

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A CITY COUNCIL REGULAR MEETING
Wednesday, June 26, 2024 at 7:00 PM

1. Call to Order

With a quorum present, Mayor Vaughan called the meeting to order at 7:01 p.m.

CITY COUNCIL PRESENT:

Mayor James Vaughan
Mayor Pro Tem Gordon Bowman
Brian Plunkett
Beth South

CITY STAFF PRESENT:

City Administrator Trey Fletcher
City Secretary Terry Blanchard
Finance Director Vonda Ragsdale
Director of BDS Jennifer Bills
Chief of Police Scott Gerdes
City Attorney Josh Brockman-Weber

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Mayor Vaughan opened the meeting for public comments. Hearing none, the public comment section was closed.

3. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.
- a. Approval of the June 12, 2024 Regular Meeting Minutes.
 - b. Approval of a resolution suspending the July 8, 2024 effective date of Texas Gas Service Company's requested increase to permit the City time to study the request and to establish reasonable rates.

MOTION: Upon a motion made by Councilmember South and a second by Councilmember Plunkett, the Council voted three (3) for and none (0) opposed to approve the Consent Agenda as presented. Motion carried.

Mayor moved to Item 8a on the agenda.

8. Executive Session In accordance with Texas Government Code, Section 551.001, et seq, the City Council will recess into Executive Session (closed meeting) to discuss the following:

- a. Section 551.071 - Consultation with the attorney regarding pending or contemplated litigation, or settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re: City of West Lake Hills v. the following:
 - i. Jaffe - 1405 Wildcat Hollow;
 - ii. Alvarez - 1505 Wildcat Hollow; and
 - iii. 1836 Real Estate, LLC - 707 Butler Cove.

Council convened into Executive Session at 7:05 p.m. to discuss Item 8a.

9. Executive Session Reconvene into Open Session and take action if and as deemed appropriate in the City Councils' discretion regarding consultation with attorney.

Council reconvened in Open Session at 7:40 p.m. No action was taken.

4. Finance Review and discuss the Budget Calendar for fiscal year 2024-25.

Director Ragsdale gave a brief summary of the budget calendar for fiscal year 2024-25. Discussion of the Special Called Meeting on September 17th resulted in the meeting time being changed to 5:30 p.m. instead of 7:00 p.m. The calendar will be updated and brought to Council at their next meeting for adoption.

5. Administration Discussion and possible action regarding prioritization and expectations of the City Council Focus Areas regarding finance.

Director Ragsdale gave a presentation regarding finance. In the Operational Overview, she listed the various components of work areas in her department. Strategic planning and sources of revenue were discussed along with opportunities and challenges.

Mayor moved to Item 7 on the agenda.

7. Administration Discussion and update on bond items regarding Proposition A (new municipal complex) and Proposition B (street and drainage projects).

Proposition A (new municipal complex) - Stephen Karp gave a brief presentation. He reported that foundation pours should begin mid-July and erection of steel should begin mid-August. Due to two (2) rain days, substantial completion date has moved to June 2, 2025.

Proposition B (street and drainage projects) - Director Bills reported that projects are still on schedule. Redbud and Yaupon Valley projects are in progress.

6. Administration Discussion and possible action regarding prioritization and expectations of the City Council Focus Areas regarding code enforcement inclusive of the development process.

Director Bills gave a presentation. She discussed the department structure with more detailed information regarding planning, building & inspections, and code enforcement.

Mayor requested an executive session for discussion with the City Attorney.

MOTION: Upon a motion made by Councilmember Plunkett and a second by Councilmember South, the Council voted three (3) for and none (0) opposed to request legal advice in Executive Session to discuss takings. Motion carried.

In accordance with Texas Government Code, Section 551.071, the City Council will recess in Executive Session (closed meeting) for consultation with the attorney regarding pending or contemplated litigation, or settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re: discussion regarding takings.

Council convened into Executive Session at 9:10 p.m.

Council reconvened in Open Session at 9:30 p.m. No action was taken.

8. Executive Session In accordance with Texas Government Code, Section 551.001, et seq, the City Council will recess into Executive Session (closed meeting) to discuss the following:

- b. Section 551.074 - Deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee:
 - i. City Administrator Annual Evaluation.

Item 8b was postponed until a future meeting.

10. Adjournment

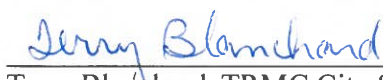
MOTION: Upon a motion made by Councilmember Plunkett and a second by Councilmember Bowman, the Council voted two (2) for and none (0) opposed with one (1) abstention to adjourn the meeting at 9:30 p.m. Motion carried.

Respectfully submitted,



JAMES VAUGHAN, MAYOR

ATTEST:



Terry Blanchard, TRMC City Secretary

These minutes were approved on July 10, 2024.

