

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A BOARD OF ADJUSTMENT (BOA) REGULAR MEETING
Wednesday, April 8, 2020 at 7:00 PM

1. Call to Order

With a quorum present, Mayor Anthony called the meeting to order at 7:04 p.m. Members in attendance were Mayor Anthony, Mayor Pro Tem O'Connor and Members Rhonda McCollough, Brian Plunkett, Beth South, and Darin Walker

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Citizens Communication agenda item or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to matters not listed on the agenda until a future meeting. Speakers shall limit their comments to five (5) minutes each.

Mayor Anthony opened the meeting for public comments. Hearing none, the public comment section was closed

3. Consent Agenda The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council Meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or Citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Citizens requesting items be removed from the consent agenda must submit a written Speaker Card to the City Secretary before the meeting begins. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.

a. Approval of the February 12, 2020 Regular Meeting Minutes

b. **1105 Blackacre Trail:** Approval of an Ordinance for an after-the-fact Special Use Permit application to allow an existing guest quarters (Section 34.04.032 of the West Lake Hills Code of Ordinances). Owners/Applicants Mark and Antoinette Clark

Motion for Approval of the Consent Agenda as listed made by Councilmember Walker with a Second by Mayor Pro Tem O'Connor. Motion carried unanimously by a vote of 5 ayes to 0 nays

4. Land Use 101 Double Fork Road: Discuss and Consider Action of a variance request for a building encroachment into a front setback in order to construct a second-floor addition on top of an existing structure that encroaches into the front setback. (Section 22.03.281 of the West Lake Hills Code of Ordinances). Owners/Applicants Denise & Anthony Burke

a. Public Hearing: All persons wishing to speak for or against shall be heard.

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Motion for Approval made by Mayor Pro Tem O'Connor with a Second by Councilmember McCollough. Motion carried unanimously by a vote of 5 ayes to 0 nays

5. Land Use 1405 Wildcat Hollow: Discuss and Consider Action of after-the-fact variance requests for stacked rock walls that 1) encroach into the building setbacks; and 2) include portions that exceed 6 feet in height. (Sections 22.03.281 and 22.03.170 of the West Lake Hills Code of Ordinances). Owner/Applicant Douglas Jaffe, III (Power of Attorney Luis Reyes)

a. Public Hearing: All persons wishing to speak for or against shall be heard.

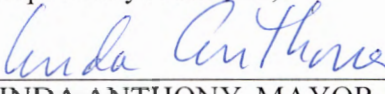
Applicants designee gave a presentation to request a postponement of this item. Mayor Anthony requested a Motion be made. A Motion for Denial of the Requested Postponement was made by Mayor Pro Tem O'Connor with a Second by Councilmember South. Motion carried unanimously by a vote of 5 ayes to 0 nays. Applicants designee gave a presentation regarding their request for a variance approval.

A Motion for Denial of the Variance was made by Councilmember Plunkett with a Second by Councilmember McCollough. Motion carried unanimously by a vote of 5 ayes to 0 nays

6. Adjournment

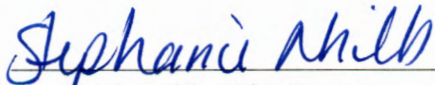
Motion to Adjourn made by Councilmember Walker at 7:42 p.m. with a Second by Councilmember South. Motion carried unanimously by a vote of 5 ayes to 0 nays

Respectfully submitted,



LINDA ANTHONY, MAYOR

ATTEST:



Stephanie Mills, City Secretary

These minutes were approved on June 10, 2020.