

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A CITY COUNCIL REGULAR MEETING
Wednesday, September 11, 2024 at 7:00 PM

1. Call to Order

With a quorum present, Mayor Vaughan called the meeting to order at 7:01 p.m.

CITY COUNCIL PRESENT:

Mayor James Vaughan
Mayor Pro Tem Gordon Bowman
Dana Harmon (arrived at 7:40 p.m.)
Brian Plunkett
Beth South
Darin Walker

CITY STAFF PRESENT:

City Administrator Trey Fletcher
City Secretary Terry Blanchard
Finance Director Vonda Ragsdale
Director of BDS Jennifer Bills
Chief of Police Scott Gerdes
City Attorney Josh Brockman-Weber

Meeting was suspended at 7:02 p.m.

Meeting reconvened at 8:00 p.m.

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Mayor Vaughan opened the meeting for public comments. Hearing none, the public comment section was closed.

10. Executive Session In accordance with Texas Government Code, Section 551.001, et seq, the City Council will recess into Executive Session (closed meeting) to discuss the following:

- a. Section 551.071 - Consultation with the attorney regarding pending or contemplated litigation, or settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re: City of West Lake Hills v. the following:
 - i. Jaffe - 1405 Wildcat Hollow;
 - ii. Alvarez - 1505 Wildcat Hollow; and
 - iii. 1836 Real Estate, LLC - 707 Butler Cove.

Council convened into Executive Session at 8:01 p.m.

11. Executive Session Reconvene into Open Session and take action if and as deemed appropriate in the City Councils' discretion regarding consultation with attorney.

Council reconvened in Open Session at 8:56 p.m. No action was taken.

3. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.

- a. Approval of the August 28, 2024 Regular Meeting Minutes.
- b. Approval of the September 4, 2024 Workshop Minutes.

MOTION: Upon a motion made by Councilmember Walker and a second by Councilmember Harmon, the Council voted five (5) for and none (0) opposed to approve the Consent Agenda as presented. Motion carried.

4. Public Hearing Conduct a Public Hearing to receive comments regarding the Proposed Budget and Tax Rate for Fiscal Year 2024-25.

Public hearing was opened at 8:56 p.m. Hearing no comments, the public hearing was closed at 8:57 p.m.

5. Finance Discuss and consider action on the FY 2024-25 Proposed Budget.

Finance Director Ragsdale stated the proposed tax rate will remain the same as last year.

6. Administration Discuss and consider action to postpone the final vote on the FY 2024-25 Proposed Budget until the special meeting of the City Council scheduled for Tuesday, September 17, 2024 at 5:30 PM.

MOTION: Upon a motion made by Councilmember Harmon and a second by Councilmember Bowman, the Council voted five (5) for and none (0) opposed to postpone the final vote on the Fiscal Year 2024-25 Proposed Budget until the special meeting on Tuesday, September 17, 2024 at 5:30 p.m. in the City Hall Council Chambers. Motion carried.

7. Administration Discuss and consider appointing a General Assembly Representative to the Capital Area Council of Governments.

MOTION: Upon a motion made by Councilmember Walker and a second by Councilmember Harmon, the Council voted five (5) for and none (0) opposed to appoint the Mayor as the General Assembly Representative to the Capital Area Council of Governments. Motion carried.

8. Administration Discuss and consider approving change order number 3 for the Proposition B Road bond projects with Smith Contracting to change the high friction pavement treatment method on Westlake Drive and revisions to Eanes Creek Crossing, Yaupon Drive and Redbud Trail and authorize the City Administrator to execute the same.

Jay Kennedy gave a brief summary. The additional costs for Change Order #3 will be

\$155,140.73. Camp Craft work is scheduled to begin in early 2025. Cost sharing with Water District #10 will be discussed once plans have been finalized. The work on Westlake Drive is scheduled to begin in mid-October. Mobile flagging will be utilized to keep at least one lane of traffic open at all times.

MOTION: Upon a motion made by Councilmember Harmon and a second by Councilmember Bowman, the Council voted five (5) for and none (0) opposed to approve Change Order #3 as presented. Motion carried.

9. Administration Discuss and consider action on a request for the extension of wastewater service and the transfer of the existing LUE from 1508 Westlake Drive to the neighboring property at 1405 Wildcat Hollow.

Director Bills gave a brief summary. The previous owner requested one LUE years ago. If the request is approved, the line to 1405 Wildcat Hollow would run through the 1508 Westlake Drive property, requiring the need for an easement. Staff is asking for policy direction from Council. The Council members do not have enough information to make a policy decision at this time.

MOTION: Upon a motion made by Councilmember Bowman and a second by Councilmember Walker, the Council voted five (5) for and none (0) opposed to deny the present request, but ask for more information. Motion carried.

12. Adjournment

MOTION: Upon a motion made by Councilmember Walker and a second by Councilmember South, the Council voted five (5) for and none (0) opposed to adjourn the meeting at 9:17 p.m. Motion carried.

Respectfully submitted,



JAMES VAUGHAN, MAYOR

ATTEST:



Terry Blanchard, TRMC
City Secretary



These minutes were approved on September 17, 2024.