



CITY OF WEST LAKE HILLS, TEXAS
NOTICE OF CITY COUNCIL REGULAR MEETING
Wednesday, September 11, 2024 at 7:00 PM

Notice is hereby given that the City Council of the City of West Lake Hills, Texas, will hold a Regular Meeting on the 11th day of September 2024 at 7:00 p.m., in the Council Chambers, Municipal Building, 911 Westlake Drive, West Lake Hills, Texas, at which time the following items will be discussed, to-wit:

REMOTE ACCESS - Join Zoom Meeting at <https://us02web.zoom.us/j/3499549035>
Or via telephone: Dial (346) 248-7799
Meeting ID: 349 954 9035

If you wish to speak during the meeting or provide written comments, please email your name, phone number, comments, and the item number you wish to speak/comment on to citysec@westlakehills.gov by 1:00 P.M. on September 11, 2024.

1. Call to Order
2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.
3. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.
 - a. Approval of the August 28, 2024 Regular Meeting Minutes.
 - b. Approval of the September 4, 2024 Workshop Minutes.
4. Public Hearing Conduct a Public Hearing to receive comments regarding the Proposed Budget and Tax Rate for Fiscal Year 2024-25.
5. Finance Discuss and consider action on the FY 2024-25 Proposed Budget.

6. Administration Discuss and consider action to postpone the final vote on the FY 2024-25 Proposed Budget until the special meeting of the City Council scheduled for Tuesday, September 17, 2024 at 5:30 PM.
7. Administration Discuss and consider appointing a General Assembly Representative to the Capital Area Council of Governments.
8. Administration Discuss and consider approving change order number 3 for the Proposition B Road bond projects with Smith Contracting to change the high friction pavement treatment method on Westlake Drive and revisions to Eanes Creek Crossing, Yaupon Drive and Redbud Trail and authorize the City Administrator to execute the same.
9. Administration Discuss and consider action on a request for the extension of wastewater service and the transfer of the existing LUE from 1508 Westlake Drive to the neighboring property at 1405 Wildcat Hollow.
10. Executive Session In accordance with Texas Government Code, Section 551.001, et seq, the City Council will recess into Executive Session (closed meeting) to discuss the following:
 - a. Section 551.071 - Consultation with the attorney regarding pending or contemplated litigation, or settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re: City of West Lake Hills v. the following:
 1. Jaffe - 1405 Wildcat Hollow;
 2. Alvarez - 1505 Wildcat Hollow; and
 3. 1836 Real Estate, LLC - 707 Butler Cove.
11. Executive Session Reconvene into Open Session and take action if and as deemed appropriate in the City Councils' discretion regarding consultation with attorney.
12. Adjournment

Approved by: James Vaughan, Mayor

Certificate

I certify that the above Notice of the September 11, 2024 City Council Regular Meeting was posted on the bulletin board at the Municipal Building, 911 Westlake Drive, West Lake Hills, Texas on Friday, September 6, 2024 by 5:00 pm. and will remain posted continuously until said meeting is convened.

Signed by: Terry Blanchard, City Secretary

The City of West Lake Hills is committed to compliance with the Americans with Disabilities Act. Reasonable accommodation and equal access to communications will be provided upon request.

All items on the agenda are for discussion and/or action. City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A CITY COUNCIL REGULAR MEETING
Wednesday, August 28, 2024 at 7:00 PM

1. Call to Order

With a quorum present, Mayor Vaughan called the meeting to order at 7:01 p.m.

CITY COUNCIL PRESENT:

Mayor James Vaughan
Mayor Pro Tem Gordon Bowman
Dana Harmon
Brian Plunkett
Beth South
Darin Walker

CITY STAFF PRESENT:

City Administrator Trey Fletcher
City Secretary Terry Blanchard (remote)
Finance Director Vonda Ragsdale
Director of BDS Jennifer Bills
Chief of Police Scott Gerdes
City Attorney Josh Brockman-Weber

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Mayor Vaughan opened the meeting for public comments. Hearing none, the public comment section was closed.

3. Proclamation Mayor to proclaim the month of September as National Preparedness Month in the City of West Lake Hills, Texas.

Mayor read proclamation.

4. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.
- a. Approval of the August 14, 2024 Regular Meeting Minutes.
 - b. Approval of a resolution denying Texas Gas Service Company's requested rate increase and requiring the company to reimburse the City's reasonable ratemaking expenses.
 - c. Approval of an ordinance prohibiting parking along the east side of Westhaven Drive and along the east side of McConnell Drive during certain school hours.

MOTION: Upon a motion made by Councilmember Plunkett and a second by Councilmember Bowman, the Council voted five (5) for and none (0) opposed to approve the Consent Agenda as presented. Motion carried.

5. Police Receive a presentation regarding Flock license plate reader cameras.

Kristen MacLeod with Flock gave a presentation remotely. Cameron was available to answer questions at the meeting. Key issues discussed included:

- Recordings delete after 30 days (unless officer downloads a copy)
- No facial recognition or retained personal information/data
- Data is owned by the City
- Mayor requested information on quantifiable data showing increase from using data collected through Flock
- Data sharing between agencies is possible
- Unreadable license plates create a vehicle "fingerprint" in system
- Notices to residents are not required, but may be utilized with introduction to the service

MOTION: Upon a motion made by Councilmember Plunkett and a second by Councilmember South, the Council voted four (4) for and one (1) opposed to approve adding funds to the FY 2024-25 budget and to continue reviewing options prior to contract implementation. Voting against the motion was Bowman. Motion carried.

6. Finance Discuss and consider action on the FY 2024-25 Proposed Budget.

Finance Director Ragsdale gave a brief summary. Discussed reserves and reimbursements. Reminder given regarding upcoming meetings in September.

7. Administration Discussion and update on bond items regarding Proposition A (new municipal complex) and Proposition B (street and drainage projects).

Steven Karp gave a presentation on Proposition A. Reviewed the slab pour, steel construction, and north detention pond.

Director Bills gave an update on Proposition B.

8. Administration Discussion and possible action regarding prioritization and expectations of the City Council Focus Areas regarding economic development/wastewater.

City Administrator Fletcher gave a presentation on economic development. Susan Turreta gave a presentation on wastewater.

9. Executive Session In accordance with Texas Government Code, Section 551.001, et seq, the City Council will recess into Executive Session (closed meeting) to discuss the following:

- a. Section 551.071 - Consultation with the attorney regarding pending or contemplated litigation, or settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re: City of West Lake Hills v. the following:

1. Jaffe - 1405 Wildcat Hollow;
2. Alvarez - 1505 Wildcat Hollow;
3. 1836 Real Estate, LLC - 707 Butler Cove; and
4. Equity Secured Investment, Inc - 4301 Bee Cave Road.

- b. Section 551.074 - Deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee - Associate Municipal Judge.

Council convened into Executive Session at 8:37 p.m.

10. Executive Session Reconvene into Open Session and take action if and as deemed appropriate in the City Councils' discretion regarding consultation with attorney and deliberation regarding an Associate Municipal Judge.

Council reconvened in Open Session at 9:04 p.m. No action was taken.

11. Adjournment

MOTION: Upon a motion made by Councilmember Walker and a second by Councilmember South, the Council voted five (5) for and none (0) opposed to adjourn the meeting at 9:05 p.m. Motion carried.

Respectfully submitted,

JAMES VAUGHAN, MAYOR

ATTEST:

Terry Blanchard, TRMC
City Secretary

These minutes were approved on September 11, 2024.

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A CITY COUNCIL WORKSHOP
Wednesday, September 4, 2024 at 12:00 PM

1. Call to Order

With a quorum present, Mayor Vaughan called the workshop to order at 12:15 p.m.

CITY COUNCIL PRESENT:

Mayor James Vaughan
Dana Harmon
Brian Plunkett
Beth South

CITY STAFF PRESENT:

City Secretary Terry Blanchard
Director of BDS Jennifer Bills
Building Official/City Inspector Jordan Word

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Mayor Vaughan opened the meeting for public comments. Hearing none, the public comment section was closed.

3. Administration Discussion regarding the codification process and staff recommendations.

Director Bills gave a brief summary. Explained that the codification is an opportunity to make non-substantive changes, update language and outdated phrases, and make code consistent with current state laws, etc. Mayor Vaughan reviewed his suggested changes regarding noise, mobile food vendors, traffic, water, etc.

Donations for a brush clean-up fund were discussed as well as community service opportunities for volunteers. Councilmember Harmon asked for consideration of fire assessments conducted by the Texas A&M Agri-life office to assist with identifying areas of concern.

4. Administration Discussion regarding prioritization and expectations of the City Council Focus Areas regarding compatibility standards.

Director Bills gave a presentation. Focus areas included the following: applications (site plan considerations, community appearance/neighborhood feel, consistency of outcomes), objectives (streamline development process, better define what is desired), applicable code sections, and the need for an updated Comprehensive Plan.

Over the past two years (and based on 200+ variances), variance requests have an 80% approval rate by Council. Staff recommendations include revising the zoning uses and standards to simplify the process for certain variances. Common areas to be reviewed include setbacks, fence height/placement, building height, buffers, and the SUP process.

Council discussed the following areas as a starting point for revisions:

- Application and permit deadlines/timelines
- Encroachments into setbacks (including eaves)
- Certificates of Occupancy / Completion
- Fee Schedule update

Mayor Vaughan suggested having an architect sub-committee to assist with regulations and review of process. Council discussed having permit timelines revised as follows:

- Six months to begin project (instead of 60 days);
- Six months with no activity will trigger potential expiration of the project; and
- Two years to complete project or revisit the permit process.

Discussion included requiring a "clean-up" bond for certain projects. Fee schedule should reflect cost recovery for the City (to cover third-party costs and a portion of staff time).

Based on previous discussion, Council directed staff to begin work on revisions to the following: permit timelines, Certificates of Occupancy, and well-defined eaves in setbacks. Council requested more information regarding the fee schedule.

5. Adjournment

Mayor Vaughan adjourned the workshop at 1:59 p.m.

Respectfully submitted,

JAMES VAUGHAN, MAYOR

ATTEST:

Terry Blanchard, TRMC
City Secretary

These minutes were approved on September 11, 2024.



City of West Lake Hills

Fiscal Year 2024-2025

James Vaughan, Mayor

PROPOSED BUDGET - AUGUST 28, 2024

PROPOSED TAX RATE

FY 2024-2025 PROPOSED PROPERTY TAX RATE FOR CITY OF WEST LAKE HILLS

This budget will raise more revenue from property taxes than last year's budget by an amount of \$101,916 which is a 1.75% increase from last year's budget. The property tax revenue to be raised from new property (\$62,768,352) added to the tax roll this year is \$112,104.

Property Tax Rate Comparison	FY 2023-24	FY 2024-25
Proposed Tax Rate	\$0.1786/100	\$0.1786/100
No New Revenue Tax Rate	\$0.1447/100	\$0.1784/100
Maintenance and Operations Rate	\$0.1178/100	\$0.1196/100
Debt Rate	\$0.0608/100	\$0.0590/100
Voter Approval Rate	\$0.1667/100	\$0.1808/100
De Minimis Rate	\$0.1786/100	\$0.1917/100

City of West Lake Hills City Council Recorded Roll Call Vote:

Vote

(Mayor does not vote unless required to break a tie.)

Mayor James Vaughan

Council Members:

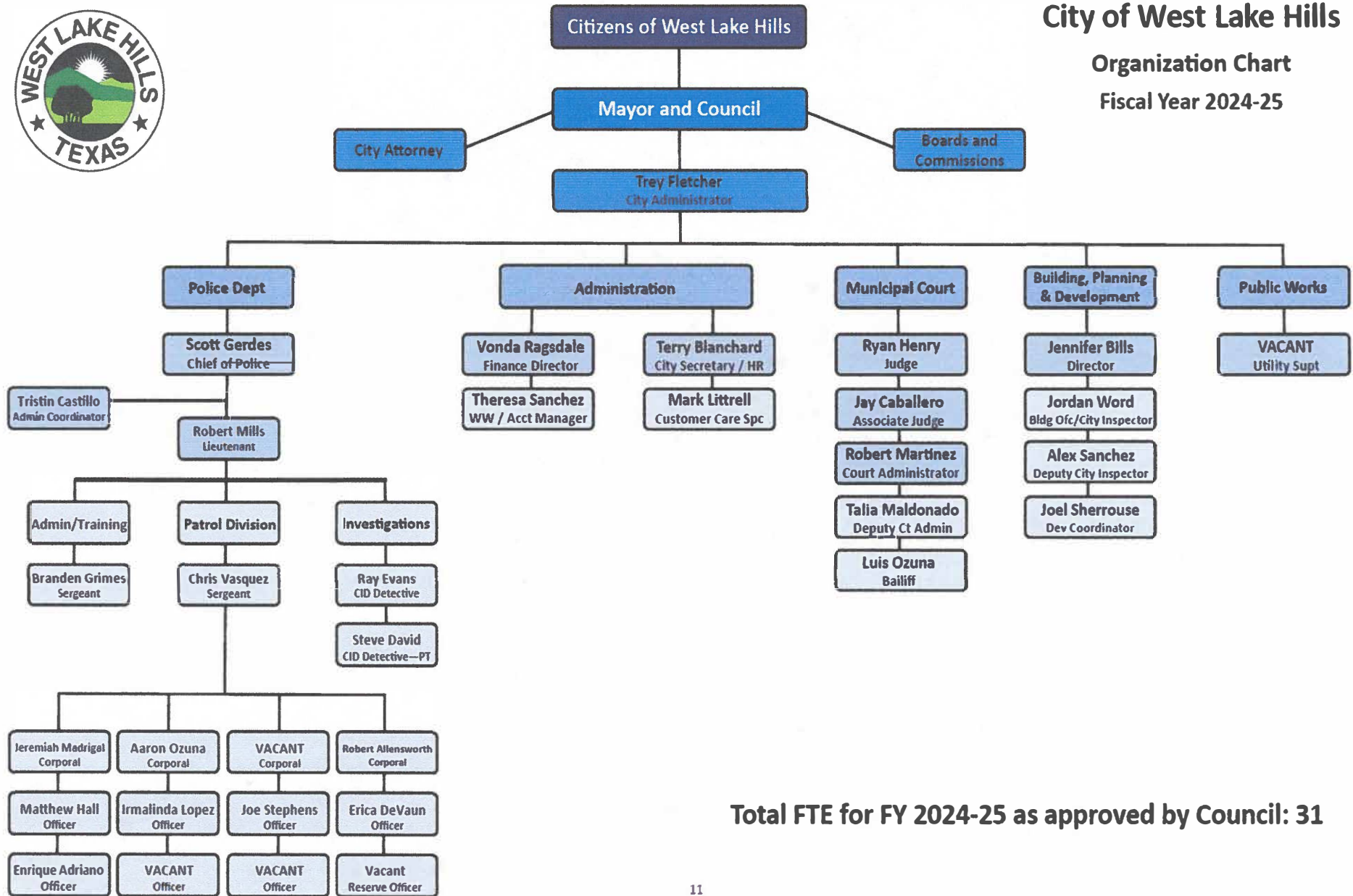
	FOR	AGAINST	ABSENT
Place 1 Dana Harmon	()	()	()
Place 2 Brian Plunkett	()	()	()
Place 3 Beth South	()	()	()
Place 4 Darin Walker	()	()	()
Place 5 Gordon Bowman, Mayor Pro Tem	()	()	()



City of West Lake Hills

Organization Chart

Fiscal Year 2024-25



Total FTE for FY 2024-25 as approved by Council: 31

CITY OF WEST LAKE HILLS
PROPOSED BUDGET SUMMARY TOTALS - ALL GENERAL FUNDS
FY 2024-2025

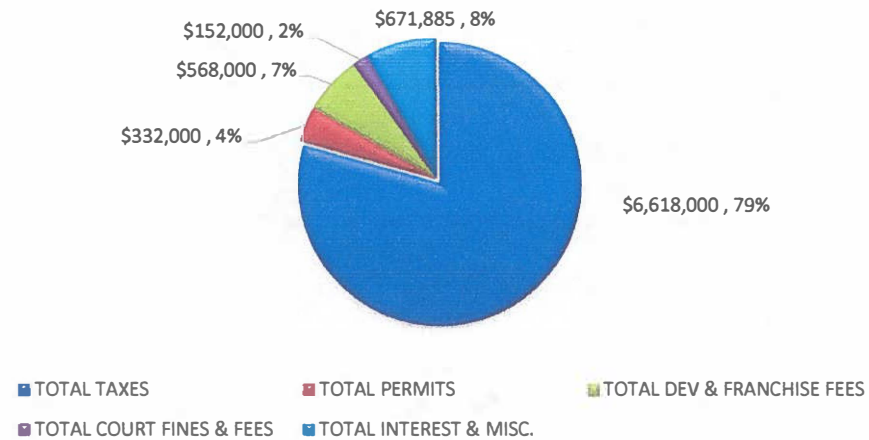
AS OF 8/28/24

	GENERAL FUNDS					
	01 GENERAL FUND	04 2021 STREET MAINT. FUND	06 COURT SPECIAL REVENUE FUND	07 PD SPECIAL REVENUE FUND	08 STAN GRAHAM MEMORIAL TREE FUND	TOTAL GENERAL FUNDS
REVENUE SOURCE						
TAXES	\$ 6,618,000	\$ 1,300,000	\$ -	\$ -	\$ -	\$ 7,918,000
PERMITS	332,000		-	-	-	332,000
FEES	568,000		-	-	-	568,000
FINES & WARRANTS	152,000		-	-	-	152,000
INTEREST & MISC REVENUE	671,885		26,200	1,200	9,000	708,285
TOTAL REVENUE	\$ 8,341,885	\$ 1,300,000	\$ 26,200	\$ 1,200	\$ 9,000	\$ 9,678,285
DEPARTMENTAL EXPENSE						
ADMINISTRATION	\$ 1,399,117		\$ -	\$ -	\$ -	\$ 1,399,117
POLICE	3,134,110		-	1,500	-	3,135,610
PLANNING & DEVELOPMENT	1,079,661		-	-	-	1,079,661
PUBLIC WORKS	1,182,671	50,000				1,232,671
MUNICIPAL COURT	373,227		18,000	-	-	391,227
FACILITIES MAINTENANCE & OPERATIONS	38,750					38,750
CAPITAL OUTLAY - GF	358,698	1,083,270	-	-		1,441,968
TREE FUND	-		-	-	15,000	15,000
TOTAL EXPENSE	\$ 7,566,234	\$ 1,133,270	\$ 18,000	\$ 1,500	\$ 15,000	\$ 8,734,004
BUDGET SURPLUS/ (SHORTFALL)	\$ 775,651	\$ 166,730	\$ 8,200	\$ (300)	\$ (6,000)	\$ 944,281

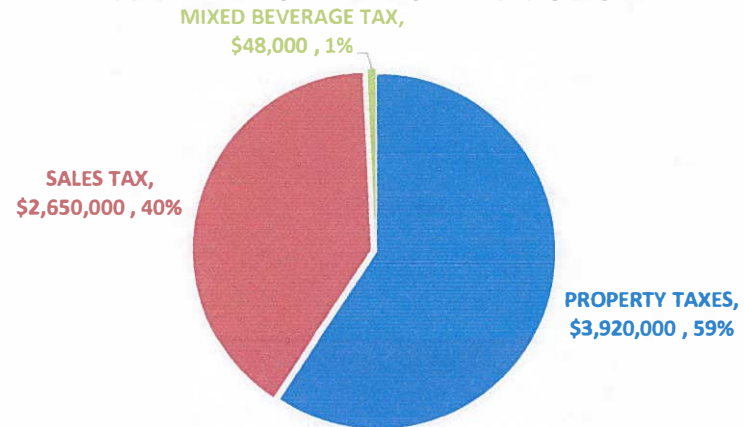
	GENERAL FUND	2021 STREET MAINT. FUND	COURT SPECIAL REVENUE FUND	PD SPECIAL REVENUE FUND	STAN GRAHAM MEMORIAL TREE FUND	TOTAL GENERAL FUNDS
Audited Ending Balances - 9/30/21	\$ 8,319,860	\$ -	\$ 137,276	\$ 41,975	\$ 193,025	\$ 8,692,136
Audited Ending Balances - 9/30/22	\$ 10,125,776	\$ -	\$ 162,105	\$ 43,172	\$ 217,262	\$ 10,548,315
Audited Ending Balances - 9/30/23	\$ 9,562,230	\$ 1,236,840	\$ 184,787	\$ 41,335	\$ 275,248	\$ 11,300,440
Est Projected EOY Budget - FY23-24	\$ 11,217,827	\$ 507,998	\$ 196,507	\$ 41,505	\$ 348,579	\$ 12,312,416
Est Projected EOY Budget - FY24-25	\$ 11,993,478	\$ 674,728	\$ 204,707	\$ 41,205	\$ 342,579	\$ 13,256,697
Less: Stabilization Cash Reserve	\$ (3,250,000)	INCREASE??				
Less: Legal Counsel Cash Reserve	\$ (300,000)	REPLENISH?				
Less: Contingency Cash Reserve	\$ (500,000)					
Less: Brush Pickup Reserve	\$ (200,000)					
Less: City Hall Cash Reserve Fund	\$ (3,000,000)					
Unrestricted General Fund Balance	\$ 4,743,478					

GENERAL FUND M&O REVENUE FY2024-2025

Total GF Revenue by Category - FY 2024-25 Budget

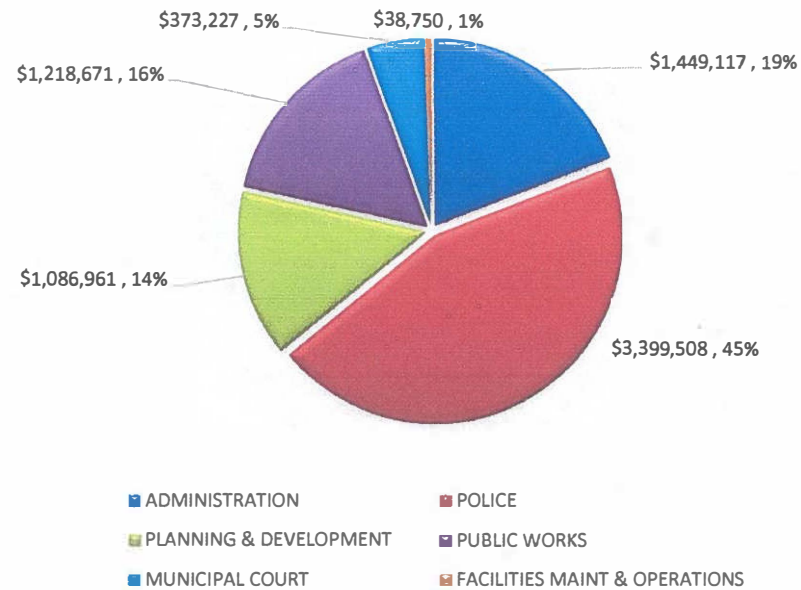


TAX REVENUE - FY 2024-25 BUDGET



GENERAL FUND M&O EXPENSES FY2024-25

GF Department Expense - FY 2024-25



CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
PROPOSED BUDGET FY2024-2025

01 -GENERAL FUND

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----) (----- 2024-2025 -----)				
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
TAXES								
01-40100 PROPERTY TAXES	1,873,782	2,027,107	3,235,995	3,736,978	3,791,909	3,820,000	3,920,000	
01-40200 SALES TAX	3,438,498	3,814,133	2,700,666	2,500,000	2,491,574	2,650,000	2,650,000	
01-40250 MIXED BEVERAGE TAX	34,041	40,815	45,940	48,000	40,013	48,000	48,000	
TOTAL TAXES	5,346,321	5,882,055	5,982,602	6,284,978	6,323,495	6,518,000	6,618,000	
PERMITS								
01-41000 BUILDING PERMITS	255,317	393,337	344,291	330,000	257,867	330,000	330,000	
01-41010 TECHNOLOGY FEE - PLANNING	0	1,395	2,783	2,000	1,130	2,000	2,000	
TOTAL PERMITS	255,317	394,732	347,073	332,000	258,997	332,000	332,000	
FEES								
01-42000 SUBDIVISION PLATS	1,900	468	0	1,000	0	0	0	
01-42010 STREET MAINT FEES	18,191	31,461	7,263	8,000	0	0	0	
01-42020 ZONING FEES	77,900	96,373	47,255	40,000	33,800	40,000	40,000	
01-42025 INSPECTION FEES	28,620	41,285	54,010	52,000	27,995	45,000	45,000	
01-42030 PLANNING ADMINISTRATIVE FEES	12,371	10,767	12,437	13,000	9,979	13,000	13,000	
01-42040 TELECOM FRANCHISE/ROW FEES	54,575	61,817	51,255	55,000	42,116	55,000	55,000	
01-42043 NATURAL GAS FRANCHISE FEES	34,933	48,783	52,262	50,000	41,576	41,576	40,000	
01-42045 ELECTRIC FRANCHISE FEES	243,981	245,517	275,005	275,000	318,427	318,427	325,000	
01-42050 CABLE FRANCHISE FEES	48,970	48,724	48,447	50,000	45,045	45,045	50,000	
TOTAL FEES	521,440	585,194	547,935	544,000	518,938	558,048	568,000	
FINES & WARRANTS								
01-44000 FINES	94,452	141,280	166,746	140,000	115,119	140,000	140,000	
01-44100 WARRANT FEES	1,800	1,600	650	1,600	1,850	2,100	2,000	
01-44150 COURT ADMINISTRATIVE FEES	9,963	16,956	16,817	15,000	5,882	7,500	10,000	
TOTAL FINES & WARRANTS	106,215	159,836	184,213	156,600	122,851	149,600	152,000	
INTEREST & MISC.								
01-45000 INTEREST INCOME	7,879	81,257	565,851	550,000	493,551	750,000	550,000	
01-45005 PROPERTY TAX P & I	7,506	10,005	26,882	16,000	24,462	26,000	25,000	
01-45007 LEASES	72,926	76,177	77,900	79,500	77,897	79,500	81,885	
01-45008 LEASE-PARKING LOT	0	0	4,524	0	5,700	5,700	0	
01-45010 MISCELLANEOUS INCOME	111,585	146,523	17,365	10,000	11,159	15,000	15,000	
01-45012 POLICE GRANT REVENUE	0	0	50,598	0	0	0	0	
01-45013 CORONAVIRUS RELIEF FUND-COUNTY	155,648	0	0	0	0	0	0	
01-45017 TXDOT REIMBURSEMENT	11,285	0	0	0	0	0	0	
01-45018 CLRF GRANT (ARPA)	124,433	56,811	82,730	0	0	0	0	
01-45019 OPIOID SETTLEMENT	0	0	5,354	0	2,422	2,422	0	
01-45040 SALE OF ASSETS	326	8,500	27,949	0	20,638	20,638	0	
TOTAL INTEREST & MISC.	491,589	379,274	859,152	655,500	635,829	899,260	671,885	
TOTAL REVENUES	6,720,882	7,401,091	7,920,975	7,973,078	7,860,111	8,456,908	8,341,885	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
PROPOSED BUDGET FY2024-2025

01 -GENERAL FUND
ADMINISTRATION

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
MAINTENANCE								
01-60050 BUILDING MAINTENANCE	2,819	3,243	21,472	5,000	3,846	5,000	5,000	
01-60055 COMP MAINT/SOFTWARE/ACCESSORIE	31,426	27,354	30,867	70,000	21,650	45,000	70,000	
TOTAL MAINTENANCE	34,245	30,596	52,339	75,000	25,496	50,000	75,000	
REPAIRS								
01-60140 EQUIPMENT CONTRACTS	645	645	1,392	3,500	1,038	2,000	2,000	
01-60190 JANITORIAL	5,379	6,141	5,857	7,500	6,978	7,500	9,000	
TOTAL REPAIRS	6,024	6,785	7,249	11,000	8,016	9,500	11,000	
CONTRACT SERVICES								
01-60200 OUTSIDE LEGAL COUNSEL	18,493	94,964	21,841	75,000	0	10,000	10,000	
01-60205 CONSULTANT FEES	11,033	28,069	53,489	70,500	27,513	70,500	84,500	
01-60206 CITY HALL/911 PROJECT MANAGER	0	0	26,136	0	0	0	0	
01-60210 CITY ATTORNEY FEES	40,150	62,925	84,862	75,000	24,511	50,000	75,000	
01-60210 CITY ATTORNEY - LITIGATION	20,548	4,128	59,183	5,000	268,755	300,000	20,000	
01-60212 CODIFICATION	4,637	4,421	2,225	19,000	10,257	15,000	15,000	
01-60214 TAX COLLECTION EXPENSE	4,991	4,911	5,612	6,200	6,040	6,040	6,500	
01-60215 APPRAISAL DISTRICT EXPENSE	7,472	8,295	19,876	25,000	22,317	29,756	32,000	
01-60216 AUDITING SERVICES	20,140	23,160	24,720	26,400	27,180	27,180	29,000	
01-60219 CITY COUNCIL EXPENSES	0	0	0	3,000	1,454	3,000	3,000	
01-60220 TRAINING	1,930	4,159	15,684	16,000	5,742	16,000	16,000	
01-60221 MEMBERSHIPS/SUBSCRIPTIONS	2,831	4,649	4,005	9,750	11,117	12,000	13,000	
01-60230 OFFICE SUPPLIES	3,299	2,231	1,366	3,000	1,955	3,000	3,000	
01-60235 ELECTION EXPENSES	150	16,817	9,424	10,500	0	0	12,000	
01-60250 POSTAGE	604	562	975	1,000	3,987	1,000	1,000	
01-60260 EMPLOYMENT ADS/RECRUITMENT	0	41,856	0	250	0	0	250	
01-60266 CREDIT CARD FEES	1,578	24	0	0	0	0	0	
01-60270 PRINTING/PUBLICATIONS	2,163	2,422	9,049	26,000	4,503	10,000	10,000	
01-60280 PUBLIC NOTICES	3,968	15,153	5,561	10,000	158	10,000	10,000	
01-60290 RECORDS STORAGE & MAINTENANCE	857	832	1,084	1,700	661	1,450	1,450	
TOTAL CONTRACT SERVICES	144,844	319,578	345,090	383,300	416,149	564,926	341,700	
PAYROLL								
01-60330 SALARIES	434,585	397,471	484,597	524,019	511,748	580,244	617,380	
01-60340 PAYROLL TAX	34,979	28,983	34,296	41,734	38,740	43,992	49,395	
01-60341 RETIREMENT	75,026	67,402	78,518	100,842	100,618	114,076	123,030	
01-60342 LONGEVITY	552	715	895	1,370	2,625	3,040	4,065	
01-60343 VEHICLE/PHONE ALLOWANCE	9,536	6,700	10,340	19,440	20,460	23,385	23,400	
01-60344 MEDICAL/DENTAL/VISION/LIFE INS	47,366	52,441	76,815	69,513	72,656	82,184	118,605	
01-60346 WORKERS COMP INSURANCE	782	713	670	680	652	652	842	
01-60350 CONTRACT/TEMPORARY SUPPORT	520	0	0	0	0	0	0	
TOTAL PAYROLL	603,345	554,424	686,132	757,598	747,498	847,573	936,717	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
PROPOSED BUDGET FY2024-2025

01 -GENERAL FUND
ADMINISTRATION

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
<u>UTILITIES & SUNDRY</u>								
01-60430 PUBLIC INFORMATION SERVICES	4,961	4,169	2,604	10,000	0	3,000	7,500	
01-60440 SUNDRY	1,446	2,732	1,572	2,000	1,210	2,000	2,000	
01-60450 TELECOM	4,710	4,692	4,207	5,000	2,658	4,500	4,500	
01-60465 GENERAL INSURANCE	2,233	2,677	3,064	3,801	2,842	2,842	3,200	
01-60469 UNEMPLOYMENT CLAIMS (TWC)	3,296	0	0	0	0	0	0	
01-60477 TEAM DEVELOPMENT	1,563	3,213	5,043	5,000	2,942	5,000	5,000	
01-60485 UNIFORMS	0	0	810	500	0	500	500	
01-60490 UTILITIES	7,750	9,343	11,824	11,500	11,760	12,000	12,000	
TOTAL UTILITIES & SUNDRY	25,958	26,826	29,123	37,801	21,412	29,842	34,700	
<u>CAPITAL OUTLAY</u>								
01-60550 COMPUTERS/FURNITURE/EQUIP	2,613	9,243	50,361	73,000	29,758	73,000	50,000	
TOTAL CAPITAL OUTLAY	2,613	9,243	50,361	73,000	29,758	73,000	50,000	
<u>TRANSFERS</u>								
TOTAL ADMINISTRATION	817,030	947,453	1,170,294	1,337,699	1,248,330	1,574,841	1,449,117	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
PROPOSED BUDGET FY2024-2025

01 -GENERAL FUND
POLICE DEPARTMENT

EXPENDITURES	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 ACTUAL	(----- 2023-2024 -----)		(----- 2024-2025 -----)		PROPOSED BUDGET SELECTED
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	
MAINTENANCE								
01-61050 BUILDING MAINTENANCE	7,196	6,219	5,848	10,000	11,367	11,500	10,000	
01-61055 COMP MAINT/SOFTWARE/ACCESSORIE	66,704	57,249	81,284	75,000	73,660	85,000	85,000	
01-61060 VEHICLE M & O	22,353	13,638	30,539	22,000	18,786	22,000	22,000	
01-61061 FUEL	24,378	33,243	30,273	48,000	22,336	35,000	40,000	
01-61080 RADAR REP/CALIBRATION	60	440	400	1,000	328	1,000	1,000	
TOTAL MAINTENANCE	120,691	110,789	148,344	156,000	126,478	154,500	158,000	
REPAIRS								
01-61150 EQUIPMENT CONTRACTS/REPAIRS	22,524	25,959	27,169	30,000	17,727	30,000	29,000	
01-61190 JANITORIAL	7,182	6,709	8,141	8,000	9,230	10,000	10,000	
TOTAL REPAIRS	29,705	32,667	35,310	38,000	26,957	40,000	39,000	
CONTRACT SERVICES								
01-61200 CITY ATTORNEY FEES	2,221	4,459	660	2,500	60	1,000	2,500	
01-61210 MEDICAL EXAMINATIONS	408	1,040	913	3,000	864	3,000	3,000	
01-61211 PSYCHOLOGICAL EXAMINATIONS	3,050	3,850	3,550	4,000	3,850	4,000	4,000	
01-61213 PSYCHOLOGICAL COUNSELING	2,100	650	200	2,000	2,090	2,500	2,500	
01-61215 OPIOID SETTLEMENT EXPENSES	0	1,620	0	0	0	0	0	
01-61221 MEMBERSHIPS/SUBSCRIPTIONS	5,316	6,990	4,509	4,800	8,657	8,820	9,000	
01-61225 BODY CAMERA STORAGE GRANT EXP	0	3,520	0	0	0	0	0	
01-61230 OFFICE SUPPLIES	5,206	5,032	4,938	5,000	3,318	5,000	5,000	
01-61240 POLICE SUPPLIES	18,546	20,489	22,691	22,000	10,765	22,000	22,000	
01-61250 POSTAGE	264	349	269	500	94	500	500	
01-61256 DISPATCH/CTECC	106,464	122,434	140,799	161,919	161,919	161,919	186,206	
01-61260 EMPLOYMENT ADS/RECRUITING	327	3,074	3,590	2,000	0	2,000	2,000	
01-61290 RECORDS STORAGE & MAINTENANCE	771	693	621	1,500	178	200	200	
TOTAL CONTRACT SERVICES	144,672	174,200	182,739	209,219	191,794	210,939	236,906	
PAYROLL								
01-61330 SALARIES	1,158,115	1,204,416	1,282,459	1,514,620	1,143,869	1,301,705	1,549,020	
01-61335 CERTIFICATION PAY	16,537	18,158	15,008	19,553	28,622	32,474	43,446	
01-61336 BI-LINGUAL INCENTIVE	0	0	0	2,400	0	0	2,400	
01-61340 PAYROLL TAXES	94,312	94,397	93,602	123,095	96,270	108,494	127,640	
01-61341 RETIREMENT	195,481	199,471	231,362	296,627	234,542	265,766	315,880	
01-61342 LONGEVITY	6,158	7,660	7,585	7,890	6,535	7,475	8,930	
01-61343 VEHICLE/PHONE ALLOWANCE	7,920	7,920	7,920	62,520	46,685	53,000	62,520	
01-61344 MEDICAL/DENTAL/VISION/LIFE INS	170,877	178,772	180,091	260,068	171,935	195,530	398,663	
01-61346 WORKERS COMP INSURANCE	32,337	29,405	33,115	34,955	34,096	34,096	34,955	
01-61350 CONTRACT/TEMPORARY SUPPORT	1,360	0	0	0	0	0	0	
TOTAL PAYROLL	1,683,097	1,740,199	1,851,142	2,321,728	1,762,553	1,998,540	2,543,454	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
PROPOSED BUDGET FY2024-2025

01 -GENERAL FUND
POLICE DEPARTMENT

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)	(-----)		
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
UTILITIES & SUNDRY								
01-61430 PUBLIC INFORMATION SERVICES	0	0	0	0	0	0	4,750	
01-61450 TELECOM	25,582	24,311	26,682	26,000	21,202	26,000	27,000	
01-61465 GENERAL INSURANCE	21,416	23,553	25,487	28,250	30,020	30,020	33,000	
01-61470 TRAINING	15,782	15,652	22,197	37,500	20,866	37,500	37,500	
01-61475 COMMUNITY RELATIONS/NNO	3,440	5,713	5,322	6,000	1,820	6,000	6,000	
01-61477 TEAM DEVELOPMENT	1,822	2,929	2,692	6,000	2,568	6,000	6,000	
01-61480 UNIFORM ALLOWANCE	15,276	18,528	16,392	18,000	14,193	18,000	18,000	
01-61485 FIRING RANGE/AMMUNITION/GUNS	8,653	10,573	10,021	8,500	6,234	8,500	8,500	
01-61490 UTILITIES	11,506	13,841	16,136	15,000	16,851	18,350	16,000	
TOTAL UTILITIES & SUNDRY	103,478	115,101	124,930	145,250	113,753	150,370	156,750	
CAPITAL OUTLAY								
01-61550 COMPUTERS/FURNITURE/EQUIP	6,855	20,618	25,566	33,500	11,242	33,500	12,000	
01-61551 DIGITAL VIDEO SYST FOR CARS	0	5,935	3,583	8,000	15,823	15,823	19,600	
01-61553 PATROL VEHICLES	0	68,047	148,180	77,850	3,200	81,050	160,000	
01-61554 RADIOS	0	0	0	40,000	20,851	40,000	35,000	
01-61555 VESTS	1,530	3,960	5,524	4,000	3,565	4,000	3,200	
01-61556 RADAR EQUIPMENT	0	3,579	6,769	3,200	0	3,200	6,400	
01-61558 CAPITAL OUTLAY-TASERS	5,836	6,080	7,458	7,000	0	7,000	12,950	
01-61559 CO - PD GRANT EXPENSE	0	0	47,958	0	0	0	0	
01-61560 CAPITAL OUTLAY-BODY CAMERAS	5,601	4,025	8,138	6,400	4,217	6,400	16,248	
TOTAL CAPITAL OUTLAY	19,822	112,242	253,175	179,950	58,898	190,973	265,398	
TRANSFERS								
TOTAL POLICE DEPARTMENT	2,101,465	2,285,198	2,595,640	3,050,147	2,280,432	2,745,322	3,399,508	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
PROPOSED BUDGET FY2024-2025

01 -GENERAL FUND
PLANNING & DEVELOPMENT

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
MAINTENANCE								
01-63055 COMP MAINT/SOFTWARE/ACCESSORIE	30,316	33,789	32,835	48,600	28,777	35,500	35,500	
01-63060 VEHICLE M & O	117	502	912	2,200	2,106	2,200	4,200	
01-63061 FUEL	332	650	1,349	1,500	1,068	1,500	1,500	
TOTAL MAINTENANCE	30,765	34,941	35,096	52,300	31,951	39,200	41,200	
REPAIRS								
01-63140 EQUIPMENT CONTRACTS	0	0	812	1,250	816	1,250	1,250	
01-63157 CODE COMPLIANCE EXPENSE	0	400	161	500	34	500	500	
TOTAL REPAIRS	0	400	973	1,750	850	1,750	1,750	
CONTRACT SERVICES								
01-63200 OUTSIDE LEGAL COUNSEL	0	1,950	0	0	1,000	2,500	0	
01-63205 CONSULTANT FEES	92,303	151,634	319,773	105,000	50,570	75,000	84,500	
01-63207 CITY ENGINEER	0	0	0	150,000	251,354	270,000	200,000	
01-63210 CITY ATTORNEY FEES	24,318	26,721	26,765	30,000	10,364	20,000	25,000	
01-63220 TRAINING	3,229	2,502	2,876	7,500	1,995	7,500	7,500	
01-63230 OFFICE SUPPLIES	1,178	1,626	1,317	1,500	820	1,500	1,500	
01-63240 MEMBERSHIPS/PROFESSIONAL FEES	2,012	1,307	1,997	5,000	1,124	4,000	4,000	
01-63245 INSP/PLAN REVIEWS-3RD PARTY	54,045	68,683	68,144	75,000	43,200	52,000	60,000	
01-63250 POSTAGE	1,800	2,353	2,373	2,000	425	2,000	2,000	
01-63266 CREDIT CARD FEES	3,692	9,731	15,314	15,000	7,596	15,000	15,000	
01-63270 PRINTING	1,387	2,271	1,517	1,000	1,001	1,000	1,000	
01-63280 PUBLIC NOTICES/ADVERTISING	278	100	0	1,000	276	500	1,000	
01-63290 RECORDS STORAGE & MAINTENANCE	1,302	1,155	840	1,000	946	1,000	1,000	
TOTAL CONTRACT SERVICES	185,544	270,032	440,916	394,000	370,672	452,000	402,500	
PAYROLL								
01-63330 SALARIES	309,696	368,315	348,766	448,805	334,975	378,252	390,070	
01-63336 BI-LINGUAL INCENTIVE	0	0	1,200	1,200	1,050	1,200	1,200	
01-63340 PAYROLL TAX	22,334	28,612	26,302	36,198	27,063	30,450	31,262	
01-63341 RETIREMENT	48,944	61,040	57,032	87,464	65,516	74,040	77,865	
01-63342 LONGEVITY	1,840	1,900	1,960	2,150	430	475	410	
01-63343 VEHICLE/PHONE ALLOWANCE	3,200	4,280	4,130	20,400	15,235	17,290	16,440	
01-63344 MEDICAL/DENTAL/VISION/LIFE INS	24,943	39,196	50,218	72,531	56,148	62,452	88,814	
01-63346 WORKERS COMP INSURANCE	1,396	1,206	1,135	1,188	1,177	1,177	1,200	
01-63350 CONTRACT/TEMPORARY SUPPORT	3,251	2,127	86,225	3,500	3,712	3,712	4,000	
TOTAL PAYROLL	415,606	506,675	576,969	673,436	505,306	569,048	611,261	
UTILITIES & SUNDRY								
01-63430 PUBLIC INFORMATION SERVICES	0	0	0	0	0	0	14,150	
01-63440 SUNDRY	0	0	255	500	44	500	500	
01-63450 TELECOM	3,222	3,876	4,056	4,000	3,285	4,000	4,000	
01-63465 GENERAL INSURANCE	2,020	2,213	2,231	3,260	2,259	2,259	2,500	
01-63469 UNEMPLOYMENT CLAIMS (TWC)	4,129	0	0	0	0	0	0	
01-63480 RECORDING FEES	0	698	500	500	536	536	500	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
PROPOSED BUDGET FY2024-2025

01 -GENERAL FUND
PLANNING & DEVELOPMENT

EXPENDITURES	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 ACTUAL	(----- 2023-2024 -----)		(----- 2024-2025 -----)		PROPOSED BUDGET SELECTED
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	
01-63485 UNIFORMS	0	944	624	1,000	1,098	1,300	1,300	
TOTAL UTILITIES & SUNDRY	9,371	7,731	7,666	9,260	7,221	8,595	22,950	
<u>CAPITAL OUTLAY</u>								
01-63540 COMPUTERS/FURNITURE/EQUIP	2,560	0	13,149	2,000	0	2,000	7,300	
TOTAL CAPITAL OUTLAY	2,560	0	13,149	2,000	0	2,000	7,300	
<u>TRANSFERS</u>								
TOTAL PLANNING & DEVELOPMENT	643,846	819,779	1,074,769	1,132,746	916,001	1,072,593	1,086,961	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
PROPOSED BUDGET FY2024-2025

01 -GENERAL FUND
PUBLIC WORKS

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
REPAIRS								
01-64151 DRAINAGE REPAIRS & MAINT	117,284	78,741	53,693	120,000	108,451	120,000	150,000	
01-64155 ROW MAINTENANCE	158,121	212,801	98,253	130,000	133,421	150,000	150,000	
01-64156 ROW CANOPY & RAVINE CLEARANCE	0	0	0	0	0	0	125,000	
01-64160 FIRE SAFETY/BRUSH PICKUP	243,282	0	1,952,913	0	153,813	156,000	1,700	
01-64165 SIGN MAINTENANCE	2,745	414	397	2,500	1,356	2,500	2,500	
01-64170 STREET LIGHTING	208	163	194	250	180	250	250	
01-64175 STREET REPAIRS	4,956	7,924	7,982	10,000	5,852	10,000	10,000	
TOTAL REPAIRS	526,596	300,044	2,113,432	262,750	403,073	438,750	439,450	
CONTRACT SERVICES								
01-64205 CONSULTANT FEES	0	0	9,373	0	2,513	2,513	0	
01-64217 SOLID WASTE SERVICES	467,246	482,364	517,305	543,165	451,992	543,165	567,000	
TOTAL CONTRACT SERVICES	467,246	482,364	526,678	543,165	454,504	545,678	567,000	
PAYROLL								
01-64330 SALARIES	0	0	0	0	0	0	120,000	
01-64340 PAYROLL TAX	0	0	0	0	0	0	9,495	
01-64341 RETIREMENT	0	0	0	0	0	0	23,650	
01-64343 VEHICLE/PHONE ALLOWANCE	0	0	0	0	0	0	3,960	
01-64344 MEDICAL/DENTAL/VISION/LIFE INS	0	0	0	0	0	0	15,390	
01-64346 WORKERS COMP INSURANCE	0	0	0	0	0	0	350	
TOTAL PAYROLL	0	0	0	0	0	0	172,845	
UTILITIES & SUNDRY								
01-64430 PUBLIC INFORMATION SERVICES	0	0	0	0	0	0	2,521	
01-64465 GENERAL INSURANCE	0	0	130	145	775	775	855	
TOTAL UTILITIES & SUNDRY	0	0	130	145	775	775	3,376	
CAPITAL OUTLAY								
01-64550 STREET IMPRV/TRAFFIC CALMING	0	8,430	4,807	0	0	0	0	
01-64551 SIGNS WITH RADAR	0	0	0	0	0	0	36,000	
01-64552 CITY ENTRANCE SIGNAGE	0	0	9,675	85,000	17,529	85,000	0	
01-64555 DRAINAGE IMPROVEMENTS	12,000	0	0	0	0	0	0	
01-64565 STREET REPAVING/MAINT - WD10	141,624	0	0	0	0	0	0	
01-64566 ANNUAL MAINT-CEDAR OAK-YR 3	0	37,882	636,087	0	0	0	0	
01-64567 ANNUAL MAINT-HRBRVW & WLDCT HL	53,971	322,988	3,266	0	0	0	0	
01-64568 ANNUAL MAINTENANCE-YEAR 4	0	40,517	4,792	0	0	0	0	
01-64569 ANNUAL MAINTENANCE-YEAR 5	0	73,631	4,792	0	0	0	0	
01-64570 ANNUAL MAINTENANCE-YEAR 6	0	0	942	0	0	0	0	
TOTAL CAPITAL OUTLAY	207,595	483,448	664,361	85,000	17,529	85,000	36,000	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
PROPOSED BUDGET FY2024-2025

01 -GENERAL FUND
PUBLIC WORKS

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----) (----- 2024-2025 -----)				
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
TRANSFERS								
TOTAL PUBLIC WORKS	1,201,437	1,265,856	3,304,601	891,060	875,881	1,070,203	1,218,671	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
PROPOSED BUDGET FY2024-2025

01 -GENERAL FUND
MUNICIPAL COURT

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
REPAIRS								
01-67140 EQUIPMENT CONTRACTS	0	0	812	1,000	816	1,000	1,000	
01-67150 COMP MAINT/SOFTWARE/ACCESSORIE	28,047	24,457	27,706	29,500	27,693	29,500	29,500	
TOTAL REPAIRS	28,047	24,457	28,518	30,500	28,508	30,500	30,500	
CONTRACT SERVICES								
01-67220 TRAINING	1,037	2,520	4,405	3,000	2,908	3,000	3,000	
01-67221 MEMBERSHIPS/SUBSCRIPTIONS	150	195	150	300	182	300	300	
01-67230 OFFICE SUPPLIES	1,850	1,077	1,083	1,250	396	1,250	1,250	
01-67250 POSTAGE	849	816	838	1,000	294	800	800	
01-67260 PROSECUTOR FEES	32,423	28,177	57,171	50,000	25,992	40,000	40,000	
01-67266 CREDIT CARD FEES	4,674	8,400	10,261	6,500	2,865	2,865	0	
01-67290 RECORDS STORAGE & MAINTENANCE	718	582	295	1,000	13	13	0	
TOTAL CONTRACT SERVICES	41,700	41,767	74,202	63,050	32,649	48,228	45,350	
PAYROLL								
01-67330 SALARIES	130,159	145,913	158,827	181,028	150,354	171,085	187,120	
01-67336 BI-LINGUAL INCENTIVE	0	0	1,200	1,200	1,050	1,200	1,200	
01-67340 PAYROLL TAXES	10,232	11,313	11,857	14,722	12,419	14,000	15,230	
01-67341 RETIREMENT	18,900	21,142	23,460	30,278	27,273	30,278	32,473	
01-67342 LONGEVITY	1,118	1,330	1,805	2,040	1,825	2,040	2,560	
01-67343 VEHICLE/PHONE ALLOWANCE	0	0	2,090	7,920	7,260	7,920	7,920	
01-67344 MEDICAL/DENTAL/VISION/LIFE INS	21,829	24,752	26,026	28,773	25,092	28,773	44,407	
01-67346 WORKERS COMP INSURANCE	782	661	622	510	659	659	652	
TOTAL PAYROLL	183,019	205,110	225,888	266,471	225,931	255,955	291,562	
UTILITIES & SUNDRY								
01-67430 PUBLIC INFORMATION SERVICES	0	2,480	2,604	2,500	0	955	3,065	
01-67450 TELECOM	0	2,331	2,300	1,100	1,195	1,600	1,600	
01-67465 GENERAL INSURANCE	434	588	761	655	664	664	700	
01-67475 PUBLIC EDUCATION/COMM RELATION	250	155	250	250	0	250	250	
01-67485 UNIFORMS	0	0	200	200	0	200	200	
TOTAL UTILITIES & SUNDRY	683	5,554	6,115	4,705	1,859	3,669	5,815	
CAPITAL OUTLAY								
01-67550 COMPUTERS/FURNITURE/EQUIP	0	0	4,493	0	0	0	0	
TOTAL CAPITAL OUTLAY	0	0	4,493	0	0	0	0	
TRANSFERS								
TOTAL MUNICIPAL COURT	253,450	276,889	339,217	364,726	288,948	338,352	373,227	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
PROPOSED BUDGET FY2024-2025

01 -GENERAL FUND
FACILITIES MAINT & OPERAT

EXPENDITURES	(----- 2023-2024 -----) (----- 2024-2025 -----)							
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
<u>MAINTENANCE</u>								
01-68050 BUILDING MAINTENANCE/SUPPLIES	0	0	0	0	0	0	5,000	
01-68051 GROUNDS MAINT-CITY HALL	0	0	0	0	0	0	5,000	
TOTAL MAINTENANCE	0	0	0	0	0	0	10,000	
<u>REPAIRS</u>								
01-68140 EQUIPMENT CONTRACTS	0	0	0	0	0	0	5,000	
01-68190 JANITORIAL	0	0	0	0	0	0	5,000	
TOTAL REPAIRS	0	0	0	0	0	0	10,000	
<u>UTILITIES & SUNDRY</u>								
01-68450 TELECOM	0	0	0	0	0	0	5,000	
01-68465 GENERAL INSURANCE	0	0	0	0	0	0	8,750	
01-68490 UTILITIES	0	0	0	0	0	0	5,000	
TOTAL UTILITIES & SUNDRY	0	0	0	0	0	0	18,750	
TOTAL FACILITIES MAINT & OPERAT	0	0	0	0	0	0	38,750	
TOTAL EXPENDITURES	5,017,228	5,595,174	8,484,521	6,776,377	5,609,591	6,801,311	7,566,234	
REVENUE OVER/ (UNDER) EXPENDITURES	1,703,654	1,805,917	(563,546)	1,196,701	2,250,519	1,655,597	775,651	

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
PROPOSED BUDGET FY2024-2025

04 -2021 STREET MAINT FUND

REVENUES	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
<u>TAXES</u>								
04-40200 SALES TAX	0	0	1,350,333	1,300,000	1,245,787	1,330,000	1,300,000	
TOTAL TAXES	0	0	1,350,333	1,300,000	1,245,787	1,330,000	1,300,000	
TOTAL REVENUES	0	0	1,350,333	1,300,000	1,245,787	1,330,000	1,300,000	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
PROPOSED BUDGET FY2024-2025

04 -2021 STREET MAINT FUND
PUBLIC WORKS

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)	(-----)		
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
CONTRACT SERVICES								
04-64205 CONSULTANT/ENGINEER FEES	0	0	113,493	50,000	92,149	125,000	50,000	
04-64207 ENGINEERING	0	0	0	0	4,900	0	0	
TOTAL CONTRACT SERVICES	0	0	113,493	50,000	97,049	125,000	50,000	
CAPITAL OUTLAY								
04-64570 ANNUAL MAINTENANCE-FY22-23	0	0	0	1,105,249	3,791	1,105,249	0	
04-64571 ANNUAL MAINTENANCE-FY23-24	0	0	0	828,593	147,023	828,593	0	
04-64572 ANNUAL MAINTENANCE-FY24-25	0	0	0	0	0	0	1,083,270	
TOTAL CAPITAL OUTLAY	0	0	0	1,933,842	150,813	1,933,842	1,083,270	
TOTAL PUBLIC WORKS	0	0	113,493	1,983,842	247,863	2,058,842	1,133,270	
TOTAL EXPENDITURES	0	0	113,493	1,983,842	247,863	2,058,842	1,133,270	
REVENUE OVER/(UNDER) EXPENDITURES	0	0	1,236,840	(683,842)	997,924	(728,842)	166,730	

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
PROPOSED BUDGET FY2024-2025

06 -COURT SPECIAL REVENUE

REVENUES	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
FINES & WARRANTS								
06-44170 LTPDF-LOCAL TRUANCY PREVENTION	3,445	6,420	7,440	6,000	5,590	5,900	6,000	
06-44180 LMJF-LOCAL MUNICIPAL JURY FUND	69	128	149	100	112	120	100	
06-44200 SECURITY FEES	3,912	6,663	7,447	6,000	5,636	6,100	6,000	
06-44300 TECHNOLOGY FEES	3,430	5,628	6,153	5,500	4,696	5,100	5,100	
TOTAL FINES & WARRANTS	10,856	18,839	21,189	17,600	16,034	17,220	17,200	
CHILD SAFETY REVENUE								
06-45015 CHILD SAFETY & HEALTH REVENUE	7,843	10,704	12,060	11,000	7,092	8,800	9,000	
TOTAL CHILD SAFETY REVENUE	7,843	10,704	12,060	11,000	7,092	8,800	9,000	
TOTAL REVENUES	18,699	29,543	33,249	28,600	23,126	26,020	26,200	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
PROPOSED BUDGET FY2024-2025

06 -COURT SPECIAL REVENUE
MUNICIPAL COURT

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
CONTRACT SERVICES								
06-67290 SECURITY EXPENSE	359	2,803	5,781	7,872	4,955	5,300	6,000	
06-67291 TECHNOLOGY EXPENSE	5,409	1,571	3,863	5,000	2,478	5,000	6,000	
06-67292 TRANSLATION SERVICES	0	340	923	1,000	984	1,000	1,000	
TOTAL CONTRACT SERVICES	5,768	4,714	10,567	13,872	8,417	11,300	13,000	
PAYROLL								
CAPITAL OUTLAY								
06-67560 CO - TECHNOLOGY EXPENSE	7,675	0	0	11,400	2,520	3,000	5,000	
TOTAL CAPITAL OUTLAY	7,675	0	0	11,400	2,520	3,000	5,000	
TOTAL MUNICIPAL COURT	13,443	4,714	10,567	25,272	10,937	14,300	18,000	
TOTAL EXPENDITURES	13,443	4,714	10,567	25,272	10,937	14,300	18,000	
REVENUE OVER/ (UNDER) EXPENDITURES	5,256	24,829	22,682	3,328	12,189	11,720	8,200	

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
PROPOSED BUDGET FY2024-2025

07 -PD SPECIAL REVENUE

REVENUES	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
PD SPECIAL REVENUE								
07-45014 POLICE TRAINING REV (LEOSE)	1,382	1,197	1,197	1,500	1,670	1,670	1,200	
TOTAL PD SPECIAL REVENUE	1,382	1,197	1,197	1,500	1,670	1,670	1,200	
TOTAL REVENUES	1,382	1,197	1,197	1,500	1,670	1,670	1,200	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
PROPOSED BUDGET FY2024-2025

07 -PD SPECIAL REVENUE
POLICE DEPARTMENT

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
UTILITIES & SUNDRY								
07-61470 LEOSE TRAINING	1,121	0	1,313	1,500	1,504	1,500	1,500	
07-61471 SPECIAL REVENUE TRAINING	2,993	0	1,722	5,000	0	0	0	
TOTAL UTILITIES & SUNDRY	4,113	0	3,034	6,500	1,504	1,500	1,500	
CAPITAL OUTLAY								
TOTAL POLICE DEPARTMENT	4,113	0	3,034	6,500	1,504	1,500	1,500	
TOTAL EXPENDITURES	4,113	0	3,034	6,500	1,504	1,500	1,500	
REVENUE OVER/ (UNDER) EXPENDITURES	(2,732)	1,197	(1,837)	(5,000)	166	170	(300)	

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2024
 PROPOSED BUDGET FY2024-2025

08 -STAN GRAHAM MEM TREE FUND

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
<u>REVENUE</u>								
08-40200 OAK WILT FEE	13,050	17,250	13,950	5,000	8,100	9,000	9,000	
08-40260 TREE REPLACEMENT REVENUE	<u>46,943</u>	<u>31,100</u>	<u>79,100</u>	<u>0</u>	<u>16,300</u>	<u>84,300</u>	<u>0</u>	
TOTAL REVENUE	<u>59,993</u>	<u>48,350</u>	<u>93,050</u>	<u>5,000</u>	<u>24,400</u>	<u>93,300</u>	<u>9,000</u>	
<u>DONATIONS</u>								
08-45020 DONATIONS-STAN GRAHAM	<u>1,375</u>	<u>0</u>	<u>75</u>	<u>0</u>	<u>1,031</u>	<u>1,031</u>	<u>0</u>	
TOTAL DONATIONS	<u>1,375</u>	<u>0</u>	<u>75</u>	<u>0</u>	<u>1,031</u>	<u>1,031</u>	<u>0</u>	
TOTAL REVENUES	61,368	48,350	93,125	5,000	25,431	94,331	9,000	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
PROPOSED BUDGET FY2024-2025

08 -STAN GRAHAM MEM TREE FUND
TREE FUND

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----) (----- 2024-2025 -----)				
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
MAINTENANCE								
08-60050 BEAUTIFICATION	5,820	22,973	26,863	15,000	8,886	10,000	10,000	
TOTAL MAINTENANCE	5,820	22,973	26,863	15,000	8,886	10,000	10,000	
REPAIRS								
08-60156 CITY SIGN/MEDIAN MAINT&LNDS	1,309	1,140	8,275	4,250	10,449	11,000	5,000	
TOTAL REPAIRS	1,309	1,140	8,275	4,250	10,449	11,000	5,000	
UTILITIES & SUNDRY								
TOTAL TREE FUND	7,129	24,113	35,139	19,250	19,335	21,000	15,000	
TOTAL EXPENDITURES	7,129	24,113	35,139	19,250	19,335	21,000	15,000	
REVENUE OVER/ (UNDER) EXPENDITURES	54,239	24,237	57,986	(14,250)	6,097	73,331	(6,000)	

*** END OF REPORT ***

CITY OF WEST LAKE HILLS

PROPOSED BUDGET SUMMARY TOTALS -WASTEWATER FY 2024-2025

AS OF 8/28/24

WASTEWATER (WW) FUNDS			
02	10	11	
WW FUND	WW DEBT SERVICE FUND	WW CONSTR. FUND	TOTAL WW FUNDS
REVENUES			
\$ -	\$ -	\$ -	\$ -
2,813,561	900	25,000	2,839,461
\$ 2,813,561	\$ 900	\$ 25,000	\$ 2,839,461
EXPENSES			
\$ -	\$ -	\$ -	\$ -
2,668,419	-	-	2,668,419
\$ 2,668,419	\$ -	\$ -	\$ 2,668,419
BUDGET SURPLUS/ (SHORTFALL)			
\$ 145,142	\$ 900	\$ 25,000	\$ 171,042

WW FUND	Audited 9/30/21	Audited 9/30/22	Audited 9/30/23	Proj EOY Budget FY23-24	Proposed Budget FY24-25
WW Fund Balance	\$ 3,263,244	\$ 4,087,338	\$ 4,854,914	\$ 4,928,468	\$ 5,099,510

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
WW PROPOSED BUDGET FY2024-2025

02 -WASTE WATER FUND

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
REVENUE								
02-50100 WASTEWATER REVENUE	2,202,658	2,331,124	2,399,673	2,475,000	1,889,746	2,475,000	2,600,000	
02-50200 WASTEWATER PENALTIES	2,640	14,087	11,371	5,000	9,233	11,000	5,000	
02-50250 INDUSTRIAL SURCHARGE REVENUE	81,072	31,707	35,750	30,500	71,877	90,000	50,000	
02-50300 REIMBURSEMENT REVENUE	5,549	7,580	7,800	0	6,026	7,800	8,000	
02-50310 GRINDER PUMP MAINTENANCE FEE	0	0	0	0	0	0	139,000	
02-50400 ENGINEERING ASSESSMENT FEE	822	1,503	4,740	0	131	200	300	
02-50500 ADMINISTRATIVE FEES	8,429	4,489	5,059	4,000	2,200	2,500	2,000	
02-50505 CREDIT CARD FEES	3,339	0	(20)	0	0	0	0	
02-50700 IMPACT FEES	7,661	7,661	30,644	0	0	7,661	7,661	
02-50750 INTEREST INCOME	35	298	1,780	1,600	1,430	1,600	1,600	
TOTAL REVENUE	2,312,204	2,398,449	2,496,797	2,516,100	1,980,643	2,595,761	2,813,561	
TOTAL REVENUES	2,312,204	2,398,449	2,496,797	2,516,100	1,980,643	2,595,761	2,813,561	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
WW PROPOSED BUDGET FY2024-2025

02 -WASTE WATER FUND
WASTEWATER DEPARTMENT

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
MAINTENANCE								
CONTRACT SERVICES								
02-60205 WASTEWATER PROJECT CONSULTANT	0	0	0	10,000	4,945	10,000	0	
02-60210 RATE ANALYSIS	0	1,375	0	0	0	10,000	40,000	
02-60220 TREATMENT CHARGES (COA)	426,497	412,631	446,520	410,000	461,072	500,000	500,000	
02-60225 TRAINING	0	0	0	1,000	250	1,000	3,000	
02-60230 BILLING FEES/AWR	36,793	54,385	57,678	63,600	52,187	60,000	63,600	
02-60240 LEGAL SERVICES	0	0	1,660	1,500	0	1,500	1,500	
02-60250 WW CHEMICALS	45,447	19,292	11,936	10,000	4,995	6,000	5,000	
02-60260 WW UTILITIES	7,047	7,457	7,492	9,000	8,651	9,000	9,000	
02-60266 CREDIT CARD/BANK FEES	5,152	1,660	95	250	121	121	0	
02-60270 WW M & O - FIXED/CROSSROADS	27,105	27,105	63,518	75,000	53,100	75,000	76,800	
02-60275 WW M & O - VARIABLE/CROSSROADS	168,701	177,370	290,461	250,000	276,461	300,000	300,000	
02-60290 RECORDS STORAGE & MAINTENANCE	18	0	180	250	133	180	120	
TOTAL CONTRACT SERVICES	716,760	701,276	879,539	830,600	861,914	972,801	999,020	
PAYROLL								
02-60330 WW SALARIES	11	0	0	0	0	0	0	
02-60340 PAYROLL TAXES	4	0	0	0	0	0	0	
TOTAL PAYROLL	15	0	0	0	0	0	0	
UTILITIES & SUNDRY								
02-60410 ENGINEERING	17,645	21,087	36,755	20,000	102,369	135,000	100,000	
02-60465 GENERAL INSURANCE	6,162	6,676	7,549	7,150	9,326	9,326	10,000	
TOTAL UTILITIES & SUNDRY	23,808	27,762	44,304	27,150	111,695	144,326	110,000	
CAPITAL OUTLAY								
02-60510 DEBT PAYMENTS	243,429	228,251	210,231	1,263,980	96,591	1,263,980	1,289,399	
02-60515 DEBT PMT TO GENERAL FUND	0	0	0	150,000	0	150,000	150,000	
02-60565 CAPITAL OUTLAY - WW SYSTEM	0	0	0	20,000	925	20,000	120,000	
TOTAL CAPITAL OUTLAY	243,429	228,251	210,231	1,433,980	97,516	1,433,980	1,559,399	
TRANSFERS								
02-60998 DEPRECIATION	621,152	621,201	620,411	0	0	0	0	
TOTAL TRANSFERS	621,152	621,201	620,411	0	0	0	0	
TOTAL WASTEWATER DEPARTMENT	1,605,163	1,578,490	1,754,485	2,291,730	1,071,125	2,551,107	2,668,419	
TOTAL EXPENDITURES	1,605,163	1,578,490	1,754,485	2,291,730	1,071,125	2,551,107	2,668,419	
REVENUE OVER/ (UNDER) EXPENDITURES	707,042	819,959	742,312	224,370	909,518	44,654	145,142	

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
WW PROPOSED BUDGET FY2024-2025

10 -WASTEWATER DEBT SERVICE

REVENUES	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
INCOME								
10-40100 INTEREST INCOME	112	112	1,270	1,500	600	900	900	
TOTAL INCOME	112	112	1,270	1,500	600	900	900	
TOTAL REVENUES	112	112	1,270	1,500	600	900	900	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
WW PROPOSED BUDGET FY2024-2025

10 -WASTEWATER DEBT SERVICE
WW DEBT SERVICE

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
CAPITAL OUTLAY								
REVENUE OVER/ (UNDER) EXPENDITURES	112	112	1,270	1,500	600	900	900	

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
WW PROPOSED BUDGET FY2024-2025

11 -WASTEWATER CONSTRUCTION

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----) (----- 2024-2025 -----)				
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
INCOME								
11-40100 INTEREST INCOME	471	4,023	23,995	20,000	19,276	28,000	25,000	
TOTAL INCOME	471	4,023	23,995	20,000	19,276	28,000	25,000	
TOTAL REVENUES	471	4,023	23,995	20,000	19,276	28,000	25,000	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
WW PROPOSED BUDGET FY2024-2025

11 -WASTEWATER CONSTRUCTION
EXPENSE

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
REPAIRS								
CONTRACT SERVICES								
CAPITAL OUTLAY								
TRANSFERS								
REVENUE OVER/ (UNDER) EXPENDITURES	471	4,023	23,995	20,000	19,276	28,000	25,000	

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
PROPOSED BUDGET SUMMARY TOTALS
2022 GO & 2023 CO BOND FUNDS
FY 2024-2025

AS OF 8/28/24

2022 GO & 2023 CO BOND FUNDS				
	21	22	23	
	2022 GO BOND I&S FUND	2022 GO BOND CAPITAL PROJ FUND	2023 CO BOND FUND	TOTAL 2022 & 2023 BOND FUNDS
REVENUES				
TRANSFER IN FROM GF		3,000,000		3,000,000
TRF FROM FUND 23 TO 22	\$ -	\$ 10,147,478		\$ 10,147,478
	1,366,344	450,000	796,875	2,613,219
	\$ 1,366,344	\$ 13,597,478	\$ 796,875	\$ 15,760,697
EXPENSES				
TRF FROM FUND 23 TO 22			\$ 10,147,478	10,147,478
	1,365,344	19,623,000	596,875	21,585,219
	\$ 1,365,344	\$ 19,623,000	\$ 10,744,353	\$ 31,732,697
BUDGET SURPLUS/ (SHORTFALL)				
	\$ 1,000	\$ (6,025,522)	\$ (9,947,478)	\$ (15,972,000)

2022 GO & 2023 CO BOND FUNDS	Audited 9/30/22	Audited 9/30/23	PROJECTED EOY BUDGET FY23-24	PROPOSED BUDGET FY24-25
FUND BALANCE	\$ 17,963,484	\$ 26,749,576	\$ 19,249,881	\$ 3,277,881
FUND 21	\$ 10,582	\$ 8,124	\$ 9,194	\$ 10,194
FUND 22	\$ 17,952,902	\$ 17,183,973	\$ 9,283,208	\$ 3,257,686
FUND 23	\$ -	\$ 9,557,478	\$ 9,957,478	\$ 10,000
	\$ 17,963,484	\$ 26,749,575	\$ 19,249,880	\$ 3,277,880

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
BOND FUNDS PROPOSED BUDGET FY2024-2025

21 -GO & CO BOND I & S FUND

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
REVENUE								
21-40100 PROPERTY TAXES I&S	0	0	1,353,156	1,366,344	1,360,176	1,366,344	1,365,344	
TOTAL REVENUE	0	0	1,353,156	1,366,344	1,360,176	1,366,344	1,365,344	
INTEREST & MISC								
21-45000 INTEREST INCOME	0	7	518	500	714	1,070	1,000	
21-45105 ISSUED BONDS PREMIUM	0	10,575	8,007	0	0	0	0	
TOTAL INTEREST & MISC	0	10,582	8,525	500	714	1,070	1,000	
TOTAL REVENUES	0	10,582	1,361,681	1,366,844	1,360,890	1,367,414	1,366,344	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
BOND FUNDS PROPOSED BUDGET FY2024-2025

21 -GO & CO BOND I & S FUND
2022 GO BOND FUND I&S

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
CAPITAL OUTLAY								
21-60510 DEBT PAYMENT-PRINCIPAL	0	0	240,000	605,000	605,000	605,000	635,000	
21-60515 DEBT PAYMENTS-INTEREST	0	0	1,124,139	761,344	761,344	761,344	730,344	
TOTAL CAPITAL OUTLAY	0	0	1,364,139	1,366,344	1,366,344	1,366,344	1,365,344	
TOTAL 2022 GO BOND FUND I&S	0	0	1,364,139	1,366,344	1,366,344	1,366,344	1,365,344	
TOTAL EXPENDITURES	0	0	1,364,139	1,366,344	1,366,344	1,366,344	1,365,344	
REVENUE OVER/ (UNDER) EXPENDITURES	0	10,582	(2,458)	500	(5,454)	1,070	1,000	

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
BOND FUNDS PROPOSED BUDGET FY2024-2025

22 -2022 GO BOND CAPITAL PROJ

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
REVENUE								
22-40900 TRANSFER IN	0	0	0	0	0	0	13,147,478	
TOTAL REVENUE	0	0	0	0	0	0	13,147,478	
INTEREST & ISSUANCE COSTS								
22-45000 INTEREST INCOME	0	146,736	917,874	700,000	673,236	900,000	450,000	
22-45100 ISSUED BONDS PAR VALUE	0	23,825,000	0	0	0	0	0	
22-45105 ISSUED BONDS PREMIUM	0	1,459,079	0	0	0	0	0	
TOTAL INTEREST & ISSUANCE COSTS	0	25,430,815	917,874	700,000	673,236	900,000	450,000	
TOTAL REVENUES	0	25,430,815	917,874	700,000	673,236	900,000	13,597,478	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
BOND FUNDS PROPOSED BUDGET FY2024-2025

22 -2022 GO BOND CAPITAL PROJ
2022 GO BOND FUND CAP PRJ

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
CONTRACT SERVICES								
22-64221 MEMBERSHIPS/SUBSCRIPTIONS	0	0	0	0	350	350	0	
TOTAL CONTRACT SERVICES	0	0	0	0	350	350	0	
CAPITAL OUTLAY								
22-64500 CITY HALL - LAND PURCHASE	0	6,323,664	0	0	0	0	0	
22-64501 CITY HALL CONSTRUCTION	0	0	1,150	300,000	2,057,074	6,000,000	12,000,000	
22-64502 CITY HALL PROJECT MANAGER	0	0	146,969	0	178,657	250,000	125,000	
22-64503 CITY HALL-GEO & MATERIAL TEST	0	0	21,066	0	33,746	50,000	0	
22-64504 CITY HALL-ARCHITECTURE EXPENSE	0	0	708,217	750,000	983,005	1,105,000	300,000	
22-64505 CAMP CRAFT/EANES CREEK	0	204,649	128,503	150,000	140,924	150,000	3,400,000	
22-64510 LAUREL VALLEY RD	0	185,390	151,332	150,000	16,216	20,000	325,000	
22-64515 REDBUD TRAIL	0	136,822	93,992	100,000	283,971	1,000,000	1,370,000	
22-64520 TERRACE MOUNTAIN	0	60,868	100,424	40,000	10,414	10,415	0	
22-64525 WESTLAKE DRIVE	0	161,995	153,114	130,000	21,434	25,000	885,000	
22-64530 YAUPON VALLEY RD	0	120,446	110,459	90,000	75,513	90,000	1,118,000	
22-64535 ROADS-PROJECT MANAGEMENT	0	0	71,577	100,000	27,813	100,000	100,000	
TOTAL CAPITAL OUTLAY	0	7,193,834	1,686,803	1,810,000	3,828,767	8,800,415	19,623,000	
TRANSFERS								
22-64999 DEBT ISSUANCE COSTS	0	284,079	0	0	0	0	0	
TOTAL TRANSFERS	0	284,079	0	0	0	0	0	
TOTAL 2022 GO BOND FUND CAP PRJ	0	7,477,912	1,686,803	1,810,000	3,829,117	8,800,765	19,623,000	
TOTAL EXPENDITURES	0	7,477,912	1,686,803	1,810,000	3,829,117	8,800,765	19,623,000	
REVENUE OVER/ (UNDER) EXPENDITURES	0	17,952,902	(768,929)	(1,110,000)	(3,155,881)	(7,900,765)	(6,025,522)	

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
BOND FUNDS PROPOSED BUDGET FY2024-2025

23 -2023 CO Bond Fund

REVENUES	(----- 2023-2024 -----) (----- 2024-2025 -----)							
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
<u>REVENUE</u>								
23-40100 PROPERTY TAXES I&S	0	0	0	599,206	596,699	599,206	596,875	
TOTAL REVENUE	0	0	0	599,206	596,699	599,206	596,875	
<u>INTEREST & MISC</u>								
23-45000 INTEREST INCOME	0	0	57,478	200,000	356,964	400,000	200,000	
23-45100 ISSUED BONDS PAR VALUE	0	0	9,210,000	0	0	0	0	
23-45105 ISSUED BONDS PREMIUM	0	0	470,175	0	0	0	0	
TOTAL INTEREST & MISC	0	0	9,737,653	200,000	356,964	400,000	200,000	
TOTAL REVENUES	0	0	9,737,653	799,206	953,663	999,206	796,875	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2024
BOND FUNDS PROPOSED BUDGET FY2024-2025

23 -2023 CO Bond Fund
2023 CO BOND FUND

	(----- 2023-2024 -----) (----- 2024-2025 -----)							
EXPENDITURES	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
CAPITAL OUTLAY								
23-60510 DEBT PAYMENT - PRINCIPAL	0	0	0	205,000	205,000	205,000	205,000	
23-60515 DEBT PAYMENT-INTEREST	0	0	0	394,206	394,206	394,206	391,875	
TOTAL CAPITAL OUTLAY	0	0	0	599,206	599,206	599,206	596,875	
TRANSFERS								
23-60900 TRANSFER OUT	0	0	0	0	0	0	10,147,478	
23-60999 DEBT ISSUANCE COSTS	0	0	180,175	0	0	0	0	
TOTAL TRANSFERS	0	0	180,175	0	0	0	10,147,478	
TOTAL 2023 CO BOND FUND	0	0	180,175	599,206	599,206	599,206	10,744,353	
TOTAL EXPENDITURES	0	0	180,175	599,206	599,206	599,206	10,744,353	
REVENUE OVER/ (UNDER) EXPENDITURES	0	0	9,557,478	200,000	354,457	400,000	(9,947,478)	

*** END OF REPORT ***

POLICE DEPT - CAPITAL OUTLAY BUDGET ITEMS FY 2024/25

			FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028	FY 2028-2029	FY 2029-2030	
Item	Average useful life	# needed per year	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13	Year 14	
Vehicles	5 years	2 per year	\$133,000	\$80,000	\$160,000	\$170,000	\$85,000	\$130,000	\$176,000	\$180,000	
	# needed per year		2	1	2	2	1	2 (1+1)	2	2	
	cost per unit		\$66,500	\$80,000	\$80,000	\$85,000	\$85,000	\$130,000	\$88,000	\$90,000	
	total cost (est.)		\$133,000	\$80,000	\$160,000	\$170,000	\$85,000	\$130,000	\$176,000	\$180,000	
	Requested FY 2022/2023	2	\$133,000								
	Authorized	2	\$133,000								
	Requested FY 2023/2024	1		\$80,000							
	Authorized FY 2023/2024	1		\$80,000							
	Requested FY 2024-2025	2			\$160,000						
	Authorized FY 2024/2025										
Radios - in car	5-7 years	7 year rep. cycle	\$0	\$7,000	\$14,000	\$14,000	\$7,000	\$14,000	\$14,000	\$14,000	
APX6500	# needed per year		0	1	2	2	1	2	2	2	
	cost per unit		\$5,500	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	
	total cost (est.)		\$0	\$7,000	\$14,000	\$14,000	\$7,000	\$14,000	\$14,000	\$14,000	
	Requested FY 2022/2023	0	\$0								
	Authorized	0	\$0								
	Requested FY 2023/2024	1		\$7,000							
	Authorized FY 2023/2024	0									
	Requested FY 2024-2025				\$14,000						
	Authorized FY 2024/2025										
			FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028	FY 2028-2029	FY 2029-2030	
Radios - handheld	5-7 years	7 year rep. cycle	\$0	\$28,000	Year 9	Year 10	Year 11	Year 12	Year 13	Year 14	
APX6000	# needed per year		0	4	3	3	3	3	3	3	
	cost per unit		\$5,300	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	
	total cost (est.)		\$0	\$28,000	\$21,000	\$21,000	\$21,000	\$21,000	\$21,000	\$21,000	
	Requested FY 2022/2023	0	\$0								
	Authorized	0	\$0								
	Requested FY 2023/2024	4		\$28,000							
	Authorized FY 2023/2024										
	Requested FY 2024-2025				\$21,000						
	Authorized FY 2024/2025										

			FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028	FY 2028-2029	FY 2029-2030	
Tasers	5 years, per Taser Int.	5 year rep. cycle	\$7,000	\$8,000	\$8,000	\$8,000					
	# needed per year		4	4	4	4					
	cost per unit		\$1,750	\$2,000	\$2,000	\$2,000					
	total cost (est.)		\$7,000	\$8,000	\$8,000	\$8,000					
	Requested FY 2022/2023	4	\$7,000								
	Authorized	4	\$7,000								
	Requested FY 2023/2024	4		\$8,000							
	Authorized FY 2023/2024	4									
	Requested FY 2024-2025	0									
	Authorized FY 2024/2025										
Tasers/VR AXON OSP plan	5 years, per Taser Int.	5 year rep. cycle	\$7,000	\$8,000	\$8,000	\$8,000					
1 price for 5 years	# needed per year		4	4	4	4					
	cost per unit		\$1,750	\$2,000	\$2,000	\$2,000					
	total cost (est.)		\$7,000	\$12,950	\$12,950	\$12,950	\$12,950	\$12,950			
	Requested FY 2022/2023	4	\$7,000								
	Authorized	4	\$7,000								
	Requested FY 2023/2024	1		\$12,950							
	Authorized FY 2023/2024										
	Requested FY 2024-2025				\$12,950						
	Authorized FY 2024/2025										
			FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028	FY 2028-2029	FY 2029-2030	
Item	Average useful life	# needed per year	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13	Year 14	
Body Cameras (replaced by AXON OSP plan)	3-4 years	4 year rep. cycle	\$6,400	\$7,200							
	# needed per year		4	4							
	cost per unit (need dock 2019)		\$1,600	\$1,800							
	total cost (est.)		\$6,400	\$7,200							
	Requested FY 2022/2023	4	\$6,400								
	Authorized	4	\$6,400								
	Requested FY 2023/2024	4		\$7,200							
	Authorized FY 2023/2024	4									
	Requested FY 2024-2025	0									
	Authorized FY 2024/2025										

			FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028	FY 2028-2029	FY 2029-2030	
Body Cameras		4 year rep. cycle									
AXON OSP	3-4 years		\$6,400	\$7,200							
1 price for 5 years	# needed per year		4	4							
	cost per unit (need dock 2019)		\$1,600	\$1,800							
	total cost (est.)		\$6,400	\$7,200	\$16,248	\$16,248	\$16,248	\$16,248	\$16,248		
	Requested FY 2022/2023	4	\$6,400								
	Authorized	4	\$6,400								
	Requested FY 2023/2024	4		\$7,200							
	Authorized FY 2023/2024	4									
	Requested FY 2024-2025	1			\$16,248						
	Authorized FY 2024/2025										
Arbitrator (AXON) in car camera system		5 year rep. cycle									
	4-5 years		\$14,000	\$8,000	\$19,600	\$19,600	\$9,800	\$9,800	\$19,600	\$19,600	
	# needed per year		2	1	2	2	1	1	2	2	
	cost per unit		\$7,000	\$8,000	\$9,800	\$9,800	\$9,800	\$9,800	\$9,800	\$9,800	
	total cost (est.)		\$14,000	\$8,000	\$19,600	\$19,600	\$9,800	\$9,800	\$19,600	\$19,600	
	Requested FY 2022/2023	2	\$14,000								
	Authorized	2	\$14,000								
AXON	Requested FY 2023/2024	1		\$8,000							
	Authorized FY 2023/2024	1		\$9,800							
	Requested FY 2024-2025				\$19,600						
	Authorized FY 2024/2025										
Stalker in car radar		5 year rep. cycle									
	5 years		\$6,400	\$3,200	\$6,400	\$6,400	\$3,200	\$3,200	\$6,400	\$6,400	
	# needed per year		2	1	2	2	1	1	2	2	
	cost per unit		\$3,200	\$3,200	\$3,200	\$3,200	\$3,200	\$3,200	\$3,200	\$3,200	
	total cost (est.)		\$6,400	\$3,200	\$6,400	\$6,400	\$3,200	\$3,200	\$6,400	\$6,400	
	Requested FY 2022/2023	2	\$6,400								
	Authorized	2	\$6,400								
	Requested FY 2023/2024	1		\$3,200							
	Authorized FY 2023/2024	1		\$3,200							
	Requested FY 2024-2025				\$6,400						
	Authorized FY 2024/2025										

			FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028	FY 2028-2029	FY 2029-2030	
Toughbook laptops	3-4 years	4 year rep. cycle	\$22,000	\$24,000	\$12,000	\$12,000	\$6,000	\$6,000	\$12,000	\$12,000	
	# needed per year		4	4	2	2	1	1	2	2	
	cost per unit		\$5,500	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	updated price
	total cost (est.)		\$22,000	\$24,000	\$12,000	\$12,000	\$6,000	\$6,000	\$12,000	\$12,000	
	Requested FY 2022/2023	4	\$22,000								
	Authorized	2	\$11,000								
	Requested FY 2023/2024	4		\$24,000							only purchased 2 in FY 22/23
	Authorized FY 2023/2024	3		\$18,000							
	Requested FY 2024-2025				\$12,000						
	Authorized FY 2024/2025										
			2022-2023	2023-2024	2024-2025	2025-2026					
Total budgeted for "budget plan" items - vehicles,			\$177,800								
2023-2024 requested items				\$165,400							
2024-2025 requested items					\$275,148						
2025-2026 requested items						\$280,198					

STREET MAINTENANCE FUND - CITY OF WEST LAKE HILLS MAINTENANCE LIST

ID	Street	Description	Est. Drainage Cost*	Est. Street Cost	Est. Total Cost	Year	Estimated Annual Cost
1	ROAD RUNNER ROAD	Culvert Replacement and Paving	\$ 100,000	\$ 200,000	\$ 300,000		
2	ROCKY RIVER ROAD	Mill & Overlay	\$ -	\$ 254,400	\$ 254,400		
3	WREN VALLEY CV	Full Depth Repair	\$ -	\$ 138,000	\$ 138,000		
4	SPURLOCK VALLEY RD	Drainage and Pavement	\$ 229,000	\$ 34,000	\$ 263,000		
5	LIVE OAK RIDGE RD	Surface Preservation + Patching x1		\$ 19,961	\$ 19,961		
6	LAS LOMAS	Surface Preservation + Patching x1	\$ 45,000	\$ 31,830	\$ 76,830		
7	PARKWOOD CT	Surface Preservation + Patching x1	\$ -	\$ 3,715	\$ 3,715		
8	HARBOR VIEW DR	Surface Preservation + Patching x1	\$ -	\$ 2,525	\$ 2,525		
9	OLD STONEHEDGE	Surface Preservation	\$ -	\$ 2,423	\$ 2,423		
10	BUTLER CV	Surface Preservation	\$ -	\$ 4,119	\$ 4,119		
11	WESTLAKE DR	Crack Seal	\$ -	\$ 4,309	\$ 4,309		
12	YAUPON VALLEY RD	Crack Seal	\$ -	\$ 9,663	\$ 9,663		
13	SPRAGUE LN	Crack Seal	\$ -	\$ 1,295	\$ 1,295		
14	CORTONA DR	Crack Seal	\$ -	\$ 2,145	\$ 2,145	2023	\$ 1,105,249
15	MC CONNELL DR	Crack Seal	\$ -	\$ 1,737	\$ 1,737		
16	WILD CAT HOLW	Crack Seal	\$ -	\$ 4,162	\$ 4,162		
17	CORTONA DR	Crack Seal	\$ -	\$ 622	\$ 622		
18	WEST SPRING DR	Crack Seal	\$ -	\$ 1,236	\$ 1,236		
19	MC CONNELL DR	Crack Seal	\$ -	\$ 3,297	\$ 3,297		
20	BLACKACRE TRL	Crack Seal	\$ -	\$ 990	\$ 990		
21	CORTONA DR	Crack Seal	\$ -	\$ 1,014	\$ 1,014		
22	LITTLE BEND RD	Crack Seal	\$ -	\$ 1,903	\$ 1,903		
23	CIRCLE RIDGE DR	Crack Seal	\$ -	\$ 3,220	\$ 3,220		
24	CORTONA CV	Crack Seal	\$ -	\$ 450	\$ 450		
25	SKYLINE DR	Crack Seal	\$ -	\$ 2,240	\$ 2,240		
26	CARRARA	Crack Seal	\$ -	\$ 992	\$ 992		
27	CANYON CREEK	Crack Seal	\$ -	\$ 1,000	\$ 1,000		

STREET MAINTENANCE FUND - CITY OF WEST LAKE HILLS MAINTENANCE LIST

ID	Street	Description	Est. Drainage Cost ⁺	Est. Street Cost	Est. Total Cost	Year	Estimated Annual Cost
28	N PEAK RD	Drainage and Pavement	\$ 56,388	\$ 249,825	\$ 306,213		
29	CEDAR PARK DR	Drainage and Pavement	\$ 40,000	\$ 95,425	\$ 135,425		
30	WESTLAKE DR	Surface Preservation + Patching x1	\$ -	\$ 12,666	\$ 12,666		
31	HULL CIR	Surface Preservation + Patching x1	\$ -	\$ 25,844	\$ 25,844		
32	HIDDEN CV	Surface Preservation + Patching x1	\$ -	\$ 5,478	\$ 5,478		
33	MADRONE RD	Surface Preservation	\$ -	\$ 12,629	\$ 12,629		
34	OLD STONEHEDGE	Full Depth Reconstruction	\$ -	\$ 44,296	\$ 44,296	2024	\$ 828,593
35	WILD CAT HOLW	Crack Seal	\$ -	\$ 6,108	\$ 6,108		
36	BLACKACRE TRL	Mill & Overlay + Patching x1	\$ -	\$ 61,578	\$ 61,578		
37	ROCKY LEDGE RD	Mill & Overlay + Patching x1	\$ -	\$ 73,599	\$ 73,599		
38	ALLEGRO LN	Mill & Overlay + Patching x1	\$ -	\$ 31,670	\$ 31,670		
39	BENT TREE CT	Mill & Overlay + Patching x1	\$ 10,000	\$ 46,907	\$ 56,907		
40	CANYON VW	Mill & Overlay + Patching x1	\$ -	\$ 44,044	\$ 44,044		
41	BASIN LEDGE EAST	Mill & Overlay + Patching x1	\$ -	\$ 12,137	\$ 12,137		

STREET MAINTENANCE FUND - CITY OF WEST LAKE HILLS MAINTENANCE LIST

ID	Street	Description	Est. Drainage Cost*	Est. Street Cost	Est. Total Cost	Year	Estimated Annual Cost
42	BUCKEYE TRL	Crack Sealing	\$ 73,575	\$ 177,450	\$ 251,025		
43	SKYLINE DR	Patch Repairs	\$ 75,000	\$ 128,750	\$ 203,750		
44	WESTBROOK DR	Surface Preservation + Patching x2	\$ -	\$ 14,743	\$ 14,743		
45	LOMA LINDA	Full Depth Reconstruction	\$ -	\$ 122,782	\$ 122,782		
46	YAUPON VALLEY RD	Crack Seal	\$ -	\$ 8,858	\$ 8,858		
47	SUGAR CREEK DR	Mill & Overlay + Patching x1	\$ -	\$ 121,558	\$ 121,558		
48	BUENA VISTA CIR	Mill & Overlay	\$ -	\$ 16,594	\$ 16,594		
49	WESTBANK DR	Surface Preservation + Patching x1	\$ -	\$ 55,929	\$ 55,929		
50	YAUPON VALLEY RD	Surface Preservation	\$ -	\$ 27,668	\$ 27,668		
51	CAMP CRAFT RD	Surface Preservation	\$ -	\$ 30,805	\$ 30,805		
52	WOODVIEW CT	Surface Preservation + Patching x1	\$ -	\$ 3,837	\$ 3,837		
53	OAK RIDGE DR	Surface Preservation + Patching x1	\$ -	\$ 7,422	\$ 7,422		
54	FOREST VIEW DR	Surface Preservation + Patching x1	\$ -	\$ 3,105	\$ 3,105		
55	MANOR RIDGE CT	Surface Preservation + Patching x1	\$ -	\$ 2,859	\$ 2,859		
56	REVEILLE RD	Surface Preservation + Patching x1	\$ -	\$ 29,865	\$ 29,865		
57	OAK RIDGE DR	Surface Preservation + Patching x1	\$ -	\$ 7,449	\$ 7,449		
58	LAS LOMAS DR	Surface Preservation + Patching x1	\$ -	\$ 9,815	\$ 9,815		
59	CARAVAN CIR	Surface Preservation + Patching x1	\$ -	\$ 15,322	\$ 15,322		
60	LAS BRISAS DR	Surface Preservation + Patching x1	\$ -	\$ 7,033	\$ 7,033	2025	\$ 1,083,270
61	HILLCREST CT	Surface Preservation + Patching x1	\$ -	\$ 5,436	\$ 5,436		
62	OAK RIDGE DR	Surface Preservation + Patching x1	\$ -	\$ 7,799	\$ 7,799		
63	HILLCREST CT	Surface Preservation + Patching x1	\$ -	\$ 5,747	\$ 5,747		
64	LAS BRISAS DR	Surface Preservation + Patching x1	\$ -	\$ 18,484	\$ 18,484		
65	OAK VALLEY DR	Surface Preservation + Patching x1	\$ -	\$ 4,499	\$ 4,499		
66	LIMERICK LN	Surface Preservation + Patching x1	\$ -	\$ 2,978	\$ 2,978		
67	OLD STONEHEDGE	Surface Preservation + Patching x1	\$ -	\$ 8,593	\$ 8,593		
68	ROCKY RIVER CV	Surface Preservation	\$ -	\$ 9,115	\$ 9,115		
69	WESTHAVEN DR	Surface Preservation	\$ -	\$ 8,924	\$ 8,924		
70	WEST SPRING DR	Surface Preservation	\$ -	\$ 12,265	\$ 12,265		
71	WESTHAVEN DR	Surface Preservation	\$ -	\$ 17,329	\$ 17,329		
72	OX EYE TRL	Surface Preservation	\$ -	\$ 5,071	\$ 5,071		
73	WOOD TRL	Surface Preservation	\$ -	\$ 7,546	\$ 7,546		
74	DOWNIE PL	Surface Preservation	\$ -	\$ 2,355	\$ 2,355		
75	SUNDOWN PKWY	Surface Preservation	\$ -	\$ 5,277	\$ 5,277		
76	DOUBLE BEND BACK RD	Surface Preservation	\$ -	\$ 3,050	\$ 3,050		
77	WESTBROOK DR	Surface Preservation	\$ -	\$ 13,716	\$ 13,716		
78	BLUE RIDGE TRL	Surface Preservation	\$ -	\$ 1,775	\$ 1,775		
79	EANES SCHOOL RD	Crack Seal	\$ -	\$ 2,893	\$ 2,893		

STREET MAINTENANCE FUND - CITY OF WEST LAKE HILLS MAINTENANCE LIST

ID	Street	Description	Est. Drainage Cost*	Est. Street Cost	Est. Total Cost	Year	Estimated Annual Cost
80	WASHINGTON CUTOFF	Mill & Overlay + Patching x1	\$ -	\$ -	\$ -		
81	REDBUD CV	Mill & Overlay + Patching x1	\$ -	\$ -	\$ -		
82	OAK RIDGE DR	Mill & Overlay + Patching x1	\$ -	\$ -	\$ -		
83	LAS LOMAS CT	Mill & Overlay + Patching x1	\$ -	\$ -	\$ -		
84	ROCK CREEK DR	Mill & Overlay + Patching x2	\$ -	\$ -	\$ -		
85	CALITHEA RD	Mill & Overlay + Patching x1	\$ -	\$ -	\$ -		
86	SWIFTCURRENT TRL	Mill & Overlay + Patching x1	\$ -	\$ -	\$ -		
87	TERRACE MOUNTAIN CV	Mill & Overlay	\$ -	\$ -	\$ -		
88	SPELLER LN	Surface Preservation + Patching x1	\$ -	\$ -	\$ -		
89	CIRCLE RIDGE DR	Surface Preservation + Patching x1	\$ -	\$ -	\$ -		
90	CRESTWOOD CT	Surface Preservation	\$ -	\$ -	\$ -		
91	SPLIT RAIL TRL	Surface Preservation	\$ -	\$ -	\$ -		
92	WESTWOOD TER	Surface Preservation	\$ -	\$ -	\$ -		
93	OLD WAGON RD	Surface Preservation	\$ -	\$ 18,134	\$ 18,134		
94	LOST CANYON	Surface Preservation	\$ -	\$ 18,650	\$ 18,650		
95	FOREST VIEW DR	Crack Seal	\$ -	\$ 3,096	\$ 3,096		
96	BULIAN LN	Surface Preservation	\$ -	\$ 6,966	\$ 6,966		
97	JEFFERY PL	Surface Preservation	\$ -	\$ 6,620	\$ 6,620		
98	BUCKEYE TRL	Surface Preservation	\$ -	\$ 32,145	\$ 32,145		
99	SUGAR SHACK DR	Surface Preservation	\$ -	\$ 14,236	\$ 14,236		
100	FLINTRIDGE RD	Surface Preservation	\$ -	\$ 23,611	\$ 23,611		
101	LAS LOMAS DR	Surface Preservation	\$ -	\$ 27,815	\$ 27,815		
102	OLD BEE CAVES RD	Surface Preservation	\$ -	\$ 8,703	\$ 8,703		
103	COQUINA LN	Surface Preservation	\$ -	\$ 11,948	\$ 11,948		
104	BULIAN LN	Surface Preservation	\$ -	\$ 4,221	\$ 4,221		
105	WESTBROOK DR	Surface Preservation	\$ -	\$ 13,289	\$ 13,289		
106	WESTBROOK DR	Surface Preservation	\$ -	\$ 9,088	\$ 9,088		
107	LIVE OAK RIDGE RD	Surface Preservation	\$ -	\$ 8,189	\$ 8,189		
108	OLD STABLE LN	Surface Preservation	\$ -	\$ 9,547	\$ 9,547		
109	RIDGEWOOD RD	Surface Preservation	\$ -	\$ 13,220	\$ 13,220		
110	SPLIT RAIL TRL	Surface Preservation	\$ -	\$ 3,531	\$ 3,531	2026	\$ 607,189
111	BULIAN LN	Surface Preservation	\$ -	\$ 9,646	\$ 9,646		
112	BLUFF PARK CIR	Surface Preservation	\$ -	\$ 17,733	\$ 17,733		
113	LIVE OAK CIR	Surface Preservation	\$ 65,000	\$ 24,080	\$ 89,080		
114	RIDGEMONT CT	Surface Preservation	\$ -	\$ 2,552	\$ 2,552		
115	CEDAR OAK DR	Surface Preservation	\$ -	\$ 18,034	\$ 18,034		
116	GREGORY PL	Surface Preservation	\$ -	\$ 4,879	\$ 4,879		
117	RAINBOW CV	Surface Preservation	\$ -	\$ 4,478	\$ 4,478		
118	BASIN LEDGE	Surface Preservation	\$ -	\$ 4,689	\$ 4,689		
119	E LEDGEWAY	Surface Preservation	\$ -	\$ 2,721	\$ 2,721		
120	BASIN LEDGE	Surface Preservation	\$ -	\$ 2,083	\$ 2,083		
121	CANYON CREEK	Surface Preservation	\$ -	\$ 1,755	\$ 1,755		
122	BASIN LEDGE	Surface Preservation	\$ -	\$ 4,118	\$ 4,118		

STREET MAINTENANCE FUND - CITY OF WEST LAKE HILLS MAINTENANCE LIST

ID	Street	Description	Est. Drainage Cost*	Est. Street Cost	Est. Total Cost	Year	Estimated Annual Cost
123	W LEDGEWAY	Surface Preservation	\$ -	\$ 17,890	\$ 17,890		
124	S WILD BASIN	Surface Preservation	\$ -	\$ 5,692	\$ 5,692		
125	STRATFORD RESERVE PL	Surface Preservation	\$ -	\$ 5,255	\$ 5,255		
126	VALBELLA LN	Surface Preservation	\$ -	\$ 6,040	\$ 6,040		
127	SWEET SKY RD	Surface Preservation	\$ -	\$ 4,863	\$ 4,863		
128	DOE TRL	Full Depth Reconstruction	\$ -	\$ 98,330	\$ 98,330		
129	LEDGEWAY E	Full Depth Reconstruction	\$ -	\$ 36,296	\$ 36,296		
130	OLD STONEHEDGE	Crack Seal	\$ -	\$ 557	\$ 557		
131	KONSTANTY CIR	Crack Seal	\$ -	\$ 3,574	\$ 3,574		
132	BLACKACRE TRL	Crack Seal	\$ -	\$ 2,251	\$ 2,251		
133	ROCKY LEDGE RD	Crack Seal	\$ -	\$ 2,691	\$ 2,691		
134	ALLEGRO LN	Crack Seal	\$ -	\$ 1,158	\$ 1,158		
135	BENT TREE CT	Crack Seal	\$ -	\$ 1,715	\$ 1,715		
136	CANYON VW	Crack Seal	\$ -	\$ 1,610	\$ 1,610		
137	BASIN LEDGE EAST	Crack Seal	\$ -	\$ 444	\$ 444		
138	BRADY LN	Crack Seal	\$ -	\$ 4,533	\$ 4,533		
139	RIDGEWOOD RD	Crack Seal	\$ -	\$ 5,747	\$ 5,747		
140	GENTRY DR	Crack Seal	\$ -	\$ 327	\$ 327		
141	LAUREL VALLEY CV	PCC Slight Pnl Rplcmnt (<10%)	\$ -	\$ 13,440	\$ 13,440		

STREET MAINTENANCE FUND - CITY OF WEST LAKE HILLS MAINTENANCE LIST

ID	Street	Description	Est. Drairage Cost*	Est. Street Cost	Est. Total Cost	Year	Estimated Annual Cost
142	Nob Hill Cir Pavement	Patch Reapirs	\$ 75,000	\$ 146,300	\$ 221,300		
143	Windsong Trl Pavement	Patch Repairs	\$ 70,000	\$ 159,900	\$ 229,900		
144	WINDSONG TRL	Surface Preservation + Patching x1	\$ -	\$ -	\$ -		
145	NOB HILL CIR	Surface Preservation	\$ -	\$ -	\$ -		
146	ROCKY RIVER RD	Full Depth Reconstruction	\$ -	\$ 176,662	\$ 176,662	2027	\$ 738,799
147	BEAVER TRL	Full Depth Reconstruction	\$ -	\$ 104,094	\$ 104,094		
148	SUGAR CREEK DR	Crack Seal	\$ -	\$ 4,458	\$ 4,458		
149	LOMA LINDA	Crack Seal	\$ -	\$ 1,548	\$ 1,548		
150	BUENA VISTA CIR	Crack Seal	\$ -	\$ 837	\$ 837		



**CITY OF WEST LAKE HILLS
WASTEWATER 5 YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)**

1	ROCKY RIVER LIFT STATION UPGRADE-ENGINEERING					
	Engineer upgrade to RR lift station to maximize capacity allowance within the Redbud Trail Service Area that feeds into Rocky River Lift Station in order to serve new WW connections.	2025	2026	2027	2028	2029
		\$ 50,000.00	\$ -	\$ -	\$ -	\$ -
2	ROCKY RIVER LIFT STATION UPGRADE - CONSTRUCTION					
	Construction of RR Lift Station Upgrade as per engineering specifications.	2025	2026	2027	2028	2029
		\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -
3	MANHOLE REHABILITATION					
	Rehabilitation of manholes based on inspections performed in 2024; average cost of \$5k per manhole- CIP plan allows for 10 per year.	2025	2026	2027	2028	2029
		\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
4	UPGRADE AUTO DIALERS					
	Upgrade auto dialers at ALL (4) lift stations. Currently on land line system. Upgrade would allow for remote access, operation, & trend reporting.	2025	2026	2027	2028	2029
		\$ -	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
5	CAMERA INSTALLATION AT LIFT STATIONS					
	Install remote access security camers at all lift stations for security purposes.	2025	2026	2027	2028	2029
		\$ -	\$ -	\$ 5,000.00	\$ -	\$ -
6	JETTING OF ALL WASTEWATER LINES					
	Scheduled jetting of all gravity & low pressure wastewater lines. Total Linear Feet = 19,000 +	2025	2026	2027	2028	2029
		\$ -	\$ -	\$ 20,000.00	\$ -	\$ -
7	WASTEWATER LINE REHABILITATION					
	Aging system will require scheduled rehabilitation.	2025	2026	2027	2028	2029
		\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
Annual Total:		\$ 120,000.00	\$ 135,000.00	\$ 160,000.00	\$ 85,000.00	\$ 85,000.00

Property Tax Calculations

	2019	2020	2021	2022	2023	2024				Change 2023 to 2024
NET CERTIFIED VALUE TOTAL TAXABLE-July 25th	\$2,262,327,215	\$1,270,829,805	\$2,472,830,208	\$3,006,022,292	\$3,242,120,186	\$3,256,808,122				0.45%
VALUE UNDER PROTEST-July 25th	\$47,409,210	\$1,060,387,402	\$114,106,503	\$69,970,954	\$230,317,162	\$68,878,260				
TOTAL TAXABLE	\$2,306,040,143	\$2,331,217,207	\$ 2,586,936,711	\$ 3,075,993,246	\$3,231,854,388	\$3,325,686,382				2.90%
TOTAL NEW PROPERTY	\$23,012,679	\$34,359,586	\$27,109,456	\$18,465,628	\$35,497,901	\$54,435,254				
TOTAL TAXABLE W/O NEW PROPERTY	\$2,287,786,240	\$2,378,704,779	\$2,445,198,384	\$3,064,117,141	\$3,206,619,912	\$3,271,251,128				2.02%
APPRAISED VALUE	\$2,601,569,449	\$2,663,870,394	\$ 2,993,334,812	\$4,244,779,564	\$4,306,492,637	\$4,103,207,908				-4.72%
AVERAGE APPRAISED RESIDENCE	\$1,380,826	\$1,362,306	\$1,639,087	\$2,584,484	\$2,604,792	\$2,384,448				-8.46%
AVERAGE TAXABLE RESIDENCE	\$1,275,855	\$1,329,391	\$1,467,444	\$1,698,274	\$1,856,906	\$2,016,587				8.60%
VOTER-APPROVAL RATE	0.0714	0.0786	0.0767	0.1504	0.1667	0.1808				8.46%
ADOPTED TAX RATE	0.0700	0.0786	0.0786	0.1504	0.1786	0.1786				
COLLECTION RATE	99%	99%	99%	99%	99%	99%				
	Rate	Maintenance & Operations Rate	Debt Rate	Average \$ Increase/Decrease (actual rate)	Average \$ Increase (No New Revenue Rate)	Tax on Average Residence	Total Estimated Tax Levy	M&O Tax Levy	Debt Tax Levy	Increase Over Last Years Tax Levy
No New Revenue Rate	0.17846	0.1177	0.0590	-\$2.89	-\$47.26	\$3,598.73	\$5,837,760	\$3,851,655	\$1,986,219	\$0
Voter-Approval Rate	0.18087	0.12186	0.0590	\$45.69	\$48.58	\$3,647.31	\$6,042,081	\$4,055,863	\$1,986,219	\$204,322
Current Rate	0.17860	0.1196	0.0590	\$0.00	\$2.89	\$3,601.62	\$5,939,676	\$3,953,457	\$1,986,219	\$101,916
De Minimis Rate*	0.19178	0.1328	0.0590	\$265.77	\$268.66	\$3,867.39	\$6,377,967	\$4,391,749	\$1,986,219	\$540,208
PROPOSED RATE IS THE SAME AS LAST YEAR 0.1786						1.75%			Current Rate % increase over N	
as of 7/10/24										
*De Minimis Rate - To allow smaller cities some flexibility to adopt a tax rate that generates \$500,000 more in property tax revenue than the previous year.										



City of West Lake Hills City Council

AGENDA REPORT

Meeting Date:	<u>September 11, 2024</u>	Item Number:	<u></u>
Department:	<u>Administration</u>		
Prepared By:	<u>Trey Fletcher</u>	Cost / Budget:	<u>\$318.10</u>
	<u>Appointment Form</u>		
Exhibits:	<u>Supporting Documents</u>	Source of Funds:	<u>General Fund</u>

Subject

Discuss and consider appointing a General Assembly Representative to the Capital Area Council of Governments.

Recommendation

Staff recommend approval of the item appointing a representative.

Discussion

The City of West Lake Hills is a member of the Capital Area Council of Governments (CAPCOG). According to its structure, the governing bodies of the CAPCOG's members designate General Assembly representatives. As noted within the General Assembly Representation Summary for the City of West Lake Hills included in this packet, the city qualifies for one representative based on its population under 10,000. The city's current representative is noted as former Mayor Linda Anthony.

Annual dues for FY 24-25 are \$318.10.



City of West Lake Hills
Received
AUG 27 2024

Capital Area Council of Governments

6800 Burleson Road, Building 310, Suite 165

Austin, Texas 78744-2306

Ph: 512-916-6000 Fax: 512-916-6001

www.capcog.org

BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

August 26, 2024

The Honorable James Vaughan
Mayor of the City of West Lake Hills
911 Westlake Drive
West Lake Hills, TX 78746

Dear Mayor Vaughan,

It is with great pride and enthusiasm that I introduce myself as the next Executive Director of the Capital Area Council of Governments (CAPCOG). I am both honored and humbled to have been chosen to succeed such a dedicated and talented public servant as Ms. Betty Voights in this role and look forward to the opportunity to facilitate and support CAPCOG, its member governments, and regional partners in delivery essential services to enhance the region's quality of life and continued growth and development. While I officially take over the Executive Director role on September 1, I started in a transitional role in July so I could work with Betty to ensure a smooth leadership handoff while also gaining valuable knowledge and familiarity with the region, CAPCOG's staff, their work and you — our members.

I come to CAPCOG with more than three decades of experience serving local and regional governments including service as a city administrator in two communities and as a county administrator; so I have walked in your shoes through the issues local governments face and understand their pressures. I also served as the Executive Director of a regional council of governments and of a transportation and mobility authority. Accordingly, I know well the great importance of having strong regional collaboration and partnerships.

I look forward to stepping into Betty's shoes as your next Executive Director, and I say this with all sincerity and admiration that under her guidance for the last 28 years, CAPCOG has done an outstanding job of strengthening the region in several areas. As we embark on this transition, Betty has left me with a strong law enforcement academy that has maintained a 100 percent pass rate on the Texas State Licensing Exam for cadets who have graduated from its basic peace officer courses over the last decade. The region also is leading the way in obtaining next-generation 9-1-1; equipment to handle the enhanced call-taking and dispatching capabilities should be installed by the end of the year with emergency telecommunicator training on the new systems to be completed shortly thereafter. CAPCOG's aging services division continues its mission of ensuring older adults can age in a place of their choosing while the demographic continues to grow throughout the region. Our air quality program has started studying particulate matter along with ozone pollution to help the region stay within national air quality standards, while the rest of regional planning services continues to enhance and update its many planning initiatives.

CAPCOG could never accomplish these items alone; the support and work of local governments like yours lifts CAPCOG up to achieving these feats. One type of support is your annual membership dues which CAPCOG uses for local match on grants supporting the COG's operations. Another valuable form of support is your fellow elected officials and staff who sit on our numerous regional committees and assist in guiding and implementing our regional programs.

As the incoming Executive Director, I want to thank you for your continued support. Since I have started, I have been able to meet with several elected officials and plan to continue this essential form of outreach and support over the coming months and as well as on a regular basis. Accordingly, both my assistant and I will be reaching out to representatives of our member governments and regional partners to schedule convenient times for on-site visits and meetings. However, please feel free to contact me sooner if there is a time and date that works conveniently for you. I can be reached at 512-916-6018 or cmiller@capcog.org.

Sincerely,

A handwritten signature in black ink that reads "Christopher R. Miller". The signature is written in a cursive, flowing style.

Chris Miller

Enc. Membership Invoice
 General Assembly Representation Summary
 General Assembly Appointment Form



6800 Burleson Road, Building 310, Suite 165
Austin, Texas 78744-2306
Ph: 512-916-6000 Fax: 512-916-6001
www.capcog.org

BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

General Assembly Representation Summary for the City of West Lake Hills

CAPCOG's General Assembly is the organization's governing body for the purposes of selecting the Executive Committee, amending the council's bylaws, adopting budgets, determining membership dues, and guiding the organization's mission. Each CAPCOG member appoints representatives to serve as their voice on the General Assembly, and every year CAPCOG provides a list to ensure member's representative are current. According to the CAPCOG bylaws, full members — counties and municipalities — are entitled at least one representative on the General Assembly; however, they can have additional representatives based on population as shown below:

Counties	Municipalities	No. of Representatives
Under 20,000	Under 10,000	1
20,000-100,000	10,000-50,000	2
100,000+	50,000-100,000	3
-----	100,000+	4

Associate members — special government districts, school districts, nonprofits, utilities, chambers of commerce, and other governmental agencies — can appoint one representative to the General Assembly. Sustaining members, any person or organization with a positive interest in the welfare of the region, can participate as a non-voting General Assembly representative. At least two-thirds of the General Assembly's voting representatives must be elected officials.

Based on the U.S. Census' most recent population estimates and CAPCOG's bylaws, the **City of West Lake Hills** qualifies for **1 representative(s)** on the General Assembly. Its current representatives are:

- **Mayor Linda Anthony**

Please provide any updates to **City of West Lake Hills's** representative(s) by completing the attached form. More information about CAPCOG's General Assembly representation is at <https://www.capcog.org/about/general-assembly/>.

As a reminder, General Assembly Representatives are invited to the September 11th General Assembly Meeting at the Austin SouthPark Hotel, 4140 Governors Row in Austin. Representatives can RSVP at <https://www.capcog.org/trainings/general-assembly/>.



APPOINTMENT FORM - GENERAL ASSEMBLY REPRESENTATIVE CAPITAL AREA COUNCIL OF GOVERNMENTS

The governing bodies of CAPCOG's members designate General Assembly representatives.

Counties: Official appointments are made at Commissioners Court.

Cities, Towns, Villages: Official appointments are made at City Council meetings.

Organizations: Official appointments are made by the Board or other governing body.

PLEASE COMPLETE THE FOLLOWING SECTION

Governing Body:

_____ County Commissioners Court (e.g., Travis County Commissioners Court)

-OR-

West Lake Hills City Council (e.g., Austin City Council)

-OR-

_____ Other (Board or other governing body)

City of West Lake Hills

City, County, or Organization being represented

Name of Representative

Position

911 Westlake Drive

Address

West Lake Hills, TX 78746

City, Zip Code

512-327-3628

Telephone Number

Fax Number

Email address (General Assembly Reps. will be subscribed to CAPCOG Connections, Training Alerts, & other e-newsletters.)

Check One:

_____ Reappointment

XXX Filling Vacancy

_____ Changing Representative

Linda Anthony

Name of Previous Representative

I confirm our governing body appointed the above individual to serve as a CAPCOG General Assembly

Representative for the above entity on _____.

Date of Meeting

Signature of Chief Elected Official/Chair of Governing Board

Date

Email this form to jsalazar@capcog.org or fax it to 512-916-6001. For questions about completing this form, call Jennifer Salazar at 512-916-6018.



City of West Lake Hills City Council

AGENDA REPORT

Meeting Date:	September 11, 2024	Item Number:	8
Department:	Building & Development Services		
Prepared By:	Jennifer C. Bills	Cost / Budget:	\$155,140.73 increase / \$8,166,868.23 total
Exhibits:	Presentation	Source of Funds:	N/A

Subject

Discuss and consider approving change order number 3 for the Proposition B Road bond projects with Smith Contracting to change the high friction pavement treatment method on Westlake Drive and revisions to Eanes Creek Crossing, Yaupon Drive and Redbud Trail and authorize the City Administrator to execute the same.

Recommendation

Staff recommend approving change order number 3 for an increase to the contract of \$155,140.73 for a total contract price of \$8,166,868.23 authorize the City Administrator to execute

Discussion

Background:

Prop B authorized \$11.8 million for the completion of various street and drainage improvements. Plans were amended per City Council direction to remove drainage improvements on Laurel Valley and remove the improvements to Terrace Mountain.

The project was awarded to Smith Contracting Co. Inc. at the February 14, 2024, City Council meeting for the base amount of \$7,934,736.39 (bond) and \$8,806.00 (Alternative 1 – Juniper Rd Pavement). The approved contract included timeline requirements for the completion of the Camp Craft and Eanes School Road improvements.

Change Order No. 1

The first change order was approved on July 24, 2024 for design revisions due to field adjustments necessary due to existing conflicts. With the changes, change order 1 reduced the total amount of the contract by \$230,533.11. This change order also reflected a change in the project delivery schedule.

Change Order No. 2

The second change order was approved on August 14, 2024 to make pavement material change from crack fill/seal coat to mill and overlay within the project. This increased the contract cost by \$316,008.50.

Change Order No. 3

A “high friction” permeable friction course was included for a small area Westlake Drive for additional safety. Staff has recommended to increase the area to include two areas of steep slope along Westlake Drive (Buckeye Trail to City Hall and Redbud Trail just past the Westlake Fire Station) for additional safety and traction at those locations. In reviewing the options for “high friction” treatments, the city engineer working on the Street Maintenance Program and the consulting engineers for the Road Bond Program have recommended a micro-milling process that will add texture to asphalt. Staff agrees that this material/method serves the same purpose at a cost-effective price and provides for future maintainability and repair.

CO No. 3 also includes additional cost to Eanes Creek Road Crossing and Yaupon/Redbud storm sewer due to design revisions needed due to water line conflicts.

○ Change Order #3	
▪ High-friction pavement	\$75,248.75
▪ Eanes Creek Crossing	\$59,641.98
▪ <u>Yaupon/Redbud Storm</u>	<u>\$20,250.00</u>
▪ Cost increase	\$155,140.73

After Change Order No. 3, the contingency will decrease to \$146,553.

Future Change Orders

The relocation of the water lines in Camp Craft Road has required additional engineering design that is being finalized. Vicki Ortega, Engineer with K Friese and Associates is working with Water District #10's engineering team to address the water line relocation that meets the districts needs while allowing for the construction of Camp Craft. At the June 12th board meeting of the Water District #10, the Board agreed to share 50% of the cost of the relocation. The total cost of relocating the water lines is still pending completion of the final design and will be presented in a future change order.

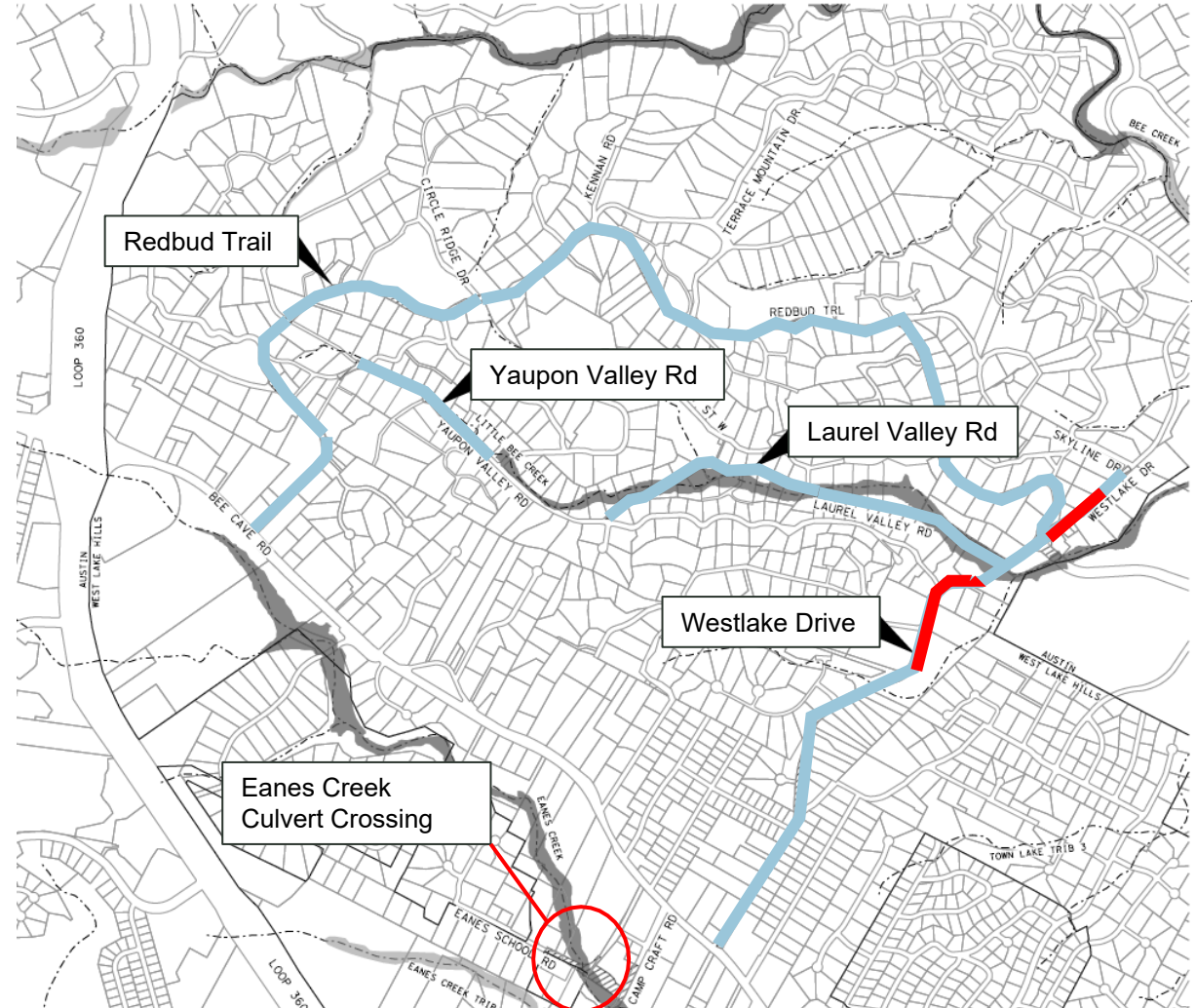


Agenda Item -
Roadway Bond Project Change Order #3

West Lake Hills City Council
September 11, 2024

Change Order #3

- Add textured pavement on Westlake Drive (—)
- Eanes Creek Culvert Crossing
 - Waterline conflicts
 - Design revisions
- Yaupon/Redbud storm sewer revisions



■ Financial Implications

High-friction pavement	\$75,248.75
Eanes Creek Crossing	\$59,641.98
Yaupon/Redbud Storm	\$20,250.00
Total	\$155,140.73

Future Change Order #4

- Design changes related to Camp Craft Road
 - Waterline conflicts
 - Redesign elements in progress
 - Cost sharing with WCID #10

Program Budget Summary

	Current Contract	Change Order #3
Construction Contract	\$8,020,534	\$8,175,675
Engr, R/W, Owners Rep	\$2,362,090	\$2,362,090
Contingency	\$301,693	(\$155,140.73)
Remaining Contingency		\$146,553
Total	\$10,684,317	\$10,684,317

- Recommended Action
 - City Council consider approval of Change Order #3
 - Net increase in cost \$155,140.73



City of West Lake Hills City Council

AGENDA REPORT

Meeting Date:	September 11, 2024	Item Number:	9
Department:	Building & Development Services		
Prepared By:	Jennifer C. Bills	Cost / Budget:	None
Exhibits:	See attached.	Source of Funds:	N/A

Subject

Discuss and consider action on a request for the extension of wastewater service and the transfer of the existing LUE from 1508 Westlake Drive to the neighboring property at 1405 Wildcat Hollow.

Recommendation

Staff recommend denial of the request.

Discussion

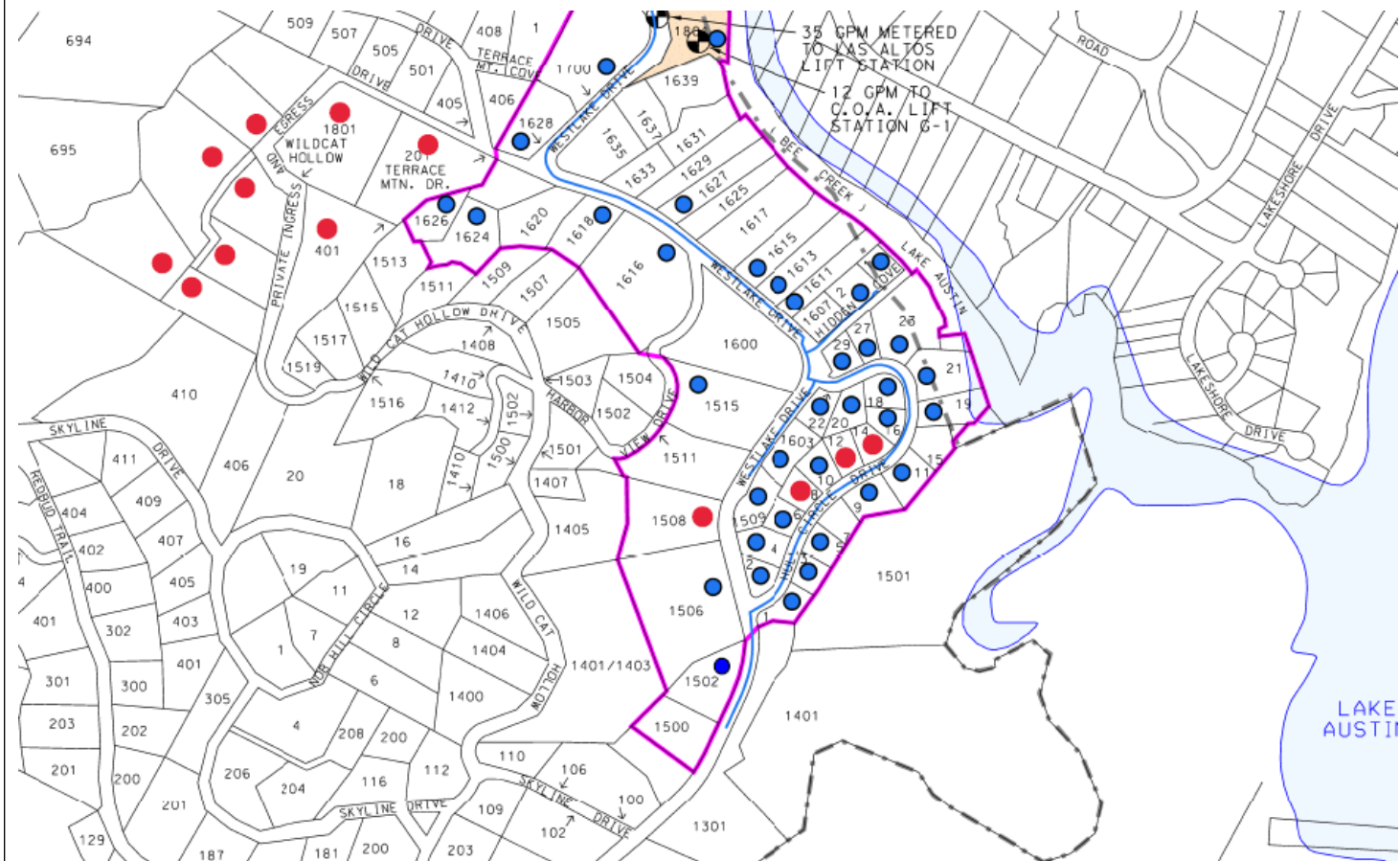
Background & Analysis:

The City of West Lake Hills has four sewer sheds. Within each area, the wastewater system is limited by the size of the collection system, lift station capacity, and contractual capacity with the City of Austin at the connection point into their system. The Hull Circle wastewater collection system was installed in 2014. Due to the connection point with the City of Austin, we are limited to 49 total Living Unit Equivalent connections at this discharge point.

Currently there 36 active connections and 13 reserved connections. Two properties have requested connections that have been denied due the existing limitations.

One LUE has been purchased and reserved the previous owner of 1508 Westlake Drive, but the connection has not yet been installed. The new owner also owns the property at 1405 Wildcat Hollow. They are requesting to transfer the reservation for 1508 Westlake Drive to 1405 Wildcat Hollow (Request Letter Attached). This would require the line to be brought through the 1508 Westlake property to the rear of the 1405 Wildcat Hollow (Service Extension Diagram). Given the existing maximum capacity, any future development at 1508 Westlake Drive would have to install an onsite sanitary sewage facility (OSSF).

Wastewater Connection Map



Links to Relevant Codes:

- [Article 18.03 Sewers](#)
- [Article 18.04 Wastewater Collection and Transportation Facilities](#)



WASTEWATER SERVICE REQUEST

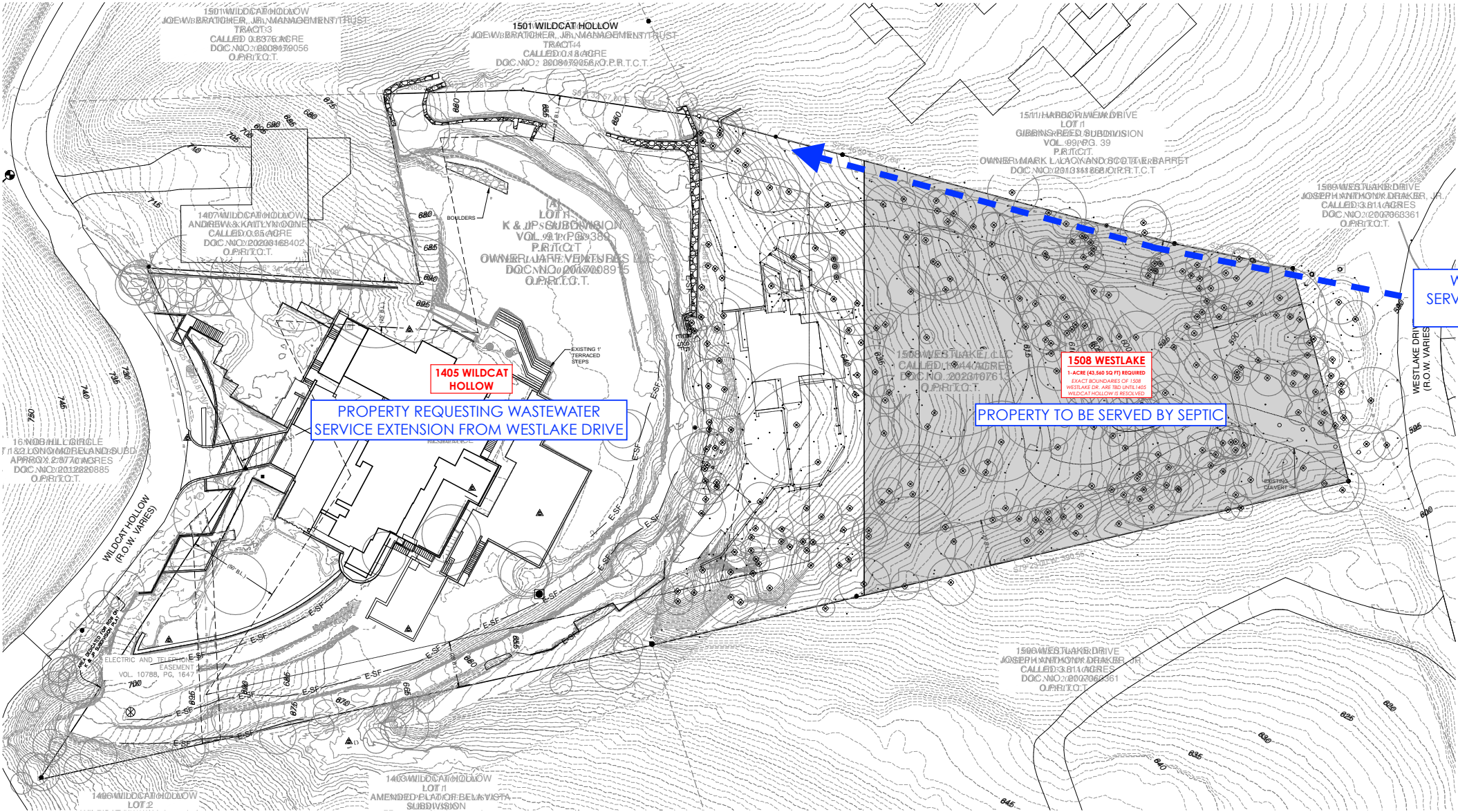
Date: 09/03/2024

To: City of Westlake Hills, Wastewater Department

RE: 1405 Wildcat Hollow

From: Matt Boelsche, Dick Clark + Associates

We formally request an extension of wastewater service and the transfer of the existing LUE from 1508 Westlake Drive to the neighboring property at 1405 Wildcat Hollow. The property requesting service contains a single-family home accommodating a five-person family. For your convenience, we have attached a diagram that illustrates the layout of the lots.



1405 WILDCAT HOLLOW	
LOT AREA	103,271 SQ FT
MAX IMPERVIOUS COVER (25%)	25,817.75 SQ FT

NOTE:
1405 WILDCAT HOLLOW LOT WILL STILL REQUIRE A TYPE III DEVELOPMENT PERMIT BASED ON THE AMOUNT OF DISTURBED AREA BEING IN EXCESS OF 1/3 ACRE (14,520 SF).

1508 WESTLAKE	
REQUIRED LOT AREA	43,560 SQ FT (1 AC)

CAUTION: DO NOT SCALE DRAWINGS
THESE DRAWINGS ARE THE PROPERTY OF THE ARCHITECT AND MAY ONLY BE USED IN CONJUNCTION WITH THIS PROJECT

SEAL

MARK VORNBERG - TEXAS ARCHITECT
REGISTRATION #17707
This document is incomplete and may not be used for regulatory approval, permitting, or construction.

PROJECT 08.21.2024

RESTORATION PLAN
1405 WILDCAT HOLLOW
WEST LAKE HILLS, TX 78746

DRAWN BY
MB

SET ISSUE

REVISIONS		
REV ID	REV NAME	DATE

SHEET TITLE
WASTEWATER
SERVICE EXTENSION
REQUEST

TI-48

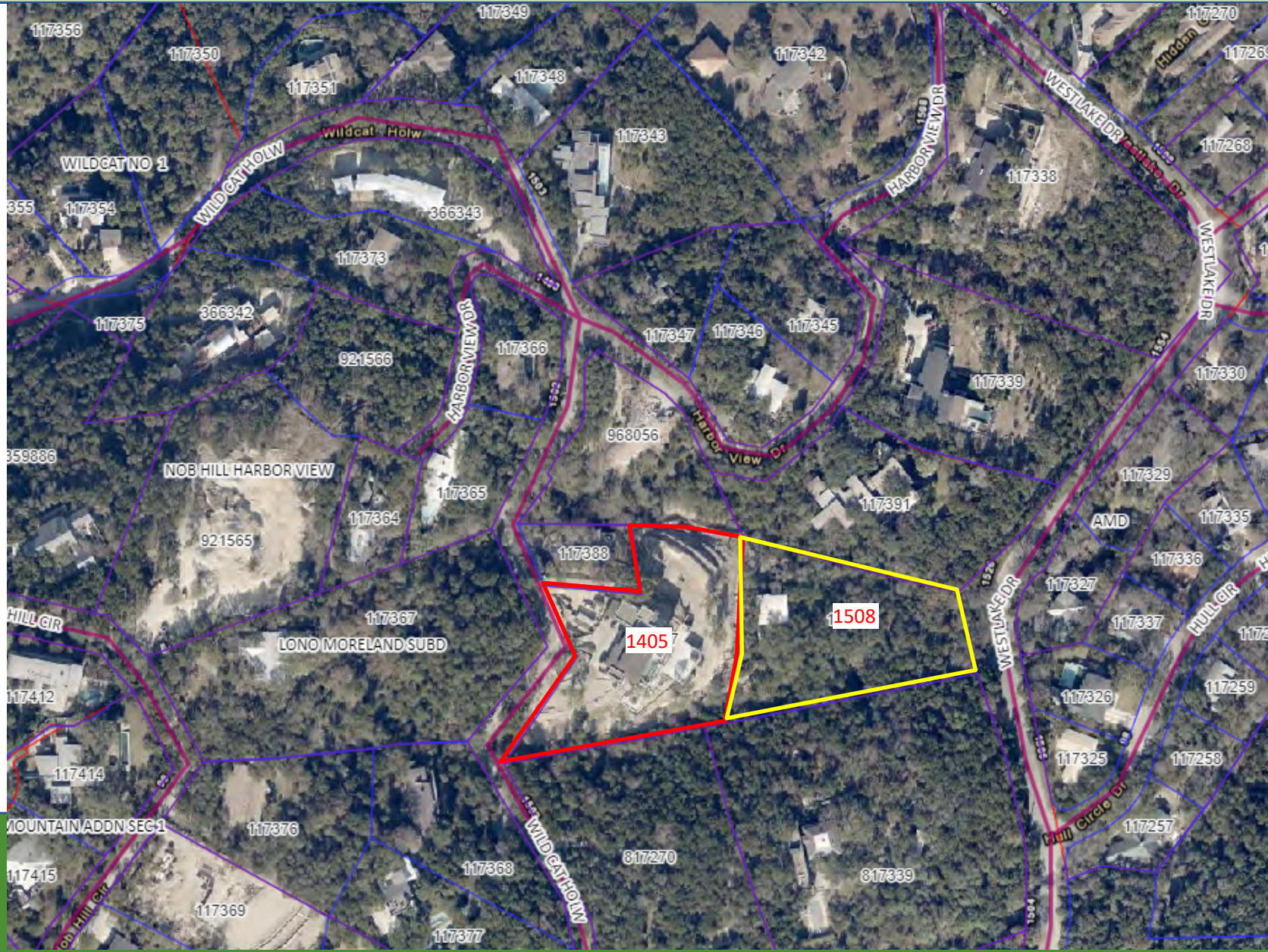
Wastewater Connection

9. Discuss and consider action on a request for the extension of wastewater service and the transfer of the existing LUE from 1508 Westlake Drive to the neighboring property at 1405 Wildcat Hollow.

Wastewater Connection

- Property at 1508 Westlake Drive has one wastewater connection reserved for the property.
- The owner also owns 1405 Wildcat Hollow and is requesting to transfer the reservation.
- The wastewater service area is limited to 49 total connections.
 - 36 are active
 - 13 are reserved
- Transferring to 1405 Wildcat Hollow would require connection to be extend through the private property at 1508 Westlake.
- Future development at 1508 Westlake Drive will be required to install OSSF.

1508 Westlake/1405 Wildcat Hollow



Wastewater Connection Map

