

CITY OF WEST LAKE HILLS, TEXAS  
MINUTES OF A CITY COUNCIL REGULAR MEETING  
Wednesday, April 10, 2024 at 7:00 PM

1. Call to Order

**With a quorum present, Mayor Anthony called the meeting to order at 7:03 p.m.**

**CITY COUNCIL PRESENT:**

Mayor Linda Anthony  
Mayor Pro Tem Gordon Bowman  
Jim O'Connor  
Brian Plunkett  
Beth South  
Darin Walker

**CITY STAFF PRESENT:**

Director of BDS Jennifer Bills  
City Secretary Terry Blanchard  
Chief of Police Scott Gerdes  
City Attorney Josh Brockman-Weber

Mayor Anthony suspended the City Council meeting at 7:04 p.m.

Mayor Anthony reconvened the City Council meeting at 7:45 p.m.

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

**Mayor Anthony opened the meeting for public comments. Hearing none, the public comment section was closed.**

3. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.

- a. Approval of the March 27, 2024 Regular Meeting Minutes.

**MOTION: Upon a motion made by Councilmember Walker and a second by Councilmember Plunkett, the Council voted five (5) for and none (0) opposed to approve the Consent Agenda as presented. Motion carried.**

4. Land Use 613 Rock Park - Discuss and consider action on variances for removal of three trees greater than 14 inches (Section 22.03.304 of the West Lake Hills Code). Applicant: Alfredo Terrones, MMRY, LLC.

Director Bills gave a brief summary. The Development Agreement is silent on the issue of trees.

Alfredo Terrones (architect) stated that the plans have changed and they will be able to save the Cedar Elm. The revised request is for removal of two trees (Hackberry and Live Oak).

**MOTION: Upon a motion made by Councilmember Walker and a second by Councilmember O'Connor, the Council voted five (5) for and none (0) opposed to approve the variance request to remove two trees (Hackberry and Live Oak). Motion carried.**

5. Land Use 712 Windsong Trail - Discuss and consider action on a variance to allow an encroachment of up to 20 feet into the 30-foot front yard fence setback (Section 22.03.173 of the West Lake Hills Code). Applicant: Heather Barnes.

Director Bills gave a brief summary. The following individuals addressed the City Council regarding this request:

- Heather and William Barnes (property owners) - This is a safety issue for their children and dogs. Also, they would like to preserve the aesthetics of the neighborhood by showing continuity with the surrounding properties.
- Ace Pickens (713 Windsong Trail) - He is in support of the variance request for the safety of the family. He gave a history of the street.

**MOTION: Upon a motion made by Councilmember O'Connor and a second by Councilmember Walker, the Council voted five (5) for and none (0) opposed to approve the variance request of up to 20' into the 30-foot front yards fence setback. Motion carried.**

Councilmember Bowman stated the need for compatibility standards in the City Code.

6. Administration Discussion and update on bond items regarding Proposition B (street and drainage projects).

Jay Kennedy provided an update. The following items were discussed:

- The contract with Smith Contracting has been signed.
- Camp Craft Road is scheduled for closure from May 30 through August 2.
- Traffic patterns will need to be shifted with reduced speed limit in the construction zone. During off-peak hours, there will be one-way traffic with flaggers.
- Flexible working hours may be needed to allow for extra time on the project.
- Once Camp Craft Road and Eanes School Road are complete, the next project on the list will be Redbud Trail.
- Remainder of the roadways will be scheduled once Redbud Trail is completed.
- CD&P will continue to provide public outreach on these projects.

7. Ordinance Discuss and consider action on an ordinance amending Chapter 16 Traffic, Article 16.03 Speed, by adding Section 16.03.011 Temporary Construction Speed Zone to adopt a temporary construction speed zone of 20 miles per hour on Camp Craft Road from Ranch-to-Market Road 2244 (Bee Cave Road) to Westbank Drive.

**MOTION: Upon a motion made by Councilmember Plunkett and a second by Councilmember South, the Council voted five (5) for and none (0) opposed to approve the ordinance as presented, which will be temporary during construction of Camp Craft Road and Eanes School Road. Motion carried.**

8. Executive Session In accordance with Texas Government Code, Section 551.001, et seq, the City Council will recess into Executive Session (closed meeting) to discuss the following:
- a. Section 551.071 - Consultation with the attorney regarding pending or contemplated litigation, or settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re: City of West Lake Hills v. the following:
    - 1. Jaffe - 1405 Wildcat Hollow;
    - 2. Alvarez - 1505 Wildcat Hollow;
    - 3. Lambert - 1600 Westlake Drive; and
    - 4. 1836 Real Estate, LLC - 707 Butler Cove.

**Council convened into Executive Session at 8:35 p.m.**

9. Executive Session Reconvene into Open Session and take action if and as deemed appropriate in the City Councils' discretion regarding consultation with attorney.

**Council reconvened in Open Session at 8:50 p.m.**

No action was taken.

10. Adjournment

**MOTION: Upon a motion made by Councilmember Walker and a second by Councilmember Plunkett, the Council voted five (5) for and none (0) opposed to adjourn the meeting at 8:51 p.m. Motion carried.**

ATTEST:

Terry Blanchard  
Terry Blanchard, TRMC  
City Secretary

Respectfully submitted,

Linda Anthony  
LINDA ANTHONY, MAYOR

These minutes were approved on April 24, 2024

MINUTES OF A CITY COUNCIL  
REGULAR MEETING

