

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A BOARD OF ADJUSTMENT (BOA) REGULAR MEETING
Wednesday, December 13, 2023 at 7:00 PM

1. Call to Order

With a quorum present, Chair Anthony called the meeting to order at 7:05 p.m.

BOARD MEMBERS PRESENT:

Chair Linda Anthony
Gordon Bowman
James Vaughan
Brian Plunkett
Beth South
Darin Walker

CITY STAFF PRESENT:

City Administrator Trey Fletcher
City Secretary Terry Blanchard
Finance Director Vonda Ragsdale
Director of BDS Jennifer Bills
Chief of Police Scott Gerdes
City Attorney Patty Akers
City Attorney Josh Brockman-Weber

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Chair Anthony opened the meeting for public comments. Hearing none, the public comment section was closed.

3. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.

- a. Approval of the November 8, 2023 Regular Meeting Minutes.

MOTION: Upon a motion made by Board Member Bowman and a second by Board Member Walker, the Board voted six (6) for and none (0) opposed to approve the Consent Agenda as presented. Motion carried.

4. Land Use 100 Redbud Trail - Discuss and consider action on a variance for a 17-foot encroachment into the 50-foot front yard setback to demolish and reconstruct a pool house (Section 22.03.275 of the West Lake Hills Code). Applicant James Hughes Holland.

Director Bills gave a brief summary.

MOTION: Upon a motion made by Board Member Walker and a second by Board Member South, the Board voted six (6) for and none (0) opposed to approve the variance request as presented. Motion carried.

5. Land Use 603 Spurlock Valley - Discuss and consider action on a proposed variance to encroach 10' into a 20' side building setback to construct a swimming pool (Section 22.03.281 of the West Lake Hills Code). Applicant Tim Kirkendall.

Director Bills reported that the applicant requested this item be postponed until January.

MOTION: Upon a motion made by Board Member Plunkett and a second by Board Member Vaughan, the Board voted six (6) for and none (0) opposed to postpone the item until January. Motion carried.

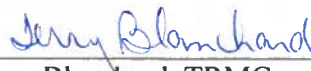
6. Adjournment

MOTION: Upon a motion made by Board Member Walker and a second by Board Member South, the Board voted six (6) for and none (0) opposed to adjourn the meeting at 7:14 p.m. Motion carried.

Respectfully submitted,


LINDA ANTHONY, CHAIR

ATTEST:


Terry Blanchard, TRMC
City Secretary

These minutes were approved on January 10, 2024.

