



CITY OF WEST LAKE HILLS, TEXAS
NOTICE OF CITY COUNCIL REGULAR MEETING
Wednesday, July 10, 2024 at 7:00 PM

Notice is hereby given that the City Council of the City of West Lake Hills, Texas, will hold a Regular Meeting on the 10th day of July 2024 at 7:00 p.m., in the Council Chambers, Municipal Building, 911 Westlake Drive, West Lake Hills, Texas, at which time the following items will be discussed, to-wit:

REMOTE ACCESS - Join Zoom Meeting at <https://us02web.zoom.us/j/3499549035>
Or via telephone: Dial (346) 248-7799 - Meeting ID: 349 954 9035

If you wish to speak during the meeting or provide written comments, please email your name, phone number, comments, and the item number you wish to speak/comment on to citysec@westlakehills.gov by 1:00 P.M. on July 10, 2024.

1. Call to Order
2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.
3. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.
 - a. Approval of the June 26, 2024 Regular Meeting Minutes.
 - b. Approve and adopt the Budget Calendar for fiscal year 2024-25.
 - c. Approve an agreement with Terracon Consultants, Inc. to provide construction materials special inspection and testing services for the City of West Lake Hills Municipal Complex and citywide streets and drainage projects and authorize the City Administrator to execute all necessary documents.
4. Ordinance 717 ½ Yaupon Valley Road - Hold a public hearing and consider action on an ordinance for the rezoning of 0.13 acres out of Lot 2A Ben Riske Subdivision Amended Plat of Lots 1 & 2 from R-1, One-Family Residential District to GUI, Governmental, Utility, and Institutional District (Section 38.05.092 of the West Lake Hills Code). Applicant: James McDermott – DEC Central Texas LLC.

5. Land Use **205 West Spring Drive** - Discuss and consider action on a variance request for the removal of a tree 14 inches and greater for the removal of tree 1184, a 27.5" live oak (Section 22.03.304(a)(4) of the West Lake Hills Code). Applicant: William McAshan, Property Owner.
6. Finance Discuss and consider action on the fiscal year 2024-25 Proposed Budget.
7. Executive Session In accordance with Texas Government Code, Section 551.001, et seq, the City Council will recess into Executive Session (closed meeting) to discuss the following:
 - a. Section 551.071 - Consultation with the attorney regarding pending or contemplated litigation, or settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re: City of West Lake Hills v. the following:
 1. Jaffe - 1405 Wildcat Hollow;
 2. Alvarez - 1505 Wildcat Hollow; and
 3. 1836 Real Estate, LLC - 707 Butler Cove.
 - b. Section 551.074 - Deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee:
 1. City Administrator Annual Evaluation.
8. Executive Session Reconvene into Open Session and take action if and as deemed appropriate in the City Councils' discretion regarding consultation with attorney and deliberation regarding annual evaluation of city administrator.
9. Adjournment

Approved by: James Vaughan, Mayor

Certificate

I certify that the above Notice of the July 10, 2024 City Council Regular Meeting was posted on the bulletin board at the Municipal Building, 911 Westlake Drive, West Lake Hills, Texas on Friday, July 5, 2024 by 5:00 pm. and will remain posted continuously until said meeting is convened.

Signed by: Terry Blanchard, City Secretary

The City of West Lake Hills is committed to compliance with the Americans with Disabilities Act. Reasonable accommodation and equal access to communications will be provided upon request.

All items on the agenda are for discussion and/or action. City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A CITY COUNCIL REGULAR MEETING
Wednesday, June 26, 2024 at 7:00 PM

1. Call to Order

With a quorum present, Mayor Vaughan called the meeting to order at 7:01 p.m.

CITY COUNCIL PRESENT:

Mayor James Vaughan
Mayor Pro Tem Gordon Bowman
Brian Plunkett
Beth South

CITY STAFF PRESENT:

City Administrator Trey Fletcher
City Secretary Terry Blanchard
Finance Director Vonda Ragsdale
Director of BDS Jennifer Bills
Chief of Police Scott Gerdes
City Attorney Josh Brockman-Weber

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Mayor Vaughan opened the meeting for public comments. Hearing none, the public comment section was closed.

3. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.
- a. Approval of the June 12, 2024 Regular Meeting Minutes.
 - b. Approval of a resolution suspending the July 8, 2024 effective date of Texas Gas Service Company's requested increase to permit the City time to study the request and to establish reasonable rates.

MOTION: Upon a motion made by Councilmember South and a second by Councilmember Plunkett, the Council voted three (3) for and none (0) opposed to approve the Consent Agenda as presented. Motion carried.

Mayor moved to Item 8a on the agenda.

8. Executive Session In accordance with Texas Government Code, Section 551.001, et seq, the City Council will recess into Executive Session (closed meeting) to discuss the following:

- a. Section 551.071 - Consultation with the attorney regarding pending or contemplated litigation, or settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re: City of West Lake Hills v. the following:
 - i. Jaffe - 1405 Wildcat Hollow;
 - ii. Alvarez - 1505 Wildcat Hollow; and
 - iii. 1836 Real Estate, LLC - 707 Butler Cove.

Council convened into Executive Session at 7:05 p.m. to discuss Item 8a.

9. Executive Session Reconvene into Open Session and take action if and as deemed appropriate in the City Councils' discretion regarding consultation with attorney.

Council reconvened in Open Session at 7:40 p.m. No action was taken.

4. Finance Review and discuss the Budget Calendar for fiscal year 2024-25.

Director Ragsdale gave a brief summary of the budget calendar for fiscal year 2024-25. Discussion of the Special Called Meeting on September 17th resulted in the meeting time being changed to 5:30 p.m. instead of 7:00 p.m. The calendar will be updated and brought to Council at their next meeting for adoption.

5. Administration Discussion and possible action regarding prioritization and expectations of the City Council Focus Areas regarding finance.

Director Ragsdale gave a presentation regarding finance. In the Operational Overview, she listed the various components of work areas in her department. Strategic planning and sources of revenue were discussed along with opportunities and challenges.

Mayor moved to Item 7 on the agenda.

7. Administration Discussion and update on bond items regarding Proposition A (new municipal complex) and Proposition B (street and drainage projects).

Proposition A (new municipal complex) - Stephen Karp gave a brief presentation. He reported that foundation pours should begin mid-July and erection of steel should begin mid-August. Due to two (2) rain days, substantial completion date has moved to June 2, 2025.

Proposition B (street and drainage projects) - Director Bills reported that projects are still on schedule. Redbud and Yaupon Valley projects are in progress.

6. Administration Discussion and possible action regarding prioritization and expectations of the City Council Focus Areas regarding code enforcement inclusive of the development process.

Director Bills gave a presentation. She discussed the department structure with more detailed information regarding planning, building & inspections, and code enforcement.

Mayor requested an executive session for discussion with the City Attorney.

MOTION: Upon a motion made by Councilmember Plunkett and a second by Councilmember South, the Council voted three (3) for and none (0) opposed to request legal advice in Executive Session to discuss takings. Motion carried.

In accordance with Texas Government Code, Section 551.071, the City Council will recess in Executive Session (closed meeting) for consultation with the attorney regarding pending or contemplated litigation, or settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re: discussion regarding takings.

Council convened into Executive Session at 9:10 p.m.

Council reconvened in Open Session at 9:30 p.m. No action was taken.

8. Executive Session In accordance with Texas Government Code, Section 551.001, et seq, the City Council will recess into Executive Session (closed meeting) to discuss the following:
 - b. Section 551.074 - Deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee:
 - i. City Administrator Annual Evaluation.

Item 8b was postponed until a future meeting.

10. Adjournment

MOTION: Upon a motion made by Councilmember Plunkett and a second by Councilmember Bowman, the Council voted two (2) for and none (0) opposed with one (1) abstention to adjourn the meeting at 9:30 p.m. Motion carried.

Respectfully submitted,

JAMES VAUGHAN, MAYOR

ATTEST:

Terry Blanchard, TRMC City Secretary

These minutes were approved on July 10, 2024.

Budget Process and Schedule for Fiscal Year 2024-2025

June 26th – Regular City Council Meeting

- Present Budget Calendar to Council.

July 10th – Regular City Council Meeting

- Council adopts Budget Calendar.
- Mayor presents Proposed FY 2024-25 Budget to Council.
- Presentation of First Budget Group: Administration, Planning & Development, Public Works, Municipal Court, and Wastewater.

July 24th – Regular City Council Meeting

- Continue discussing Proposed Budget.
- Presentation of Second Budget Group: Police Department and Discretionary Items.

July 25th – Travis County Appraisal District

- Deadline for Chief Appraiser to send estimated appraisal rolls to jurisdictions.

August 14th – Regular City Council Meeting

- Continue FY 2024-25 Proposed Budget discussion.
- Council to approve the Certified Appraisal Roll and approve the proposed Ad Valorem Tax Rate for Debt Service for the FY 2024-25 Budget.

August 18th – File Proposed Budget with the Municipal Clerk and on City website

- *(Must be filed at least 30 days before tax rate adopted)*
- Post calculated tax rates along with certain debt information on City website.

August 28th – Regular City Council Meeting

- Continue discussing Proposed Budget.

August 30th – Publish Public Hearing Notice

- Publish public hearing on proposed property tax rate and budget in newspaper.
 - *(Must be published at least 10 days before Public Hearing)*
 - *(May NOT be in the part of the paper in which legal notices and classified ads appear)*

September 11th – Regular City Council Meeting

- Budget & Property Tax Rate Public Hearing.
 - *(Must be at least 15 days after proposed budget filed with Municipal Clerk)*
 - *(Public Hearing on budget shall be before the date of the tax levy)*
- Council vote to postpone the final vote on budget to a specific date and time.
- Continue FY 2024-25 Proposed Budget discussion.
- FY 2023-24 Budget Amendment discussion.

September 17th – Special Called City Council Meeting 5:30pm

- *(Either at the Public Hearing or no later than 7th day after the Public Hearing)*
- Council adopts FY 2024-25 Budget (*ordinance*).
- Council ratifies the property tax revenue increase reflected in the budget (*ordinance*).
- Council adopts property tax rate (*ordinance*).
- Council approves the General Fund Balance Policy (*resolution*).
- Council approves the Investment Policy & Strategy and the Financial Procedures & Controls

October – Regular City Council Meeting

- Council adopts Amended FY 2023-24 Budget (*ordinance*).

**** NOTE:** Except if a tax rate is adopted that exceeds the voter-approval tax rate, not later than the 71st day before the next uniform election date in November of that year (August 26th) – In this instance, the calendar would need to be modified to satisfy the compacted timeline.



City of West Lake Hills City Council

AGENDA REPORT

Meeting Date:	July 10, 2024	Item Number:	3c
	Building & Development		
Department:	Services		
Prepared By:	Jennifer C. Bills	Cost / Budget:	None
Exhibits:	See Attached	Source of Funds:	N/A

Subject

Approve an agreement with Terracon Consultant, Inc. to provide construction material special inspection and testing services for the City of West Lake Hills Municipal Complex and citywide streets and drainage projects and authorize the City Administrator to execute all necessary documents.

Recommendation

Staff recommend approval of the agreement and authorize the City Administrator to execute necessary documents.

Discussion

Terracon Consultant is a material testing service that provides inspection and testing services at various stages of construction. For the new Municipal Complex, the City Administrator approved two agreements for the testing prior to the demolition and for testing of materials during construction. The amounts of the contracts were less than the \$50,000 maximum for administrative approval. With an additional agreement for material testing for the Road Bond Program and the FY24 Streets and Drainage Projects, the cumulative amount of the contracts will exceed \$50,000, requiring City Council approval.

PERSONAL SERVICES AGREEMENT

THIS PERSONAL SERVICES AGREEMENT (this "Agreement" or "Contract") is made and entered into as of the ____ day of ____, 2024 by and between the City of West Lake Hills ("City") and Terracon Consultants, Inc. ("Consultant").

In consideration of the mutual premises, covenants and Agreements herein contained, the parties agree as follows:

Section 1. City hereby engages Consultant, and Consultant hereby accepts such engagement, to provide construction materials special inspection and testing services for the City of West Lake Hills Municipal Complex project within the city limits of the City in accordance with the Scope of Services set out in Attachment "B" (the "Services" or "Work"). Consultant shall perform the Services for the benefit of the City upon the terms and conditions contained in this Agreement.

Section 2. Term and Termination.

(a) **Term.** The term of Consultant's engagement by City hereunder (the "Term") shall commence on ____, 2024 and will continue in effect for a period of two years from the date of approval unless it is earlier terminated, or renewed, in accordance with this Section. The Agreement may be renewed with two (2) optional annual renewals. Annual renewals are predicated on satisfactory performance by the Consultant and sufficient budgetary allocation by the City Council for the renewal of the awarded Contract. City Council shall be under no obligation to make such budgetary allocation. The Services are anticipated to be performed by the Consultant beginning ____, 2024.

(b) **Termination.** This Agreement may be terminated prior to the end of the Term upon 30 days' notice by either party for any or no reason. Such termination shall be effective 30 days following delivery and receipt, by the terminating party to the other party, of written notice of such termination. The City shall pay Consultant for services rendered and obligations incurred to date of termination and Consultant shall submit to the City all project documents prepared to that point, if any.

Section 3. Services.

(a) **Scope of Services.** The Services shall include those items listed on Attachment B which is incorporated herein by reference for all purposes. In order for the Consultant to perform the Services, the City's obligation for providing information and support is also described in Attachment B. Attachment "A" describes all phases of the Services anticipated to be provided by the Consultant.

(b) **Performance.** The Services, and other duties of Consultant hereunder shall be performed promptly and Consultant will be required to provide professional service with minimal service call backs. Consultant shall guarantee that workmanship performed under this Contract meets or exceeds established industry standards relating to quality, neatness, precision, completeness, and attention to detail. The Consultant's performance will be monitored closely, and discrepancies will be relayed verbally and/or in writing by City staff. The Consultant agrees to employ only orderly and competent workers, skillful in performance of the type of work required under this Contract. The Consultant shall provide and pay for all materials, equipment, labor, transportation, fuel, and incidentals necessary for the furnishing, performance, and completion of the Contract. The Consultant shall provide supervision to assure that all Work will be done in accordance with this Agreement. The Consultant will designate personnel to communicate with City staff regarding the performance of services as set forth in this agreement. The Consultant shall, at all times, be vigilant against damage to existing equipment and facilities. The Consultant shall notify the City of any such damage that may occur.

(c) **Additional Services.** If Consultant determines that services outside the scope of Attachment "B" ("Additional Services") are required or recommended, or that Consultant is being asked by City to perform services not covered by Attachment "B", Consultant shall notify City that such services are Additional Services, and the cost associated with their performance and receive approval to perform such Additional Services prior to undertaking them. Additional Services shall be performed at the rates or lump sums listed in Attachment "C", as agreed between the parties.

(d) **Consultant Responsibility.** Acceptance and approval of the work performed by Consultant or acceptance and approval of any report, document, or computer program by the City shall not constitute nor be deemed a release of the responsibilities and liability of Consultant for the accuracy and competency of Consultant's work products, and services prepared/performed under this Agreement. No approvals or acceptances by or on behalf of the City shall be deemed to be an assumption of such responsibility by the City for any defect, error or omission in said work products, or services as prepared/performed by Consultant.

Consultant further agrees to correct documents or re-perform services as may be required when such services required to be produced under this Agreement are found to be in error or contain defects or omissions at no additional costs to the City.

Section 4. Compensation.

(a) **Fee.** In exchange for Consultant's ongoing performance of the Services associated with Attachment "B" and the other duties and obligations under this Agreement, City shall pay to Consultant the fees (the "Fee") set out in Attachment "C", which is attached hereto and incorporated herein for all purposes. The Fee shall be the sole compensation due Consultant in connection with its rendition of the Services identified in Attachment "B" and shall include materials, equipment, labor, transportation, fuel, and incidentals necessary for the furnishing, performance, and completion of the Work. Contract payments to Consultant will be made by City from invoices submitted by the Consultant and shall be based on the work performed by Consultant on the project as of the date of the invoice. Invoices shall itemize the services performed between Services and Additional Services, as applicable.

The Fee is to be paid in accordance with the schedule included in Attachment "C", in the performance of the Services associated with this Agreement. Except as provided in Section 3(c), Consultant's Fees shall not exceed the lump sums provided in Attachment C. City shall not be obligated to reimburse Consultant for any additional expenses incurred by Consultant in connection with Consultant's performance of such Services except in accordance with Section 3(c) of this contract. Subsequent amendments to this Contract may be executed by the City to authorize additional fees for the Consultant to provide Additional Services, if applicable.

(b) **Taxes.** Consultant, and not City, shall be solely responsible for paying all required federal, state and local taxes related to any amounts received by Consultant pursuant to this Agreement. City shall not withhold OASDI, Medicare or any federal, state or local income or other tax, make unemployment insurance contributions or obtain workers' compensation insurance on behalf of Consultant.

(c) **Payments.** Payments on account of Consultant's Services shall be made to Consultant at its billing address indicated on the invoice, 30 days after invoice is received and approved for payment. Invoices for payment of Services shall not be submitted to City more frequently than once per month. Billing shall include documentation of cost of Services rendered during the previous month. Interest shall accrue on undisputed amounts which have not been paid and are past due, in accordance with the provisions of Section 2251.021 of the Texas Government Code, unless delay in payment is due to the fault of Consultant.

Section 5. Independent Consultant. Consultant shall at all times be considered an independent consultant and nothing in this Agreement shall at any time be construed so as to create the relationship of employer and employee, principal and agent, partnership or joint venture as between Consultant and City. Consultant shall have the entire charge, control and supervision of its performance of the Services. Consultant will not have any authority to incur any obligation or bind or commit City to any agreement, contract, or commitment or to waive, modify, or amend any rights of City under any agreement, contract, or commitment, except as expressly authorized in writing by City. City shall not in any manner be answerable or accountable for: (i) any violation by Consultant of any federal, state or local laws, regulations, ordinances, rules or orders; or (ii) for any injury, loss or damage arising from or out of any act or omission of Consultant.

Section 6. Governing Law. This Agreement and the respective rights and obligations of the parties hereto shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. Venue and performance of this Agreement shall be in Travis County Texas.

Section 7. Successors and Assigns. This Agreement and the terms, covenants, provisions and conditions hereof shall be binding upon, and shall inure to the benefit of, the respective heirs, successors and assigns of the parties hereto; provided, however, that Consultant may not subcontract or assign this Agreement without the prior approval of City.

Section 8. Severability and Waiver. If any provision of this Agreement is held to be invalid or unenforceable for any reason, such provision shall be conformed to prevailing law rather than voided, if possible, in order to achieve the intent of the parties and, in any event, the remaining provisions of this Agreement shall remain in full force and effect and shall be binding upon the parties hereto. No failure or delay by either the City or Consultant in enforcing any provision of this Agreement shall operate as a waiver.

Section 9. Limitation of Damages. **UNDER NO CIRCUMSTANCES WILL CITY BE LIABLE TO CONSULTANT, OR SHALL CONSULTANT BE LIABLE TO CITY, FOR ANY SPECIAL, INDIRECT, CONSEQUENTIAL, EXEMPLARY OR PUNITIVE DAMAGES.**

Section 10. Compliance with Law. Consultant agrees that it shall at all times fully comply with all laws, statutes, ordinances, rules, regulations and orders applicable to the Services or this Agreement.

Section 11. Insurance. Consultant agrees to carry and maintain insurance in the following types and amounts for the duration of this Agreement as follows:

(a) Commercial General Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage, which coverage shall include products/completed operations (\$1,000,000 products/completed operations aggregate), and XCU (Explosion, Collapse, Underground) hazards. Coverage must be written on an occurrence form. Contractual Liability must be maintained covering the Consultant's obligations contained in the contract.

(b) Workers Compensation insurance at statutory limits, including Employers Liability coverage with minimum limits of \$1,000,000 each-occurrence each accident/\$1,000,000 by disease each-occurrence/\$1,000,000 by disease aggregate.

(c) Commercial Automobile Liability insurance with minimum combined single limits of \$1,000,000 per-occurrence for bodily injury and property damage, including owned, non-owned, and hired car coverage.

(d) Errors & Omissions coverage may not be required for all services. If the City deems such coverage necessary, the following conditions will apply:

(1) Professional Liability with minimum limits of \$1,000,000 or higher, depending on the type, size, and scope of services.

(2) This coverage must be maintained for at least two (2) years after the project is completed. If coverage is written on a claims-made basis, a policy retroactive date equivalent to the inception date of the contract (or earlier) must be maintained during the full term of the contract.

PLEASE NOTE: The required limits may be satisfied by any combination of primary, excess, or umbrella liability insurances, provided the primary policy complies with the above requirements and the excess umbrella is following the requirements herein stated. The Consultant may maintain reasonable and customary deductibles, subject to approval by the City.

(e) Any subconsultant(s) hired by the Consultant shall maintain insurance coverage equal to that required of the Consultant. It is the responsibility of the Consultant to assure compliance with this provision. The City accepts no responsibility arising from the conduct, or lack of conduct, of the subconsultant.

(f) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event,

coverage must be written on an occurrence basis, at limits of \$1,000,000 for each occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement, products/completed operations, XCU hazards (for engineering and architects), and contractual liability.

(g) With reference to the foregoing insurance requirement, Consultant shall specifically endorse applicable insurance policies as follows:

(1) The City shall be named as an additional insured with respect to General Liability and Automobile Liability.

(2) All liability policies shall contain no cross-liability exclusions or insured versus insured restrictions.

(3) A waiver of subrogation in favor of the City shall be contained in the Workers Compensation coverage, and all liability policies.

(4) All insurance policies shall be endorsed to require the insurer to promptly notify the City of any material change in the insurance coverage.

(5) All insurance policies shall be endorsed to the effect that the City will receive at least thirty- (30) days' notice prior to cancellation or non-renewal of the insurance.

(6) All insurance policies, which name the City as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.

(7) Required limits may be satisfied by any combination of primary and umbrella liability insurances.

(8) Consultant may maintain reasonable and customary deductibles, subject to approval by the City.

(9) Insurance must be purchased from insurers that are financially acceptable to the City and authorized to conduct business in the State of Texas.

(10) Power of Attorney forms must name a Texas resident.

(h) All insurance must be written on forms filed with and approved by the Texas Department of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:

(1) Sets forth all endorsements and insurance coverages according to requirements and instructions contained herein.

(2) Shall specifically set forth the notice-of-cancellation or termination provisions to the City.

(i) Upon request, Consultant shall furnish the City with certified copies of all insurance policies.

(j) All Consultants and subconsultants must be meeting minimum OSHA safety requirements as applicable to their operations.

Section 12. INDEMNITY.

CONSULTANT HEREBY EXPRESSLY AGREES TO INDEMNIFY AND HOLD HARMLESS THE CITY AND THE CITY'S OFFICERS, AGENTS AND EMPLOYEES, FROM AND AGAINST ALL EXPENSES, CLAIMS, DEMANDS, COSTS, AND CAUSES OF ACTION, INCLUDING REASONABLE ATTORNEY'S FEES FOR THE DEFENSE OF ALL CLAIMS AND DEMANDS (COLLECTIVELY, "COSTS"), TO THE EXTENT DIRECTLY CAUSED BY THE NEGLIGENT PERFORMANCE OF SERVICES IN CONNECTION WITH THIS AGREEMENT BY CONSULTANT, ITS OFFICERS, AGENTS, EMPLOYEES AND PARTIES WITH WHOM IT CONTRACTS, INCLUDING SUB-CONSULTANTS, AND FROM ALL COSTS IN CONNECTION WITH INJURY, DEATH, OR PROPERTY DAMAGES TO THE EXTENT DIRECTLY CAUSED BY THE NEGLIGENT PERFORMANCE OF SERVICES UNDER THIS AGREEMENT BY CONSULTANT, ITS EMPLOYEES, AGENTS, REPRESENTATIVES AND PARTIES WITH WHOM IT CONTRACTS, INCLUDING SUB-CONSULTANTS.

Section 13. Confidentiality. Consultant covenants and agrees that it shall not, at any time, directly or indirectly, divulge or disclose for any purpose whatsoever, confidential and proprietary information concerning the City that has been developed by the City, or obtained by Consultant from the City or disclosed to the Consultant by the City, as a result of the performance of the

Consultant's work, duties and obligations under this Agreement. The parties stipulate that, as between them, the aforementioned matters are important, material, and confidential and gravely affect the effective and successful conduct of the business of the City and its goodwill, and that any breach of the terms of this section is a material breach of this Agreement. The parties further stipulate that no adequate remedy at law exists for a violation of this section by Consultant and that therefore the City shall be entitled to injunctive relief against Consultant for such a violation. "Confidential and proprietary information" of the CITY shall include, but not be limited to, costs and pricing, financial and technical information, ideas, designs, specifications, techniques, models, data, programs, documentation, processes, know-how, customer lists, marketing plans, and information discussed at any meetings in which the City is present. Nothing in this Agreement shall prevent Consultant from complying with a court order or subpoena.

It is agreed that the provisions of this Section 13 shall be applicable and enforceable unless the terms and conditions of this Section 13 are expressly waived on behalf of the City and reduced to an instrument in writing signed by the City.

Section 14. Ownership and Use of Documents. Consultant agrees that items such as plans, drawings, photos, designs, studies, specifications, data, computer programs, schedules, technical reports, or other work products which is/are specified to be delivered under this Agreement, and which is/are to be paid for by the City, is/are subject to the rights of the City upon receipt of payment. Subject to the last sentence in this section, these rights include the right to use, duplicate and disclose such items, in whole or in part, in any manner and for whatever purpose; and, to have others do so. If an item produced by Consultant is copyrightable, Consultant may copyright it, subject to the rights of the City. The City reserves a royalty-free, non-exclusive and irrevocable license to reproduce, publish, modify and use such items and to authorize others to do so. Consultant shall mark all confidential or proprietary information as such prior to furnishing it to the City. Notwithstanding anything to the contrary contained herein, the City agrees that all rights and licenses afforded to the City in this section are limited to the use by the City exclusively for the City and not commercially or with an intent to profit from such information, and the City agrees to keep such information confidential from all parties not directly involved in the permitted use of such information unless required to release the information pursuant to the Texas Public Information Act, Chapter 552, Texas Government Code. Consultant is not liable for any unauthorized reuse or modification of its work product and may retain one copy of its work product for its internal record-keeping purposes, subject to the confidentiality obligations set forth herein.

Section 15. Notice. Invoices and working documents may be hand delivered or sent by regular first class United States mail. Working documents, progress reports, computer documents, computer files, or computer software may be sent through electronic mail (e-mail). Except for the information and/or documents specified above, any notice required to be given pursuant to this Agreement shall be in writing and shall be either delivered personally to the party to be notified, or sent by registered or certified mail, first class postage prepaid, return receipt requested, addressed to the party to be notified at such party's address:

Consultant:
C/O Devon A. Willis, Project Manager, Construction Services
Terracon Consultants, Inc.
5307 Industrial Oaks Blvd Ste. 160
Austin, TX 78735

City:
C/O Trey Fletcher, City Administrator
City of West Lake Hills
911 Westlake Drive
West Lake Hills, TX 78746

Section 16. Statutory Terms Applicable To Political Subdivisions. As required by Chapter 2270, Government Code, Consultant hereby verifies that it does not boycott Israel and will not boycott Israel through the term of this Agreement. For purposes of this verification, "boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

Section 17. Attorney Fees. In the event any party to this agreement should bring suit against the other party with respect to any matters provided for in this Agreement, the prevailing party shall be entitled to recover from such other party its costs of court, legal expenses and reasonable attorneys' fees in connection with such suit.

Section 18. Non-Waiver. Any failure by a party to insist upon strict performance by the other party of any material provision of this Agreement shall not be deemed a waiver thereof, and the party shall have the right at any time thereafter to insist upon strict performance of any and all provisions of this Agreement. No provision of this Agreement may be waived except by writing signed by the party waiving such provision. Any waiver shall be limited to the specific purposes for which it is given. No waiver by any party of any term or condition of this Agreement shall be deemed or construed to be a waiver of any other term or condition or subsequent waiver of the same term or condition.

Section 19. Iran, Sudan and Foreign Terrorist Organizations. CONSULTANT represents that neither it nor any of its parent company, wholly-or majority-owned subsidiaries, and other affiliates is a company identified on a list prepared and maintained by the Texas Comptroller of Public Accounts under Section 2252.153 or Section 2270.0201, Texas Government Code, and posted on any of the following pages of such officer's internet website: <https://comptroller.texas.gov/purchasing/docs/sudan-list.pdf>, <https://comptroller.texas.gov/purchasing/docs/iran-list.pdf>, or <https://comptroller.texas.gov/purchasing/docs/fto-list.pdf>. The foregoing representation is made solely to comply with Section 2252.152, Texas Government Code, and to the extent such Section does not contravene applicable Federal law and excludes CONSULTANT and each of its parent company, wholly-or majority-owned subsidiaries, and other affiliates, if any, that the United States government has affirmatively declared to be excluded from its federal sanctions regime relating to Sudan or Iran or any federal sanctions regime relating to a foreign terrorist organization. CONSULTANT understands "affiliate" to mean any entity that controls, is controlled by, or is under common control with CONSULTANT and exists to make a profit.

Section 20. Form 1295. Submitted herewith is a completed Form 1295 in connection with Consultant's participation in the execution of this Agreement generated by the Texas Ethics Commission's (the "TEC") electronic filing application in accordance with the provisions of Section 2252.908 of the Texas Government Code and the rules promulgated by the TEC (the "Form 1295"). The City hereby confirms receipt of the Form 1295 from Consultant, and the City agrees to acknowledge such form with the TEC through its electronic filing application not later than the 30th day after the receipt of such form. Consultant and the City understand and agree that, with the exception of information identifying the City and the contract identification number, neither the City nor its employees or representatives are responsible for the information contained in Form 1295; that the information contained in the Form 1295 has been provided solely by Consultant and the City has not verified such information.

Section 21. Governmental Powers; Waivers of Immunity. By its execution of this Agreement, the City does not waive or surrender any of its respective governmental powers, immunities, or rights except as provided in this section. The parties acknowledge that the City waives its sovereign immunity as to suit solely for the purpose of adjudicating a claim under this Agreement. This is an agreement for the provision of goods or services to the City under Section 271.151 et seq. of the Texas Local Government Code.

Section 22. No Third Party Beneficiary. For purposes of this Agreement, including its intended operation and effect, the parties (City and Consultant) specifically agree and contract that: (1) the agreement only affects matters/disputes between the parties to this agreement, and is in no way intended by the parties to benefit or otherwise affect any third person or entity, notwithstanding the fact that such third person or entities may be in a contractual relationship with City or Consultant or both; and (2) the terms of this Agreement are not intended to release, either by contract or operation of law, any third person or entity from obligations owing by them to either City or Consultant.

Section 23. Boycotts.

(a) Consultant hereby verifies that they and their parent company, wholly- or majority-owned subsidiaries, and other affiliates, if any, do not boycott energy companies and will not boycott energy companies during the

term of this Agreement. The foregoing verification is made solely to enable the City to comply with Section 2274.002 (as added by Senate Bill 13 in the 87th Texas Legislature, Regular Session), Texas Government Code, as amended, and to the extent such section does not contravene applicable Texas or federal law. As used in the foregoing verification, "boycott energy companies" shall mean, without an ordinary business purpose, refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with a company because the company (A) engages in the exploration, production, utilization, transportation, sale, or manufacturing of fossil fuel-based energy and does not commit or pledge to meet environmental standards beyond applicable federal and state law; or (B) does business with a company described by (A) above.

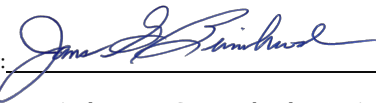
City:

By: _____

Name/Title: Trey Fletcher, AICP / City Administrator

(b) The Consultant hereby verifies that they and their parent company, wholly- or majority-owned subsidiaries, and other affiliates, if any, do not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and will not discriminate against a firearm entity or firearm trade association during the term of this Agreement. The foregoing verification is made solely to enable the City to comply with Section 2274.002 (as added by Senate Bill 19 in the 87th Texas Legislature, Regular Session), Texas Government Code, as amended, and to the extent such section does not contravene applicable Texas or federal law. As used in the foregoing verification, 'discriminate against a firearm entity or firearm trade association' (A) means, with respect to the firearm entity or firearm trade association, to (i) refuse to engage in the trade of any goods or services with the firearm entity or firearm trade association based solely on its status as a firearm entity or firearm trade association, (ii) refrain from continuing an existing business relationship with the firearm entity or firearm trade association based solely on its status as a firearm entity or firearm trade association, or (iii) terminate an existing business relationship with the firearm entity or firearm trade association based solely on its status as a firearm entity or firearm trade association and (B) does not include (i) the established policies of a merchant, retail seller, or platform that restrict or prohibit the listing or selling of ammunition, firearms, or firearm accessories and (ii) a company's refusal to engage in the trade of any goods or services, decision to refrain from continuing an existing business relationship, or decision to terminate an existing business relationship (aa) to comply with federal, state, or local law, policy, or regulations or a directive by a regulatory agency or (bb) for any traditional business reason that is specific to the customer or potential customer and not based solely on an entity's or association's status as a firearm entity or firearm trade association. As used in the foregoing verification, (b) 'firearm entity' means a manufacturer, distributor, wholesaler, supplier, or retailer of firearms (i.e., weapons that expel projectiles by the action of explosive or expanding gases), firearm accessories (i.e., devices specifically designed or adapted to enable an individual to wear, carry, store, or mount a firearm on the individual or on a conveyance and items used in conjunction with or mounted on a firearm that are not essential to the basic function of the firearm, including detachable firearm magazines), or ammunition (i.e., a loaded cartridge case, primer, bullet, or propellant powder with or without a projectile) or a sport shooting range (as defined by Section 250.001, Texas Local Government Code), and (c) 'firearm trade association' means a person, corporation, unincorporated association, federation, business league, or business organization that (i) is not organized or operated for profit (and none of the net earnings of which inures to the benefit of any private shareholder or individual), (ii) has two or more firearm entities as members, and (iii) is exempt from federal income taxation under Section 501(a), Internal Revenue Code of 1986, as an organization described by Section 501(c) of that code.

Terracon Consultants, Inc.

By:  _____

Name/Title: James G. Bierschwale, P.E. / Vice President

Section 24. Entire Agreement. This Agreement embodies the entire agreement and understanding of the parties hereto with respect to the subject matter hereof and supersedes all prior and contemporaneous agreements and understandings, oral or written, relating to said subject matter. This Agreement may not be amended or modified in any manner except by a written agreement signed by each of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed and delivered this Agreement as of the day and year first above written.



5307 Industrial Oaks Blvd., Ste. 160
Austin, Texas 78735
P (512) 442-1122
Terracon.com

June 19, 2024

City of West Lake Hills TX
911 Westlake Dr
West Lake Hills, TX 78746

Attention: Trey Fletcher, AICP / City Administrator
Telephone: (512) 610-6825
Email: tfletcher@westlakehills.gov

Re: Construction Materials Quality Assurance (QA) Testing Services
City Of West Lake Hills
West Lake Hills, Texas 78746
Terracon Consultants Inc. Proposal No. P96241036

Dear Mr. Fletcher,

Thank you for selecting Terracon Consultants, Inc. to provide Quality Assurance (QA) construction materials testing services for various projects for the City of West Lake Hills. We understand the test results provided by Terracon and quality control (QC) test results provided by the contractor's QC firm will be used by the City of West Lake Hills and their consultants to evaluate the construction for acceptance purposes. This proposal outlines our understanding of the scope of services to be provided by Terracon and includes unit fees for services we anticipate will be required for this project. We understand that the City will establish a "not to exceed" budget of \$35,000 for the proposed QA services.

A. PROJECT INFORMATION

We understand Terracon may be assigned projects include the construction of buildings, asphalt pavements, driveways, bridges, culvert structures, storm structures, and other infrastructure improvements.

B. SCOPE OF SERVICE

We anticipate providing the requested construction materials testing services on an "as requested" basis during construction. We will rely on the general contractor or his representative to notify us at least one business day in advance when the requested services are needed. Our anticipated scope includes the following field services:

- Earthwork Testing
- Concrete Testing
- Asphalt Testing

These services are described in greater detail in Exhibit B "Proposed Scope of Services for Construction Materials Testing". We recommend that a scope of services for each project assignment

be developed by the design consultants and Terracon after the construction plans, specifications and schedule are available.

C. COMPENSATION

Our scope of services will be determined by your authorization for specific services as requested by your project superintendent or other representative. Charges for our services will be based on the quantities of services provided and the unit rates shown on the attached "Schedule of Services and Fees." The actual cost of our services will be determined by the construction schedule and the quantity of services provided.

We understand that the City will establish a "not to exceed" budget of \$35,000 for the proposed QA services. Invoices for our services will be submitted on a four-week frequency. Each invoice will include the project budget amount and the amount billed to date. In addition, we can provide more frequent budget status reports if requested. We recommend that the QA scope and budget be reviewed with the contractor or other city representative responsible for scheduling our services for each project.

D. AUTHORIZATION

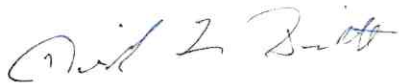
We understand authorization for these services will be provided by execution of a "Personal Services Agreement" which will be issued by the City of West Lake Hills. This proposal for services and accompanying Exhibits, Schedule of Services and Fees, and the city's Personal Services Agreement shall constitute the terms and conditions for our services to be performed for the projects. This proposal is valid if authorized within sixty days from the listed proposal date.

We appreciate the opportunity to provide this proposal and look forward to working with you and the rest of the project team.

Sincerely,

Terracon Consultants Inc.

(Firm Registration: TX F3272)

A handwritten signature in blue ink, appearing to read 'David L. Pickett', is written over a light blue horizontal line.

David L. Pickett, P.E.
Senior Engineer, Construction Services

DLP/CPS/BL
Attachments

EXHIBIT B
PROPOSED SCOPE OF SERVICES FOR
CONSTRUCTION MATERIALS QUALITY ASSURANCE (QA) TESTING
City Of West Lake Hills
TERRACON PROPOSAL NO. P96241036

The proposed scope of services provided by Terracon is described below. The purpose of these services is to conduct specific tests to determine whether the materials and construction comply with the project requirements. These services are designed to provide a level of quality assurance (QA) for the client and are not intended to replace quality control tests and procedures required by the contractors and their suppliers. Terracon requires a complete set of construction plans and specifications approved for construction and any addenda or revisions approved during the construction process that would affect the construction related to the requested QA services.

If additional services are needed to comply with the construction documents or project requirements, Terracon should be contacted and requested to modify our proposed scope and estimated cost. The contractor has the responsibility to be familiar with the project requirements and to contact Terracon a minimum of 24 hours (one business day) prior to the time our services will be required. Terracon is not responsible for providing specified services if the client does not authorize Terracon to provide the services or if the contractor does not provide adequate notification for our scheduling purposes.

Terracon will provide construction testing services requested by the client as described in our "Scope of Services" in general accordance with the normal standard of care. Our scope of services does not include any design, design review, construction safety, trench safety, construction supervision, or construction management services. Terracon personnel do not have the responsibility or authority to stop the contractor's work, or to accept or reject any construction materials or workmanship, even if they do not comply with the project requirements.

Site Access and Safety. Client shall secure all necessary site related approvals, permits, licenses, and consents necessary to commence and complete the Services and will execute any necessary site access agreement. Consultant will be responsible for supervision and site safety measures for its own employees but shall not be responsible for the supervision or health and safety precautions for any third parties, including Client's contractors, subcontractors, or other parties present at the site. In addition, Consultant retains the right to stop work without penalty at any time Consultant believes it is in the best interests of Consultant's employees or subcontractors to do so in order to reduce the risk of exposure to unsafe site conditions. Client agrees it will respond quickly to all requests for information made by Consultant related to Consultant's pre-task planning and risk assessment processes.

EXHIBIT B
PROPOSED SCOPE OF SERVICES FOR
CONSTRUCTION MATERIALS QUALITY ASSURANCE (QA) TESTING
City Of West Lake Hills
TERRACON PROPOSAL NO. P96241036

Terracon is not responsible for providing specified services if the client does not authorize Terracon to provide the services or if the contractor does not provide adequate notification for our scheduling purposes. Since the nature, frequency, and extent of our testing services is determined by our client, Terracon is not responsible for verifying that the specified testing requirements are met. A complete and final version of the applicable project construction documents and specifications must be provided in advance of the request and authorization for testing. Any testing requested or authorized without supplying the final plans and specifications for those items should not be relied upon as providing meaningful information relating to those items. Terracon is not responsible for making areas containing materials required for testing accessible or for the performance of any components that cannot be tested due to inadequate access or inadequate scheduling of services by the contractor.

1. **Earthwork** – The Terracon scope of services includes sampling and testing of soils, and moisture-density testing of subgrade and compacted fill and trench backfill.
2. **Concrete** – The Terracon scope of services includes sampling concrete and conducting slump and concrete compressive strength tests. Terracon personnel do not have the authority to accept or reject concrete even if it does not comply with the project specifications. The contractor has the responsibility to reject concrete that does not comply with the specifications or is unsuitable for use. Terracon will make 4-inch diameter, 8-inch-high cylinders for compressive strength testing whenever the aggregate size allows. We will rely on the contractor or his concrete supplier to provide adequate facilities for initial (and field) curing of test cylinders as required by ASTM C 31 test procedures. The Terracon scope of services does not include plastic unit weight testing of concrete.

If the client requests, Terracon can provide a thermostatically temperature-controlled curing box to be used for the initial curing of cylinders at the project at the rate shown in the attached fee schedule. We will rely on the contractor to provide a convenient, safe, secure storage location, water and electricity. We will also rely on the contractor to provide "incidental" labor to move the curing box to different areas of the project during construction when necessary to be close to the concrete delivery area. If the curing box is damaged or stolen while at the project, we will negotiate the cost of repairs or replacement with the client.

3. **Asphalt** – The Terracon Scope of services is limited to sampling asphalt and conducting laboratory tests.



**SCHEDULE OF SERVICES AND FEES
CONSTRUCTION MATERIALS ENGINEERING
2024**

Personnel

Project Set Up Fee, each.....	\$250.00
Principal, Officer, per hour	\$200.00
Senior Project Manager, per hour	\$175.00
Project Manager, per hour	\$150.00
Administrative Assistant, per hour	\$70.00

Transportation

Vehicle, per trip (within 25 miles of Terracon office)	\$55.00
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Concrete Field Services

Concrete Observation and Field Testing, per hour	\$66.00
Concrete Observation and Field Testing, overtime rate, per hour	\$99.00

Concrete Tests/Equipment

Cylinder compression test (ASTM C 31 & C 39), 4"x8", each	\$22.00
Cylinder compression test (ASTM C 31 & C 39), 6"x12", each	\$30.00
Beam flexural test (ASTM C 78), each	\$90.00
Concrete Core Compressive Strength (ASTM C 42), each	\$100.00
Concrete Curing Box, each	\$3,500.00

Reinforcing Steel Observations

Reinforcing Steel Observation, per hour	\$66.00
Reinforcing Steel Observation, overtime rate, per hour	\$99.00
Post Tensioning Observation, per hour	\$80.00
Post Tensioning Observation, overtime rate, per hour	\$120.00

Masonry Field Services

Masonry Observation, per hour	\$70.00
Masonry Observation, overtime rate, per hour	\$105.00
Compressive strength CMU block (ASTM C 140), each	\$200.00
CMU block absorption only (ASTM C 140), each	\$150.00
CMU Block prism compressive strength (ASTM C 1314), each	\$360.00
Compressive strength of grout prism (ASTM C 1019), each	\$48.00
Compressive strength of mortar cube (ASTM C 780 & C 109), each	\$30.00



SCHEDULE OF SERVICES AND FEES CONSTRUCTION MATERIALS ENGINEERING 2024

Soils Laboratory Tests

Classification

Atterberg limits (ASTM D 4318), each	\$85.00
Sieve analysis (ATM C 136), each	\$100.00
Sieve analysis percent finer than #200 (ASTM C 117), each	\$70.00
Combined sieve analysis (ASTM C 136 and C 117)	\$145.00

Compaction

Optimum moisture / maximum dry density relations (proctors)	
ASTM D698, each	\$240.00
ASTM D1557, each	\$265.00
Additional charge for Coarse Aggregate Correction (ASTM D4718)	\$45.00
TXDOT TEX 113E, each	\$325.00
TXDOT TEX 114E, each	\$240.00
Permeability (ASTM D 5084), each	\$500.00

Soils Field Services

Field Nuclear Density Test (ASTM D6938), minimum 3, each	\$22.00
Field gradation of lime treated soil, each	\$60.00
Depth check of lime treated soil, each	\$30.00
Soil pH value (TEX 128E) each	\$35.00
Soils Observation and Field Testing, per hour	\$66.00
Soils Observation and Field Testing, overtime rate, per hour	\$99.00

Asphaltic Concrete Services

Asphalt Observation, per hour	\$75.00
Asphalt Observation, overtime rate, per hour	\$112.50
Molding specimens (TEX 206F), set of 2	\$120.00
Bulk specific gravity of lab molded specimens, set of 2	\$160.00
Maximum theoretical density (ASTM D 2041 or TEX 227F), each	\$90.00
Hveem stability (ASTM D 1560 or TEX 208F), set of 3	\$120.00
Extraction and Sieve Analysis (ASTM D 2172 or TEX 210F), each	\$240.00
Asphalt Coring Crew, per hour	\$150.00
Asphalt Coring Equipment and consumables, per day	\$150.00
Asphalt Core Collection, per core	\$30.00
Asphalt Thickness & Bulk Specific Gravity of Core Specimen (TEX 207F), each	\$80.00
Nuclear density gauge, per day	\$100.00

**SCHEDULE OF SERVICES AND FEES
CONSTRUCTION MATERIALS ENGINEERING
2024**

Drilled Pier

Drilled Pier Observation, per hour	\$75.00
Drilled Pier Observation, overtime rate, per hour	\$112.50

High-Load Wood Diaphragms (Shear Wall)

High-Load Wood Diaphragms (Shear Wall) Observation, per hour	\$95.00
High-Load Wood Diaphragms (Shear Wall) Observation, overtime rate, per hour	\$142.50

Fire Stop Systems and Spray Applied Fireproofing

Fire Stop Systems Observation, per hour	\$95.00
Fire Stop Systems Observation, overtime rate, per hour	\$142.50
Spray Applied Fire Proofing Observation, per hour	\$95.00
Spray Applied Fire Proofing Observation, overtime rate, per hour	\$142.50
SFRM Density Test (ASTM E605)	\$150.00
SFRM Cohesion/Adhesion Test (ASTM E736)	\$75.00

Structural Steel

Visual Inspection by CWI, per hour	\$130.00
Visual Inspection by CWI, overtime rate, per hour	\$195.00
Ultrasonic Testing by CWI, per hour	\$150.00
Ultrasonic Testing by CWI, overtime rate, per hour	\$225.00
Ultrasonic Testing equipment / consumables, per day	\$180.00
Mag Particle Testing by CWI, per hour	\$150.00
Mag Particle Testing by CWI, overtime rate, per hour	\$225.00
Ultrasonic Testing equipment / consumables, per day	\$180.00
Mag Particle Testing equipment / consumables, per day	\$180.00
Tension Calibrator equipment, per day	\$180.00

Subcontracted Services

Subcontractor's Cost + 15%

**SCHEDULE OF SERVICES AND FEES
CONSTRUCTION MATERIALS ENGINEERING
2024**

Remarks

A four-hour minimum charge is applicable to all trips made for the performance of structural steel, firestopping, spray-applied and intumescent fireproofing, and high-load wood diaphragms (shear wall) testing/inspection services. A minimum charge of two hours will be assessed for trips to the project site for soil sample or concrete cylinder pick up only, and a three-hour minimum charge is applicable to all trips made for the performance of other testing, inspection, cancellations, or consulting services.

All labor, equipment, and transportation charges are billed on a portal-to-portal basis from our office up to the nearest half hour.

Overtime rates of 1.5 times the quoted hourly rate will be applicable for all time worked more than eight (8) hours per day, all time worked outside of daylight hours of 6:00 AM to 6:00 PM Monday through Friday, and all time worked on weekends and holidays.

Services that are not scheduled a minimum of one business day in advance of the requested service date will be billed at an overtime rate of 1.5 times the quoted hourly rate. Services that are not cancelled by the prior business day, during business hours (8am to 5pm), will be subject to a cancellation charge of \$200.

Unit fees for tests not listed will be quoted on request.

Engineering consultation and evaluation in connection with any laboratory testing or field inspection service will be charged at the appropriate rate.

Material samples should be submitted in a form that complies with applicable requirements.

Terracon will submit invoices for services monthly. Payment for services shall be made within 30 days of receipt of the invoice in accordance with the Terracon "Agreement for Consulting Services" or "Authorization to Proceed". Additional administrative charges may be applicable if the client requires other invoicing procedures or payment terms.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Terracon Consultants, Inc.
Austin, TX United States

Certificate Number:
2024-1150760

Date Filed:
04/23/2024

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of West Lake Hills

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

PSA 04.23.2024
Construction Materials Testing Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Packer, Gayle	Olathe, KS United States	X	
	Zambo, Vanessa	Olathe, KS United States	X	
	Roberts, Jeff	Houston, TX United States	X	
	Cobb, Harold	Houston, TX United States	X	
	Anderson, Timothy	Phoenix, AZ United States	X	
	Sander, Jason	Cincinnati, OH United States	X	

5 Check only if there is NO Interested Party.

☐

6 UNSWORN DECLARATION

My name is James G. Bierschwale, P.E., and my date of birth is December 12, 1960

My address is 5307 Industrial Oaks Blvd, #160, Austin, TX, 78735, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Travis County, State of Texas, on the 23 day of April, 2024.
(month) (year)


Signature of authorized agent of contracting business entity
(Declarant)



City of West Lake Hills City Council

AGENDA REPORT

Meeting Date:	July 10, 2024	Item Number:	4
Department:	Building & Development Services		
Prepared By:	Jennifer C. Bills	Cost / Budget:	None
Exhibits:	See Attached	Source of Funds:	N/A

Subject

717 ½ Yaupon Valley Road: Hold a public hearing and consider action on an ordinance a recommendation for the rezoning of 0.13 acres out of Lot 2A Ben Riske Subdivision Amended Plat of Lots 1 &2 from R-1, One-Family Residential District to GUI, Governmental, Utility, and Institutional District (Section 38.05.092 of the West Lake Hills Code).

Applicant: James McDermott – DEC Central Texas LLC

Recommendation

Staff recommends approval of the rezoning request. The Water District provides a valuable service to the community through the supply of water for both domestic uses and fire protection. The rezoning of the property will allow the district to continue to provide and expand their service in the community.

This item was reviewed by the Zoning & Planning Commission at their June 19, 2024 regular meeting. The Commission **recommends approval** by a vote of 3-0.

Discussion

Property Information, Zoning & Site Characteristics:

Owner: Travis County Water Control and Improvement District #10

Legal Description: 0.13 acres out of Lot 2A Ben Riske Subdivision Amended Plat of Lots 1 &2

Lot Size: 0.13 Acres

Zoning: R-1 One Family

The properties surrounding the subject property are zoned R-1, One-Family Residential or GUI, Governmental, Utility and Institutional. The adjacent lot to the south is occupied by a single-family home, but the three parcels surrounding the remainder of the lot are vacant. The lot is accessed from a driveway in a private access easement from Yaupon Valley.

Background & Analysis:

The Water District #10 recently acquired a 0.13-acre tract from the neighboring lot for a future water tank and infrastructure necessary to adequately serve the residents of West Lake Hills with water. The District currently owns 0.2471 acres to the south of this tract that is the location of the McConnel pump station and ground storage tank. WCID 10 is requesting a rezoning from R-1 One-Family to the Government, Utility, and Institutional District. The GUI district is intended for uses that provide important community services. The rezoning of the addition to the existing site will not increase traffic to the site.

Permitted uses.

The following uses are permitted, provided that there is no nuisance factor:

1. Church.
2. Facility owned and operated by the federal government, the state or a political subdivisions thereof.
3. Fire station.
4. School, either public, private or nonprofit.
5. Uses required by public utilities.
6. Philanthropic or fraternal associations.
7. Accessory uses customarily incidental to any of the uses permitted under this subsection.
8. The renting for profit or nonprofit of heated and air conditioned space, used for conventions, art and craft shows, antique/collectible shows, weddings, private parties, seminars and other similar events. Maximum rental time limit for any one event shall be three days. No simultaneous scheduling of events shall be allowed.

Special uses.

Special uses permitted upon authorization of the city council are as follows:

1. Child day care facility.

Public Comments:

The city provided mailed notice to property owners within 300 feet of the site, posted a sign at the access to the property, posted the notice to the city website and placed a public notice in the Austin American Statesman, in compliance with the West Lake Hills Code of Ordinance and Chapter 211 of the Texas Local Government Code.

At the time of this report, no comments have been received.

Outdoor Lighting

Outdoor lighting is not proposed with this variance request. Any outdoor lighting will need to comply with the City's Code.

Compliance with Adopted International Building Code

The property and future construction will have to comply with all applicable City codes.

Subdivision

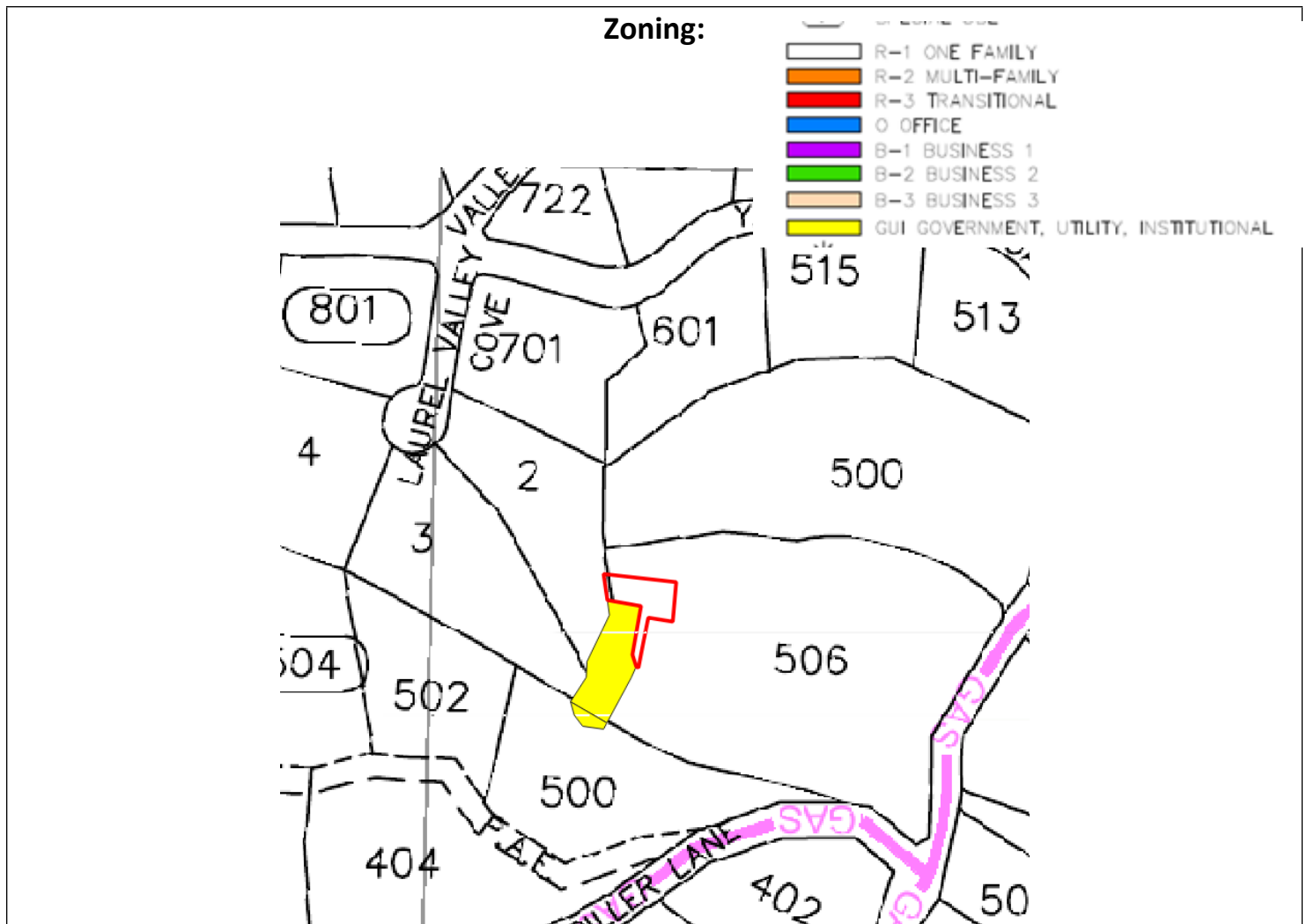
There is no change to the subdivision proposed with this application.

Comprehensive Planning Analysis

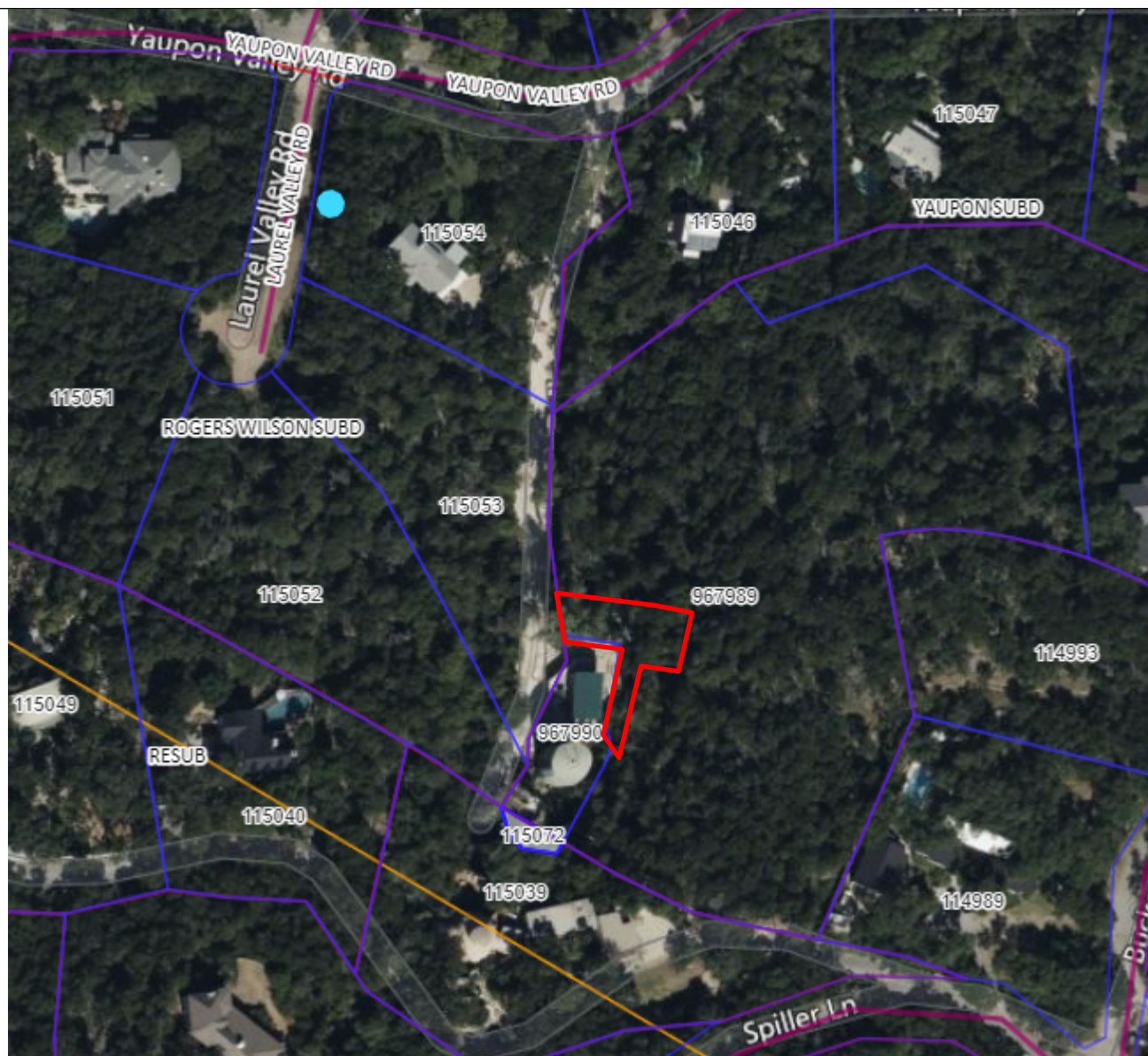
The proposed use is in conformance with the City of West Lake Hills Master Plan.

Links to Relevant Code:

- [Section 38.03.039: GUI governmental, utility and institutional district.](#)
- [Section 38.05.092: Procedure for changing zoning classification of particular parcels of land.](#)
- [Texas Local Government Code Section 211.006 Procedures Governing adoption of Zoning Regulations and District Boundaries.](#)



Aerial:



ORDINANCE 2024-07

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST LAKE HILLS, TEXAS, APPROVING A REZONING FOR 0.13 ACRES OUT OF LOT 2A BEN RISKE SUBDIVISION AMENDED PLAT OF LOTS 1 & 2, FROM R-1, ONE-FAMILY RESIDENTIAL TO GUI, GOVERNMENT, UTILITY AND INSTITUTIONAL, LOCATED AT 717½ YAUPON VALLEY ROAD, WITHIN THE CITY LIMITS OF WEST LAKE HILLS, TEXAS, AS SHOWN IN EXHIBIT A, PROVIDING FOR FINDINGS OF FACT, ADOPTION, REPEALER, SEVERABILITY AND ENFORCEMENT, PROPER NOTICE AND MEETING; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of West Lake Hills, Texas ("City") is a Type A General Law city acting under Chapter 9 of the Texas Local Government Code; and

WHEREAS, on or about May 5, 2024, James McDermott ("Agent") acting on the behalf of Water Control and Improvement District No. 10 ("Property Owner") has submitted a request for rezoning; and,

WHEREAS, City Council has reviewed the request for zoning modifications, and finds the request to be reasonable and proper under the circumstances; and,

WHEREAS, the City Staff has reviewed the request for zoning modifications, and finds it to be justifiable, as the Master Plan states that every resident should have access to a safe supply of water for domestic use and firefighting purposes, provided by Water District No. 10; and

WHEREAS, in accordance with Texas Local Government Code Chapter 211, public notice was given, and a public hearing was held before the City of West Lake Hills Zoning and Planning Commission (ZAPCO) at their regular meeting on June 19, 2024, which made a recommendation to City Council by a vote of 3-0 to recommend approval; and

WHEREAS, in accordance with Texas Local Government Code Chapter 211, public notice was given, and a public hearing was held before the City Council regarding the requested rezoning; and

WHEREAS, Texas Local Government Code Section 51.001 provides the City general authority to adopt an Ordinance or police regulations that are for good government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, after consideration of public input received at the hearing on July 10, 2024, the information provided by the Applicants, and all other information presented, City Council finds that it necessary and proper to enact this Ordinance.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEST LAKE HILLS, TEXAS THAT:

Section 1: The Property, 0.13 acres out of Lot 2A Ben Riske Subdivision Amended Plat of Lots 1 & 2 is rezoned from R-1, One-Family Residential to GUI, Governmental, Utility and Institutional, located at 717 ½ Yaupon Valley Road, within the City Limits of West Lake Hills, Texas as more particularly shown on Exhibit A.

Section 2: The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

Section 3: All ordinances, resolutions, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

Section 4: If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, that invalidity or the unenforceability will not affect any other provisions or applications of this Ordinance that can be given effect without the invalid provision.

Section 5: The City shall have the power to administer and enforce the provisions of this ordinance as may be required by governing law. Any person violating any provision of this ordinance is subject to suit for injunctive relief as well as prosecution for criminal violations, and such violation is hereby declared to be a nuisance. Nothing in this ordinance shall be construed as a waiver of the City's right to bring a civil action to enforce the provisions of this ordinance and to seek remedies as allowed by law and/or equity.

Section 6: It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

Section 7: This Ordinance shall be effective immediately upon passage and publication.

READ & ADOPTED on this the 10th day of July of 2024.

APPROVED:

James Vaughan, Mayor

ATTEST:

Terry Blanchard, City Secretary

APPROVED AS TO FORM:

Josh Brockman-Weber, City Attorney

EXHIBIT "A"

0.1300 Acre Parcel
T.J. Chambers Survey No. 504, Abstract No. 198
Travis County, Texas

DESCRIPTION FOR A 0.1300 OF ONE ACRE PARCEL

DESCRIPTION OF A 0.1300 OF ONE ACRE (5,663 SQUARE FOOT) PARCEL, OUT OF THE T.J. CHAMBERS SURVEY NO. 504, ABSTRACT NO. 198 IN TRAVIS COUNTY, TEXAS, AND BEING A PORTION LOT 2A, AMENDED PLAT OF LOTS 1 AND 2, BEN RISKE SUBDIVISION, SECTION 2, A SUBDIVISION OF RECORD IN DOCUMENT NO. 202200178, OFFICIAL PUBLIC RECORDS, TRAVIS COUNTY, TEXAS, BEING DESCRIBED AS THE REMAINDER OF LOT 2, BEN G. RISKE SUBDIVISION, SECTION 2, A SUBDIVISION OF RECORD IN BOOK 67, PAGE 38, PLAT RECORDS, TRAVIS COUNTY, TEXAS (TRACT 2) CONVEYED TO CHET LTG, LLC BY WARRANTY DEED WITH VENDOR'S LIEN DATED MAY 7, 2020, AS RECORDED IN DOCUMENT NO. 2020074255, OFFICIAL PUBLIC RECORDS, TRAVIS COUNTY, TEXAS; SAID 0.1300 OF ONE ACRE (5,633 SQUARE FOOT) PARCEL BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at a 1/2-inch iron rod with "SAM" cap found at an angle point in the west line of said Lot 2A and said CHET LTG tract, being an angle point in the east line of that tract described as 0.2210 of one acre (being a portion of said Lot 2, in said Ben G. Riske Subdivision, Section 2) conveyed to Travis County Water Control & Improvement District No. 10 by Special Warranty Deed dated January 12, 2018, as recorded in Document No. 2018032781, Official Public Records, Travis County, Texas;

THENCE, along the west line of this parcel, said Lot 2A and said CHET LTG tract, and the east line of said 0.2210 of one acre Travis County Water Control & Improvement District No. 10, the following two (2) courses, numbered 1 and 2:

- 1) **North 19°24'27" West 18.25 feet** (Bearing Basis) to a 1/2-inch iron rod with "SAM" cap found, and
- 2) **North 08°37'18" East 71.91 feet** to a 1/2-inch iron rod with "McGray McGray" cap set at a corner in the west line of this parcel, said Lot 2A and said CHET LTG tract, being the northeast corner of said 0.2210 of one acre Travis County Water Control & Improvement District No. 10 tract;

0.1300 Acre Parcel

- 3) THENCE, continuing along the west line of this parcel, said Lot 2A and said CHET LTG tract, and along the north line of said 0.2210 of one acre Travis County Water Control & Improvement District No. 10 tract, **North 81°22'42" West 50.27 feet** to a 1/2-inch iron rod with "McGray McGray" cap set at a corner in the west line of this parcel, said Lot 2A and said CHET LTG tract, being the northwest corner of said 0.2210 of one acre Travis County Water Control & Improvement District No. 10 tract, also being in the east line of Lot 2, Rodgers Wilson Subdivision, a subdivision of record in Book 75, Page 191, Plat Records, Travis County, Texas, said Lot 2 conveyed to Martin Familia Limited Partnership by Special Warranty Deed, as recorded in Volume 13061, Page 291, Real Property Records, Travis County, Texas;
- 4) THENCE, continuing along the west line of this parcel, said Lot 2A and said CHET LTG tract, and along the east line of said Lot 2 and said Martin Familia Limited Partnership tract, **North 08°51'10" West 37.91 feet** to a 1/2-inch iron rod with "McGray McGray" cap set at the northeast corner of this parcel;
- 5) THENCE, along the north line of this parcel, crossing said Lot 2A and said CHET LTG tract, **South 85°23'49" East 106.82 feet** to a 1/2-inch iron rod with "McGray McGray" cap set at the northeast corner of this parcel;

THENCE, along the east line of this parcel, crossing said Lot 2A and said CHET LTG tract, the following four (4) courses, numbered 6 through 9:

- 6) **South 04°14'02" West 57.90 feet** to a 1/2-inch iron rod with "McGray McGray" cap set at a corner in the east line of this parcel,
- 7) **North 81°50'37" West 36.21 feet** to a 1/2-inch iron rod with "McGray McGray" cap set at a corner in the east line of this parcel,
- 8) **South 09°45'49" West 40.48 feet** to a 1/2-inch iron rod with "McGray McGray" cap set, and
- 9) **South 09°29'05" West 34.00 feet** to a 1/2-inch iron rod with "McGray McGray" cap set at the southeast corner of this parcel;

0.1300 Acre Parcel

10) ~~THENCE~~, along the south line of this parcel, crossing said Lot 2A and said CHET LTG tract, **North 67°03'07" West 3.34 feet** to the POINT OF BEGINNING and containing 0.1300 of one acre (5,663 square feet) of land within these metes and bounds.

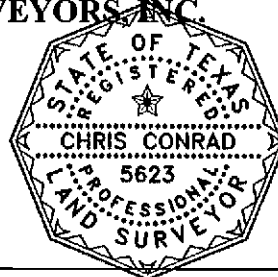
SURVEYED BY:

McGRAY & McGRAY LAND SURVEYORS, INC.

3301 Hancock Dr., Ste. 6

Austin, TX 78731 (512) 451-8591

TBPELS Survey Firm# 10095500

09/25/2023

Chris Conrad, Reg. Professional Land Surveyor No. 5623

Date

There is a plat to accompany this description.

M:\TCWCID 10_20-106_McConnel Pump Descriptions\0.1300 Ac

Issued 09/25/2023

AUSTIN GRID F-24

TCAD # 0115150442

**SKETCH TO ACCOMPANY DESCRIPTION
OF 0.1300 AC. OR 5,663 SQ. FT. OF LAND OUT OF
THE T.J. CHAMBERS SURVEY NO. 504, ABSTRACT NO. 198
AUSTIN, TRAVIS COUNTY, TEXAS**

LINE TABLE		
LINE#	BEARING	DISTANCE
L1	N19°24'27"W	18.25'
(L1)	S19°24'27"E	18.25'
L2	S09°29'05"W	34.00'
L3	N67°03'07"W	3.34'

**T.J. CHAMBERS SURVEY NO. 504
ABSTRACT NO. 198**

SCALE 1" = 30'

MARTIN FAMILIA
LIMITED PARTNERSHIP
VOL. 13061, PG. 291
R.P.R.T.C.TX.
(LOT 2)
SEPTEMBER 28, 1997

**LOT 2
(1.063 AC.)**

RODGERS WILSON
SUBDIVISION
BK. 75, PG. 191
P.R.T.C.TX.
MARCH 7, 1977

**LOT 3
(1.361 AC.)**

MARTIN FAMILIA
LIMITED PARTNERSHIP
VOL. 13061, PG. 291
R.P.R.T.C.TX.
(LOT 3)
SEPTEMBER 28, 1997

TRAVIS COUNTY W.C.I.D.
NO. 10
40' WIDE ACCESS
EASEMENT
BK. 67, PG. 38,
P.R.T.C.TX. &
BK. 75, PG. 191,
P.R.T.C.TX.

10' WIDE WATERLINE
EASEMENT
BK. 67, PG. 38,
P.R.T.C.TX. &
BK. 58, PG. 17,
P.R.T.C.TX.

TRAVIS COUNTY
WATER CONTROL & IMPROVEMENT
DISTRICT NO. 10
DOC. NO. 2018032781
O.P.R.T.C.T.
(0.2210 AC.)
JANUARY 12, 2018

**SURVEYED AREA
0.1300 ACRES
OR
5,663 SQ. FT.**

CHET LTG, LLC
DOC. NO. 2020074255
O.P.R.T.C.T.
MAY 7, 2020
TRACT 2
REMAINDER
(LOT 2)
(BEN G. RISKE SUBDIVISION,
SECTION 2)
BK. 67, PG. 38
P.R.T.C.TX.

**AMENDED PLAT
OF LOTS 1 AND 2
BEN RISKE SUBDIVISION
SECTION 2
DOC. NO. 202200178
O.P.R.T.C.T.
(5.6896 ACRES)
JULY 7, 2022**

SOUTHWESTERN BELL TELEPHONE CO.
TELEPHONE EASEMENT
VOL. 744, PG. 532, D.R.T.C.TX. (UNDEFINED WIDTH)
BK. 75, PG. 191, P.R.T.C.TX. (10' WIDE)
BK. 67, PG. 38, P.R.T.C.TX. (UNDEFINED WIDTH)

LEGEND

- 1/2" IRON ROD CAP STAMPED "SAM" FOUND
- 1/2" IRON ROD WITH CAP STAMPED "MCGRAY MCGRAY" SET
- (---) RECORD INFORMATION
- D.R.T.C.TX. DEED RECORDS OF TRAVIS COUNTY, TEXAS
- R.P.R.T.C.TX. REAL PROPERTY RECORDS OF TRAVIS COUNTY, TEXAS
- O.P.R.T.C.TX. OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS
- P.R.T.C.TX. PLAT RECORDS OF TRAVIS COUNTY, TEXAS
- P.O.B. POINT OF BEGINNING
- PROPERTY LINE

TCAD# 0115150442

ISSUED: 09-25-2023

SURVEYED BY:

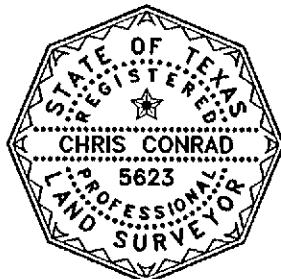
PAGE 3 OF 3

**McGRAY & McGRAY
LAND SURVEYORS, INC.**

3301 HANCOCK DRIVE #6
AUSTIN, TEXAS 78731
MCGRAY.COM (512) 451-8591
TBPELS SURVEY FIRM #10095500

AUSTIN GRID: F24

JOB NO.: 20-106C



09/25/2023

CHRIS CONRAD, REG. PROF. LAND SURVEYOR NO. 5623 DATE
Note: There is a description to accompany this plat.

M:\TCWCID No 10~20-106~McConnell Pump\Draw\Parcels\CHET LTG Lot 2 Parcel.dwg

April 15, 2024

Chairman Robert Meisel
West Lake Hills Zoning and Planning Commission
911 Westlake Drive
West Lake Hills, Texas 78746

**REFERENCE: Travis County WC&ID 10
717 ½ Yaupon Valley Road Property Addition**

SUBJECT: ZONING CHANGE

Dear Mr. Chairman:

The new addition to 717 ½ Yaupon Valley Road property is currently zoned as Residential (R1). The addition to the existing site is currently vacant and is adjacent to existing Pump Station building and an above Ground Storage Tank. Travis County WC&ID No. 10 is currently in the planning process of constructing a new second Ground Storage Tank. Given the new property's current zoning does not represent the plans and desired use by WC&ID No.10, WC&ID No. 10 is requesting that the zoning be changed to Government, Utility, Institutional (GUI), to better represent the proposed site improvements and to match the use of the property by a governmental/utility entity.

If you have any questions concerning this application, please email me at james.mcdermott@dannenbaum.com or call me at 512-427-3236.

Sincerely,

DEC CENTRAL TEXAS LLC



James P. McDermott, P.E.

City of West Lake Hills

MINUTES OF A ZONING & PLANNING COMMISSION (ZAPCO)

REGULAR MEETING

Wednesday, April 17, 2024 at 6:30 PM

1. **Call to Order:** Chair Robert Meisel.

- a. Meeting begins at 6:30pm
- b. Roll Call
 - i. Chair Robert Meisel: Present
 - ii. Vice-Chair Jim Pledger: Present
 - iii. Commissioner Julia Webber: Present
 - iv. Commissioner Karen Bartoletti: Absent (Excused)
 - v. Commissioner Patrick Stewart: Absent (Excused)
 - vi. Commissioner Laurie Maccini: Present

2. **Citizen Communications:**

- 1. None

3. **Consent Agenda:** The following items are considered to be self-explanatory by the Commission and will be enacted with one motion. There will be no separate discussion of these items unless a Commission Member or citizen so requests.

- a. **Action:** Commissioner Pledger moves that all items be approved
 - Commissioner Webber Seconds
 - Motion carries 3:0

Deliberation/Action: **207 Yaupon Valley Dr.:** Consider action to recommend approval with conditions for the Osuri Subdivision Minor Plat, being 1.743 acres out of the Thomas J. Chambers Survey No. 504 (Section 36.01.018 of the West Lake Hills Code of Ordinance).

Applicant: Davin Fillpot, Agent

a. **Staff Report:**

- Director Bills explained the Minor Plat and the recommended conditions for approval

b. **Public Comments:**

- **None**

c. **Discussion:**

- **None**

d. Action:

- Commissioner Webber moves that the plat be forwarded to Council with a recommendation of **Conditional Approval** based on staff conditions:
 1. Add Minor Plat to the title (Section 36.01.018).
 2. Change Surveyor's certificate to:

That I, INSERT NAME, in the State of Texas, hereby certify that this plat is true and correct and was prepared from the actual survey of the property made under my supervision on the ground, and I certify that the property shown hereon is not within a Special Flood Hazard Area as identified by the Federal Insurance Administration Department of HUD Flood Hazard Boundary Map 48453c0445k, Zone "X" dated January 22, 2020. (Subdivision Checklist Section 4.5 and 4.6).
 3. Add the following plat notes 1, 2, 3, 4, 5, 11, 12, 14, 16, 18, 20, 21, 22, 23, and 24 (Subdivision Checklist, Section 3).
 4. Change the name on the mayor's signature to James Vaughan (Subdivision Checklist Section 2).
 5. Remove Preliminary note.
 - Commissioner Pledger Seconds
 - Motion **carries** (3-0)

Recommendation will be forwarded to City Council for final consideration on once corrections are made.

4. Public Hearing: 717 ½ Yaupon Valley Road: Hold a public hearing and make a recommendation for the rezoning of 0.13 acres out of Lot 2A Ben Riske Subdivision Amended Plat of Lots 1 & 2 from R-1, One-Family Residential District to GUI, Governmental, Utility, and Institutional District (Section 38.05.092 of the West Lake Hills Code).

Applicant: James McDermot, DEC Central Texas, LLC

a. Staff Report: Director Bills delivers briefing on zoning for Water District

- Commissioner Webber asks if former property owner is aware of planned tank
 - Director Bills: Yes

b. Public Comment:

- i. None

c. Discussion:

i. None

d. Action: Commissioner Pledger moves that the variance be forwarded to Council with a recommendation of **approval**.

- Commissioner Webber Seconds
- Motion Carries Unanimously (3-0)

Recommendation will be forwarded to City Council for final consideration on July 10, 2024.

5. Public Hearing 103 Yaupon Valley Drive: Discuss and make recommendations on the proposed variances:

1. Excavation, grading or filling greater than 18" in setbacks (Section 22.03.170 (f) of the West Lake Hills Code)
2. Closed cut of 11 feet for the house where maximum allowed is 10 feet (natural grade 25-35%) or 0 feet (natural grade >35%), and a closed fill of 3 feet where the maximum is 0 feet for the driveway (7.4.1 of the Drainage and Erosion Control Manual).

Applicant: Erica and Ashton Weinberger, Property Owners

a. Staff Report:

- Director Bills delivers briefing on prior variance requests and subsequent building reviews leading to current variance requests
 - Explains limitations on lot created by topography and setback restrictions
- Commissioner Pledger: Asks Director Bills to explain previous setback variances.
 - Director Bills: No setback variances have been approved.
- Commissioner Webber: Asks if cut/fill limitations account for footings.
 - City Engineer Morales: Measured from base of finished floor elevation
- Commissioner Webber: Code may need to be revisited
- Commissioner Webber: Asks about structure of driveway
 - City Engineer Morales: Concrete material with a 12-18" dropoff depending on landscaping
 - Seeing driveway from main roadway should not be visibly distinct

b. Public Hearing:

- Erica Weinberger: Owner
 - Delivers presentation on variance request

- Cynthia Brandimarte: 808 Westlake
 - Expected that there would be no more variances after previous requests
 - Asks Commission to recommend denial of variance request
- Debrorah Stewart: 100 Yaupon Valley
 - Worried about drainage from lot
 - Asks Commission to recommend denial of variance request
- Roxanne Yates: 200 Yaupon
 - Agrees with opinion of 2 previous speakers
 - Concerned about contractors parking in her land during construction
 - West Lake Hills Has Ordinances for reasons that need to be upheld
 - Asks Commission to recommend denial of variance request
- Glen Stotts: 102 Yaupon Valley
 - Concerned about runoff associated with variances
 - Asks Commission to recommend denial of variance request
- Daniel Mann: 201 Laurel Valley
 - Wants to discuss history of property
 - Chair Meisel: Can't discuss item off agenda
 - Worried about runoff
- Jay Corder: Architect
 - Doesn't want to be bringing variances
 - Permit will not be granted by City Staff if drainage isn't properly designed
 - House well-under impervious cover limitations – increased square footage compared to initial variance requests is from adding 3rd floor. The building footprint has been reduced to fall within building setback lines.

c. Discussion:

- Commissioner Webber: These are the only 2 variances?
 - Director Bills: Yes. The only remaining comment aside from variance items is a small discrepancy between the square footage of the house between the septic and architectural plans.
- Commissioner Webber: when in the process is drainage reviewed
 - Director Bills: Architectural and Civil plans are reviewed concurrently
- Commissioner Webber: We're not here to discuss drainage, but it is clearly a concern
 - City Engineer Morales: Explains drainage review process

- Drainage life, health, and safety issues cannot receive a variance
- Design staff has done their due diligence with respect to drainage models
 - Has accounted for impact to surrounding properties
 - Describes location of detention and water quality facilities
- Commissioner Webber: Cases like this the water quality and drainage can actually be improved.
- Chair Meisel: Is rainwater and detention calculated for 100-year event?
 - Rainwater collection is for 1.5" of rain
 - Detention is for 100-year event
- Commissioner Maccini: Are removed trees accounted for in modeling?
 - City Engineer Morales: Yes
- Chair Meisel: Where is drainage pond, and is its size determined?
 - City Engineer Morales: Explains location and modeling, and that the size has already been determined through the modeling
 - Pond will drain into culvert
- Members of audience ask how engineers can really know how water will behave.
 - Chair Meisel: Our licensed consultants are relied upon to know their field.
- Chair Meisel: If the city absolutely denies the right to build entirely, the city condemns the property and must buy it.
- Commissioner Pledger:
 - What kind of structural changes have been made with the detention pond and culvert that will help protect the neighbors?
 - City Engineer Morales: Drainage is designed to prevent adverse impact compared to existing conditions.
 - Why isn't property designed to improve existing drainage instead of just preventing adverse impact?
 - City Engineer Morales: City is limited in what it can impose on a property owner for a private development.
- Commissioner Webber:
 - Lot was separated from larger parcel. Are lots checked for development hurdles during platting?
 - Director Bills: This lot was platted prior to existing development standards. Newly subdivided lots in West Lake

Hills must meet minimum lot size requirements, provide slope analysis, and demonstrate that there is an area large enough to build a compliant structure on the lot.

- Commissioner Webber: Property owners are asking for 2 minor variances that they are close to meeting and have met the rest of the code
 - Sensitive to neighboring homeowner wishes, but not within the purview of ZAPCO
 - In support of property owners if 2 minor variances are all that's required to develop lot.
- d. Action:** Commissioner Webber moves that the variance be forwarded to BOA with a recommendation of **approval**.
 - **Motion dies for lack of second**
- e. Chair Meisel moves for denial**
 - Commissioner Pledger seconds
 - Motion Carries 2-1 – Commissioner Webber dissenting

Recommendation will be forwarded to the Board of Adjustment on July 10, 2024

6. Public Hearing: **304 Yaupon Valley Rd:** Discuss and make recommendation on a variance to the 30-foot front setback with an encroachment of up to 10 feet (Section 22.03.275 and 22.03.281 of the West Lake Hills Code).

Applicant: James Bylander, homeowner

- a. Staff Report:** Director Bills delivers briefing on generator location and setback variance
- b. Public Comment:** None
- c. Discussion:**
 - Commissioner Maccini: If the generator is too loud, would noise screening need additional variance?
 - Director Bills: Most screening for mechanical equipment is vegetative and wouldn't require a variance
- d. Action:** Commissioner Pledger moves that the variance be forwarded to Council with a recommendation of **approval**. Based on hardship of health and safety.
 - Commissioner Maccini Seconds
 - Motion Carries Unanimously (3-0)

Recommendation will be forwarded to the Board of Adjustment on July 10, 2024

7. Public Hearing: 1427 Redbud Trail: Discuss and make recommendation on a 38-foot encroachment into a 50- foot front setback for a new carport (Section 22.03.275 and 22.03.281 of the West Lake Hills Code).

Applicant: Stacy Paulson

- a. **Staff Report:** Director Bills delivers briefing on variance for carport over existing maneuvering strip. Explains that granting of variance would create new violation by removing required maneuvering strip.
- b. **Public Comment:**
 - i. **None**
- c. **Discussion:**
 - i. **None**
- d. **Action:** Commissioner Pledger moves that the variance be forwarded to Council with a recommendation of **denial** for lack of hardship
 - i. Commissioner Webber Seconds
 - ii. Motion Carries Unanimously (3-0)

Recommendation will be forwarded to the Board of Adjustment on July 10, 2024

8. Public Hearing: 205 W Spring

Applicant: Will McAshan

- e. **Staff Report:** Director Bills delivers briefing on previous approved variance and additional variance requests
 - i. Commissioner Webber: Has minimization of eaves been discussed?
 - a) Not with staff
- f. **Public Comment:**
 - i. **Will McAshan: Owner**
 - a) Explains that additional setback variance is due to an oversight in previous variance request. Prior setback encroachment variance request was based on the location of the wall but didn't account for code requirement prohibiting eaves and overhangs from encroaching on setback.
 - b) Explains poor condition of tree.
- g. **Discussion:**
 - i. Commissioner Webber: Initial variance was to save the tree

- a) Has there been consideration to replace the tree?
 - Replacement trees will be planted on the property
- ii. Commissioner Webber: Doesn't object to extending encroachment to include eaves, but doesn't want house to be extended with shorter eaves
- iii. Will McAshan: Willing to have condition that additional encroachment is limited to eaves only
- h. Action:** Commissioner Webber moves that the variance be forwarded to Council with a recommendation of **approval** with condition that the eave be shown on the drawings as the only extra encroachment
 - i. Commissioner Pledger Seconds
 - ii. Motion Carries Unanimously (3-0)

Recommendation will be forwarded to the Board of Adjustment for setback and City Council for the tree removal, on July 10, 2024

9. Adjournment:

Chair Meisel Adjourns the meeting at **8:32pm**

Respectfully submitted,

ROBERT MEISEL, CHAIR

ATTEST:

Development Coordinator Joel Sherrouse

These minutes were approved on _____, 2024.

DRAFT

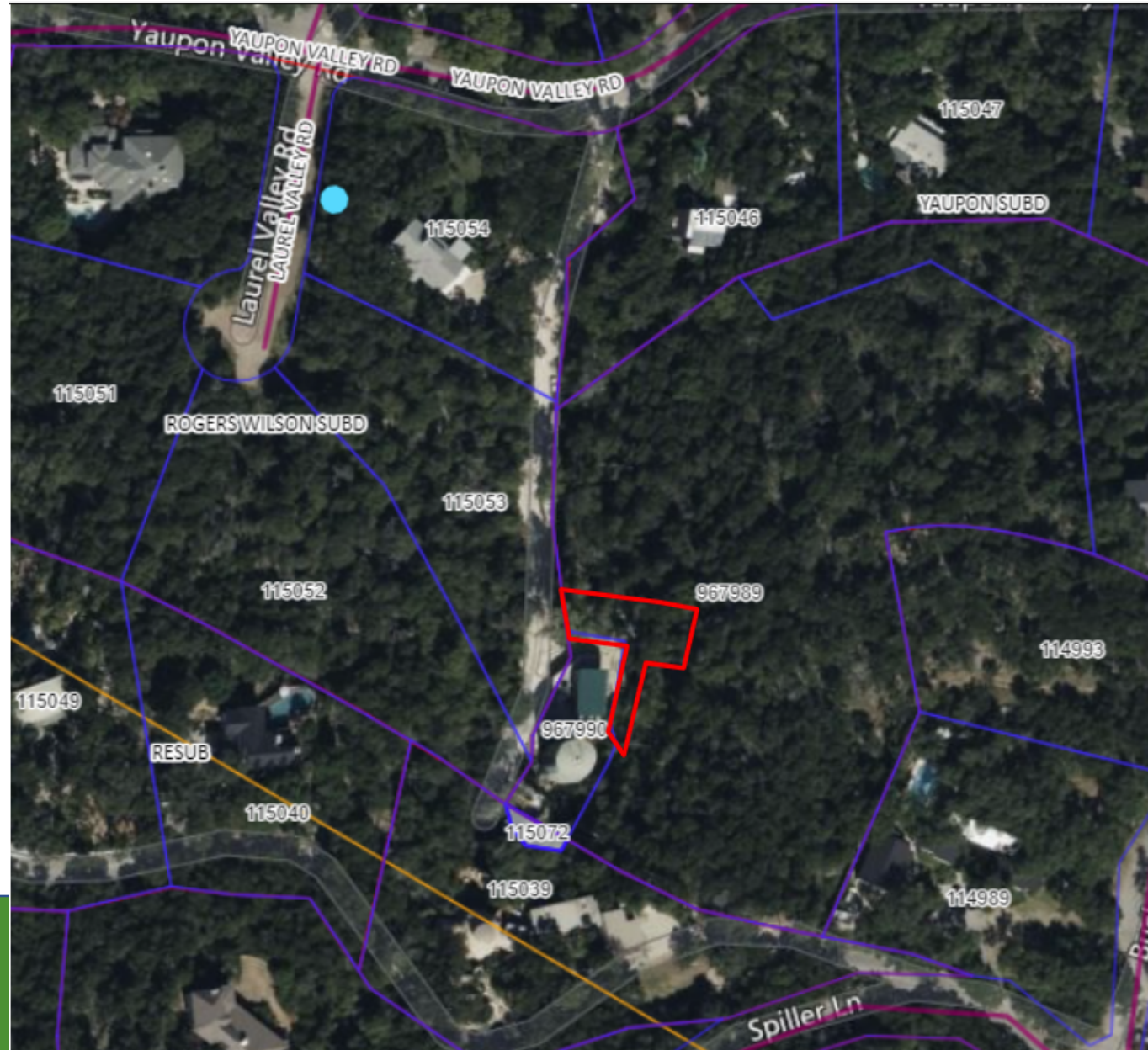
717 ½ Yaupon Valley Rd.

5. Hold a public hearing and consider action on an ordinance for the rezoning of 0.13 acres out of Lot 2A Ben Riske Subdivision Amended Plat of Lots 1 & 2 from R-1, One-Family Residential District to GUI, Government, Utility, and Institutional District (Section 38.05.092 of the West Lake Hills Code).

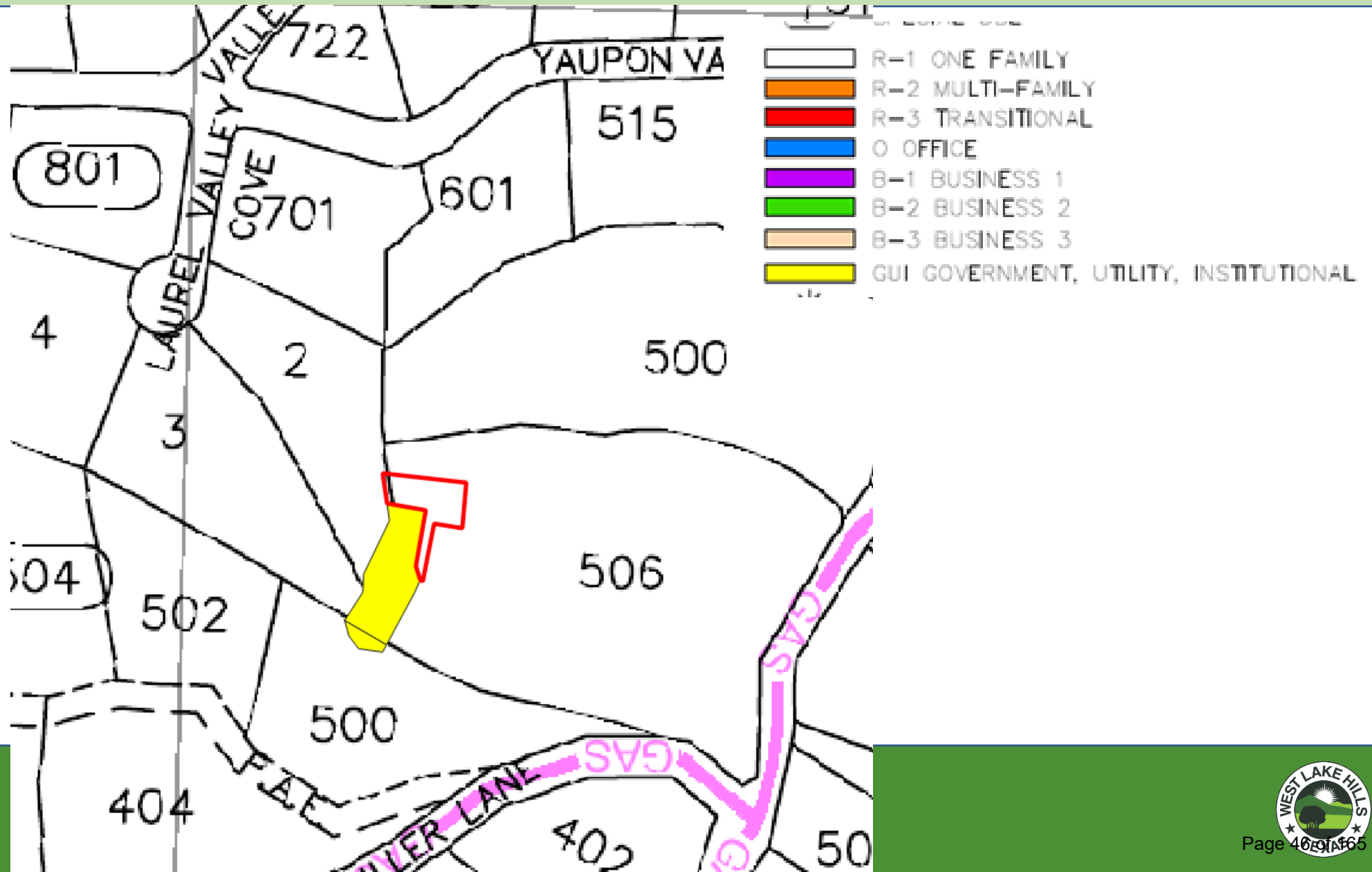
Applicant: James McDermott – DEC Central Texas LLC



717 ½ Yaupon Valley Rd.



717 ½ Yaupon Valley Rd.



717 ½ Yaupon Valley Rd.

0.13 acre tract was recently acquired by Water District #10.

Will be added to the existing 0.2471 acre tract that is the location of the McConnel pump station and ground storage tank.

Requesting rezoning from R-1, One Family Residential to GUI, Governmental, Utility and Institutional.



717 ½ Yaupon Valley Rd.

Permitted uses. The following uses are permitted, provided that there is no nuisance factor:

1. Church.
2. **Facility owned and operated by the federal government, the state or a political subdivisions thereof.**
3. Fire station.
4. School, either public, private or nonprofit.
5. **Uses required by public utilities.**
6. Philanthropic or fraternal associations.
7. Accessory uses customarily incidental to any of the uses permitted under this subsection.
8. The renting for profit or nonprofit of heated and air conditioned space, used for conventions, art and craft shows, antique/collectible shows, weddings, private parties, seminars and other similar events. Maximum rental time limit for any one event shall be three days. No simultaneous scheduling of events shall be allowed.

717 ½ Yaupon Valley Rd.

- Future applications:
 - Special Use Permit – additional storage tank.
 - Variance - height



717 ½ Yaupon Valley Rd.

- Staff recommends approval of the rezoning request.
- Public Comment:
 - No comments have been received.
- Reviewed by the Zoning & Planning Commission at their June 19, 2024 regular meeting. The Commission recommends approval by a vote of 3-0.



City of West Lake Hills City Council

AGENDA REPORT

Meeting Date:	July 10, 2024	Item Number:	5
	Building & Development		
Department:	Services		
Prepared By:	Jennifer C. Bills	Cost / Budget:	None
Exhibits:	See Attached	Source of Funds:	N/A

Subject

205 West Spring: Discuss and consider action on a variance request for the removal of a tree 14 inches and greater for the removal of tree 1184, a 27.5" live oak (Section 22.03.304(a)(4) of the West Lake Hills Code)(Section 22.03.275 and 22.03.281 of the West Lake Hills Code).

Applicant: William McAshan, Property Owner

Recommendation

Staff recommends denial of both variance requests together (tree removal – City Council and setback encroachment – BOA). With the removal of the tree in the middle of the backyard, the addition to the building can meet the required 15-foot side setback.

This item was reviewed by the Zoning & Planning Commission at their June 19, 2024 regular meeting. The Commission recommends approval by a vote of 3-0 with the condition that the building encroachment not exceed 8.25 feet and the eaves not exceed 10.25 feet.

Discussion

Property Information, Zoning & Site Characteristics:

Owner: Allison & William McAshan

Legal Description: Westlake Park Lot 15

Lot Size: 0.2811 acres (12,244.37 square feet)

Zoning: R-1, One Family

The properties surrounding the subject property are zoned R-1, One Family

Background & Analysis:

ZAPCO previously considered this property for a variance in January 17, 2024 for one variance, the encroachment of a building addition on an existing non-conforming single family residential house (<https://westlakehillstx.portal.civicclerk.com/event/362/files/attachment/3384>) of 8.25 feet into the 15-foot side setback. The applicant is requesting a new variance up to 10.25 feet, which adds an additional two feet for roof eaves that were not previously included (Attachment 1). Eaves and overhangs cannot encroach into the setbacks in the code. Additionally, any encroachments that are within 5 feet of the property line will require fire rated materials per the International Residential Code.

The applicant is also requesting to remove a 27.5-inch double trunk live oak tree in the middle of the backyard (Attachment 2). The preservation of the tree was part of the justification for the previous side setback encroachment approval.

The existing structure is a 1,573 square foot single-story house that was built in 1968. The applicant wants to add additional living space, while maintaining the style and scale of the original structure. Most of the houses in this neighborhood were built in the 1960-70s as one to one and a half story structure, using 5–10-foot side setbacks. Additionally, the lots in this neighborhood are all smaller than the West Lake Hills average at less than 0.30 acres in size.

Public Comments:

At the time of this report, Staff had received no comments on the requested variance.

Variance Criteria Review:

When applying for a variance, the applicant has provided the following evidence:

1. *The strict or literal enforcement of the terms of this chapter, because of special conditions, will result in unnecessary hardship to the applicant.*

Strict enforcement of the zoning ordinance imposes significant hardships on my property at 205 West Spring Drive, which faces unique challenges due to its substandard 0.2811-acre size. This limits construction and landscaping options, impacting the property's functionality and aesthetic value. The removal of Tree 1184, a hazardous live oak, is necessary for safety and to preserve the remaining healthy oaks, enhancing environmental sustainability. Additionally, the required roof overhang extension of 2 feet beyond the existing allowable 8.25-foot setback encroachment is crucial for architectural integrity, privacy, and effective shading. An increase in impervious cover is also essential to accommodate a flexible landscaping, crucial for a functional outdoor living space. Without these variances, the property cannot meet the living needs of my family or maintain the neighborhood's character.

2. *There will not be unreasonable disruption of the natural terrain or unreasonable destruction of existing flora.*

We are committed to complying with local environmental codes in the removal of Tree 1184 at 205 West Spring Drive. Our mitigation plan involves replacing Tree 1184 with suitable native, non-invasive species to maintain ecological balance, exceeding code requirements with a robust planting strategy to enhance biodiversity, and utilizing environmentally friendly construction methods and materials to minimize impact on the natural terrain and existing flora. These actions ensure our adherence to environmental stewardship while aligning with local regulations.

3. *There is no reasonable alternative to the requisite variance that will alleviate the difficulty or hardship complained of.*

In planning the expansion at 205 West Spring Drive, we considered alternatives such as adjusting the project layout and reducing the overall scale. However, neither option resolved the fundamental challenges: Adjusting the layout compromised necessary living space due to the lot's limited size and shape, while reducing the scale did not meet our family's long-term needs or allow for adequate property enhancements. Additionally, the chosen layout is essential for enhancing privacy for both our

family and our neighbors. Therefore, the requested variance is crucial to balance the property's aesthetic value and functional enhancements while respecting neighborhood privacy.

4. *The variance will not be greater than the minimum required to alleviate the difficulty or hardship complained of.*

The variances requested for 205 West Spring Drive are specifically designed to be the minimum necessary to effectively address the site's constraints. The 2-foot extension for the roof overhang is the smallest modification required to ensure essential architectural integrity and adequate weather protection. The removal of Tree 1184, deemed hazardous by an arborist, is necessary for the safety of the new structure while preserving the remaining healthy oaks. Additionally, the slight increase in impervious cover is crucial for accommodating essential outdoor living spaces, like walkways and condenser unit, without extensive alteration to the property. These targeted adjustments ensure that the project meets the family's needs and enhances functional use while maintaining neighborhood character and complying with local zoning laws, thus representing the minimum necessary change to address these specific challenges.

5. *The variance does not violate the intent of the Zoning Ordinance or goals of the Comprehensive Plan.*

The variance requested for 205 West Spring Drive is carefully designed to align with the underlying intent of the Zoning Ordinance and the goals of the City's Comprehensive Plan. The adjustments sought do not seek to circumvent the principles of these regulations but to enhance the property within the framework of community development standards.

Respecting Community Character: The requested modifications—including the minor extension for the roof overhang and the careful removal of a hazardous tree—are aimed at improving residential safety and aesthetics without disrupting the established character of the neighborhood. This approach supports the community's goal of maintaining attractive, safe, and functional residential environments.

Environmental Stewardship: The preservation of six out of seven mature oaks on the property demonstrates a commitment to environmental conservation, a core component of the city's plan for sustainable development. By requesting the removal of only one necessary tree and managing impervious surfaces to enhance usability without excessive development, the proposal adheres to the city's objectives of balancing development with environmental preservation.

Enhancing Livability: Increasing the impervious cover slightly allows for better utilization of the property, facilitating enhancements like improved walkways and landscape improvements that contribute to the quality of life for residents. These improvements are in line with the comprehensive plan's aim to improve residential livability and functionality.

Overall, the variances requested are minimal and thoughtfully considered to ensure compliance with the city's zoning objectives and the comprehensive plan's vision for growth and preservation. They reflect an effort to address unique property constraints while fostering an environment that values safety, community character, and sustainable development.

6. *The variance will not adversely affect neighboring properties or interfere with the enjoyment of these properties by their owners.*

The variance requested for 205 West Spring Drive has been thoughtfully considered to ensure it does not negatively impact neighboring properties or their owners' enjoyment. Here are the key reasons supporting this:

Enhanced Privacy and Aesthetics: The proposed changes, including the roof overhang extension, are designed to enhance the architectural harmony of the residence, contributing positively to the neighborhood's visual appeal. The extension and the strategic positioning of new structural elements are designed to increase privacy for both our property and adjacent properties, thereby enhancing rather than detracting from neighborly relations.

Preservation of Natural Environment: By retaining the majority of the mature live oaks and only removing one that poses a safety hazard, the project maintains the lush, green character of the area, which is valued by the community. This careful approach to tree removal ensures that the natural beauty, which enhances property values and residents' enjoyment, is largely preserved.

Minimal Noise and Disruption: The construction and subsequent use of the expanded areas have been planned to minimize noise and disruption. For instance, the improved landscaping are intended for family activities that are typical of a residential area and should not introduce any unusual or disruptive activities.

Compliance with Setback Regulations: Although the project involves a variance for a minor setback encroachment, this has been meticulously planned to ensure it does not impinge upon the space or use of neighboring properties. The modifications are internal to the property and do not approach closer to neighboring properties than current regulations allow.

In conclusion, the variance will allow necessary improvements that enhance our home's functionality and aesthetic appeal without imposing on neighbors or detracting from their enjoyment of their own properties. This ensures that the variance supports community standards and enhances the residential experience for everyone involved.

Outdoor Lighting

Outdoor lighting is not proposed with this variance request. Any outdoor lighting will comply with the City's Code.

Compliance with Adopted International Building Code

The property and future construction will have to comply with all applicable City codes.

Subdivision

There is no change to the subdivision proposed with this application.

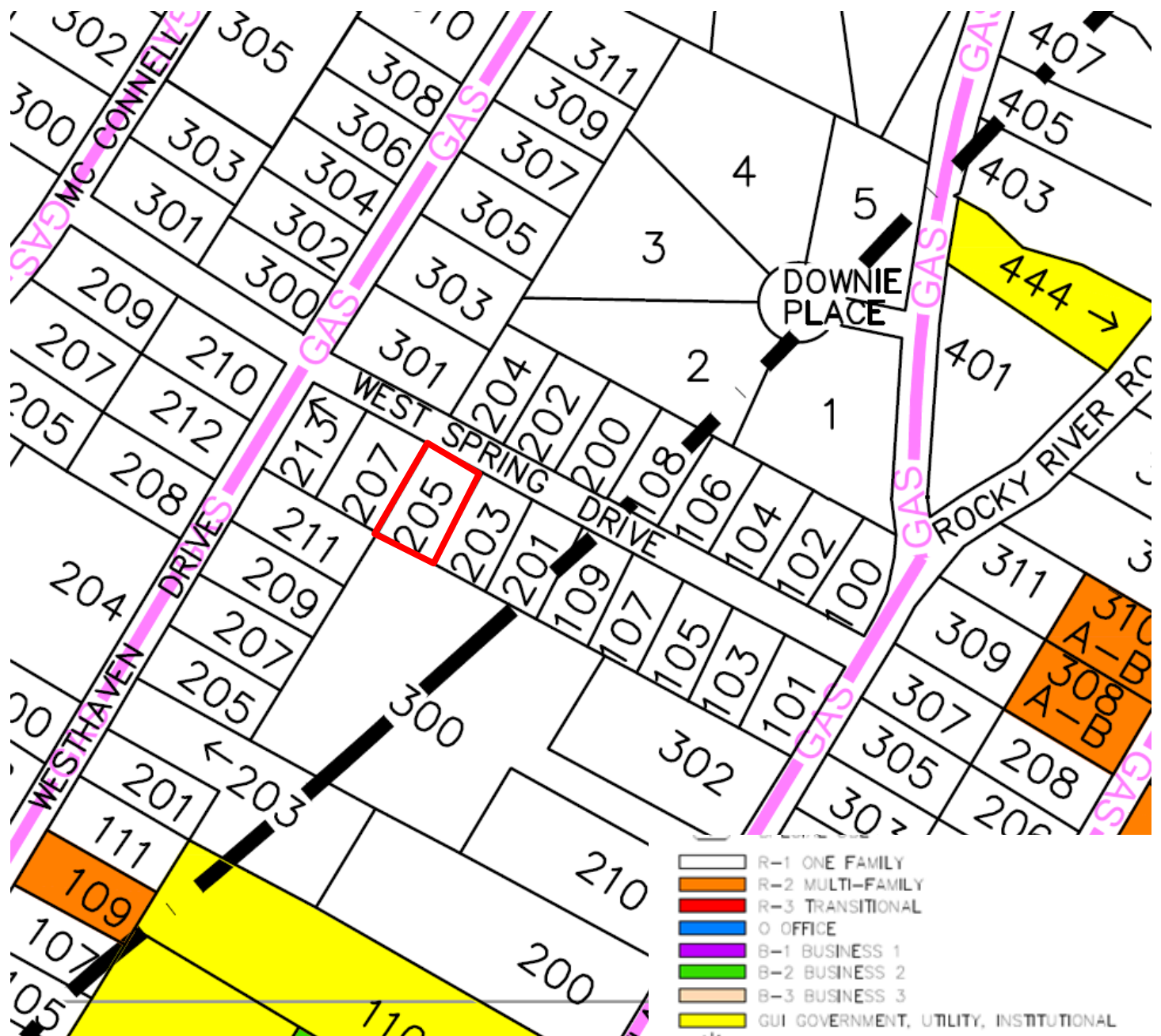
Comprehensive Planning Analysis

The existing and future land use is in conformance with the City of West Lake Hills Master Plan.

Links to Relevant Code:

- [Section 22.03.275 Building setback distances](#)
- [Section 22.03.281 Schedule of Regulations](#)
- [Section 38.05.031: Variances](#)
- [Section 22.03.511: Criteria and process required for granting variance](#)
- [Section 22.03.304: Tree and vegetation removal and replacement](#)

Zoning:





Aerial:



Street View:



McAshan Family

Mr. Robert Meisel
Place 1, Chair
Zoning and Planning Commission (ZAPCO)
City of West Lake Hills
911 Westlake Drive
West Lake Hills, TX 78746

Subject: Additional Variance Request for 205 W Spring Drive

Dear Mr. Meisel,

I am writing to seek additional variances for my property at 205 W Spring Drive, aimed at updating and enhancing our residence in a manner that respects the natural landscape and meets our family's evolving needs. Our request includes modifications for structural extensions and environmental conservation measures.

1. **Roof Overhang Extension:** We propose an additional 2-foot encroachment into the previously granted western setback, increasing the total variance, up to 10.25 feet of encroachment into the 15 foot side setback. This extension is vital for adequate weather protection and maintaining the architectural integrity of our home.
2. **Impervious Cover Increase:** To accommodate improved landscaping, we request a modest increase in the allowable impervious surface area. This enhancement will significantly boost the functionality and enjoyment of our outdoor living space.
3. **Tree Preservation and Removal:** Integral to our proposal is the removal of Tree 1184, a 27.5" Twin Live Oak with diameters of 19" and 17.5". Despite our preference to preserve this tree, a recent arborist report has identified it as a risk to the new structure due to its deteriorating health. In compliance with local environmental guidelines, we plan to mitigate this removal by planting native, non-invasive species that will contribute to the ecological balance and aesthetic value of the area.

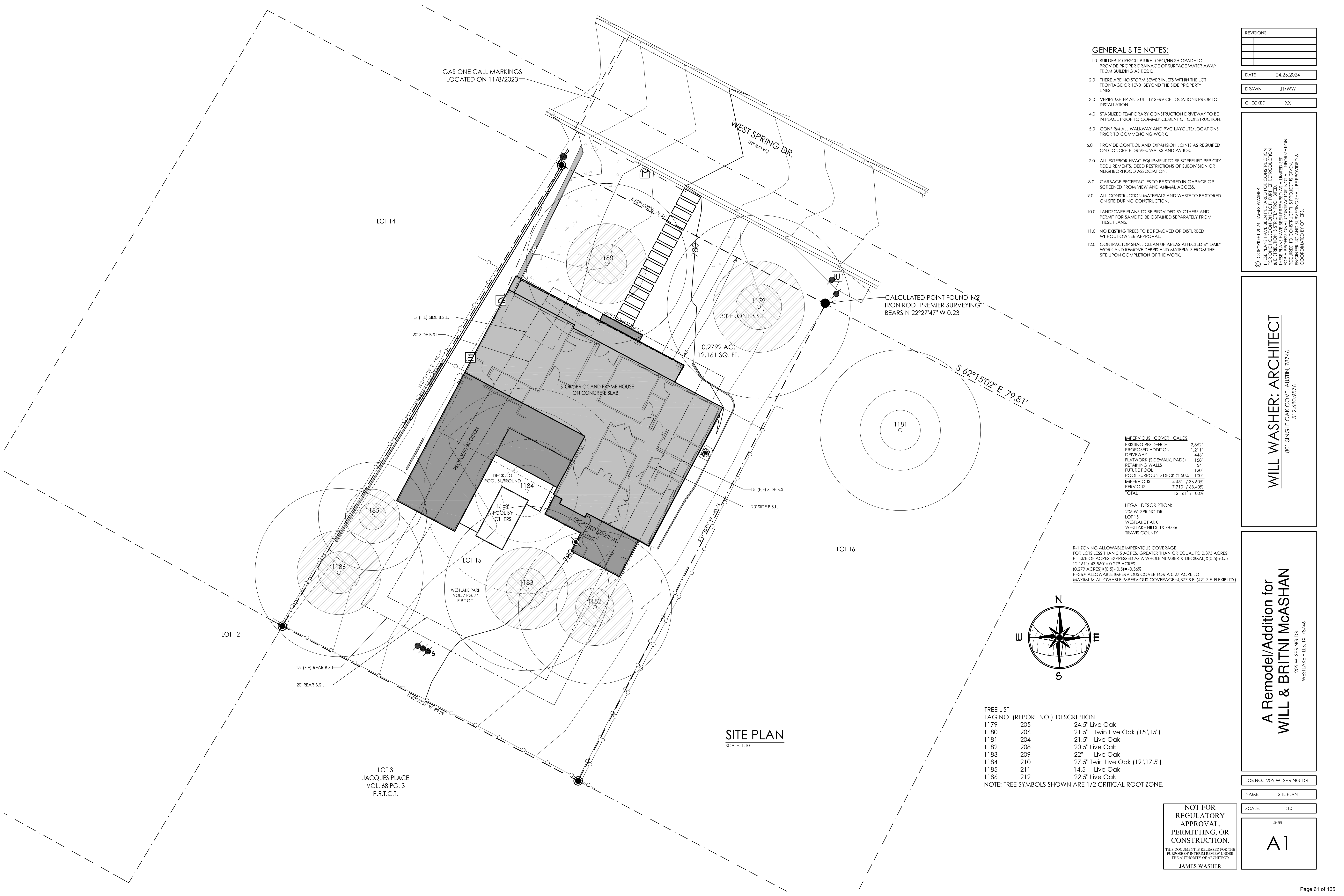
Our approach is crafted to align with the City's zoning laws and the comprehensive plan, which prioritize minimal environmental impact and adherence to community aesthetics. We remain committed to maintaining the character of West Lake Hills and ensuring that our property enhancements respect both our neighbors' privacy and the local environment.

We appreciate the opportunity to present this comprehensive proposal to the Zoning and Planning Commission and are prepared to provide any additional information required for your review. Your consideration of our request is greatly appreciated, and I look forward to discussing this further with you and the Commission.

Sincerely,



William A.C. McAshan
205 W Spring Drive



REVISIONS	

DATE	04.25.2024
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CHECKED	XX
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WILL WASHER: ARCHITECT

801 SINGLE OAK COVE, AUSTIN, 78746
512.680.9576

A Remodel/Addition for
WILL & BRITNI McASHAN

205 W. SPRING DR.
WESTLAKE HILLS, TX 78746

JOB NO.:	205 W. SPRING DR.
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NAME:	SITE PLAN
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SCALE:	1:10
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SHEET

A1

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Tree Evaluation Update.

205 West Spring Dr.

Austin, TX 78746

Introduction:

Tree identification, measurement, inspection, and arboriculture consultation were performed by a board-certified master arborist team who through related training and experience are familiar with the techniques and equipment used in such operations.

TMS was contacted regarding a property being studied for construction. The team wanted a better understanding of trees on site and their potential impacts/benefits to the project.

Assignment:

Tree Mann Solutions to provide hourly consulting services billed port to port to address requested consulting scope (additional assessments, design collaboration, document preparation, call attendance, advocacy with municipal review staff, etc). TMS to review provided documents and make preservation/removal/care recommendations, were warranted. Summary report with photos provided for the team use.

Summary:

- TMS reinspected the designated trees on the property. Two out of the 8 trees assessed on the property were found in poor condition due to over-pruning due to storm damage. The other 6 trees were in fair or low fair condition and should recover. Summaries of the trees are listed below:
 - **T1179**, a 24.5" live oak is found in fair to good overall condition. The tree has been slightly over pruned but still has good form/structure and foliage remaining. Previously T205
 - **T1180**, a 21.5" multi stem live oak has been severely over pruned leaving a minimal amount of canopy remaining and a very poor LCR (live crown ratio). The poor LCR leaves an increased chance of failure. Poor candidate for preservation. Previously T206.
 - **T1182**, a 20.5" live oak is found in low fair condition due to bad lion's tail pruning. The tree still has good apical branches so it will likely recover. Previously T208.
 - **T1183**, a 22" live oak is found in low fair condition due to bad lion's tail pruning. The tree still has good apical branches so it will likely recover. Previously T209.
 - **T1184**, a 27.5" multi stem live oak has been severely over pruned leaving a minimal amount of canopy remaining and a very poor LCR (live crown ratio). The poor LCR leaves an increased chance of failure. Poor candidate for preservation. Previously T210.
 - **T1185**, a 14.5" live oak is found in low fair condition due to bad lion's tail pruning. The tree still has good apical branches so it will likely recover. Previously T211.
 - **T1186**, a 22.5" live oak is found in low fair condition due to bad lion's tail pruning. The tree still has good apical branches so it will likely recover. Previously T212.
 - **T207**, a 21" live oak is on neighboring property, but the CRZ encroaches into subject property. DBH is an estimation. No condition change.

TMS recommends designing with good data, maintaining compliance with municipal tree regulations, and promoting healthy urban canopy through quality preservation and/or mitigation with new, well-planned plantings. If you have any questions and/or concerns regarding tree assessment on this site, please reach me at (512)800-1861 or myles@treemannsolutions.com or Joe Zaniwski at (512)470-9073 or joe@treemannsolutions.com. We are here to help!

Respectfully,

Myles Cooley

Myles Cooley, CA
Field Arborist II

Tree Mann Solutions, LLC

Certified Arborist TX-4889A

Tree Risk Assessment Qualified (TRAQ)

Texas Oak Wilt Qualified - 566

FAA Part 107 Remote Pilot Certificate No. 4918772

Tree Number	1179
Tree Species	Live Oak
Diameter (DBH)	24.5
Multi Stem	
Condition	Fair
Notes	75% potential canopy, fair structure, good vigor
Summary	Previously T205. Tree is found in fair to good overall condition. Tree has been slightly over pruned but still has good form/structure and foliage remaining.

Photos





Tree Number	1180
Tree Species	Live Oak
Diameter (DBH)	21.5
Multi Stem	15.5x12
Condition	Poor
Notes	10% potential canopy, poor structure & vigor
Summary	Previously T206. Tree has been severely over pruned leaving a minimal amount of canopy remaining and a very poor LCR (live crown ratio). The poor LCR leave an increased chance of failure. Poor candidate for preservation.

Photos





Tree Number	1182
Tree Species	Live Oak
Diameter (DBH)	20.5
Multi Stem	
Condition	Fair
Notes	50% potential canopy, fair structure & vigor
Summary	Previously T208. Tree is in low fair condition due to bad lion's tail pruning. Tree still has good apical branches so it will likely recover.

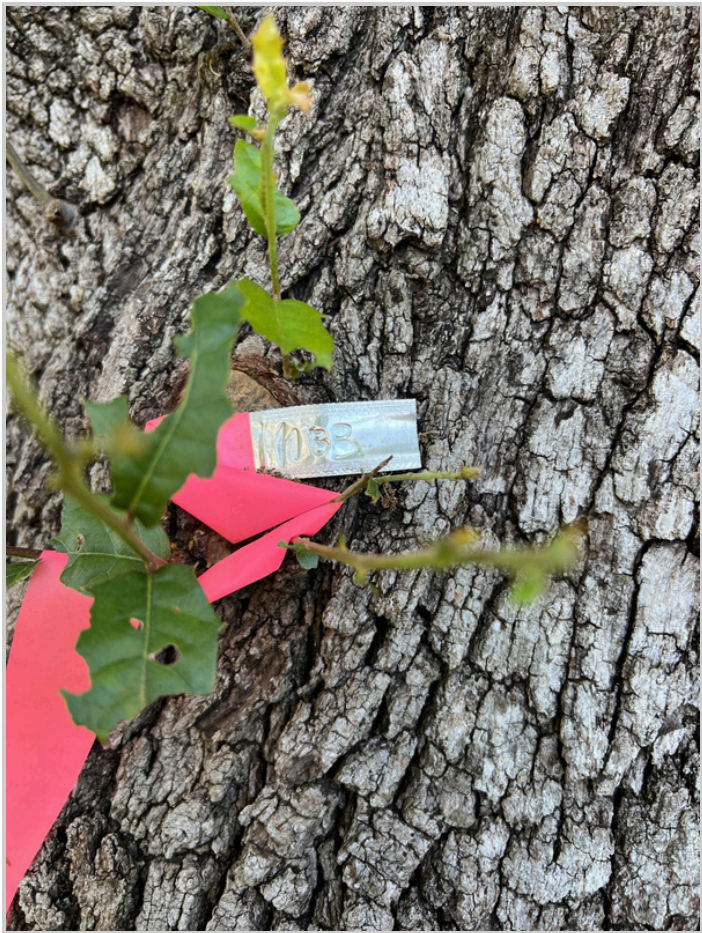
Photos





Tree Number	1183
Tree Species	Live Oak
Diameter (DBH)	22
Multi Stem	
Condition	Fair
Notes	50% potential canopy, fair structure & vigor
Summary	Previously T209. Tree is in low fair condition due to bad lion's tail pruning. Tree still has good apical branches so it will likely recover.

Photos





Tree Number	1184
Tree Species	Live Oak
Diameter (DBH)	27.5
Multi Stem	19x17.5
Condition	Poor
Notes	25% potential canopy, poor structure & vigor
Summary	Previously T210. Tree has been severely over pruned leaving a minimal amount of canopy remaining and a very poor LCR (live crown ratio). The poor LCR leave an increased chance of failure. Poor candidate for preservation.

Photos





Tree Number	1185
Tree Species	Live Oak
Diameter (DBH)	14.5
Multi Stem	
Condition	Fair
Notes	50% potential canopy, fair structure & vigor
Summary	Previously T211. Tree is in low fair condition due to bad lion's tail pruning. Tree still has good apical branches so it will likely recover.

Photos





Tree Number	1186
Tree Species	Live Oak
Diameter (DBH)	22.5
Multi Stem	
Condition	Fair
Notes	50% potential canopy, fair structure & vigor
Summary	Previously T212. Tree is in low fair condition due to bad lion's tail pruning. Tree still has good apical branches so it will likely recover.

Photos





Tree Number	207
Tree Species	Live Oak
Diameter (DBH)	21
Multi Stem	
Condition	Fair
Notes	75% potential canopy, fair structure & vigor
Summary	Tree is on neighboring property, but the CRZ encroaches into subject property. DBH is an estimation.

Photos

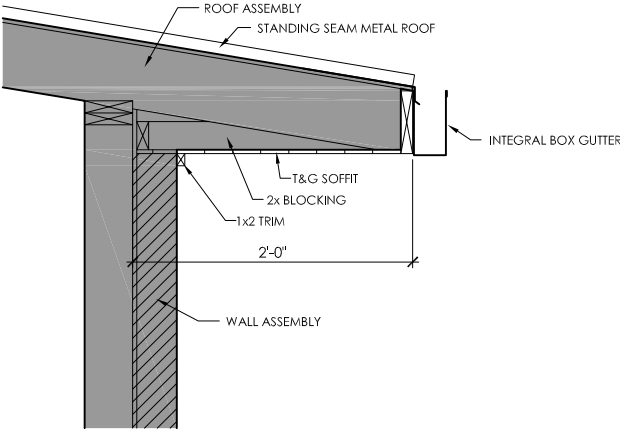






Update 3/26/24





OVERHANG DETAIL
SCALE 1"= 1'-0"

REVISIONS	

DATE 05.06.2024

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WILL WASHER: ARCHITECT
801 SINGLE OAK COVE, AUSTIN, TX 78746
(512)680-9576

A Remodel/Addition for
WILL & BRITNI McASHAN
205 W. SPRING DR.
WESTLAKE HILLS, TX 78746

JOB NO.: 205 W. SPRING DR.

NAME: PROPOSED PLAN

SCALE: 1/4"=1'-0"

SHEET
A3

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THE AUTHORITY OF ARCHITECTS.
JAMES WASHER











City of West Lake Hills

MINUTES OF A ZONING & PLANNING COMMISSION (ZAPCO)

REGULAR MEETING

Wednesday, April 17, 2024 at 6:30 PM

1. **Call to Order:** Chair Robert Meisel.

- a. Meeting begins at 6:30pm
- b. Roll Call
 - i. Chair Robert Meisel: Present
 - ii. Vice-Chair Jim Pledger: Present
 - iii. Commissioner Julia Webber: Present
 - iv. Commissioner Karen Bartoletti: Absent (Excused)
 - v. Commissioner Patrick Stewart: Absent (Excused)
 - vi. Commissioner Laurie Maccini: Present

2. **Citizen Communications:**

- 1. None

3. **Consent Agenda:** The following items are considered to be self-explanatory by the Commission and will be enacted with one motion. There will be no separate discussion of these items unless a Commission Member or citizen so requests.

- a. **Action:** Commissioner Pledger moves that all items be approved
 - Commissioner Webber Seconds
 - Motion carries 3:0

Deliberation/Action: **207 Yaupon Valley Dr.:** Consider action to recommend approval with conditions for the Osuri Subdivision Minor Plat, being 1.743 acres out of the Thomas J. Chambers Survey No. 504 (Section 36.01.018 of the West Lake Hills Code of Ordinance).

Applicant: Davin Fillpot, Agent

a. **Staff Report:**

- Director Bills explained the Minor Plat and the recommended conditions for approval

b. **Public Comments:**

- **None**

c. **Discussion:**

- **None**

d. Action:

- Commissioner Webber moves that the plat be forwarded to Council with a recommendation of **Conditional Approval** based on staff conditions:
 1. Add Minor Plat to the title (Section 36.01.018).
 2. Change Surveyor's certificate to:

That I, INSERT NAME, in the State of Texas, hereby certify that this plat is true and correct and was prepared from the actual survey of the property made under my supervision on the ground, and I certify that the property shown hereon is not within a Special Flood Hazard Area as identified by the Federal Insurance Administration Department of HUD Flood Hazard Boundary Map 48453c0445k, Zone "X" dated January 22, 2020. (Subdivision Checklist Section 4.5 and 4.6).
 3. Add the following plat notes 1, 2, 3, 4, 5, 11, 12, 14, 16, 18, 20, 21, 22, 23, and 24 (Subdivision Checklist, Section 3).
 4. Change the name on the mayor's signature to James Vaughan (Subdivision Checklist Section 2).
 5. Remove Preliminary note.
 - Commissioner Pledger Seconds
 - Motion **carries** (3-0)

Recommendation will be forwarded to City Council for final consideration on once corrections are made.

4. Public Hearing: 717 ½ Yaupon Valley Road: Hold a public hearing and make a recommendation for the rezoning of 0.13 acres out of Lot 2A Ben Riske Subdivision Amended Plat of Lots 1 & 2 from R-1, One-Family Residential District to GUI, Governmental, Utility, and Institutional District (Section 38.05.092 of the West Lake Hills Code).

Applicant: James McDermot, DEC Central Texas, LLC

- a. **Staff Report:** Director Bills delivers briefing on zoning for Water District
 - Commissioner Webber asks if former property owner is aware of planned tank
 - Director Bills: Yes
- b. **Public Comment:**
 - i. None
- c. **Discussion:**

i. None

d. Action: Commissioner Pledger moves that the variance be forwarded to Council with a recommendation of **approval**.

- Commissioner Webber Seconds
- Motion Carries Unanimously (3-0)

Recommendation will be forwarded to City Council for final consideration on July 10, 2024.

5. Public Hearing 103 Yaupon Valley Drive: Discuss and make recommendations on the proposed variances:

1. Excavation, grading or filling greater than 18" in setbacks (Section 22.03.170 (f) of the West Lake Hills Code)
2. Closed cut of 11 feet for the house where maximum allowed is 10 feet (natural grade 25-35%) or 0 feet (natural grade >35%), and a closed fill of 3 feet where the maximum is 0 feet for the driveway (7.4.1 of the Drainage and Erosion Control Manual).

Applicant: Erica and Ashton Weinberger, Property Owners

a. Staff Report:

- Director Bills delivers briefing on prior variance requests and subsequent building reviews leading to current variance requests
 - Explains limitations on lot created by topography and setback restrictions
- Commissioner Pledger: Asks Director Bills to explain previous setback variances.
 - Director Bills: No setback variances have been approved.
- Commissioner Webber: Asks if cut/fill limitations account for footings.
 - City Engineer Morales: Measured from base of finished floor elevation
- Commissioner Webber: Code may need to be revisited
- Commissioner Webber: Asks about structure of driveway
 - City Engineer Morales: Concrete material with a 12-18" dropoff depending on landscaping
 - Seeing driveway from main roadway should not be visibly distinct

b. Public Hearing:

- Erica Weinberger: Owner
 - Delivers presentation on variance request

- Cynthia Brandimarte: 808 Westlake
 - Expected that there would be no more variances after previous requests
 - Asks Commission to recommend denial of variance request
- Debrorah Stewart: 100 Yaupon Valley
 - Worried about drainage from lot
 - Asks Commission to recommend denial of variance request
- Roxanne Yates: 200 Yaupon
 - Agrees with opinion of 2 previous speakers
 - Concerned about contractors parking in her land during construction
 - West Lake Hills Has Ordinances for reasons that need to be upheld
 - Asks Commission to recommend denial of variance request
- Glen Stotts: 102 Yaupon Valley
 - Concerned about runoff associated with variances
 - Asks Commission to recommend denial of variance request
- Daniel Mann: 201 Laurel Valley
 - Wants to discuss history of property
 - Chair Meisel: Can't discuss item off agenda
 - Worried about runoff
- Jay Corder: Architect
 - Doesn't want to be bringing variances
 - Permit will not be granted by City Staff if drainage isn't properly designed
 - House well-under impervious cover limitations – increased square footage compared to initial variance requests is from adding 3rd floor. The building footprint has been reduced to fall within building setback lines.

c. Discussion:

- Commissioner Webber: These are the only 2 variances?
 - Director Bills: Yes. The only remaining comment aside from variance items is a small discrepancy between the square footage of the house between the septic and architectural plans.
- Commissioner Webber: when in the process is drainage reviewed
 - Director Bills: Architectural and Civil plans are reviewed concurrently
- Commissioner Webber: We're not here to discuss drainage, but it is clearly a concern
 - City Engineer Morales: Explains drainage review process

- Drainage life, health, and safety issues cannot receive a variance
- Design staff has done their due diligence with respect to drainage models
 - Has accounted for impact to surrounding properties
 - Describes location of detention and water quality facilities
- Commissioner Webber: Cases like this the water quality and drainage can actually be improved.
- Chair Meisel: Is rainwater and detention calculated for 100-year event?
 - Rainwater collection is for 1.5" of rain
 - Detention is for 100-year event
- Commissioner Maccini: Are removed trees accounted for in modeling?
 - City Engineer Morales: Yes
- Chair Meisel: Where is drainage pond, and is its size determined?
 - City Engineer Morales: Explains location and modeling, and that the size has already been determined through the modeling
 - Pond will drain into culvert
- Members of audience ask how engineers can really know how water will behave.
 - Chair Meisel: Our licensed consultants are relied upon to know their field.
- Chair Meisel: If the city absolutely denies the right to build entirely, the city condemns the property and must buy it.
- Commissioner Pledger:
 - What kind of structural changes have been made with the detention pond and culvert that will help protect the neighbors?
 - City Engineer Morales: Drainage is designed to prevent adverse impact compared to existing conditions.
 - Why isn't property designed to improve existing drainage instead of just preventing adverse impact?
 - City Engineer Morales: City is limited in what it can impose on a property owner for a private development.
- Commissioner Webber:
 - Lot was separated from larger parcel. Are lots checked for development hurdles during platting?
 - Director Bills: This lot was platted prior to existing development standards. Newly subdivided lots in West Lake

Hills must meet minimum lot size requirements, provide slope analysis, and demonstrate that there is an area large enough to build a compliant structure on the lot.

- Commissioner Webber: Property owners are asking for 2 minor variances that they are close to meeting and have met the rest of the code
 - Sensitive to neighboring homeowner wishes, but not within the purview of ZAPCO
 - In support of property owners if 2 minor variances are all that's required to develop lot.
- d. Action:** Commissioner Webber moves that the variance be forwarded to BOA with a recommendation of **approval**.
 - **Motion dies for lack of second**
- e. Chair Meisel moves for denial**
 - Commissioner Pledger seconds
 - Motion Carries 2-1 – Commissioner Webber dissenting

Recommendation will be forwarded to the Board of Adjustment on July 10, 2024

6. Public Hearing: **304 Yaupon Valley Rd:** Discuss and make recommendation on a variance to the 30-foot front setback with an encroachment of up to 10 feet (Section 22.03.275 and 22.03.281 of the West Lake Hills Code).

Applicant: James Bylander, homeowner

- a. Staff Report:** Director Bills delivers briefing on generator location and setback variance
- b. Public Comment:** None
- c. Discussion:**
 - Commissioner Maccini: If the generator is too loud, would noise screening need additional variance?
 - Director Bills: Most screening for mechanical equipment is vegetative and wouldn't require a variance
- d. Action:** Commissioner Pledger moves that the variance be forwarded to Council with a recommendation of **approval**. Based on hardship of health and safety.
 - Commissioner Maccini Seconds
 - Motion Carries Unanimously (3-0)

Recommendation will be forwarded to the Board of Adjustment on July 10, 2024

7. Public Hearing: 1427 Redbud Trail: Discuss and make recommendation on a 38-foot encroachment into a 50- foot front setback for a new carport (Section 22.03.275 and 22.03.281 of the West Lake Hills Code).

Applicant: Stacy Paulson

- a. **Staff Report:** Director Bills delivers briefing on variance for carport over existing maneuvering strip. Explains that granting of variance would create new violation by removing required maneuvering strip.
- b. **Public Comment:**
 - i. **None**
- c. **Discussion:**
 - i. **None**
- d. **Action:** Commissioner Pledger moves that the variance be forwarded to Council with a recommendation of **denial** for lack of hardship
 - i. Commissioner Webber Seconds
 - ii. Motion Carries Unanimously (3-0)

Recommendation will be forwarded to the Board of Adjustment on July 10, 2024

8. Public Hearing: 205 W Spring

Applicant: Will McAshan

- e. **Staff Report:** Director Bills delivers briefing on previous approved variance and additional variance requests
 - i. Commissioner Webber: Has minimization of eaves been discussed?
 - a) Not with staff
- f. **Public Comment:**
 - i. **Will McAshan: Owner**
 - a) Explains that additional setback variance is due to an oversight in previous variance request. Prior setback encroachment variance request was based on the location of the wall but didn't account for code requirement prohibiting eaves and overhangs from encroaching on setback.
 - b) Explains poor condition of tree.
- g. **Discussion:**
 - i. Commissioner Webber: Initial variance was to save the tree

- a) Has there been consideration to replace the tree?
 - Replacement trees will be planted on the property
- ii. Commissioner Webber: Doesn't object to extending encroachment to include eaves, but doesn't want house to be extended with shorter eaves
- iii. Will McAshan: Willing to have condition that additional encroachment is limited to eaves only
- h. Action:** Commissioner Webber moves that the variance be forwarded to Council with a recommendation of **approval** with condition that the eave be shown on the drawings as the only extra encroachment
 - i. Commissioner Pledger Seconds
 - ii. Motion Carries Unanimously (3-0)

Recommendation will be forwarded to the Board of Adjustment for setback and City Council for the tree removal, on July 10, 2024

9. Adjournment:

Chair Meisel Adjourns the meeting at **8:32pm**

Respectfully submitted,

ROBERT MEISEL, CHAIR

ATTEST:

Development Coordinator Joel Sherrouse

These minutes were approved on _____, 2024.

DRAFT

205 West Spring

6. Discuss and consider action on a variance request for the removal of a tree 14" and greater for the removal of tree 1184 a 27.5" live oak (Section 22.03.304 (a) (4))

Applicant: William McAshan, Property Owner



205 West Spring

The applicant is requesting a variance to the 15-foot west side setback for an encroachment of a residential addition up to 10.25 feet (8.25 for building, 2 feet for eaves).

The applicant previously requested and was granted a variance to encroach 8.25 feet for an addition to the primary structure but did not include the additional 2-foot overhang for eaves .

The original 1,573 square foot structure was built in 1968. The existing house is approximately 6 foot from the west property line at the closest point.



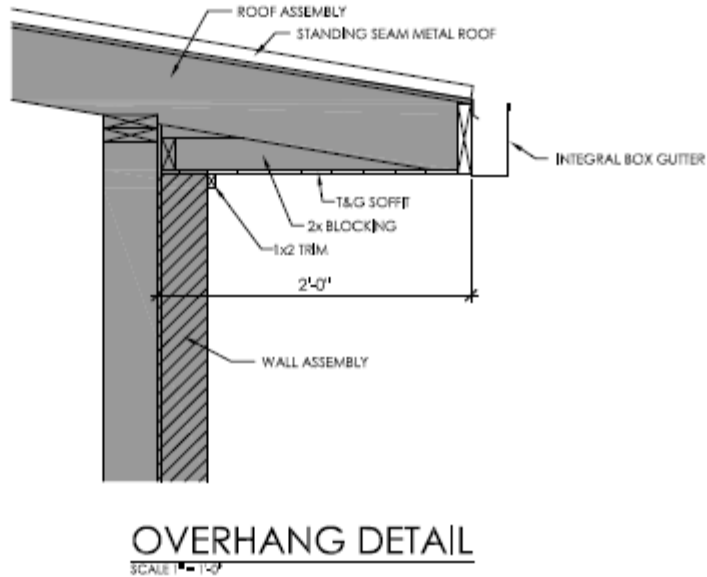
4.75 distance from
property line to
eave

SITE PLAN

SCALE: 1/10



205 West Spring



Any encroachment closer than 5 feet from the property line will require the building to be fire rated.



205 West Spring

Analysis:

- The applicant is proposing to keep the existing non-conforming structure.
- Keeping the original structure maintains the original scale and character of the neighborhood.
- With the removal of the 27.5 inch live oak there is no physical hardship for encroaching into the setback with the addition.



205 West Spring

- Staff recommends denial of both variance requests together. Either variance could be granted individually, but there is no hardship to grant both.
- Public Comment:
- At the time of the staff report, no comments had been received.
- This item will be forwarded to the July 10, 2024 Board of Adjustment meeting for consideration.





City of West Lake Hills City Council

AGENDA REPORT

Meeting Date:	July 10, 2024	Item Number:	6
Department:	Finance		
Prepared By:	Vonda Ragsdale	Cost / Budget:	
Exhibits:	Proposed Budget FY24-25	Source of Funds:	

Subject

Discuss and consider action on the fiscal year 2024-2025 Proposed Budget

Recommendation

Discussion on proposed revenue and expenses for first budget group: Administration, Planning & Development Services, Public Works and Wastewater.

Discussion

Discussion will include revenue and expense budget assumptions for the proposed budget 2024-2025:

Revenues:

- Proposed Property Tax Rate of \$0.1786 to remain the same as last year
- Property tax is based on an estimated Taxable Value of \$3,325,457,304, a 1.75% increase from prior year
- Sales Tax is relatively remaining the same

Expenses:

- An new Department 68 – Facilities Maintenance & Operation has been created for the new City Hall to encompass all utilities, insurance, maintenance, etc. that has to do with the new facility.
- Salaries have a 4% increase
- Medical is estimated at a 10% increase



City of West Lake Hills

Fiscal Year 2024-2025

James Vaughan, Mayor

PROPOSED BUDGET - JULY 10, 2024

PROPOSED TAX RATE

FY 2024-2025 PROPOSED PROPERTY TAX RATE FOR CITY OF WEST LAKE HILLS

This budget will raise more revenue from property taxes than last year's budget by an amount of \$101,864 which is a 1.75% increase from last year's budget. The property tax revenue to be raised from new property (\$62,768,352) added to the tax roll this year is \$112,104.

Property Tax Rate Comparison	FY 2023-24	FY 2024-25
Proposed Tax Rate	\$0.1786/100	\$0.1786/100
No New Revenue Tax Rate	\$0.1447/100	\$0.1755/100
Maintenance and Operations Rate	\$0.1178/100	\$0.1193/100
Debt Rate	\$0.0608/100	\$0.0593/100
Voter Approval Rate	\$0.1667/100	\$0.1817/100
De Minimis Rate	\$0.1786/100	\$0.1906/100

City of West Lake Hills City Council Recorded Roll Call Vote:

Vote

(Mayor does not vote unless required to break a tie.)

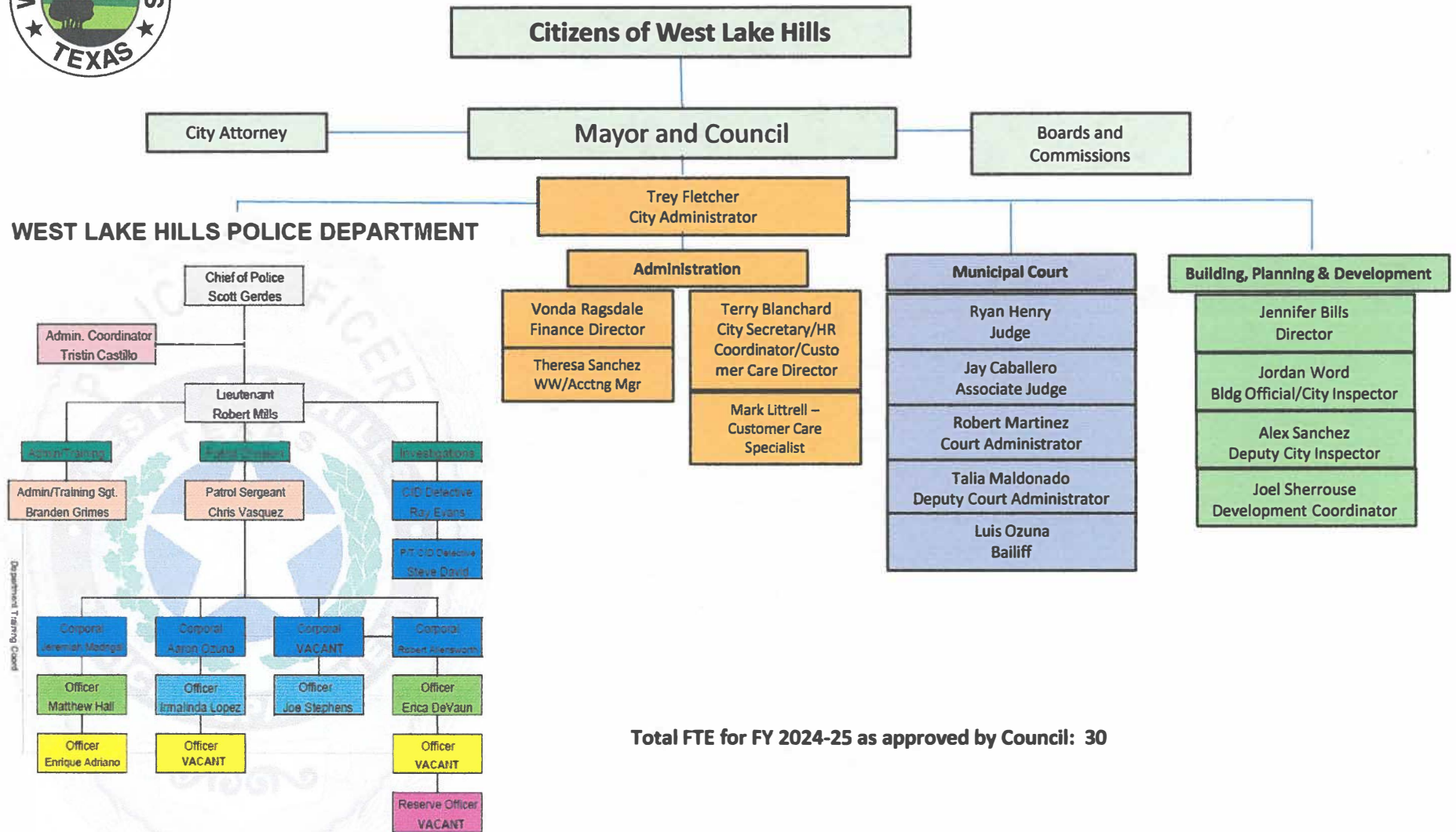
Mayor James Vaughan

Council Members:

	FOR	AGAINST	ABSENT
Place 1 Dana Harmon	()	()	()
Place 2 Brian Plunkett	()	()	()
Place 3 Beth South	()	()	()
Place 4 Darin Walker	()	()	()
Place 5 Gordon Bowman, Mayor Pro Tem	()	()	()



City of West Lake Hills Organization Chart, Fiscal Year 2024-25



Total FTE for FY 2024-25 as approved by Council: 30

CITY OF WEST LAKE HILLS
PROPOSED BUDGET SUMMARY TOTALS - ALL GENERAL FUNDS
FY 2024-2025

AS OF 7/10/24

	GENERAL FUNDS					
	01 GENERAL FUND	04 2021 STREET MAINT. FUND	06 COURT SPECIAL REVENUE FUND	07 PD SPECIAL REVENUE FUND	08 STAN GRAHAM MEMORIAL TREE FUND	TOTAL GENERAL FUNDS
REVENUE SOURCE						
TAXES	\$ 6,468,000	\$ 1,300,000	\$ -	\$ -	\$ -	\$ 7,768,000
PERMITS	332,000		-	-	-	332,000
FEES	563,000		-	-	-	563,000
FINES & WARRANTS	152,000		-	-	-	152,000
INTEREST & MISC REVENUE	666,885		26,200	1,200	9,000	703,285
TOTAL REVENUE	\$ 8,181,885	\$ 1,300,000	\$ 26,200	\$ 1,200	\$ 9,000	\$ 9,518,285
DEPARTMENTAL EXPENSE						
ADMINISTRATION	\$ 1,354,505		\$ -	\$ -	\$ -	\$ 1,354,505
POLICE	3,008,127		-	1,500	-	3,009,627
PLANNING & DEVELOPMENT	1,051,407		-	-	-	1,051,407
PUBLIC WORKS	882,305	50,000				932,305
MUNICIPAL COURT	358,547		18,000	-	-	376,547
FACILITIES MAINTENANCE & OPERATIONS	38,750					38,750
CAPITAL OUTLAY - GF	358,698	1,083,270	-	-		1,441,968
TREE FUND	-		-	-	15,000	15,000
TOTAL EXPENSE	\$ 7,052,339	\$ 1,133,270	\$ 18,000	\$ 1,500	\$ 15,000	\$ 8,220,109
BUDGET SURPLUS/ (SHORTFALL)	\$ 1,129,546	\$ 166,730	\$ 8,200	\$ (300)	\$ (6,000)	\$ 1,298,176

	GENERAL FUND	2021 STREET MAINT. FUND	COURT SPECIAL REVENUE FUND	PD SPECIAL REVENUE FUND	STAN GRAHAM MEMORIAL TREE FUND	TOTAL GENERAL FUNDS
Audited Ending Balances - 9/30/21	\$ 8,319,860	\$ -	\$ 137,276	\$ 41,975	\$ 193,025	\$ 8,692,136
Audited Ending Balances - 9/30/22	\$ 10,125,776	\$ -	\$ 162,105	\$ 43,172	\$ 217,262	\$ 10,548,315
Audited Ending Balances - 9/30/23	\$ 9,562,230	\$ 1,236,840	\$ 184,787	\$ 41,335	\$ 275,248	\$ 11,300,440
Est Projected EOY Budget - FY23-24	\$ 11,218,420	\$ 552,998	\$ 188,107	\$ 36,505	\$ 280,579	\$ 12,276,609
Est Projected EOY Budget - FY24-25	\$ 12,347,966	\$ 719,728	\$ 196,307	\$ 36,205	\$ 274,579	\$ 13,574,785
Less: Stabilization Cash Reserve	\$ (3,250,000)	INCREASE??				
Less: Legal Counsel Cash Reserve	\$ (300,000)	REPLENISH?				
Less: Contingency Cash Reserve	\$ (500,000)					
Less: Brush Pickup Reserve	\$ (200,000)					
Less: City Hall Cash Reserve Fund	\$ (3,000,000)					
Unrestricted General Fund Balance	\$ 5,097,966					

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024
PROPOSED BUDGET FY2024-2025

01 -GENERAL FUND

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
TAXES								
01-40100 PROPERTY TAXES	1,873,782	2,027,107	3,235,995	3,736,978	3,784,225	3,820,000	3,920,000	
01-40200 SALES TAX	3,438,498	3,814,133	2,700,666	2,500,000	1,805,306	2,650,000	2,500,000	
01-40250 MIXED BEVERAGE TAX	34,041	40,815	45,940	48,000	25,262	48,000	48,000	
TOTAL TAXES	5,346,321	5,882,055	5,982,602	6,284,978	5,614,794	6,518,000	6,468,000	
PERMITS								
01-41000 BUILDING PERMITS	255,317	393,337	344,291	330,000	219,567	330,000	330,000	
01-41010 TECHNOLOGY FEE - PLANNING	0	1,395	2,783	2,000	990	2,000	2,000	
TOTAL PERMITS	255,317	394,732	347,073	332,000	220,557	332,000	332,000	
FEES								
01-42000 SUBDIVISION PLATS	1,900	468	0	1,000	0	0	0	
01-42010 STREET MAINT FEES	18,191	31,461	7,263	8,000	0	0	0	
01-42020 ZONING FEES	77,900	96,373	47,255	40,000	28,375	40,000	40,000	
01-42025 INSPECTION FEES	28,620	41,285	54,010	52,000	24,945	45,000	45,000	
01-42030 PLANNING ADMINISTRATIVE FEES	12,371	10,767	12,437	13,000	8,952	13,000	13,000	
01-42040 TELECOM FRANCHISE/ROW FEES	54,575	61,817	51,255	55,000	32,344	55,000	55,000	
01-42043 NATURAL GAS FRANCHISE FEES	34,933	48,783	52,262	50,000	17,438	35,000	35,000	
01-42045 ELECTRIC FRANCHISE FEES	243,981	245,517	275,005	275,000	242,218	325,000	325,000	
01-42050 CABLE FRANCHISE FEES	48,970	48,724	48,447	50,000	33,980	50,000	50,000	
TOTAL FEES	521,440	585,194	547,935	544,000	388,252	563,000	563,000	
FINES & WARRANTS								
01-44000 FINES	94,452	141,280	166,746	140,000	99,326	140,000	140,000	
01-44100 WARRANT FEES	1,800	1,600	650	1,600	1,750	2,100	2,000	
01-44150 COURT ADMINISTRATIVE FEES	9,963	16,956	16,817	15,000	5,167	10,000	10,000	
TOTAL FINES & WARRANTS	106,215	159,836	184,213	156,600	106,243	152,100	152,000	
INTEREST & MISC.								
01-45000 INTEREST INCOME	7,879	81,257	565,851	550,000	415,233	750,000	550,000	
01-45005 PROPERTY TAX P & I	7,506	10,005	26,882	16,000	23,633	26,000	20,000	
01-45007 LEASES	72,926	76,177	77,900	79,500	76,132	79,500	81,885	
01-45008 LEASE-PARKING LOT	0	0	4,524	0	5,700	5,700	0	
01-45010 MISCELLANEOUS INCOME	111,585	146,523	17,365	10,000	10,147	15,000	15,000	
01-45012 POLICE GRANT REVENUE	0	0	50,598	0	0	0	0	
01-45013 CORONAVIRUS RELIEF FUND-COUNTY	155,648	0	0	0	0	0	0	
01-45017 TXDOT REIMBURSEMENT	11,285	0	0	0	0	0	0	
01-45018 CLRF GRANT (ARPA)	124,433	56,811	82,730	0	0	0	0	
01-45019 OPIOID SETTLEMENT	0	0	5,354	0	2,422	2,422	0	
01-45040 SALE OF ASSETS	326	8,500	27,949	0	20,638	20,638	0	
TOTAL INTEREST & MISC.	491,589	379,274	859,152	655,500	553,906	899,260	666,885	
TOTAL REVENUES	6,720,882	7,401,091	7,920,975	7,973,078	6,883,752	8,464,360	8,181,885	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024
PROPOSED BUDGET FY2024-2025

01 -GENERAL FUND
ADMINISTRATION

EXPENDITURES	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 ACTUAL	(----- 2023-2024 -----) (----- 2024-2025 -----)				
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
MAINTENANCE								
01-60050 BUILDING MAINTENANCE	2,819	3,243	21,472	5,000	2,577	5,000	5,000	
01-60055 COMP MAINT/SOFTWARE/ACCESSORIE	31,426	27,354	30,867	70,000	20,615	45,000	70,000	
TOTAL MAINTENANCE	34,245	30,596	52,339	75,000	23,192	50,000	75,000	
REPAIRS								
01-60140 EQUIPMENT CONTRACTS	645	645	1,392	3,500	726	2,000	2,000	
01-60190 JANITORIAL	5,379	6,141	5,857	7,500	5,851	7,500	9,000	
TOTAL REPAIRS	6,024	6,785	7,249	11,000	6,577	9,500	11,000	
CONTRACT SERVICES								
01-60200 OUTSIDE LEGAL COUNSEL	18,493	94,964	21,841	75,000	0	10,000	10,000	
01-60205 CONSULTANT FEES	11,033	28,069	53,489	70,500	27,477	70,500	72,500	
01-60206 CITY HALL/911 PROJECT MANAGER	0	0	26,136	0	0	0	0	
01-60210 CITY ATTORNEY FEES	40,150	62,925	84,862	75,000	20,976	50,000	75,000	
01-60210 CITY ATTORNEY - LITIGATION	20,548	4,128	59,183	5,000	242,737	300,000	20,000	
01-60212 CODIFICATION	4,637	4,421	2,225	19,000	10,257	15,000	15,000	
01-60214 TAX COLLECTION EXPENSE	4,991	4,911	5,612	6,200	6,040	6,040	6,500	
01-60215 APPRAISAL DISTRICT EXPENSE	7,472	8,295	19,876	25,000	22,317	29,756	32,000	
01-60216 AUDITING SERVICES	20,140	23,160	24,720	26,400	18,480	26,400	29,000	
01-60219 CITY COUNCIL EXPENSES	0	0	0	3,000	1,229	3,000	3,000	
01-60220 TRAINING	1,930	4,159	15,684	16,000	4,965	16,000	16,000	
01-60221 MEMBERSHIPS/SUBSCRIPTIONS	2,831	4,649	4,005	9,750	11,085	12,000	13,000	
01-60230 OFFICE SUPPLIES	3,299	2,231	1,366	3,000	1,036	3,000	3,000	
01-60235 ELECTION EXPENSES	150	16,817	9,424	10,500	0	0	12,000	
01-60250 POSTAGE	604	562	975	1,000	3,027	1,000	1,000	
01-60260 EMPLOYMENT ADS/RECRUITMENT	0	41,856	0	250	0	0	250	
01-60266 CREDIT CARD FEES	1,578	24	0	0	0	0	0	
01-60270 PRINTING/PUBLICATIONS	2,163	2,422	9,049	26,000	4,503	10,000	10,000	
01-60280 PUBLIC NOTICES	3,968	15,153	5,561	10,000	158	10,000	10,000	
01-60290 RECORDS STORAGE & MAINTENANCE	857	832	1,084	1,700	532	1,450	1,450	
TOTAL CONTRACT SERVICES	144,844	319,578	345,090	383,300	374,818	564,146	329,700	
PAYROLL								
01-60330 SALARIES	434,585	397,471	484,597	524,019	420,420	580,244	609,673	
01-60340 PAYROLL TAX	34,979	28,983	34,296	41,734	31,731	43,992	48,805	
01-60341 RETIREMENT	75,026	67,402	78,518	100,842	82,659	114,076	121,560	
01-60342 LONGEVITY	552	715	895	1,370	2,075	3,040	4,065	
01-60343 VEHICLE/PHONE ALLOWANCE	9,536	6,700	10,340	19,440	16,560	23,385	23,400	
01-60344 MEDICAL/DENTAL INSURANCE	47,366	52,441	76,815	69,513	60,070	82,184	93,260	
01-60346 WORKERS COMP INSURANCE	782	713	670	680	652	652	842	
01-60350 CONTRACT/TEMPORARY SUPPORT	520	0	0	0	0	0	0	
TOTAL PAYROLL	603,345	554,424	686,132	757,598	614,167	847,573	901,605	

CITY OF WEST LAKE HILLS
 PROPOSED BUDGET WORKSHEET
 AS OF: JULY 31ST, 2024
 PROPOSED BUDGET FY2024-2025

01 -GENERAL FUND
 ADMINISTRATION

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
UTILITIES & SUNDRY								
01-60430 PUBLIC INFORMATION SERVICES	4,961	4,169	2,604	10,000	0	3,000	10,000	
01-60440 SUNDRY	1,446	2,732	1,572	2,000	1,001	2,000	2,000	
01-60450 TELECOM	4,710	4,692	4,207	5,000	2,348	4,500	4,500	
01-60465 GENERAL INSURANCE	2,233	2,677	3,064	3,801	2,842	2,842	3,200	
01-60469 UNEMPLOYMENT CLAIMS (TWC)	3,296	0	0	0	0	0	0	
01-60477 TEAM DEVELOPMENT	1,563	3,213	5,043	5,000	2,767	5,000	5,000	
01-60485 UNIFORMS	0	0	810	500	0	500	500	
01-60490 UTILITIES	7,750	9,343	11,824	11,500	9,219	11,500	12,000	
TOTAL UTILITIES & SUNDRY	25,958	26,826	29,123	37,801	18,177	29,342	37,200	
CAPITAL OUTLAY								
01-60550 COMPUTERS/FURNITURE/EQUIP	2,613	9,243	50,361	73,000	29,758	73,000	50,000	
TOTAL CAPITAL OUTLAY	2,613	9,243	50,361	73,000	29,758	73,000	50,000	
TRANSFERS								
TOTAL ADMINISTRATION	817,030	947,453	1,170,294	1,337,699	1,066,689	1,573,561	1,404,505	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024
PROPOSED BUDGET FY2024-2025

01 -GENERAL FUND
POLICE DEPARTMENT

EXPENDITURES	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 ACTUAL	(----- 2023-2024 -----)		(----- 2024-2025 -----)		PROPOSED BUDGET SELECTED
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	
MAINTENANCE								
01-61050 BUILDING MAINTENANCE	7,196	6,219	5,848	10,000	3,266	10,000	10,000	
01-61055 COMP MAINT/SOFTWARE/ACCESSORIE	66,704	57,249	81,284	75,000	62,785	85,000	85,000	
01-61060 VEHICLE M & O	22,353	13,638	30,539	22,000	14,348	22,000	22,000	
01-61061 FUEL	24,378	33,243	30,273	48,000	16,490	35,000	40,000	
01-61080 RADAR REP/CALIBRATION	60	440	400	1,000	328	1,000	1,000	
TOTAL MAINTENANCE	120,691	110,789	148,344	156,000	97,218	153,000	158,000	
REPAIRS								
01-61150 EQUIPMENT CONTRACTS/REPAIRS	22,524	25,959	27,169	30,000	17,273	30,000	29,000	
01-61190 JANITORIAL	7,182	6,709	8,141	8,000	7,713	8,000	10,000	
TOTAL REPAIRS	29,705	32,667	35,310	38,000	24,986	38,000	39,000	
CONTRACT SERVICES								
01-61200 CITY ATTORNEY FEES	2,221	4,459	660	2,500	0	2,500	2,500	
01-61210 MEDICAL EXAMINATIONS	408	1,040	913	3,000	510	3,000	3,000	
01-61211 PSYCHOLOGICAL EXAMINATIONS	3,050	3,850	3,550	4,000	3,850	4,000	4,000	
01-61213 PSYCHOLOGICAL COUNSELING	2,100	650	200	2,000	1,790	2,000	2,500	
01-61215 OPIOID SETTLEMENT EXPENSES	0	1,620	0	0	0	0	0	
01-61221 MEMBERSHIPS/SUBSCRIPTIONS	5,316	6,990	4,509	4,800	7,725	4,800	4,800	
01-61225 BODY CAMERA STORAGE GRANT EXP	0	3,520	0	0	0	0	0	
01-61230 OFFICE SUPPLIES	5,206	5,032	4,938	5,000	3,133	5,000	5,000	
01-61240 POLICE SUPPLIES	18,546	20,489	22,691	22,000	10,230	22,000	22,000	
01-61250 POSTAGE	264	349	269	500	58	500	500	
01-61256 DISPATCH/CTECC	106,464	122,434	140,799	161,919	161,919	161,919	186,206	
01-61260 EMPLOYMENT ADS/RECRUITING	327	3,074	3,590	2,000	0	2,000	2,000	
01-61290 RECORDS STORAGE & MAINTENANCE	771	693	621	1,500	137	200	200	
TOTAL CONTRACT SERVICES	144,672	174,200	182,739	209,219	189,351	207,919	232,706	
PAYROLL								
01-61330 SALARIES	1,158,115	1,204,416	1,282,459	1,514,620	943,379	1,301,705	1,549,020	
01-61335 CERTIFICATION PAY	16,537	18,158	15,008	19,553	23,486	32,474	43,446	
01-61336 BI-LINGUAL INCENTIVE	0	0	0	2,400	0	0	2,400	
01-61340 PAYROLL TAXES	94,312	94,397	93,602	123,095	80,196	108,494	127,640	
01-61341 RETIREMENT	195,481	199,471	231,362	296,627	194,174	265,766	315,880	
01-61342 LONGEVITY	6,158	7,660	7,585	7,890	5,285	7,475	8,930	
01-61343 VEHICLE/PHONE ALLOWANCE	7,920	7,920	7,920	62,520	38,265	53,000	62,520	
01-61344 MEDICAL/DENTAL INSURANCE	170,877	178,772	180,091	260,068	141,443	195,530	281,630	
01-61346 WORKERS COMP INSURANCE	32,337	29,405	33,115	34,955	34,096	34,096	34,955	
01-61350 CONTRACT/TEMPORARY SUPPORT	1,360	0	0	0	0	0	0	
TOTAL PAYROLL	1,683,097	1,740,199	1,851,142	2,321,728	1,460,324	1,998,540	2,426,421	

CITY OF WEST LAKE HILLS
 PROPOSED BUDGET WORKSHEET
 AS OF: JULY 31ST, 2024
 PROPOSED BUDGET FY2024-2025

01 -GENERAL FUND
 POLICE DEPARTMENT

EXPENDITURES	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 ACTUAL	(----- 2023-2024 -----)		(----- 2024-2025 -----)		PROPOSED BUDGET SELECTED
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	
UTILITIES & SUNDRY								
01-61450 TELECOM	25,582	24,311	26,682	26,000	17,586	26,000	27,000	
01-61465 GENERAL INSURANCE	21,416	23,553	25,487	28,250	30,020	30,020	33,000	
01-61470 TRAINING	15,782	15,652	22,197	37,500	20,045	37,500	37,500	
01-61475 COMMUNITY RELATIONS/NNO	3,440	5,713	5,322	6,000	1,581	6,000	6,000	
01-61477 TEAM DEVELOPMENT	1,822	2,929	2,692	6,000	2,412	6,000	6,000	
01-61480 UNIFORM ALLOWANCE	15,276	18,528	16,392	18,000	14,193	18,000	18,000	
01-61485 FIRING RANGE/AMMUNITION/GUNS	8,653	10,573	10,021	8,500	6,234	8,500	8,500	
01-61490 UTILITIES	11,506	13,841	16,136	15,000	13,210	15,000	16,000	
TOTAL UTILITIES & SUNDRY	103,478	115,101	124,930	145,250	105,280	147,020	152,000	
CAPITAL OUTLAY								
01-61550 COMPUTERS/FURNITURE/EQUIP	6,855	20,618	25,566	33,500	8,587	33,500	12,000	
01-61551 DIGITAL VIDEO SYST FOR CARS	0	5,935	3,583	8,000	0	9,500	19,600	
01-61553 PATROL VEHICLES	0	68,047	148,180	77,850	3,200	81,050	160,000	
01-61554 RADIOS	0	0	0	40,000	0	40,000	35,000	
01-61555 VESTS	1,530	3,960	5,524	4,000	3,565	4,000	3,200	
01-61556 RADAR EQUIPMENT	0	3,579	6,769	3,200	0	3,200	6,400	
01-61558 CAPITAL OUTLAY-TASERS	5,836	6,080	7,458	7,000	0	7,000	12,950	
01-61559 CO - PD GRANT EXPENSE	0	0	47,958	0	0	0	0	
01-61560 CAPITAL OUTLAY-BODY CAMERAS	5,601	4,025	8,138	6,400	4,217	6,400	16,248	
TOTAL CAPITAL OUTLAY	19,822	112,242	253,175	179,950	19,569	184,650	265,398	
TRANSFERS								
TOTAL POLICE DEPARTMENT	2,101,465	2,285,198	2,595,640	3,050,147	1,896,728	2,729,129	3,273,525	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024
PROPOSED BUDGET FY2024-2025

01 -GENERAL FUND
PLANNING & DEVELOPMENT

EXPENDITURES	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 ACTUAL	(----- 2023-2024 -----)		(----- 2024-2025 -----)		PROPOSED BUDGET SELECTED
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	
MAINTENANCE								
01-63055 COMP MAINT/SOFTWARE/ACCESSORIE	30,316	33,789	32,835	48,600	25,953	48,600	48,600	
01-63060 VEHICLE M & O	117	502	912	2,200	2,106	2,200	4,200	
01-63061 FUEL	332	650	1,349	1,500	830	1,500	1,500	
TOTAL MAINTENANCE	30,765	34,941	35,096	52,300	28,889	52,300	54,300	
REPAIRS								
01-63140 EQUIPMENT CONTRACTS	0	0	812	1,250	504	1,250	1,250	
01-63157 CODE COMPLIANCE EXPENSE	0	400	161	500	34	500	500	
TOTAL REPAIRS	0	400	973	1,750	538	1,750	1,750	
CONTRACT SERVICES								
01-63200 OUTSIDE LEGAL COUNSEL	0	1,950	0	0	1,000	2,500	0	
01-63205 CONSULTANT FEES	92,303	151,634	319,773	105,000	64,776	105,000	84,500	
01-63207 CITY ENGINEER	0	0	0	150,000	161,827	240,000	200,000	
01-63210 CITY ATTORNEY FEES	24,318	26,721	26,765	30,000	7,616	25,000	25,000	
01-63220 TRAINING	3,229	2,502	2,876	7,500	1,195	7,500	7,500	
01-63230 OFFICE SUPPLIES	1,178	1,626	1,317	1,500	743	1,500	1,500	
01-63240 MEMBERSHIPS/PROFESSIONAL FEES	2,012	1,307	1,997	5,000	1,079	4,000	4,000	
01-63245 INSP/PLAN REVIEWS-3RD PARTY	54,045	68,683	68,144	75,000	29,249	60,000	60,000	
01-63250 POSTAGE	1,800	2,353	2,373	2,000	425	2,000	2,000	
01-63266 CREDIT CARD FEES	3,692	9,731	15,314	15,000	6,550	15,000	15,000	
01-63270 PRINTING	1,387	2,271	1,517	1,000	2,464	1,000	1,000	
01-63280 PUBLIC NOTICES/ADVERTISING	278	100	0	1,000	0	500	1,000	
01-63290 RECORDS STORAGE & MAINTENANCE	1,302	1,155	840	1,000	794	1,000	1,000	
TOTAL CONTRACT SERVICES	185,544	270,032	440,916	394,000	277,718	465,000	402,500	
PAYROLL								
01-63330 SALARIES	309,696	368,315	348,766	448,805	277,273	378,252	390,070	
01-63336 BI-LINGUAL INCENTIVE	0	0	1,200	1,200	850	1,200	1,200	
01-63340 PAYROLL TAX	22,334	28,612	26,302	36,198	22,546	30,450	31,262	
01-63341 RETIREMENT	48,944	61,040	57,032	87,464	54,140	74,040	77,865	
01-63342 LONGEVITY	1,840	1,900	1,960	2,150	400	475	410	
01-63343 VEHICLE/PHONE ALLOWANCE	3,200	4,280	4,130	20,400	12,495	17,290	16,440	
01-63344 MEDICAL/DENTAL INSURANCE	24,943	39,196	50,218	72,531	47,959	62,452	62,585	
01-63346 WORKERS COMP INSURANCE	1,396	1,206	1,135	1,188	1,177	1,177	1,025	
01-63350 CONTRACT/TEMPORARY SUPPORT	3,251	2,127	86,225	3,500	3,712	3,712	3,500	
TOTAL PAYROLL	415,606	506,675	576,969	673,436	420,552	569,048	584,357	
UTILITIES & SUNDRY								
01-63440 SUNDRY	0	0	255	500	44	500	500	
01-63450 TELECOM	3,222	3,876	4,056	4,000	2,808	4,000	4,000	
01-63465 GENERAL INSURANCE	2,020	2,213	2,231	3,260	2,259	2,259	2,500	
01-63469 UNEMPLOYMENT CLAIMS (TWC)	4,129	0	0	0	0	0	0	
01-63480 RECORDING FEES	0	698	500	500	536	536	500	
01-63485 UNIFORMS	0	944	624	1,000	1,098	1,300	1,000	
TOTAL UTILITIES & SUNDRY	9,371	7,731	7,666	9,260	6,744	8,595	8,500	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024
PROPOSED BUDGET FY2024-2025

01 -GENERAL FUND
PLANNING & DEVELOPMENT

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----) (----- 2024-2025 -----)				
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
CAPITAL OUTLAY								
01-63540 COMPUTERS/FURNITURE/EQUIP	2,560	0	13,149	2,000	0	2,000	7,300	
TOTAL CAPITAL OUTLAY	2,560	0	13,149	2,000	0	2,000	7,300	
TRANSFERS								
TOTAL PLANNING & DEVELOPMENT	643,846	819,779	1,074,769	1,132,746	734,441	1,098,693	1,058,707	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024
PROPOSED BUDGET FY2024-2025

01 -GENERAL FUND
PUBLIC WORKS

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
REPAIRS								
01-64151 DRAINAGE REPAIRS & MAINT	117,284	78,741	53,693	120,000	96,283	136,600	150,000	
01-64155 ROW MAINTENANCE	158,121	212,801	98,253	130,000	102,056	132,700	150,000	
01-64160 FIRE SAFETY/BRUSH PICKUP	243,282	0	1,952,913	0	152,050	156,000	1,700	
01-64165 SIGN MAINTENANCE	2,745	414	397	2,500	1,126	2,500	2,500	
01-64170 STREET LIGHTING	208	163	194	250	153	250	250	
01-64175 STREET REPAIRS	4,956	7,924	7,982	10,000	5,852	10,000	10,000	
TOTAL REPAIRS	526,596	300,044	2,113,432	262,750	357,519	438,050	314,450	
CONTRACT SERVICES								
01-64205 CONSULTANT FEES	0	0	9,373	0	1,445	1,445	0	
01-64217 SOLID WASTE SERVICES	467,246	482,364	517,305	543,165	360,421	543,165	567,000	
TOTAL CONTRACT SERVICES	467,246	482,364	526,678	543,165	361,866	544,610	567,000	
UTILITIES & SUNDRY								
01-64465 GENERAL INSURANCE	0	0	130	145	775	775	855	
TOTAL UTILITIES & SUNDRY	0	0	130	145	775	775	855	
CAPITAL OUTLAY								
01-64550 STREET IMPRV/TRAFFIC CALMING	0	8,430	4,807	0	0	0	0	
01-64551 SIGNS WITH RADAR	0	0	0	0	0	0	36,000	
01-64552 CITY ENTRANCE SIGNAGE	0	0	9,675	85,000	17,529	85,000	0	
01-64555 DRAINAGE IMPROVEMENTS	12,000	0	0	0	0	0	0	
01-64565 STREET REPAVING/MAINT - WD10	141,624	0	0	0	0	0	0	
01-64566 ANNUAL MAINT-CEDAR OAK-YR 3	0	37,882	636,087	0	0	0	0	
01-64567 ANNUAL MAINT-HRBRVW & WLDCT HL	53,971	322,988	3,266	0	0	0	0	
01-64568 ANNUAL MAINTENANCE-YEAR 4	0	40,517	4,792	0	0	0	0	
01-64569 ANNUAL MAINTENANCE-YEAR 5	0	73,631	4,792	0	0	0	0	
01-64570 ANNUAL MAINTENANCE-YEAR 6	0	0	942	0	0	0	0	
TOTAL CAPITAL OUTLAY	207,595	483,448	664,361	85,000	17,529	85,000	36,000	
TRANSFERS								
TOTAL PUBLIC WORKS	1,201,437	1,265,856	3,304,601	891,060	737,689	1,068,435	918,305	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024
PROPOSED BUDGET FY2024-2025

01 -GENERAL FUND
MUNICIPAL COURT

EXPENDITURES	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 ACTUAL	(----- 2023-2024 -----)		(----- 2024-2025 -----)		PROPOSED BUDGET SELECTED
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	
REPAIRS								
01-67140 EQUIPMENT CONTRACTS	0	0	812	1,000	504	1,000	1,000	
01-67150 COMP MAINT/SOFTWARE/ACCESSORIE	28,047	24,457	27,706	29,500	26,443	29,500	29,500	
TOTAL REPAIRS	28,047	24,457	28,518	30,500	26,947	30,500	30,500	
CONTRACT SERVICES								
01-67220 TRAINING	1,037	2,520	4,405	3,000	2,933	3,000	3,000	
01-67221 MEMBERSHIPS/SUBSCRIPTIONS	150	195	150	300	32	300	300	
01-67230 OFFICE SUPPLIES	1,850	1,077	1,083	1,250	318	1,250	1,250	
01-67250 POSTAGE	849	816	838	1,000	294	800	800	
01-67260 PROSECUTOR FEES	32,423	28,177	57,171	50,000	18,418	40,000	40,000	
01-67266 CREDIT CARD FEES	4,674	8,400	10,261	6,500	2,865	2,865	0	
01-67290 RECORDS STORAGE & MAINTENANCE	718	582	295	1,000	13	13	0	
TOTAL CONTRACT SERVICES	41,700	41,767	74,202	63,050	24,872	48,228	45,350	
PAYROLL								
01-67330 SALARIES	130,159	145,913	158,827	181,028	123,971	171,085	187,120	
01-67336 BI-LINGUAL INCENTIVE	0	0	1,200	1,200	850	1,200	1,200	
01-67340 PAYROLL TAXES	10,232	11,313	11,857	14,722	10,317	14,000	15,230	
01-67341 RETIREMENT	18,900	21,142	23,460	30,278	22,525	30,278	32,473	
01-67342 LONGEVITY	1,118	1,330	1,805	2,040	1,505	2,040	2,560	
01-67343 VEHICLE/PHONE ALLOWANCE	0	0	2,090	7,920	5,940	7,920	7,920	
01-67344 MEDICAL/DENTAL INSURANCE	21,829	24,752	26,026	28,773	21,252	28,773	31,292	
01-67346 WORKERS COMP INSURANCE	782	661	622	510	659	659	652	
TOTAL PAYROLL	183,019	205,110	225,888	266,471	187,019	255,955	278,447	
UTILITIES & SUNDRY								
01-67430 PUBLIC INFORMATION SERVICES	0	2,480	2,604	2,500	0	955	1,500	
01-67450 TELECOM	0	2,331	2,300	1,100	1,071	1,600	1,600	
01-67465 GENERAL INSURANCE	434	588	761	655	664	664	700	
01-67475 PUBLIC EDUCATION/COMM RELATION	250	155	250	250	0	250	250	
01-67485 UNIFORMS	0	0	200	200	0	200	200	
TOTAL UTILITIES & SUNDRY	683	5,554	6,115	4,705	1,735	3,669	4,250	
CAPITAL OUTLAY								
01-67550 COMPUTERS/FURNITURE/EQUIP	0	0	4,493	0	0	0	0	
TOTAL CAPITAL OUTLAY	0	0	4,493	0	0	0	0	
TRANSFERS								
TOTAL MUNICIPAL COURT	253,450	276,889	339,217	364,726	240,573	338,352	358,547	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024
PROPOSED BUDGET FY2024-2025

01 -GENERAL FUND
FACILITIES MAINT & OPERAT

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
MAINTENANCE								
01-68050 BUILDING MAINTENANCE/SUPPLIES	0	0	0	0	0	0	5,000	
01-68051 GROUNDS MAINT-CITY HALL	0	0	0	0	0	0	5,000	
TOTAL MAINTENANCE	0	0	0	0	0	0	10,000	
REPAIRS								
01-68140 EQUIPMENT CONTRACTS	0	0	0	0	0	0	5,000	
01-68190 JANITORIAL	0	0	0	0	0	0	5,000	
TOTAL REPAIRS	0	0	0	0	0	0	10,000	
UTILITIES & SUNDRY								
01-68450 TELECOM	0	0	0	0	0	0	5,000	
01-68465 GENERAL INSURANCE	0	0	0	0	0	0	8,750	
01-68490 UTILITIES	0	0	0	0	0	0	5,000	
TOTAL UTILITIES & SUNDRY	0	0	0	0	0	0	18,750	
TOTAL FACILITIES MAINT & OPERAT	0	0	0	0	0	0	38,750	
TOTAL EXPENDITURES	5,017,228	5,595,174	8,484,521	6,776,377	4,676,120	6,808,170	7,052,339	
REVENUE OVER/ (UNDER) EXPENDITURES	1,703,654	1,805,917	(563,546)	1,196,701	2,207,632	1,656,190	1,129,546	

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024
PROPOSED BUDGET FY2024-2025

04 -2021 STREET MAINT FUND

REVENUES	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
<u>TAXES</u>								
04-40200 SALES TAX	0	0	1,350,333	1,300,000	902,503	1,300,000	1,300,000	
TOTAL TAXES	0	0	1,350,333	1,300,000	902,503	1,300,000	1,300,000	
TOTAL REVENUES	0	0	1,350,333	1,300,000	902,503	1,300,000	1,300,000	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024
PROPOSED BUDGET FY2024-2025

04 -2021 STREET MAINT FUND
PUBLIC WORKS

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----) (----- 2024-2025 -----)				
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
CONTRACT SERVICES								
04-64205 CONSULTANT FEES	0	0	113,493	50,000	49,420	50,000	50,000	
04-64207 ENGINEERING	0	0	0	0	4,900	0	0	
TOTAL CONTRACT SERVICES	0	0	113,493	50,000	54,320	50,000	50,000	
CAPITAL OUTLAY								
04-64570 ANNUAL MAINTENANCE-FY22-23	0	0	0	1,105,249	3,791	1,105,249	0	
04-64571 ANNUAL MAINTENANCE-FY23-24	0	0	0	828,593	23,964	828,593	0	
04-64572 ANNUAL MAINTENANCE-FY24-25	0	0	0	0	0	0	1,083,270	
TOTAL CAPITAL OUTLAY	0	0	0	1,933,842	27,755	1,933,842	1,083,270	
TOTAL PUBLIC WORKS	0	0	113,493	1,983,842	82,075	1,983,842	1,133,270	
TOTAL EXPENDITURES	0	0	113,493	1,983,842	82,075	1,983,842	1,133,270	
REVENUE OVER/ (UNDER) EXPENDITURES	0	0	1,236,840	(683,842)	820,428	(683,842)	166,730	

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024
PROPOSED BUDGET FY2024-2025

06 -COURT SPECIAL REVENUE

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
<u>FINES & WARRANTS</u>								
06-44170 LTPDF-LOCAL TRUANCY PREVENTION	3,445	6,420	7,440	6,000	4,710	5,900	6,000	
06-44180 LMJF-LOCAL MUNICIPAL JURY FUND	69	128	149	100	94	120	100	
06-44200 SECURITY FEES	3,912	6,663	7,447	6,000	4,753	6,100	6,000	
06-44300 TECHNOLOGY FEES	3,430	5,628	6,153	5,500	3,964	5,100	5,100	
TOTAL FINES & WARRANTS	10,856	18,839	21,189	17,600	13,521	17,220	17,200	
<u>CHILD SAFETY REVENUE</u>								
06-45015 CHILD SAFETY & HEALTH REVENUE	7,843	10,704	12,060	11,000	6,430	8,800	9,000	
TOTAL CHILD SAFETY REVENUE	7,843	10,704	12,060	11,000	6,430	8,800	9,000	
TOTAL REVENUES	18,699	29,543	33,249	28,600	19,951	26,020	26,200	

CITY OF WEST LAKE HILLS
 PROPOSED BUDGET WORKSHEET
 AS OF: JULY 31ST, 2024
 PROPOSED BUDGET FY2024-2025

06 -COURT SPECIAL REVENUE
 MUNICIPAL COURT

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
<u>CONTRACT SERVICES</u>								
06-67290 SECURITY EXPENSE	359	2,803	5,781	7,872	4,097	5,300	6,000	
06-67291 TECHNOLOGY EXPENSE	5,409	1,571	3,863	5,000	1,623	5,000	6,000	
06-67292 TRANSLATION SERVICES	0	340	923	1,000	203	1,000	1,000	
TOTAL CONTRACT SERVICES	5,768	4,714	10,567	13,872	5,922	11,300	13,000	
<u>PAYROLL</u>								
<u>CAPITAL OUTLAY</u>								
06-67560 CO - TECHNOLOGY EXPENSE	7,675	0	0	11,400	0	11,400	5,000	
TOTAL CAPITAL OUTLAY	7,675	0	0	11,400	0	11,400	5,000	
 TOTAL MUNICIPAL COURT	 13,443	 4,714	 10,567	 25,272	 5,922	 22,700	 18,000	
 TOTAL EXPENDITURES	 13,443	 4,714	 10,567	 25,272	 5,922	 22,700	 18,000	
 REVENUE OVER/ (UNDER) EXPENDITURES	 5,256	 24,829	 22,682	 3,328	 14,029	 3,320	 8,200	

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024
PROPOSED BUDGET FY2024-2025

07 -PD SPECIAL REVENUE

REVENUES	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
PD SPECIAL REVENUE								
07-45014 POLICE TRAINING REV (LEOSE)	1,382	1,197	1,197	1,500	1,670	1,670	1,200	
TOTAL PD SPECIAL REVENUE	1,382	1,197	1,197	1,500	1,670	1,670	1,200	
TOTAL REVENUES	1,382	1,197	1,197	1,500	1,670	1,670	1,200	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024
PROPOSED BUDGET FY2024-2025

07 -PD SPECIAL REVENUE
POLICE DEPARTMENT

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
UTILITIES & SUNDRY								
07-61470 LEOSE TRAINING	1,121	0	1,313	1,500	1,242	1,500	1,500	
07-61471 SPECIAL REVENUE TRAINING	2,993	0	1,722	5,000	0	5,000	0	
TOTAL UTILITIES & SUNDRY	4,113	0	3,034	6,500	1,242	6,500	1,500	
CAPITAL OUTLAY								
TOTAL POLICE DEPARTMENT	4,113	0	3,034	6,500	1,242	6,500	1,500	
TOTAL EXPENDITURES	4,113	0	3,034	6,500	1,242	6,500	1,500	
REVENUE OVER/ (UNDER) EXPENDITURES	(2,732)	1,197	(1,837)	(5,000)	428	(4,830)	(300)	

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
 PROPOSED BUDGET WORKSHEET
 AS OF: JULY 31ST, 2024
 PROPOSED BUDGET FY2024-2025

08 -STAN GRAHAM MEM TREE FUND

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
<u>REVENUE</u>								
08-40200 OAK WILT FEE	13,050	17,250	13,950	5,000	6,150	9,000	9,000	
08-40260 TREE REPLACEMENT REVENUE	<u>46,943</u>	<u>31,100</u>	<u>79,100</u>	<u>0</u>	<u>16,300</u>	<u>16,300</u>	<u>0</u>	
TOTAL REVENUE	<u>59,993</u>	<u>48,350</u>	<u>93,050</u>	<u>5,000</u>	<u>22,450</u>	<u>25,300</u>	<u>9,000</u>	
<u>DONATIONS</u>								
08-45020 DONATIONS-STAN GRAHAM	<u>1,375</u>	<u>0</u>	<u>75</u>	<u>0</u>	<u>1,031</u>	<u>1,031</u>	<u>0</u>	
TOTAL DONATIONS	<u>1,375</u>	<u>0</u>	<u>75</u>	<u>0</u>	<u>1,031</u>	<u>1,031</u>	<u>0</u>	
TOTAL REVENUES	61,368	48,350	93,125	5,000	23,481	26,331	9,000	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024
PROPOSED BUDGET FY2024-2025

08 -STAN GRAHAM MEM TREE FUND
TREE FUND

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
MAINTENANCE								
08-60050 BEAUTIFICATION	5,820	22,973	26,863	15,000	5,886	10,000	10,000	
TOTAL MAINTENANCE	5,820	22,973	26,863	15,000	5,886	10,000	10,000	
REPAIRS								
08-60156 CITY SIGN/MEDIAN MAINT&LNDSCP	1,309	1,140	8,275	4,250	8,954	11,000	5,000	
TOTAL REPAIRS	1,309	1,140	8,275	4,250	8,954	11,000	5,000	
UTILITIES & SUNDRY								
TOTAL TREE FUND	7,129	24,113	35,139	19,250	14,840	21,000	15,000	
TOTAL EXPENDITURES	7,129	24,113	35,139	19,250	14,840	21,000	15,000	
REVENUE OVER/ (UNDER) EXPENDITURES	54,239	24,237	57,986	(14,250)	8,641	5,331	(6,000)	

*** END OF REPORT ***

CITY OF WEST LAKE HILLS

PROPOSED BUDGET SUMMARY TOTALS -WASTEWATER

FY 2024-2025

AS OF 7/10/24

WASTEWATER (WW) FUNDS			
02	10	11	
WW FUND	WW DEBT SERVICE FUND	WW CONSTR. FUND	TOTAL WW FUNDS
REVENUES			
\$ -	\$ -	\$ -	\$ -
2,674,561	900	25,000	2,700,461
\$ 2,674,561	\$ 900	\$ 25,000	\$ 2,700,461
EXPENSES			
\$ -	\$ -	\$ -	\$ -
2,648,419	-	-	2,648,419
\$ 2,648,419	\$ -	\$ -	\$ 2,648,419
BUDGET SURPLUS/ (SHORTFALL)			
\$ 26,142	\$ 900	\$ 25,000	\$ 52,042

WW FUND	Audited 9/30/21	Audited 9/30/22	Audited 9/30/23	Proj EOY Budget FY23-24	Proposed Budget FY24-25
WW Fund Balance	\$ 3,263,244	\$ 4,087,338	\$ 4,854,914	\$ 4,969,069	\$ 5,021,111

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024
PROPOSED BUDGET FY2024-2025

02 -WASTE WATER FUND

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
REVENUE								
02-50100 WASTEWATER REVENUE	2,202,658	2,331,124	2,399,673	2,475,000	1,678,957	2,475,000	2,600,000	
02-50200 WASTEWATER PENALTIES	2,640	14,087	11,371	5,000	8,609	11,000	5,000	
02-50250 INDUSTRIAL SURCHARGE REVENUE	81,072	31,707	35,750	30,500	64,771	90,000	50,000	
02-50300 REIMBURSEMENT REVENUE	5,549	7,580	7,800	0	5,457	7,800	8,000	
02-50400 ENGINEERING ASSESSMENT FEE	822	1,503	4,740	0	131	200	300	
02-50500 ADMINISTRATIVE FEES	8,429	4,489	5,059	4,000	2,165	2,000	2,000	
02-50505 CREDIT CARD FEES	3,339	0	(20)	0	(41)	0	0	
02-50700 IMPACT FEES	7,661	7,661	30,644	0	0	7,661	7,661	
02-50750 INTEREST INCOME	35	298	1,780	1,600	1,249	1,600	1,600	
TOTAL REVENUE	2,312,204	2,398,449	2,496,797	2,516,100	1,761,298	2,595,261	2,674,561	
TOTAL REVENUES	2,312,204	2,398,449	2,496,797	2,516,100	1,761,298	2,595,261	2,674,561	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024
PROPOSED BUDGET FY2024-2025

02 -WASTE WATER FUND
WASTEWATER DEPARTMENT

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
MAINTENANCE								
CONTRACT SERVICES								
02-60205 WASTEWATER PROJECT CONSULTANT	0	0	0	10,000	0	10,000	0	
02-60210 RATE ANALYSIS	0	1,375	0	0	0	10,000	40,000	
02-60220 TREATMENT CHARGES (COA)	426,497	412,631	446,520	410,000	383,551	460,000	480,000	
02-60225 TRAINING	0	0	0	1,000	0	1,000	3,000	
02-60230 BILLING FEES/AWR	36,793	54,385	57,678	63,600	41,734	60,000	63,600	
02-60240 LEGAL SERVICES	0	0	1,660	1,500	0	1,500	1,500	
02-60250 WW CHEMICALS	45,447	19,292	11,936	10,000	3,427	5,000	5,000	
02-60260 WW UTILITIES	7,047	7,457	7,492	9,000	6,802	9,000	9,000	
02-60266 CREDIT CARD/BANK FEES	5,152	1,660	95	250	80	80	0	
02-60270 WW M & O - FIXED/CROSSROADS	27,105	27,105	63,518	75,000	47,200	75,000	76,800	
02-60275 WW M & O - VARIABLE/CROSSROADS	168,701	177,370	290,461	250,000	246,023	300,000	300,000	
02-60290 RECORDS STORAGE & MAINTENANCE	18	0	180	250	104	120	120	
TOTAL CONTRACT SERVICES	716,760	701,276	879,539	830,600	728,922	931,700	979,020	
PAYROLL								
02-60330 WW SALARIES	11	0	0	0	0	0	0	
02-60340 PAYROLL TAXES	4	0	0	0	0	0	0	
TOTAL PAYROLL	15	0	0	0	0	0	0	
UTILITIES & SUNDRY								
02-60410 ENGINEERING	17,645	21,087	36,755	20,000	70,194	135,000	100,000	
02-60465 GENERAL INSURANCE	6,162	6,676	7,549	7,150	9,326	9,326	10,000	
TOTAL UTILITIES & SUNDRY	23,808	27,762	44,304	27,150	79,520	144,326	110,000	
CAPITAL OUTLAY								
02-60510 DEBT PAYMENTS	243,429	228,251	210,231	1,263,980	96,591	1,263,980	1,289,399	
02-60515 DEBT PMT TO GENERAL FUND	0	0	0	150,000	0	150,000	150,000	
02-60565 CAPITAL OUTLAY - WW SYSTEM	0	0	0	20,000	925	20,000	120,000	
TOTAL CAPITAL OUTLAY	243,429	228,251	210,231	1,433,980	97,516	1,433,980	1,559,399	
TRANSFERS								
02-60998 DEPRECIATION	621,152	621,201	620,411	0	0	0	0	
TOTAL TRANSFERS	621,152	621,201	620,411	0	0	0	0	
TOTAL WASTEWATER DEPARTMENT	1,605,163	1,578,490	1,754,485	2,291,730	905,958	2,510,006	2,648,419	
TOTAL EXPENDITURES	1,605,163	1,578,490	1,754,485	2,291,730	905,958	2,510,006	2,648,419	
REVENUE OVER/ (UNDER) EXPENDITURES	707,042	819,959	742,312	224,370	855,340	85,255	26,142	

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024
PROPOSED BUDGET FY2024-2025

10 -WASTEWATER DEBT SERVICE

REVENUES	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
INCOME								
10-40100 INTEREST INCOME	112	112	1,270	1,500	524	900	900	
TOTAL INCOME	112	112	1,270	1,500	524	900	900	
TOTAL REVENUES	112	112	1,270	1,500	524	900	900	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024
PROPOSED BUDGET FY2024-2025

10 -WASTEWATER DEBT SERVICE
WW DEBT SERVICE

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
CAPITAL OUTLAY								
REVENUE OVER/ (UNDER) EXPENDITURES	112	112	1,270	1,500	524	900	900	

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024
PROPOSED BUDGET FY2024-2025

11 -WASTEWATER CONSTRUCTION

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----) (----- 2024-2025 -----)				
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
INCOME								
11-40100 INTEREST INCOME	471	4,023	23,995	20,000	16,828	28,000	25,000	
TOTAL INCOME	471	4,023	23,995	20,000	16,828	28,000	25,000	
TOTAL REVENUES	471	4,023	23,995	20,000	16,828	28,000	25,000	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024
PROPOSED BUDGET FY2024-2025

11 -WASTEWATER CONSTRUCTION
EXPENSE

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
REPAIRS								
CONTRACT SERVICES								
CAPITAL OUTLAY								
TRANSFERS								
REVENUE OVER/ (UNDER) EXPENDITURES	471	4,023	23,995	20,000	16,828	28,000	25,000	

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
PROPOSED BUDGET SUMMARY TOTALS
2022 GO & 2023 CO BOND FUNDS
FY 2024-2025

AS OF 7/10/24

2022 GO & 2023 CO BOND FUNDS				
	21	22	23	
	2022 GO BOND I&S FUND	2022 GO BOND CAPITAL PROJ FUND	2023 CO BOND FUND	TOTAL 2022 & 2023 BOND FUNDS
REVENUES				
TRANSFER IN FROM GF		3,000,000		3,000,000
TRF FROM FUND 23 TO 22	\$ -	\$ 10,147,478		\$ 10,147,478
	1,366,344	450,000	796,875	2,613,219
	\$ 1,366,344	\$ 13,597,478	\$ 796,875	\$ 15,760,697
EXPENSES				
TRF FROM FUND 23 TO 22			\$ 10,147,478	10,147,478
	1,365,344	21,623,000	606,875	23,595,219
	\$ 1,365,344	\$ 21,623,000	\$ 10,754,353	\$ 33,742,697
BUDGET SURPLUS/ (SHORTFALL)				
	\$ 1,000	\$ (8,025,522)	\$ (9,957,478)	\$ (17,982,000)

2022 GO & 2023 CO BOND FUNDS	PROJECTED EOY BUDGET		PROPOSED BUDGET	
	Audited 9/30/22	Audited 9/30/23	FY23-24	FY24-25
FUND BALANCE	\$ 17,963,484	\$ 26,749,576	\$ 21,249,881	\$ 3,267,881
FUND 21	\$ 10,582	\$ 8,124	\$ 9,194	\$ 10,194
FUND 22	\$ 17,952,902	\$ 17,183,973	\$ 11,283,208	\$ 3,257,686
FUND 23	\$ -	\$ 9,557,478	\$ 9,957,478	\$ (0)
	\$ 17,963,484	\$ 26,749,575	\$ 21,249,880	\$ 3,267,880

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024
PROPOSED BUDGET FY2024-2025

21 -GO & CO BOND I & S FUND

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)	(-----)		
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
REVENUE								
21-40100 PROPERTY TAXES I&S	0	0	1,353,156	1,366,344	1,357,420	1,366,344	1,365,344	
TOTAL REVENUE	0	0	1,353,156	1,366,344	1,357,420	1,366,344	1,365,344	
INTEREST & MISC								
21-45000 INTEREST INCOME	0	7	518	500	623	1,070	1,000	
21-45105 ISSUED BONDS PREMIUM	0	10,575	8,007	0	0	0	0	
TOTAL INTEREST & MISC	0	10,582	8,525	500	623	1,070	1,000	
TOTAL REVENUES	0	10,582	1,361,681	1,366,844	1,358,043	1,367,414	1,366,344	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024
PROPOSED BUDGET FY2024-2025

21 -GO & CO BOND I & S FUND
2022 GO BOND FUND I&S

EXPENDITURES	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
<u>CAPITAL OUTLAY</u>								
21-60510 DEBT PAYMENT-PRINCIPAL	0	0	240,000	605,000	605,000	605,000	635,000	
21-60515 DEBT PAYMENTS-INTEREST	0	0	1,124,139	761,344	388,234	761,344	730,344	
TOTAL CAPITAL OUTLAY	0	0	1,364,139	1,366,344	993,234	1,366,344	1,365,344	
TOTAL 2022 GO BOND FUND I&S	0	0	1,364,139	1,366,344	993,234	1,366,344	1,365,344	
TOTAL EXPENDITURES	0	0	1,364,139	1,366,344	993,234	1,366,344	1,365,344	
REVENUE OVER/ (UNDER) EXPENDITURES	0	10,582	(2,458)	500	364,808	1,070	1,000	

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024
PROPOSED BUDGET FY2024-2025

22 -2022 GO BOND CAPITAL PROJ

REVENUES	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----)	(----- 2024-2025 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
REVENUE								
22-40900 TRANSFER IN	0	0	0	0	0	0	13,147,478	
TOTAL REVENUE	0	0	0	0	0	0	13,147,478	
INTEREST & ISSUANCE COSTS								
22-45000 INTEREST INCOME	0	146,736	917,874	700,000	597,398	900,000	450,000	
22-45100 ISSUED BONDS PAR VALUE	0	23,825,000	0	0	0	0	0	
22-45105 ISSUED BONDS PREMIUM	0	1,459,079	0	0	0	0	0	
TOTAL INTEREST & ISSUANCE COSTS	0	25,430,815	917,874	700,000	597,398	900,000	450,000	
TOTAL REVENUES	0	25,430,815	917,874	700,000	597,398	900,000	13,597,478	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024
PROPOSED BUDGET FY2024-2025

22 -2022 GO BOND CAPITAL PROJ
2022 GO BOND FUND CAP PRJ

	2020-2021	2021-2022	2022-2023	(----- 2023-2024 -----) (----- 2024-2025 -----)				
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
CONTRACT SERVICES								
22-64221 MEMBERSHIPS/SUBSCRIPTIONS	0	0	0	0	350	350	0	
TOTAL CONTRACT SERVICES	0	0	0	0	350	350	0	
CAPITAL OUTLAY								
22-64500 CITY HALL - LAND PURCHASE	0	6,323,664	0	0	0	0	0	
22-64501 CITY HALL CONSTRUCTION	0	0	1,150	300,000	671,299	4,000,000	14,000,000	
22-64502 CITY HALL PROJECT MANAGER	0	0	146,969	0	145,704	250,000	125,000	
22-64503 CITY HALL-GEO & MATERIAL TEST	0	0	21,066	0	16,070	50,000	0	
22-64504 CITY HALL-ARCHITECTURE EXPENSE	0	0	708,217	750,000	936,419	1,105,000	300,000	
22-64505 CAMP CRAFT/EANES CREEK	0	204,649	128,503	150,000	136,312	150,000	3,400,000	
22-64510 LAUREL VALLEY RD	0	185,390	151,332	150,000	11,604	20,000	325,000	
22-64515 REDBUD TRAIL	0	136,822	93,992	100,000	277,532	1,000,000	1,370,000	
22-64520 TERRACE MOUNTAIN	0	60,868	100,424	40,000	10,414	10,415	0	
22-64525 WESTLAKE DRIVE	0	161,995	153,114	130,000	16,822	25,000	885,000	
22-64530 YAUPON VALLEY RD	0	120,446	110,459	90,000	70,901	90,000	1,118,000	
22-64535 ROADS-PROJECT MANAGEMENT	0	0	71,577	100,000	15,310	100,000	100,000	
TOTAL CAPITAL OUTLAY	0	7,193,834	1,686,803	1,810,000	2,308,389	6,800,415	21,623,000	
TRANSFERS								
22-64999 DEBT ISSUANCE COSTS	0	284,079	0	0	0	0	0	
TOTAL TRANSFERS	0	284,079	0	0	0	0	0	
TOTAL 2022 GO BOND FUND CAP PRJ	0	7,477,912	1,686,803	1,810,000	2,308,739	6,800,765	21,623,000	
TOTAL EXPENDITURES	0	7,477,912	1,686,803	1,810,000	2,308,739	6,800,765	21,623,000	
REVENUE OVER/ (UNDER) EXPENDITURES	0	17,952,902	(768,929)	(1,110,000)	(1,711,340)	(5,900,765)	(8,025,522)	

*** END OF REPORT ***

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024
PROPOSED BUDGET FY2024-2025

23 -2023 CO Bond Fund

REVENUES	2020-2021	2021-2022	2022-2023	CURRENT	2023-2024	2024-2025		
	ACTUAL	ACTUAL	ACTUAL	BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
REVENUE								
23-40100 PROPERTY TAXES I&S	0	0	0	599,206	595,490	599,206	596,875	
TOTAL REVENUE	0	0	0	599,206	595,490	599,206	596,875	
INTEREST & MISC								
23-45000 INTEREST INCOME	0	0	57,478	200,000	311,528	400,000	200,000	
23-45100 ISSUED BONDS PAR VALUE	0	0	9,210,000	0	0	0	0	
23-45105 ISSUED BONDS PREMIUM	0	0	470,175	0	0	0	0	
TOTAL INTEREST & MISC	0	0	9,737,653	200,000	311,528	400,000	200,000	
TOTAL REVENUES	0	0	9,737,653	799,206	907,018	999,206	796,875	

CITY OF WEST LAKE HILLS
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024
PROPOSED BUDGET FY2024-2025

23 -2023 CO Bond Fund
2023 CO BOND FUND

EXPENDITURES	(----- 2023-2024 -----) (----- 2024-2025 -----)							
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET PB	PROPOSED BUDGET SELECTED
<u>CAPITAL OUTLAY</u>								
23-60510 DEBT PAYMENT - PRINCIPAL	0	0	0	205,000	205,000	205,000	215,000	
23-60515 DEBT PAYMENT-INTEREST	<u>0</u>	<u>0</u>	<u>0</u>	<u>394,206</u>	<u>195,706</u>	<u>394,206</u>	<u>391,875</u>	
TOTAL CAPITAL OUTLAY	0	0	0	599,206	400,706	599,206	606,875	
<u>TRANSFERS</u>								
23-60900 TRANSFER OUT	0	0	0	0	0	0	10,147,478	
23-60999 DEBT ISSUANCE COSTS	<u>0</u>	<u>0</u>	<u>180,175</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL TRANSFERS	0	0	180,175	0	0	0	10,147,478	
TOTAL 2023 CO BOND FUND	0	0	180,175	599,206	400,706	599,206	10,754,353	
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>180,175</u>	<u>599,206</u>	<u>400,706</u>	<u>599,206</u>	<u>10,754,353</u>	
REVENUE OVER/ (UNDER) EXPENDITURES	<u>0</u>	<u>0</u>	<u>9,557,478</u>	<u>200,000</u>	<u>506,311</u>	<u>400,000</u>	<u>(9,957,478)</u>	

*** END OF REPORT ***

POLICE DEPT - CAPITAL OUTLAY BUDGET ITEMS FY 2024/25

			FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028	FY 2028-2029	FY 2029-2030	
Item	Average useful life	# needed per year	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13	Year 14	
Vehicles	5 years	2 per year	\$133,000	\$80,000	\$160,000	\$170,000	\$85,000	\$130,000	\$176,000	\$180,000	
	# needed per year		2	1	2	2	1	2 (1+1)	2	2	
	cost per unit		\$66,500	\$80,000	\$80,000	\$85,000	\$85,000	\$130,000	\$88,000	\$90,000	
	total cost (est.)		\$133,000	\$80,000	\$160,000	\$170,000	\$85,000	\$130,000	\$176,000	\$180,000	
	Requested FY 2022/2023	2	\$133,000								
	Authorized	2	\$133,000								
	Requested FY 2023/2024	1		\$80,000							
	Authorized FY 2023/2024	1		\$80,000							
	Requested FY 2024-2025	2			\$160,000						
	Authorized FY 2024/2025										
Radios - in car	5-7 years	7 year rep. cycle	\$0	\$7,000	\$14,000	\$14,000	\$7,000	\$14,000	\$14,000	\$14,000	
APX6500	# needed per year		0	1	2	2	1	2	2	2	
	cost per unit		\$5,500	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	
	total cost (est.)		\$0	\$7,000	\$14,000	\$14,000	\$7,000	\$14,000	\$14,000	\$14,000	
	Requested FY 2022/2023	0	\$0								
	Authorized	0	\$0								
	Requested FY 2023/2024	1		\$7,000							
	Authorized FY 2023/2024	0									
	Requested FY 2024-2025				\$14,000						
	Authorized FY 2024/2025										
			FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028	FY 2028-2029	FY 2029-2030	
Radios - handheld	5-7 years	7 year rep. cycle	\$0	\$28,000	Year 9	Year 10	Year 11	Year 12	Year 13	Year 14	
APX6000	# needed per year		0	4	3	3	3	3	3	3	
	cost per unit		\$5,300	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	
	total cost (est.)		\$0	\$28,000	\$21,000	\$21,000	\$21,000	\$21,000	\$21,000	\$21,000	
	Requested FY 2022/2023	0	\$0								
	Authorized	0	\$0								
	Requested FY 2023/2024	4		\$28,000							
	Authorized FY 2023/2024										
	Requested FY 2024-2025				\$21,000						
	Authorized FY 2024/2025										

			FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028	FY 2028-2029	FY 2029-2030	
Tasers	5 years, per Taser Int.	5 year rep. cycle	\$7,000	\$8,000	\$8,000	\$8,000					
	# needed per year		4	4	4	4					
	cost per unit		\$1,750	\$2,000	\$2,000	\$2,000					
	total cost (est.)		\$7,000	\$8,000	\$8,000	\$8,000					
	Requested FY 2022/2023	4	\$7,000								
	Authorized	4	\$7,000								
	Requested FY 2023/2024	4		\$8,000							
	Authorized FY 2023/2024	4									
	Requested FY 2024-2025	0									
	Authorized FY 2024/2025										
Tasers/VR AXON OSP plan	5 years, per Taser Int.	5 year rep. cycle	\$7,000	\$8,000	\$8,000	\$8,000					
1 price for 5 years	# needed per year		4	4	4	4					
	cost per unit		\$1,750	\$2,000	\$2,000	\$2,000					
	total cost (est.)		\$7,000	\$12,950	\$12,950	\$12,950	\$12,950	\$12,950			
	Requested FY 2022/2023	4	\$7,000								
	Authorized	4	\$7,000								
	Requested FY 2023/2024	1		\$12,950							
	Authorized FY 2023/2024										
	Requested FY 2024-2025				\$12,950						
	Authorized FY 2024/2025										
			FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028	FY 2028-2029	FY 2029-2030	
Item	Average useful life	# needed per year	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13	Year 14	
Body Cameras (replaced by AXON OSP plan)	3-4 years	4 year rep. cycle	\$6,400	\$7,200							
	# needed per year		4	4							
	cost per unit (need dock 2019)		\$1,600	\$1,800							
	total cost (est.)		\$6,400	\$7,200							
	Requested FY 2022/2023	4	\$6,400								
	Authorized	4	\$6,400								
	Requested FY 2023/2024	4		\$7,200							
	Authorized FY 2023/2024	4									
	Requested FY 2024-2025	0									
	Authorized FY 2024/2025										

			FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028	FY 2028-2029	FY 2029-2030	
Body Cameras AXON OSP	3-4 years	4 year rep. cycle	\$6,400	\$7,200							
1 price for 5 years	# needed per year		4	4							
	cost per unit (need dock 2019)		\$1,600	\$1,800							
	total cost (est.)		\$6,400	\$7,200	\$16,248	\$16,248	\$16,248	\$16,248	\$16,248		
	Requested FY 2022/2023	4	\$6,400								
	Authorized	4	\$6,400								
	Requested FY 2023/2024	4		\$7,200							
	Authorized FY 2023/2024	4									
	Requested FY 2024-2025	1			\$16,248						
	Authorized FY 2024/2025										
Arbitrator (AXON) in car camera system	4-5 years	5 year rep. cycle	\$14,000	\$8,000	\$19,600	\$19,600	\$9,800	\$9,800	\$19,600	\$19,600	
	# needed per year		2	1	2	2	1	1	2	2	
	cost per unit		\$7,000	\$8,000	\$9,800	\$9,800	\$9,800	\$9,800	\$9,800	\$9,800	
	total cost (est.)		\$14,000	\$8,000	\$19,600	\$19,600	\$9,800	\$9,800	\$19,600	\$19,600	
	Requested FY 2022/2023	2	\$14,000								
	Authorized	2	\$14,000								
AXON	Requested FY 2023/2024	1		\$8,000							
	Authorized FY 2023/2024	1		\$9,800							
	Requested FY 2024-2025				\$19,600						
	Authorized FY 2024/2025										
Stalker in car radar	5 years	5 year rep. cycle	\$6,400	\$3,200	\$6,400	\$6,400	\$3,200	\$3,200	\$6,400	\$6,400	
	# needed per year		2	1	2	2	1	1	2	2	
	cost per unit		\$3,200	\$3,200	\$3,200	\$3,200	\$3,200	\$3,200	\$3,200	\$3,200	
	total cost (est.)		\$6,400	\$3,200	\$6,400	\$6,400	\$3,200	\$3,200	\$6,400	\$6,400	
	Requested FY 2022/2023	2	\$6,400								
	Authorized	2	\$6,400								
	Requested FY 2023/2024	1		\$3,200							
	Authorized FY 2023/2024	1		\$3,200							
	Requested FY 2024-2025				\$6,400						
	Authorized FY 2024/2025										

			FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028	FY 2028-2029	FY 2029-2030	
Toughbook laptops	3-4 years	4 year rep. cycle	\$22,000	\$24,000	\$12,000	\$12,000	\$6,000	\$6,000	\$12,000	\$12,000	
	# needed per year		4	4	2	2	1	1	2	2	
	cost per unit		\$5,500	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	updated price
	total cost (est.)		\$22,000	\$24,000	\$12,000	\$12,000	\$6,000	\$6,000	\$12,000	\$12,000	
	Requested FY 2022/2023	4	\$22,000								
	Authorized	2	\$11,000								
	Requested FY 2023/2024	4		\$24,000							only purchased 2 in FY 22/23
	Authorized FY 2023/2024	3		\$18,000							
	Requested FY 2024-2025				\$12,000						
	Authorized FY 2024/2025										
			2022-2023	2023-2024	2024-2025	2025-2026					
Total budgeted for "budget plan" items - vehicles,			\$177,800								
2023-2024 requested items				\$165,400							
2024-2025 requested items					\$275,148						
2025-2026 requested items						\$280,198					

STREET MAINTENANCE FUND - CITY OF WEST LAKE HILLS MAINTENANCE LIST

ID	Street	Description	Est. Drainage Cost*	Est. Street Cost	Est. Total Cost	Year	Estimated Annual Cost
1	ROAD RUNNER ROAD	Culvert Replacement and Paving	\$ 100,000	\$ 200,000	\$ 300,000		
2	ROCKY RIVER ROAD	Mill & Overlay	\$ -	\$ 254,400	\$ 254,400		
3	WREN VALLEY CV	Full Depth Repair	\$ -	\$ 138,000	\$ 138,000		
4	SPURLOCK VALLEY RD	Drainage and Pavement	\$ 229,000	\$ 34,000	\$ 263,000		
5	LIVE OAK RIDGE RD	Surface Preservation + Patching x1		\$ 19,961	\$ 19,961		
6	LAS LOMAS	Surface Preservation + Patching x1	\$ 45,000	\$ 31,830	\$ 76,830		
7	PARKWOOD CT	Surface Preservation + Patching x1	\$ -	\$ 3,715	\$ 3,715		
8	HARBOR VIEW DR	Surface Preservation + Patching x1	\$ -	\$ 2,525	\$ 2,525		
9	OLD STONEHEDGE	Surface Preservation	\$ -	\$ 2,423	\$ 2,423		
10	BUTLER CV	Surface Preservation	\$ -	\$ 4,119	\$ 4,119		
11	WESTLAKE DR	Crack Seal	\$ -	\$ 4,309	\$ 4,309		
12	YAUPON VALLEY RD	Crack Seal	\$ -	\$ 9,663	\$ 9,663		
13	SPRAGUE LN	Crack Seal	\$ -	\$ 1,295	\$ 1,295		
14	CORTONA DR	Crack Seal	\$ -	\$ 2,145	\$ 2,145	2023	\$ 1,105,249
15	MC CONNELL DR	Crack Seal	\$ -	\$ 1,737	\$ 1,737		
16	WILD CAT HOLW	Crack Seal	\$ -	\$ 4,162	\$ 4,162		
17	CORTONA DR	Crack Seal	\$ -	\$ 622	\$ 622		
18	WEST SPRING DR	Crack Seal	\$ -	\$ 1,236	\$ 1,236		
19	MC CONNELL DR	Crack Seal	\$ -	\$ 3,297	\$ 3,297		
20	BLACKACRE TRL	Crack Seal	\$ -	\$ 990	\$ 990		
21	CORTONA DR	Crack Seal	\$ -	\$ 1,014	\$ 1,014		
22	LITTLE BEND RD	Crack Seal	\$ -	\$ 1,903	\$ 1,903		
23	CIRCLE RIDGE DR	Crack Seal	\$ -	\$ 3,220	\$ 3,220		
24	CORTONA CV	Crack Seal	\$ -	\$ 450	\$ 450		
25	SKYLINE DR	Crack Seal	\$ -	\$ 2,240	\$ 2,240		
26	CARRARA	Crack Seal	\$ -	\$ 992	\$ 992		
27	CANYON CREEK	Crack Seal	\$ -	\$ 1,000	\$ 1,000		

STREET MAINTENANCE FUND - CITY OF WEST LAKE HILLS MAINTENANCE LIST

ID	Street	Description	Est. Drainage Cost*	Est. Street Cost	Est. Total Cost	Year	Estimated Annual Cost
28	N PEAK RD	Drainage and Pavement	\$ 56,388	\$ 249,825	\$ 306,213		
29	CEDAR PARK DR	Drainage and Pavement	\$ 40,000	\$ 95,425	\$ 135,425		
30	WESTLAKE DR	Surface Preservation + Patching x1	\$ -	\$ 12,666	\$ 12,666		
31	HULL CIR	Surface Preservation + Patching x1	\$ -	\$ 25,844	\$ 25,844		
32	HIDDEN CV	Surface Preservation + Patching x1	\$ -	\$ 5,478	\$ 5,478		
33	MADRONE RD	Surface Preservation	\$ -	\$ 12,629	\$ 12,629		
34	OLD STONEHEDGE	Full Depth Reconstruction	\$ -	\$ 44,296	\$ 44,296	2024	\$ 828,593
35	WILD CAT HOLW	Crack Seal	\$ -	\$ 6,108	\$ 6,108		
36	BLACKACRE TRL	Mill & Overlay + Patching x1	\$ -	\$ 61,578	\$ 61,578		
37	ROCKY LEDGE RD	Mill & Overlay + Patching x1	\$ -	\$ 73,599	\$ 73,599		
38	ALLEGRO LN	Mill & Overlay + Patching x1	\$ -	\$ 31,670	\$ 31,670		
39	BENT TREE CT	Mill & Overlay + Patching x1	\$ 10,000	\$ 46,907	\$ 56,907		
40	CANYON VW	Mill & Overlay + Patching x1	\$ -	\$ 44,044	\$ 44,044		
41	BASIN LEDGE EAST	Mill & Overlay + Patching x1	\$ -	\$ 12,137	\$ 12,137		

STREET MAINTENANCE FUND - CITY OF WEST LAKE HILLS MAINTENANCE LIST

ID	Street	Description	Est. Drainage Cost*	Est. Street Cost	Est. Total Cost	Year	Estimated Annual Cost
42	BUCKEYE TRL	Crack Sealing	\$ 73,575	\$ 177,450	\$ 251,025		
43	SKYLINE DR	Patch Repairs	\$ 75,000	\$ 128,750	\$ 203,750		
44	WESTBROOK DR	Surface Preservation + Patching x2	\$ -	\$ 14,743	\$ 14,743		
45	LOMA LINDA	Full Depth Reconstruction	\$ -	\$ 122,782	\$ 122,782		
46	YAUPON VALLEY RD	Crack Seal	\$ -	\$ 8,858	\$ 8,858		
47	SUGAR CREEK DR	Mill & Overlay + Patching x1	\$ -	\$ 121,558	\$ 121,558		
48	BUENA VISTA CIR	Mill & Overlay	\$ -	\$ 16,594	\$ 16,594		
49	WESTBANK DR	Surface Preservation + Patching x1	\$ -	\$ 55,929	\$ 55,929		
50	YAUPON VALLEY RD	Surface Preservation	\$ -	\$ 27,668	\$ 27,668		
51	CAMP CRAFT RD	Surface Preservation	\$ -	\$ 30,805	\$ 30,805		
52	WOODVIEW CT	Surface Preservation + Patching x1	\$ -	\$ 3,837	\$ 3,837		
53	OAK RIDGE DR	Surface Preservation + Patching x1	\$ -	\$ 7,422	\$ 7,422		
54	FOREST VIEW DR	Surface Preservation + Patching x1	\$ -	\$ 3,105	\$ 3,105		
55	MANOR RIDGE CT	Surface Preservation + Patching x1	\$ -	\$ 2,859	\$ 2,859		
56	REVEILLE RD	Surface Preservation + Patching x1	\$ -	\$ 29,865	\$ 29,865		
57	OAK RIDGE DR	Surface Preservation + Patching x1	\$ -	\$ 7,449	\$ 7,449		
58	LAS LOMAS DR	Surface Preservation + Patching x1	\$ -	\$ 9,815	\$ 9,815		
59	CARAVAN CIR	Surface Preservation + Patching x1	\$ -	\$ 15,322	\$ 15,322		
60	LAS BRISAS DR	Surface Preservation + Patching x1	\$ -	\$ 7,033	\$ 7,033	2025	\$ 1,083,270
61	HILLCREST CT	Surface Preservation + Patching x1	\$ -	\$ 5,436	\$ 5,436		
62	OAK RIDGE DR	Surface Preservation + Patching x1	\$ -	\$ 7,799	\$ 7,799		
63	HILLCREST CT	Surface Preservation + Patching x1	\$ -	\$ 5,747	\$ 5,747		
64	LAS BRISAS DR	Surface Preservation + Patching x1	\$ -	\$ 18,484	\$ 18,484		
65	OAK VALLEY DR	Surface Preservation + Patching x1	\$ -	\$ 4,499	\$ 4,499		
66	LIMERICK LN	Surface Preservation + Patching x1	\$ -	\$ 2,978	\$ 2,978		
67	OLD STONEHEDGE	Surface Preservation + Patching x1	\$ -	\$ 8,593	\$ 8,593		
68	ROCKY RIVER CV	Surface Preservation	\$ -	\$ 9,115	\$ 9,115		
69	WESTHAVEN DR	Surface Preservation	\$ -	\$ 8,924	\$ 8,924		
70	WEST SPRING DR	Surface Preservation	\$ -	\$ 12,265	\$ 12,265		
71	WESTHAVEN DR	Surface Preservation	\$ -	\$ 17,329	\$ 17,329		
72	OX EYE TRL	Surface Preservation	\$ -	\$ 5,071	\$ 5,071		
73	WOOD TRL	Surface Preservation	\$ -	\$ 7,546	\$ 7,546		
74	DOWNIE PL	Surface Preservation	\$ -	\$ 2,355	\$ 2,355		
75	SUNDOWN PKWY	Surface Preservation	\$ -	\$ 5,277	\$ 5,277		
76	DOUBLE BEND BACK RD	Surface Preservation	\$ -	\$ 3,050	\$ 3,050		
77	WESTBROOK DR	Surface Preservation	\$ -	\$ 13,716	\$ 13,716		
78	BLUE RIDGE TRL	Surface Preservation	\$ -	\$ 1,775	\$ 1,775		
79	EANES SCHOOL RD	Crack Seal	\$ -	\$ 2,893	\$ 2,893		

STREET MAINTENANCE FUND - CITY OF WEST LAKE HILLS MAINTENANCE LIST

ID	Street	Description	Est. Drainage Cost*	Est. Street Cost	Est. Total Cost	Year	Estimated Annual Cost
80	WASHINGTON CUTOFF	Mill & Overlay + Patching x1	\$ -	\$ -	\$ -		
81	REDBUD CV	Mill & Overlay + Patching x1	\$ -	\$ -	\$ -		
82	OAK RIDGE DR	Mill & Overlay + Patching x1	\$ -	\$ -	\$ -		
83	LAS LOMAS CT	Mill & Overlay + Patching x1	\$ -	\$ -	\$ -		
84	ROCK CREEK DR	Mill & Overlay + Patching x2	\$ -	\$ -	\$ -		
85	CALITHEA RD	Mill & Overlay + Patching x1	\$ -	\$ -	\$ -		
86	SWIFTCURRENT TRL	Mill & Overlay + Patching x1	\$ -	\$ -	\$ -		
87	TERRACE MOUNTAIN CV	Mill & Overlay	\$ -	\$ -	\$ -		
88	SPILLER LN	Surface Preservation + Patching x1	\$ -	\$ -	\$ -		
89	CIRCLE RIDGE DR	Surface Preservation + Patching x1	\$ -	\$ -	\$ -		
90	CRESTWOOD CT	Surface Preservation	\$ -	\$ -	\$ -		
91	SPLIT RAIL TRL	Surface Preservation	\$ -	\$ -	\$ -		
92	WESTWOOD TER	Surface Preservation	\$ -	\$ -	\$ -		
93	OLD WAGON RD	Surface Preservation	\$ -	\$ 18,134	\$ 18,134		
94	LOST CANYON	Surface Preservation	\$ -	\$ 18,650	\$ 18,650		
95	FOREST VIEW DR	Crack Seal	\$ -	\$ 3,096	\$ 3,096		
96	BULIAN LN	Surface Preservation	\$ -	\$ 6,966	\$ 6,966		
97	JEFFERY PL	Surface Preservation	\$ -	\$ 6,620	\$ 6,620		
98	BUCKEYE TRL	Surface Preservation	\$ -	\$ 32,145	\$ 32,145		
99	SUGAR SHACK DR	Surface Preservation	\$ -	\$ 14,236	\$ 14,236		
100	FLINTRIDGE RD	Surface Preservation	\$ -	\$ 23,611	\$ 23,611		
101	LAS LOMAS DR	Surface Preservation	\$ -	\$ 27,815	\$ 27,815		
102	OLD BEE CAVES RD	Surface Preservation	\$ -	\$ 8,703	\$ 8,703		
103	COQUINA LN	Surface Preservation	\$ -	\$ 11,948	\$ 11,948		
104	BULIAN LN	Surface Preservation	\$ -	\$ 4,221	\$ 4,221		
105	WESTBROOK DR	Surface Preservation	\$ -	\$ 13,289	\$ 13,289		
106	WESTBROOK DR	Surface Preservation	\$ -	\$ 9,088	\$ 9,088		
107	LIVE OAK RIDGE RD	Surface Preservation	\$ -	\$ 8,189	\$ 8,189		
108	OLD STABLE LN	Surface Preservation	\$ -	\$ 9,547	\$ 9,547		
109	RIDGEWOOD RD	Surface Preservation	\$ -	\$ 13,220	\$ 13,220		
110	SPLIT RAIL TRL	Surface Preservation	\$ -	\$ 3,531	\$ 3,531	2026	
111	BULIAN LN	Surface Preservation	\$ -	\$ 9,646	\$ 9,646		
112	BLUFF PARK CIR	Surface Preservation	\$ -	\$ 17,733	\$ 17,733		
113	LIVE OAK CIR	Surface Preservation	\$ 65,000	\$ 24,080	\$ 89,080		
114	RIDGEMONT CT	Surface Preservation	\$ -	\$ 2,552	\$ 2,552		
115	CEDAR OAK DR	Surface Preservation	\$ -	\$ 18,034	\$ 18,034		
116	GREGORY PL	Surface Preservation	\$ -	\$ 4,879	\$ 4,879		
117	RAINBOW CV	Surface Preservation	\$ -	\$ 4,478	\$ 4,478		
118	BASIN LEDGE	Surface Preservation	\$ -	\$ 4,689	\$ 4,689		
119	E LEDGEWAY	Surface Preservation	\$ -	\$ 2,721	\$ 2,721		
120	BASIN LEDGE	Surface Preservation	\$ -	\$ 2,083	\$ 2,083		
121	CANYON CREEK	Surface Preservation	\$ -	\$ 1,755	\$ 1,755		
122	BASIN LEDGE	Surface Preservation	\$ -	\$ 4,118	\$ 4,118		

STREET MAINTENANCE FUND - CITY OF WEST LAKE HILLS MAINTENANCE LIST

ID	Street	Description	Est. Drainage Cost^	Est. Street Cost	Est. Total Cost	Year	Estimated Annual Cost
123	W LEDGEWAY	Surface Preservation	\$ -	\$ 17,890	\$ 17,890		
124	S WILD BASIN	Surface Preservation	\$ -	\$ 5,692	\$ 5,692		
125	STRATFORD RESERVE PL	Surface Preservation	\$ -	\$ 5,255	\$ 5,255		
126	VALBELLA LN	Surface Preservation	\$ -	\$ 6,040	\$ 6,040		
127	SWEET SKY RD	Surface Preservation	\$ -	\$ 4,863	\$ 4,863		
128	DOE TRL	Full Depth Reconstruction	\$ -	\$ 98,330	\$ 98,330		
129	LEDGEWAY E	Full Depth Reconstruction	\$ -	\$ 36,296	\$ 36,296		
130	OLD STONEHEDGE	Crack Seal	\$ -	\$ 557	\$ 557		
131	KONSTANTY CIR	Crack Seal	\$ -	\$ 3,574	\$ 3,574		
132	BLACKACRE TRL	Crack Seal	\$ -	\$ 2,251	\$ 2,251		
133	ROCKY LEDGE RD	Crack Seal	\$ -	\$ 2,691	\$ 2,691		
134	ALLEGRO LN	Crack Seal	\$ -	\$ 1,158	\$ 1,158		
135	BENT TREE CT	Crack Seal	\$ -	\$ 1,715	\$ 1,715		
136	CANYON VW	Crack Seal	\$ -	\$ 1,610	\$ 1,610		
137	BASIN LEDGE EAST	Crack Seal	\$ -	\$ 444	\$ 444		
138	BRADY LN	Crack Seal	\$ -	\$ 4,533	\$ 4,533		
139	RIDGEWOOD RD	Crack Seal	\$ -	\$ 5,747	\$ 5,747		
140	GENTRY DR	Crack Seal	\$ -	\$ 327	\$ 327		
141	LAUREL VALLEY CV	PCC Slight Pnl Rplcmnt (<10%)	\$ -	\$ 13,440	\$ 13,440		

STREET MAINTENANCE FUND - CITY OF WEST LAKE HILLS MAINTENANCE LIST

ID	Street	Description	Est. Drainage Cost ⁺	Est. Street Cost	Est. Total Cost	Year	Estimated Annual Cost
142	Nob Hill Cir Pavement	Patch Repairs	\$ 75,000	\$ 146,300	\$ 221,300		
143	Windsong Trl Pavement	Patch Repairs	\$ 70,000	\$ 159,900	\$ 229,900		
144	WINDSONG TRL	Surface Preservation + Patching x1	\$ -	\$ -	\$ -		
145	NOB HILL CIR	Surface Preservation	\$ -	\$ -	\$ -		
146	ROCKY RIVER RD	Full Depth Reconstruction	\$ -	\$ 176,662	\$ 176,662	2027	\$ 738,799
147	BEAVER TRL	Full Depth Reconstruction	\$ -	\$ 104,094	\$ 104,094		
148	SUGAR CREEK DR	Crack Seal	\$ -	\$ 4,458	\$ 4,458		
149	LOMA LINDA	Crack Seal	\$ -	\$ 1,548	\$ 1,548		
150	BUENA VISTA CIR	Crack Seal	\$ -	\$ 837	\$ 837		

Property Tax Calculations

2019 Total Taxable	2020 Total Taxable	2021 Total Taxable	2022 Total Taxable	2023 Total Taxable	2024 Total Taxable		Change 2023 to 2024	
\$2,306,765,290	\$2,392,071,929	\$2,595,827,009	\$3,071,777,486	\$3,268,958,058	\$3,325,457,304		1.73%	
2019 Appraised Value	2020 Appraised Value	2021 Appraised Value	2022 Appraised Value	2023 Appraised Value	2024 Appraised Value			
\$2,601,569,449	\$2,663,870,394	\$2,993,334,812	\$4,244,779,564	\$4,306,492,637	\$4,103,207,908		-4.72%	
2019 Total Taxable w/o New Property	2020 Total Taxable w/o New Property	2021 Total Taxable w/o New Property	2022 Total Taxable w/o New Property	2023 Total Taxable w/o New Property	2024 Total Taxable w/o New Property			
\$2,287,786,240	\$2,378,704,779	\$2,568,195,185	\$3,064,117,141	\$3,233,457,784	\$3,262,688,952		0.90%	
2019 Voter-Approval Rate	2020 Tax Rate	2021 Tax Rate	2022 Tax Rate-Voter Approval Rate	2023 Tax Rate-Voter Approval Rate	2024 Tax Rate-Voter Approval Rate			
0.0714	0.0786	0.0786	0.1504	0.1667	0.1817		9.00%	
2019 Average Appraised Residence	2020 Average Appraised Residence	2021 Average Appraised Residence	2022 Average Appraised Residence	2023 Average Appraised Residence	2024 Average Appraised Residence			
\$1,380,826	\$1,362,306	\$1,639,087	\$2,584,484	\$2,604,792	\$2,384,448		-8.46%	
2019 Average Taxable Residence	2020 Average Taxable Residence	2021 Average Taxable Residence	2022 Average Taxable Residence	2023 Average Taxable Residence	2024 Average Taxable Residence			
\$1,275,855	\$1,329,391	\$1,449,652	\$1,698,274	\$1,856,906	\$2,016,587		8.60%	
2018 Collection Rate	2019 Collection Rate	2020 Collection Rate	2021 Collection Rate	2022 Collection Rate	2024 Collection Rate			
99%	99%	99%	99%	99%	99%			
Rate	Maintenance & Operations Rate	Debt Rate	Average \$ Increase/Decrease (actual rate)	Average \$ Increase (No New Revenue Rate)	Tax on Average Residence	Estimated Tax Levy		Increase over Last Years Tax Levy
0.1755	0.1162	0.0593	-\$61.77	-\$124.29	\$3,539.85	\$5,837,403	No New Revenue Rate	\$0
0.1817	0.1224	0.0593	\$62.12	\$123.89	\$3,663.75	\$6,041,712	Voter-Approval Rate	\$204,309
0.1786	0.1193	0.0593	\$0.00	\$61.77	\$3,601.62	\$5,939,267	Current Rate	\$101,864
0.1906	0.1313	0.0593	\$241.43	\$303.20	\$3,843.06	\$6,337,403	De Minimis Rate*	\$500,000
PROPOSED RATE IS THE SAME AS LAST YEAR 0.1786								
as of 7/10/24							1.75%	Current Rate % increase over NNR

FY 25 Proposed Budget

July 10, 2024

Budget Calendar

- **July 10th – Regular City Council Meeting**
 - Council adopts Budget Calendar.
 - Mayor presents Proposed FY 2024-25 Budget to Council.
 - Presentation of First Budget Group: Administration, Municipal Court, Wastewater, Building & Development Services, and Public Works.

Budget Assumptions

- General Fund Balance ending FY2018-19 was \$5m
- Proposed Budget ending FY2024-25 is projected to be \$12m.
- General Fund Balance Policy established reserve funds to keep the City in a secure position.
- AAA Rating from S&P
- Clean Audits
- Yields low interest rates and higher public trust

Budget Assumptions

- Current and projected revenues and trends
 - Property Tax
 - Sales Tax
- Projected budget at fiscal year close
- New building considerations
 - Approximately 9 months in existing building
 - Costs to carry 911 Westlake (O&M)

Administration

- Includes five staff
- City Administration, City Secretary/HR, Customer Care, & Finance
- City Council expenditures

Municipal Court

- Includes 2 staff + Judge and Associate Judge
- Highlights
 - Progress as a paperless court
 - Disposing of uncollectible cases
 - Use of Interpreters

Wastewater

- Includes 1 functional staff
- Functional areas included
 - 3rd party utilization for O&M (Crossroads and Hydrosource)

Wastewater Highlights

- Rocky River Lift Station Upgrade - Engineering
- Maintenance & Operations & Billing Increase in Contract Costs (CPI)
- Manhole Rehabilitation
- Planning For The Future – COA Interceptor Upsize
- Rate Analysis – Preparing for NRSCA Rates Ending at end of 2025 & How It Affects Our Revenue
- Initiation of Monthly Grinder Pump Fee for Grinder Pump Customers only to eliminate huge bill to homeowner when repair or replacement occurs (Average \$2500.00 Per Occurrence)



**CITY OF WEST LAKE HILLS
WASTEWATER 5 YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)**

1	ROCKY RIVER LIFT STATION UPGRADE-ENGINEERING					
	Engineer upgrade to RR lift station to maximize capacity allowance within the Redbud Trail Service Area that feeds into Rocky River Lift Station in order to serve new W/W connections.	2025	2026	2027	2028	2029
		\$ 50,000.00	\$ -	\$ -	\$ -	\$ -
2	ROCKY RIVER LIFT STATION UPGRADE - CONSTRUCTION					
	Construction of RR Lift Station Upgrade as per engineering specifications.	2025	2026	2027	2028	2029
		\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -
3	MANHOLE REHABILITATION					
	Rehabilitation of manholes based on inspections performed in 2024; average cost of \$5k per manhole-CIP plan allows for 10 per year.	2025	2026	2027	2028	2029
		\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
4	UPGRADE AUTO DIALERS					
	Upgrade auto dialers at ALL (4) lift stations. Currently on land line system. Upgrade would allow for remote access, operation, & trend	2025	2026	2027	2028	2029
		\$ -	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
5	CAMERA INSTALLATION AT LIFT STATIONS					
	Install remote access security cameras at all lift stations for security purposes.	2025	2026	2027	2028	2029
		\$ -	\$ -	\$ 5,000.00	\$ -	\$ -
6	JETTING OF ALL WASTEWATER LINES					
	Scheduled jetting of all gravity & low pressure wastewater lines. Total Linear Feet = 19,000 +	2025	2026	2027	2028	2029
		\$ -	\$ -	\$ 20,000.00	\$ -	\$ -
7	WASTEWATER LINE REHABILITATION					
	Aging system will require scheduled rehabilitation.	2025	2026	2027	2028	2029
		\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
Annual Total:		\$ 120,000.00	\$ 135,000.00	\$ 160,000.00	\$ 85,000.00	\$ 85,000.00

Wastewater

CITY OF WEST LAKE HILLS
GRINDER PUMP FEE SCHEDULE

		\$35 monthly FEE	\$40 monthly FEE	\$45 monthly FEE	\$49 monthly FEE	\$50 monthly FEE
Monthly Collections		\$ 11,585.00	\$ 13,240.00	\$ 14,895.00	\$ 16,219.00	\$ 16,550.00
Annual Collections		\$139,020.00	\$158,880.00	\$178,740.00	\$194,628.00	\$198,600.00
Estimated Percentage Covered by Residents		64%	74%	83%	90%	92%
Estimated Percentage Covered by City		36%	26%	17%	10%	8%
<i>* based on 331 grinder pumps</i>						

Building & Development Services

- Includes 4 staff and third-party services:
 - Director, Building Official, Deputy City Inspector, and Development Coordinator
 - Walter P. Moore, ATS, SAFEbuilt, Oldner Lighting
- Functions:
 - Planning, Engineering, Building, Inspections, Code Enforcement, Environmental Preservation

Building & Development Services

- Noteworthy items starting page 6
 - Computer Software & Programs – no increase
 - MGO Connect, CivicGov (Code Enforcement), GIS, General Code Subscriptions
 - City Engineer Services – Increase \$50,000
 - Third Party Services – Decrease \$15,000
 - Equipment – New large format scanner/plotter - \$7,300
- Currently Reviewing Fee Structure for cost recovery

Public Works

- Includes third party contractors
 - Doyle Massa – field work
 - Walter P. Moore – engineering services
- Functions:
 - Drainage Repair
 - Fixing grates and gabions
 - Drainage Maintenance
 - Clearing gabions
 - Cleaning out ditches and culverts
 - Mowing
 - Right-of-Way Maintenance
 - Mowing
 - Maintaining/planting islands/irrigation
 - Tree/vegetation clearance
 - Graffiti removal
 - Street repairs
 - Filling potholes
 - Replacing/repairing signs
 - Guardrail repairs

Public Works

- Noteworthy items starting on page 8
 - Drainage Repair and Maintenance - \$30,000 increase
 - ROW Maintenance - \$20,000 increase
 - Signs with Radar - \$36,000
 - Replace existing 6 signs with new signs and solar - \$6,000 each
 - Existing signs and equipment are more than 10 years old

Budget Calendar

- **July 24th – Regular City Council Meeting**
 - Continue discussing Proposed Budget
 - Presentation of Second Budget Group
 - Police Department
 - Discretionary Items