

City of West Lake Hills

MINUTES OF A ZONING & PLANNING COMMISSION (ZAPCO) REGULAR MEETING

Wednesday, February 21, 2024 at 6:30 PM

1. **Call to Order:** Chairman Robert Meisel.

- a. Meeting begins at 6:30pm
- b. Roll Call
 - i. Chair Robert Meisel: Present
 - ii. Vice-Chair Jim Pledger: Not Present
 - iii. Commissioner Julia Webber: Present
 - iv. Commissioner Karen Bartoletti: Present
 - v. Commissioner Patrick Stewart: Present
 - vi. Commissioner Laurie Maccini: Present

REMOTE ACCESS: Any citizens or applicants that wish to speak at the meeting are encouraged to attend virtually, as the number of people in the chambers will be limited due to physical distancing.

Join Zoom Meeting: <https://us02web.zoom.us/j/3499549035>

Meeting ID: 349 954 9035

If you wish to listen to the meeting via telephone:

Dial (346) 248-7799

Meeting ID: 349 954 9035.

If you wish to speak during the meeting or provide written comments, please provide your name, phone number, comments, and the item number you wish to speak on to planner@westlakehills.gov by 1:00 P.M. on February 21, 2024

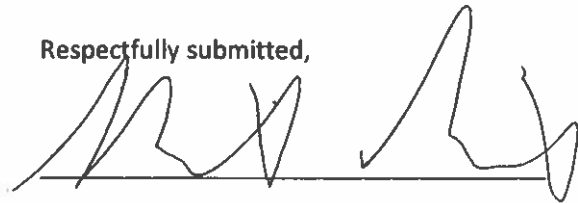
2. **Citizen Communications:** The Commission welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Commission later in the meeting. The Commission cannot respond to or discuss matters not listed on the agenda. The Commission may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

- a. No speakers present in-person or online

Recommendation will be forwarded to City Council on March 13, 2024

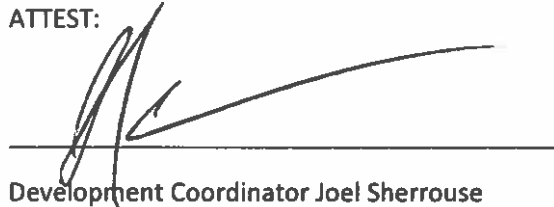
6. Staff Briefing: Presentation on Updates to City Development Process: Development Coordinator Joel Sherrouse
 - a. Staff Report: Development Coordinator Sherrouse delivers report on existing and future updates to building and development application, review, and permitting processes.
7. Adjournment: Chairman Robert Meisel.
 - a. Meeting Adjourned at 7:12pm

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'R. Meisel', written over a horizontal line.

ROBERT MEISEL, CHAIRMAN

ATTEST:

A handwritten signature in black ink, appearing to be 'Joel Sherrouse', written over a horizontal line.

Development Coordinator Joel Sherrouse

These minutes were approved on March 20, 2024.