CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A CITY COUNCIL REGULAR MEETING
Wednesday, February 14, 2024 at 7:00 PM

1. Call to Order

   With a quorum present, Mayor Anthony called the meeting to order at 7:20 p.m.

CITY COUNCIL PRESENT:	**CITY STAFF PRESENT:**
Mayor Linda Anthony	City Administrator Trey Fletcher
Jim O'Connor	City Secretary Terry Blanchard
Brian Plunkett	Director of BDS Jennifer Bills
Beth South	Chief of Police Scott Gerdes
Darin Walker	City Attorney Josh Brockman-Weber

Mayor Anthony suspended the meeting at 7:21 p.m.

Mayor Anthony reconvened the meeting at 7:35 p.m.

4. Land Use **3421 Bee Cave Road** - Discuss and consider action on a variance request for the removal of three (3) trees with diameters of 14 inches or greater (Section 22.03.304(a)(4) of the West Lake Hills Code). Applicant: Ramon Aguirre, Director of Operations for Clear Terra Group.

   MOTION: Upon a motion made by Councilmember Plunkett and a second by Councilmember O'Connor, the Council voted four (4) for and none (0) opposed to deny variance request for tree removal in the context that the SUP and other variance requests were denied. Motion carried.

Mayor Anthony suspended the meeting at 7:37 p.m.

Mayor Anthony reconvened the meeting at 7:46 p.m.

3. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.

   a. Approval of the January 24, 2024 Regular Meeting Minutes.
   b. Approval of the Annual Racial Profiling Report for 2023.
   c. Approval of Resolution 2024-02-01 adopting an election voting system for the City of West Lake Hills.
   d. Approval of contracts with Travis County for an Election Services Agreement and a Joint Election Agreement for the May 4, 2024 General and Special Elections.
   e. Approval of Resolution 2024-02-02 ratifying the appointment of James (Jim) O'Connor as City Council Member Place 1.
   f. Approval of a Drainage Waiver Report for 4 Little Bend Road.

MOTION: Upon a motion made by Councilmember Plunkett and a second by Councilmember Walker, the Council voted four (4) for and none (0) opposed to approve the Consent Agenda as presented. Motion carried.

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

   Mayor Anthony opened the meeting for public comments. Hearing none, the public comment section was closed.

5. Administration Discuss and consider action on bid award of the Harbor View Retaining Wall/Guard Rail Improvements and Roadrunner Road Culvert Replacement/Paving Improvements projects to Myers Concrete Construction, L.P. in the amount of $359,535.00 and authorize the City Administrator to execute all required documents.

   Mayor Anthony and Director Bills provided a brief summary. Three (3) bids were received. An additional $5,000 will be added to the final contract amount to allow for repairs of the irrigation system on the adjacent property that was damaged by the previous contractor. The total contract amount will be $364,535.

   MOTION: Upon a motion made by Councilmember Walker and a second by Councilmember O'Connor, the Council voted four (4) for and none (0) opposed to approve the bid award to Myers Concrete Construction, L.P. and authorize the City Administrator to execute all required documents. Motion carried.

6. Administration Discuss and consider action on bid award for the West Lake Hills Bond Program (Proposition B) for roadway and drainage improvements to Smith Contracting Co., Inc. in the amount of $7,934,736.93 and authorize the City Administrator to execute all required documents.

   Mayor Anthony, City Administrator Fletcher, and Director Bills provided a brief summary. Three (3) bids were received.

   MOTION: Upon a motion made by Councilmember South and a second by Councilmember O'Connor, the Council voted four (4) for and none (0) opposed to approve the bid award to Smith Contracting Co., Inc. in the amount of $7,934,736.93 and authorize the City Administrator to execute all required documents. Motion carried.

7. Administration Discuss and consider action on bid award for the West Lake Hills Gateway Sign located at the northwest corner of Bee Cave Road and Rollingwood Drive.

Mayor Anthony gave a brief summary. Staff recommends rejecting bids, scale back project, remove lighting elements, and rebid the project.

MOTION: Upon a motion made by Councilmember Plunkett and a second by Councilmember O'Connor, the Council voted four (4) for and none (0) opposed to reject the bids and request bids for scaled back designs as presented. Motion carried.

8. Executive Session In accordance with Texas Government Code, Section 551.001, et seq, the City Council will recess into Executive Session (closed meeting) to discuss the following:

   a. Section 551.071 - Consultation with the attorney regarding pending or contemplated litigation, or settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re: City of West Lake Hills v. the following:
      i. Jaffe - 1405 Wildcat Hollow;
      ii. Alvarez - 1505 Wildcat Hollow;
      iii. Lambert - 1600 Westlake Drive; and
      iv. 1836 Real Estate, LLC - 707 Butler Cove.

Council convened into Executive Session at 8:06 p.m.

9. Executive Session Reconvene into Open Session and take action if and as deemed appropriate in the City Councils' discretion regarding consultation with attorney.

Council reconvened in Open Session at 8:10 p.m. No action was taken.

10. Adjournment

MOTION: Upon a motion made by Councilmember Walker and a second by Councilmember Plunkett, the Council voted four (4) for and none (0) opposed to adjourn the meeting at 8:12 p.m. Motion carried.

Respectfully submitted,

Linda Anthony

LINDA ANTHONY, MAYOR

ATTEST:

Terry Blanchard

Terry Blanchard, TRMC
City Secretary

CITY OF WEST LAKE HILLS
CORPORATE
SEAL
TEXAS

These minutes were approved on February 28, 2024.