

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A CITY COUNCIL REGULAR MEETING
Wednesday, April 24, 2024 at 7:00 PM

1. Call to Order

With a quorum present, Mayor Anthony called the meeting to order at 7:04 p.m.

CITY COUNCIL PRESENT:

Mayor Linda Anthony
Jim O'Connor
Darin Walker
Brian Plunkett

CITY STAFF PRESENT:

Director of BDS Jennifer Bills
City Secretary Terry Blanchard
Finance Director Vonda Ragsdale
Chief of Police Scott Gerdes
City Attorney Josh Brockman-Weber

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Mayor Anthony opened the meeting for public comments. Hearing none, the public comment section was closed.

3. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.

- a. Approval of the April 10, 2024 Regular Meeting Minutes.
- b. Approval of the FY 24 Q2 Building and Development Services Department Report.
- c. Approval of the FY 24 Q2 Investment Report.
- d. Approval of the FY 24 Q2 Municipal Court Report.
- e. Approval of the FY 24 Q2 Public Safety Report.

MOTION: Upon a motion made by Councilmember Walker and a second by Councilmember O'Connor, the Council voted three (3) for and none (0) opposed to approve the Consent Agenda as presented. Motion carried.

4. Public Hearing Conduct a public hearing to receive comments regarding the Stormwater Management Program (SWMP), the Stormwater Pollution Prevention Ordinance, and the Municipal Separate Storm Sewer System (MS4).

Public hearing was opened at 7:06 p.m. Director Bills gave a brief summary of the application process. Mayor Anthony provided comments regarding TCEQ and their procedures/requirements. No questions or comments were received. Public hearing was closed at 7:10 p.m.

5. Finance Discussion and presentation of mid-year revenue and expense review.

Finance Director Ragsdale gave a brief summary. She presented the mid-year financial report and gave updates regarding revenues and expenses for the period of October 1, 2023 through March 31, 2024. Mayor Anthony provided information on the FEMA reimbursement from the ice storm clean-up efforts.

6. Ordinance Conduct a public hearing and consider action on an ordinance adopting the Texas Railroad Commission's LP-Gas Safety Rules.

Public hearing was opened at 7:19 p.m. Director Bills gave a brief summary. No questions or comments were received. Public hearing was closed at 7:21 p.m.

MOTION: Upon a motion made by Councilmember Plunkett and a second by Councilmember Walker, the Council voted three (3) for and none (0) opposed to approve the ordinance as presented adopting the Texas Railroad Commission's LP- Gas Safety Rules. Motion carried.

7. Administration Discussion and update on bond items regarding Proposition A (new municipal complex) and Proposition B (street and drainage projects).

Director Bills gave a brief summary of each proposition.

Proposition A (new municipal complex):

- Equipment has been mobilized to the site and demolition is scheduled to begin next week.
- Demolition should take 2-3 weeks, then contractor will roll into construction.
- Site prep is underway, and notices have been sent to adjacent neighbors.
- Trees that were approved for removal have been cut and are in the drying process. Wood from these trees will be used in the new building for some of the interior finishes. New trees will be planted later in the project.

Proposition B (street and drainage improvement projects):

- Camp Craft project has been mobilized.
- 20 mph speed limit signs went up this week.
- Contractor is getting materials to the site.
- Single lane closures will continue through the end of the school year. The road won't be closed until school lets out for the summer.
- Redbud drainage projects will be starting and run concurrently with Camp Craft project.

8. Administration Discuss and review street maintenance plans for fiscal year 2024-25 projects.

Director Bills gave a brief summary. These street maintenance projects are funded with sales tax as approved by voters a couple of years ago. The street list will be reviewed to determine which projects will be funded during the next fiscal year. Mayor Anthony stated that the Black Acre subdivision streets should be removed from the list as they are maintained by their HOA.

9. Administration Discuss and consider action for the approval of a waterline easement to Travis County Water Control and Improvement District #10 at 4010 Bee Cave Road and authorizing the Mayor to execute the same.

Director Bills gave a brief summary. This easement is for the new City Hall location.

MOTION: Upon a motion made by Councilmember Walker and a second by Councilmember O'Connor, the Council voted three (3) for and none (0) opposed to approve the easement as requested and authorize the Mayor to execute the agreement. Motion carried.

10. Administration Discussion and possible action to amend the scope of work in the contract for Harbor View Retaining Wall/Guard Rail Improvements and Roadrunner Road Culvert Replacement/Paving Improvement projects with Myers Concrete Construction by reducing the contract price by \$211,412, for a new not to exceed amount of \$148,123 and authorize the City Administrator to execute all required documents.

Director Bills gave a brief summary. The project was bid in February. No changes have been made to the Harbor View project. The Roadrunner culvert project needs to be reviewed for constructability and must be rebid. Staff recommends reducing the scope and amount so that the Harbor View project may proceed.

MOTION: Upon a motion made by Councilmember Plunkett and a second by Councilmember O'Connor, the Council voted three (3) for and none (0) opposed to amend the contract to reduce the scope and amount by eliminating the Roadrunner portion and continuing with the Harbor View portion and to authorize the City Administrator to execute all required documents. Motion carried.

11. Executive Session In accordance with Texas Government Code, Section 551.001, et seq, the City Council will recess into Executive Session (closed meeting) to discuss the following:

- a. Section 551.071 - Consultation with the attorney regarding pending or contemplated litigation, or settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re: City of West Lake Hills v. the following:

1. Jaffe - 1405 Wildcat Hollow;
2. Alvarez - 1505 Wildcat Hollow;
3. Lambert - 1600 Westlake Drive; and
4. 1836 Real Estate, LLC - 707 Butler Cove.

Council convened into Executive Session at 7:38 p.m.

12. Executive Session Reconvene into Open Session and take action if and as deemed appropriate in the City Councils' discretion regarding consultation with attorney.

Council reconvened in Open Session at 7:45 p.m.

No action was taken.

13. Adjournment

MOTION: Upon a motion made by Councilmember Walker and a second by Councilmember Plunkett, the Council voted three (3) for and none (0) opposed to adjourn the meeting at 7:45 p.m. Motion carried.

Respectfully submitted,



LINDA ANTHONY, MAYOR

ATTEST:



Terry Blanchard, TRMC
City Secretary



These minutes were approved on May 8, 2024.