuring a permanent source of water for future generations in their community.

As the first Executive Director of the Texas 1886 Sesquicentennial Commission, I had opportunity and the experience to build and manage a successful program of a state agency from its inception, gathering useful skills in HR, budget development, and program evaluation and execution. I worked with over 1100 cities, counties and communities to plan and execute our Texas 1886 Sesquicentennial celebration.

As the Executive Director of the Texas Tourist Council, I utilized the same experience and skill set to establish this statewide association as a serious, successful and beneficial economic development force for the economy of Texas.

What do you feel you have to offer this group?

I will use my background and professional experience to support the city's comprehensive plan in evaluating proposals which come before the Planning & Zoning Commission. I will utilize its principals as a benchmark for decision making.

As stated in the city's **Comprehensive Plan** our city should:

"Encourage less development coverage of land and promote the use of land for enhanced retention and other landscape amenities."

It further states:

Environmental Sustainability and Conservation

1. Promote water conservation and reduce water usage.

Preserve existing creek ways and creek areas associated with them through creation of preserves/parks and/ or development standards that promote responsive, low-impact development practices.

2. Initiate natural and system supported measures to reclaim and reuse water where appropriate.
3. Preserve significant native trees and tree communities, especially within riparian areas.
4. Use existing and future lakes as facilities for water conservation and waterways serving them as places of natural beauty.

Also, If agreed and allowable by the City Council, I will volunteer to work pro bono with the City Attorney and the City Manager to monitor any legislation which may adversely affect the people of the City of West Lake Hills, and take action only upon direction and preapproval.

Planning and Zoning Commission Supplemental Application

Expanded Comments

Please tell us about other community programs or committees you have been involved with:

Let me reiterate from the primary application, as the first Executive Director of the Texas 1986 Sesquicentennial Commission, I had opportunity and the experience to build and manage a successful program of a state agency from its inception, gathering useful skills in HR, budget development, and program evaluation and execution. I worked with over 1100 cities, counties and communities to plan and execute our Texas 1986 Sesquicentennial celebration.

In the late 1990's I also served a year on the first West Lake Hills Fire Safety Committee.

Please tell us about applicable experience or certifications you have relevant to Planning & Zoning:

I had the privilege of serving the City of West Lake Hills as a member of the Zoning and Planning Commission from September 1993 to August 31, 1995.

Former volunteer Assistant Scout Master Westlake Hills Presbyterian Church Boy Scout Troop 70. Proud father of an eagle scout.

My professional work, as a governmental affairs specialist representing two small Texas cities lobbying the Texas Legislature, focused on many of the same issues that affect our community, such as the Texas property code, property taxes, development criteria, the water code, building codes and economic development.

Tom Taylor, MAYOR
COUNCIL MEMBERS:
Mel Kunze, MAYOR PRO TEM
Cathy McElroy
Dwight Thompson
Harry Vine
Kit Webster

City of West Lake Hills

911 WESTLAKE DRIVE
WEST LAKE HILLS, TEXAS 78746-4599



Daniel E. "Stump" Sowada
City Administrator

City Admin.: 512/327-3628
Police Admin.: 512/327-1195
City Fax: 512/327-1863

September 5, 1995

Mr. Randy Lee
[REDACTED]

Dear Randy:

Thank you for serving as a valuable member of the Zoning and Planning Commission (ZAPCO) for the City of West Lake Hills. At the meeting on August 23, 1995, the City Council considered selection of ZAPCO members for FY 1995-96. Jo Ivester, Earl Broussard, and Greer Garrett were selected as new members with two year terms and Daniel Roth will be filling the remaining year of Dr. Coulson's term.

Citizens with your professionalism, wisdom and commitment to community are indeed rare. The Council and Zoning and Planning Commission will miss you and your expertise. Interested and caring citizens such as yourself is what makes West Lake Hills unique.

Sincerely,

Tom H. Taylor
Mayor

swlwnwordzapco



PRESENTED TO

Randy Lee

For Outstanding Service to the

CITY OF WEST LAKE HILLS

TRAVIS COUNTY, TEXAS

Zoning & Planning Commissioner
from September 1993 to August 31, 1995

Tom H. Taylor

Tom H. Taylor, Mayor

August 31, 1995

August 31, 1995

Randy M. Lee
Randy Lee Public Affairs, L.L.C.
Public Affairs/Economic Development

Randy M. Lee, founder of Randy Lee Public Affairs (2015) has been an influential participant in Texas State Government since 1975. As the CEO of Randy Lee Public Affairs, L.L.C. (RLPA), a national public affairs and economic development resources company, Lee has over 49 years of public affairs, legislative, management and economic development experience.

Lee served as the former Senior Vice President and Director of the National Office of State Government Affairs for a major national title insurance company for 28 years. His experience in the state and federal government arenas span several decades solving legislative and economic development challenges. His clients have been rewarded with many successes on the projects he has completed for them.

Project strategy, planning, development and implementation are a key part of what Randy Lee Public Affairs completes for each client. Each project is unique and is thus custom tailored for the client's particular needs and for success. RLPA utilizes strategic political techniques, coalitions, client input with continuing review, and all resources available to represent each client personally.

His experiences working for the Texas House of Representatives, a major national bank holding company (Southwest Bancshares), the State of Texas as Executive Director of the Texas 1986 Texas Sesquicentennial Commission, as Executive Director of the Texas Tourist Council and for Stewart Title Guaranty Company and now RLPA have led to a vast array of public affairs' and economic development solutions and successes for his clients. Lee has initiated and administered a national political action committee to underscore and reinforce his client's legislative initiatives.

Successful client projects include obtaining first-time ever funding for a new School of Veterinary Medicine for Texas Tech University, leading the legislative effort to pass one of the nation's first state remote online notary statutes, leading a statewide historical and tourism driven celebration for Texas' 150th birthday, and final passage of countless numbers of bills, including three amendments to the Texas Constitution.

Current and former clients include Stewart Title Guaranty Company, Verity Advisors, San Antonio Water System, First American Title Insurance Company, Edmentum, Novarca, the City of Conroe, the City of Buda, Amarillo Matters on behalf of funding for the Texas Tech School of Veterinary Medicine, Amarillo Global Food Hub, ETUK, Amplio Speech, Shadowsoft, Anume Foundation, Parents and Allies for Remarkable Texans, Financial Casualty and Security Company, No Carbon Air LLC and ALSAC -the fundraising and support arm for St. Jude Research and Children's Hospital.

Lee also serves as the volunteer Chairman of the Advisory Committee to the Department of Chemistry and Biochemistry at Texas State University in San Marcos.

Randy Lee Public Affairs, LLC is a Certified Small Business Enterprise (SBE) by the South Central Texas Regional Certification Agency.

RANDY M. LEE

Owner/CEO Randy Lee Public Affairs, LLC

SBE & ESBE Certified by The South Central Texas Regional Certification Agency

Created Legislative Strategies resulting in millions of dollars of annual savings!

Leadership Acumen~Crises Manager~Coalition Builder~Innovator~Tax Analyst~

Successful, proven, critical thinking political policy leader experienced in public affairs and lobbying, and specializing in developing highly successful strategies to respond to governmental, legislative and regulatory policy issues. Energetic and determined self-starter with a goal oriented style of planning and execution. Excellent communicator and relationship builder with the ability to interface and relate at all levels of Texas government, as well as the corporate environment.

Executive History

Owner/CEO Randy Lee Public Affairs, LLC	2016 to present
Owner, Managing Broker, Randy's Red-tailed Hawk Realty LLC	2015 to present
Senior Vice President Governmental Affairs and Director of the National Office of State Governmental Affairs	Stewart Title Guaranty Company 1995-2015
VP Governmental Affairs and Real Estate	STGC 1987-1995
Executive Director and CEO	Texas Tourist Council
Executive Director	Texas 1986 Sesquicentennial Commission
Director, Committee on Business and Industry	Texas House of Representatives
Security Analyst/Commercial Credit Analyst	Bank of the Southwest, N.A.

Education

University of Texas at Austin

MPA Graduate School of Business Advanced Accounting Studies, fifteen hours

University of Texas at Austin McCombs School of Business

Bachelor of Business Administration in Finance

Senior Vice President Governmental Affairs
Director, National Office of Governmental Affairs
Stewart Information Services Corporation (NYSE)
Stewart Title Guaranty Company
Austin, Texas
November 1987 to 2015

Leadership: Successfully created and passed over 75 legislative initiatives; saving the company over \$5 million dollars in tax and legal liability annually.

Evaluated political environments and regulatory trends within the complexity of the title insurance business and submitted recommendations to management.

Passed a number of other significant pieces of legislation including title insurance reinsurance reform, market conduct exams, electronic filing of public documents, ban of property private transfer fees, and three Texas Constitutional amendments regarding homestead protection.

Successfully organized and directed three statewide campaigns for the passage of three constitutional amendments resulting in saving thousands of Texas homeowners from losing their homesteads.

Created a national political action committee for the company.

Duties: Directed and oversaw governmental affairs program in each state for Stewart Title Guaranty Company and Stewart Information Services Corporation (NYSE) which is the third largest U.S. title insurance company and also an international company for property information systems and legal assurances.

Analyzed, followed and monitored Federal and State related legislation, recommending strategic approaches to pass, defeat or amend bills furthering Stewart's business objectives and representing the company's positions before State Legislatures and Congress.

Developed and maintained relationships with State and Federal legislative and executive branch personnel.

Represented the company in drafting, lobbying and passing legislation before the Texas and other state Legislatures.

Advised and consulted with legal and management personnel within the company across the United States on strategies for execution of political responses on critical issues for consistent corporate decision making.

Evaluated proposals and recommended hiring and terms of independent public affairs and lobbying contracts.

Promoted Stewart's reputation and knowledge of the Company at many levels, through public speeches and presentations before groups and associations.

Assisted with certain title insurance claims, which may involve sensitive governmental or political interests.

Directed the company's state political fundraising and allocation program.

Executive Director and CEO
Texas Tourist Council

Leadership: Successfully lobbied the Texas Legislature for tourism development funding for an amount that was increased over 600 percent to \$20 million; State tourism program was protected and transferred intact in consolidation of economic development agencies.

Helped pass and establish a permanent source of dedicated funding for tourism promotion for the first time in 24 years of the state tourism program!

Developed a long-range business plan for the association.

Duties: Directed general business affairs of statewide non-profit travel industry trade association.

Executive Director
Texas 1986 Sesquicentennial Commission

Leadership: Appointed as the first executive director of the 26-member Commission. Organized a network of 1,704 communities and 292 non-profit associations to promote and celebrate Texas 150th anniversary of independence resulting in tens of millions of new tourist dollar spending in Texas.

Served as the agency's liaison to the Texas Legislature and the Governor. Developed a business plan including a budget, program guidelines and agency structure and policy, overseeing a 22-person staff. Addressed over 400 civic, business and legislative groups. Developed and coordinated a Centennial Birthday Celebration for the Texas State Capitol.

Committee Director
Committee on Business and Industry
Texas House of Representatives

Leadership: Planned and executed public hearings, agendas and budgets.
Researched legislative issues and bills analyzed proposed legislation.
Wrote two interim committee reports addressing twelve legislative study topics.

Security Analyst/Commercial Credit Analyst
Trust Division/Commercial Credit Division, Bank of the Southwest, N.A.

Duties: Analyzed, researched and wrote company, industry and economic reports.
Evaluated international, national, and local corporations for investment and creditworthy purposes.
Made presentations and recommendations to management executive lending committee and to the trust investment committee.

Licensed Texas Real Estate Broker since 1975

Currently, Managing Broker, Randy's Red-tailed Hawk Realty LLC, Austin, Texas, July 2015 to present.

Affiliations

Current: American Land Title Association-State Regulatory Legislative Advisory Committee, the Federal Government Affairs Committee, and Data and Privacy Working Group

Former Member, ALTA ad hoc task force on Closing Protection Letter national legislation working group

Texas Land Title Association-Federal Issues Committee, Regulatory and Legislative Policy Committees

Member ad hoc Texas Property Tax Working Group chaired by State Representative Hugh Shine

Member, Norwegian American Chamber of Commerce

Member, Norwegian Society of Texas, Hovedstad Chapter, Financial Secretary

Volunteer Chairman of the Advisory Committee for the Department of
Chemistry and Biochemistry, Texas State University

Former volunteer Assistant Scout Master Westlake Hills Presbyterian
Church Boy Scout Troop 70. Proud father of an Eagle Scout



City of West Lake Hills City Council

AGENDA REPORT

Meeting Date: September 25, 2024
Department: Administration
Prepared By: Trey Fletcher
Exhibits: _____

Item Number: 5
Cost / Budget: _____
Source of Funds: _____

Subject

Discuss and consider action on the FY 2024-25 Holiday Schedule for city employees.

Recommendation

Discuss the city holiday schedule for employees.

Discussion

On September 17, 2024, the City Council designated ten (10) set holidays for city staff. These include Thanksgiving Day, the day after Thanksgiving, Christmas Eve, Christmas Day, New Year's Day, Martin Luther King Jr. Day, Good Friday, Memorial Day, Independence Day, and Labor Day as City holidays.

In addition, on October 1st each full-time regular employee is granted eight additional hours of paid time off to be used within the twelve-month fiscal year. This "floating holiday" was reinstated to the holiday schedule for FY 24 and will continue for the upcoming FY.

Upon approval, City Council requested to review the number of holidays going forward and requested information related to budget implications.

Administrative staff are paid based on 2080 work hours per year. This time is then coded appropriately. Additional costs to the city could be attributed to reduced hours of operation at City Hall and related to field operations, such as inspections, code enforcement, etc.

Police personnel assigned to work a holiday are paid at 1.5 times their hourly rate. Holiday staffing would generally include a Sergeant and 1-2 patrol officers. From time to time, be it a weekend, or holiday additional personnel may need to be "called back." These occurrences are atypical but personnel that are called back are also paid at 1.5 times their normal rate.

Each holiday would impact three shifts as follows:

- The 6pm – 6am shift going into the holiday (2 night shift officers if both work the holiday/24 hours)
- The 6pm – 6am shift coinciding with the holiday (2 night shift officers if both work the holiday/24 hours)
- The 6am – 6pm shift coinciding with the holiday (2 day shift officers if both work the holiday/24 hours)
- Sergeant hours are 2p – 12a / 10 hours if he is scheduled to work the holiday.

Personnel working these shifts would receive 1.5 times their normal rate and bank their holiday to be used later.

Due to the fact that the City budgets salaries based on a fully staffed police department, these occurrences of overtime do not currently overburden the city's resources. If the department were fully staffed, the department would need to budget for and monitor more closely the overtime budget resources.

Approved FY 2024-25 Holiday Schedule

Policy	The City Council shall designate paid holidays for City employees each fiscal year. The City Council has chosen the following ten (10) holidays plus one (1) floating holiday.
Designated Holidays	The following days are observed as paid holidays: • New Year’s Day • Martin Luther King Jr. Day • Good Friday* • Memorial Day • Independence Day • Labor Day • Thanksgiving Day • Friday after Thanksgiving* • Christmas Eve* • Christmas Day <i>The * denotes holidays most-voted by City employees.</i> If the holiday falls on a Saturday, the preceding Friday shall be observed. If a holiday falls on a Sunday, the following Monday shall be observed.

The City of West Lake Hills approved schedule designates 10 Council-set holidays (7 designated holidays plus the 3 holidays most-voted on by employees) and one floating holiday.

By comparison, holidays for the following cities include:

- | | |
|---|---|
| <ul style="list-style-type: none"> • City of Austin – 12 days • City of Bastrop – 14 days • City of Buda – 14 days • City of Cedar Park – 13 days • City of Hutto – 14 days • City of Lago Vista – 13 days • City of Lakeway – 13 days | <ul style="list-style-type: none"> • City of Leander – 12 days • City of Marble Falls – 12 days • City of Rollingwood – 15 days • City of Round Rock – 12 days • City of San Marcos – 13 days • City of Sunset Valley – 11 days • City of Taylor – 13 days |
|---|---|



City of West Lake Hills City Council

AGENDA REPORT

Meeting Date:	September 25, 2024	Item Number:	6
Department:	Building & Development Services		
Prepared By:	Jennifer C. Bills	Cost / Budget:	n/a
Exhibits:	Presentation	Source of Funds:	n/a

Subject

Discussion and possible action regarding prioritization and expectations of the City Council Focus Areas regarding drainage manual review.

Recommendation

Receive the staff briefing and take appropriate action.

Discussion

The purpose of the Drainage and Erosion Control Design Manual is to establish standard principles and practices for the planning, design, construction, maintenance, and management of stormwater drainage, erosion control, and water quality facilities within the City of West Lake Hills and its ETJ. The DECDM was adopted in 2018 and in 2020 was amended to adopt Atlas 14 rainfall data that accounted for increased storm intensity. Prior to 2018, the city was using City of Austin standards.

When Walter P. Moore became the city engineering consultant, their team of engineers has been reviewing and providing feedback for organization of the document as well as areas for future amendments to make the drainage review criteria clearer for applicants.

Staff met with the drainage focus area team on August 21, 2024, to hear concerns related to current developments and the effect of the drainage manual requirements. Some concerns heard were related to excessive site disturbance and tree clearing due to drainage requirements and how detention is being handled along waterways.

City Council Focus Areas

Drainage & Erosion Control Design Manual

Staff Briefing

September 25, 2024



City Council Focus Areas Schedule

- October 2
 - Fire Prevention
 - Firewise Plan



Drainage & Erosion Control Design Manual

- Overview
- Objectives
- Application & Impact
- Challenges
- Opportunities for Improvement

Drainage & Erosion Control Design Manual

Overview

- Authority & Enforcement
- Site Plan Considerations
- MS4
 - State Mandated by TCEQ
 - City Enforced

Drainage & Erosion Control Design Manual

Objectives

- Preserve Natural Characteristics
- Mitigate Increased Runoff Through On-Site Detention
- Promote Water Quality Through Sustainable Practices
- Maintain Health, Safety and Welfare of the General Public

Drainage & Erosion Control Design Manual

Application & Impact

- Known existing drainage issues
- Drainage Manual Amendments
- Analysis of variances approved or denied in recent years
- Impact to:
 - Application Updates
 - Cut-Fill Allowances
 - Rainwater harvest credit for IC where the overall site IC where $IC > 20\%$

Drainage & Erosion Control Design Manual

Challenges

- Competing Interests
- Managing Community Expectations
- Regional Detention
- Continued Redevelopment
- Unintended Consequences

Drainage & Erosion Control Design Manual

Opportunities for Improvement

- Simplified Application Process (Flow Chart)
- Codify Alternative Low-Impact Development Standards
- Periodic Review of Adopted Regulations
- Adopt Proven Practices With Local Amendments

Drainage & Erosion Control Design Manual

Questions?





City of West Lake Hills City Council

AGENDA REPORT

Meeting Date:	<u>September 25, 2024</u>	Item Number:	<u>7</u>
Department:	<u>Administration</u>		
Prepared By:	<u>Jennifer Bills</u>	Cost / Budget:	<u>See Discussion section below</u>
Exhibits:	<u>Presentations</u>	Source of Funds:	<u>2022 Bond Funds / COs</u>

Subject

Discussion and update on bond items regarding Proposition A (new municipal complex) and Proposition B (street and drainage projects).

Recommendation

Receive the report and provide direction as appropriate.

Discussion

The purpose of this item is to provide the City Council with an update regarding both bond project initiatives regarding project scope and development status, schedule and budget and costs.

Prop A authorized \$13.2 million and due to land acquisition and cost escalation considerations; City Council authorized an additional \$9.5 million in certificates of obligation which closed in September. Following the acceptance of the Design Development Plans, the 100% Site Civil plans have been completed and submitted to the City and others for regulatory review. Generally, since the last update was provided to the City Council on August 28, the following has transpired:

- Steel erection is nearing completion. A “topping out” celebration was held on September 10
- Fencecrete wall installation has been substantially completed along the west side of the property.
- Weekly BIM meetings with the contractor, subcontractors, architect and owner and owner’s representative are underway to review and make necessary adjustments for conflicts among project components.
- TxDOT has issued all permits necessary for the utility, driveway and signal improvements within the Bee Cave Road (RM 2244) right of way.

Looking ahead:

- Based on pre-construction coordination, the contractor is shifting the schedule to starting the waterline tie-in and driveway replacement the week of September 30. On October 1st they will begin the waterline tie in and driveway removal. This will take approximately 2.5 - 3 weeks to complete this scope. During that time, the sidewalk from Westlake drive to the stoplight on the other side of our jobsite will be shut down for pedestrian traffic. A traffic control plan will be provided. Access to the vet clinic parking lot

will be maintained. After this work is completed and weather permitting, the contractor will begin the traffic signal and asphalt work but that will be overnight and should be minimal disturbance to the public in comparison to the waterline tie-in and driveway removal.

- Fencecrete wall will be completed in approximately three weeks.
- The foundation for the support building will be poured in the next two months.
- Onsite utilities (gas, water, wastewater) continue to be installed onsite from the mains to the building.
- The project team has selected a vendor to work with and staff will be reviewing and selecting furniture, fixtures, and equipment (FFE) for the building.

Prop B authorized \$11.8 million for the completion of various street and drainage improvements. Plans were amended per City Council direction to remove drainage improvements on Laurel Valley and remove the improvements to Terrace Mountain. All other easements required to move forward have been acquired. Since the last update on May 22:

- Bi-weekly meetings between staff, engineering and the contractor are being held to coordinate project mobilization and scheduling.
- Drainage work on Yaupon Valley Road and Redbud Trail is complete.
- Change order #3 for high friction pavement material and revisions to Redbud/Westlake Drive work was approved by City Council.

Looking ahead:

- Final mill and overlay of Redbud Trail, Yaupon Valley Road, and Laurel Valley Road will start in October and be completed by November.
- Drainage and roadway work to start at the intersection of Redbud Trail and Westlake Drive.
- Paving on Westlake Drive is anticipated to start in mid-October and by completed before Thanksgiving.

Prop A Update

September 25, 2024



























Looking Ahead

- Complete Fencecrete Installation on the northern property line
- Complete the extension of onsite utilities
- TxDOT Improvements
- [Video](#)





Agenda Item - Roadway Bond Project Update

West Lake Hills City Council
September 25, 2024

Accomplishments

- Yaupon Valley Road
 - All utility work completed
- Eanes School Road
 - Traffic control remains in place – temporary signal – through December
 - Watermain relocation work complete
- Redbud Trail
 - Waterline relocations and storm sewer installation are complete

Current Activities

- Eanes School Road
 - Phased culvert crossing installation to maintain single-lane traffic
- Redbud Trail
 - Projected end of September for completion of the utility work
- Yaupon Valley Road
 - Grading and storm sewer installation

Upcoming Activities

- Eanes School Road
 - Box culvert installation will continue
- Westlake Drive and Redbud Trail intersection
 - Scheduled to start week of September 23.
 - Storm sewer and roadway work
 - Traffic control – maintain two-way traffic
- Paving operations on Westlake Drive, Redbud Trail, Yaupon Valley Road, and Laurel Valley Road – mid/late October
- Change Order #4
 - Camp Craft Road redesign
 - WCD#10 cost participation