

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A CITY COUNCIL REGULAR MEETING
Wednesday, June 12, 2024 at 7:00 PM

1. Call to Order

With a quorum present, Mayor Vaughan called the meeting to order at 7:01 p.m.

CITY COUNCIL PRESENT:

Mayor James Vaughan
Mayor Pro Tem Gordon Bowman
Dana Harmon
Brian Plunkett
Beth South
Darin Walker

CITY STAFF PRESENT:

City Administrator Trey Fletcher
City Secretary Terry Blanchard
Finance Director Vonda Ragsdale (remote)
Director of BDS Jennifer Bills
Chief of Police Scott Gerdes
City Attorney Josh Brockman-Weber

Meeting was suspended at 7:02 p.m.

Meeting was reconvened at 7:23 p.m.

4. Land Use 406 Redbud Trail - Discuss and consider action on a variance request for the removal of eight (8) trees with trunk diameters of 14 inches or greater (Section 22.03.304 of the West Lake Hills Code). Applicant: Bhavani Singal, Workshop No. 5 LLC.

Director Bills gave a brief summary. Staff and ZAPCO recommend approval.

Bhavani Singal stated that the trees on the slope are not in good condition due to slope and extreme weather events over the past few years. A retaining wall will be placed near the septic system. A rain water collection system will be installed. Owners are proposing 300 caliber inches of replacement trees of varying types to be placed on the property.

MOTION: Upon a motion made by Councilmember Walker and a second by Councilmember South, the Council voted five (5) for and none (0) opposed to approve the variance as requested. Motion carried.

Meeting suspended at 7:34 p.m.

Meeting reconvened at 7:55 p.m.

10. Executive Session In accordance with Texas Government Code, Section 551.001, et seq, the City Council will recess into Executive Session (closed meeting) to discuss the following:
- a. Section 551.071 - Consultation with the attorney regarding pending or contemplated litigation, or settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of

the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re: City of West Lake Hills v. the following:

1. Jaffe - 1405 Wildcat Hollow;
 2. Alvarez - 1505 Wildcat Hollow; and
 3. 1836 Real Estate, LLC - 707 Butler Cove.
- b. Section 551.074 - Deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee:
1. City Administrator Annual Evaluation.

Council convened into Executive Session at 7:57 p.m.

11. Executive Session Reconvene into Open Session and take action if and as deemed appropriate in the City Councils' discretion regarding consultation with attorney and deliberation regarding annual evaluation of city administrator.

Council reconvened in Open Session at 8:47 p.m.

MOTION: Upon a motion made by Councilmember Bowman and a second by Councilmember Harmon, the Council voted five (5) for and none (0) opposed regarding item 10(a)(3) to approve a fee in lieu of settlement offer with 1836 Real Estate, LLC in the amount of \$60,212.50. Motion carried.

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Mayor Vaughan opened the meeting for public comments. Hearing none, the public comment section was closed.

3. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.
 - a. Approval of the May 22, 2024 Regular Meeting Minutes
 - b. Approval of temporary signs within city rights-of-way for the advertisement for the West Lake Hills July 4th Parade & Celebration event organized by the Westlake Chamber of Commerce.

MOTION: Upon a motion made by Councilmember Harmon and a second by Councilmember Plunkett, the Council voted five (5) for and none (0) opposed to approve the Consent Agenda as presented. Motion carried.

5. Ordinance Discuss and consider action on an ordinance amending Section 20.02.005, Section 22.03.052, Section 22.03.053, Section 22.03.176, Section 32.02.001, Section 32.02.002, Section 32.02.003, and Section 32.02.008 of the West Lake Hills Code of Ordinances to amend the approval authority of building and sign permits from City Council to administrative staff.

Director Bills read the ordinance caption into the record and provided a brief summary.

MOTION: Upon a motion made by Councilmember Walker and a second by Councilmember Harmon, the Council voted five (5) for and none (0) opposed to approve the ordinance as presented. Motion carried.

6. Administration Discuss and consider action on a revised schedule of work with Smith Contracting regarding the Proposition B - Streets and Drainage projects list.

City Administrator Fletcher gave a brief summary. The revised Proposition B work scheduled was reviewed. Vicki Ortega was available to answer questions.

MOTION: Upon a motion made by Councilmember Harmon and a second by Councilmember Bowman, the Council voted five (5) for and none (0) opposed to approve the revised work schedule for Proposition B projects. Motion carried.

7. Administration Discuss and consider action on bid award for the West Lake Hills Gateway Sign located at the northwest corner of Bee Cave Road and Rollingwood Drive and authorize the city administrator to execute necessary documents.

City Administrator Fletcher gave a brief summary. Mayor Vaughan suggested an alternate sign location near the McDonald's entrance. Councilmember South would like the existing sign to be refurbished for continued use.

MOTION: Upon a motion made by Councilmember Bowman and a second by Councilmember Harmon, the Council voted five (5) for and none (0) opposed to reject all bids and go back to the drawing board. Motion carried.

8. Police Discuss and consider the implementation of license plate reader cameras.

City Administrator Fletcher gave a brief summary. Chief Gerdes stated that the cameras take pictures of license plate (front and back) and can assist with determination of make, model, and color of vehicles. The system is attached to State and National databases and can be used as an investigative tool for various reasons. Information obtained by the cameras rolls off after thirty days.

Councilmember Bowman listed his concerns regarding the cameras. Councilmember Harmon asked about polling the community for their preference. She voiced concern about information security and the possibility of database information being hacked. Council would like a representative from Flock to present information regarding the system at a future meeting.

9. Administration Discussion and possible action regarding prioritization and expectations of the City Council Focus Area regarding Code Enforcement inclusive of the development process.

Item was postponed until the next meeting.

12. Adjournment

MOTION: Upon a motion made by Councilmember Walker and a second by Councilmember Plunkett, the Council voted five (5) for and none (0) opposed to adjourn the meeting at 9:45 p.m. Motion carried.

Respectfully submitted,



JAMES VAUGHAN, MAYOR

ATTEST:



Terry Blanchard, TRMC
City Secretary

These minutes were approved on June 26, 2024.

