

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A CITY COUNCIL REGULAR MEETING
Tuesday, November 21, 2023 at 7:00 PM

1. Call to Order

With a quorum present, Mayor Anthony called the meeting to order at 7:00 p.m.

CITY COUNCIL PRESENT:

Mayor Linda Anthony
Mayor Pro Tem Gordon Bowman
James Vaughan
Brian Plunkett
Beth South
Darin Walker

CITY STAFF PRESENT:

City Administrator Trey Fletcher
City Secretary Terry Blanchard
Director of BDS Jennifer Bills
Chief of Police Scott Gerdes
City Attorney Josh Brockman-Weber

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Mayor Anthony opened the meeting for public comments. Hearing none, the public comment section was closed.

3. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.
- a. Approval of the November 8, 2023 Regular Meeting Minutes.
 - b. Approval of an Interlocal Agreement with Travis County Emergency Services District (ESD) No. 9 and the City of West Lake Hills for enforcement of the City of West Lake Hills, Texas fire code.

Item 3b was removed from the Consent Agenda.

MOTION: Upon a motion made by Councilmember Plunkett and a second by Councilmember South, the Council voted five (5) for and none (0) opposed to approve the revised Consent Agenda as presented. Motion carried.

4. Land Use 900 Live Oak Circle- Discuss and reconsider action on a variance to replace an existing fence approximately 20 feet from the street edge (30 feet is required) and an 8-foot-tall side yard fence along the western side property line (6-foot height maximum) (Section

22.03.173 of the West Lake Hills Code). Applicant Leah Romero, Word + Carr Design Group.

- a. In accordance with Texas Government Code, Section 551.001, et seq, the City Council will recess in Executive Session (closed meeting) pursuant to Section 551.071 Consultation with the attorney.
- b. Reconvene into Open Session and take action if and as deemed appropriate in the City Councils' discretion regarding consultation with attorney.

Mayor Anthony gave a brief summary.

Council convened into Executive Session at 7:04 p.m. and reconvened in Open Session at 7:30 p.m.

Director Bills gave a report and brief summary. The 8-foot-tall side yard fence variance was approved at the previous meeting. The fence variance for Lot 34 was approved at a Council meeting in 2005. The remaining portion of fence for Lot 20 will either need to come into compliance or the applicant will need to seek a separate variance. Leah Romero and Jason Karp were available for questions.

MOTION: Upon a motion made by Councilmember Bowman and a second by Councilmember Vaughan, the Council voted five (5) for and none (0) opposed to modify our previous Council action on this item and affirm the approval of the previously granted variance from last sessions discussion on this issue for the 8' fence at the shared property line of Lots 19 & 20; and to confirm the variance at 900 Live Oak Circle and to allow the replacement of the existing portion of the fence and to rescind any action previously taken to the contrary; and finally, to indicate that Lot 20 is not affected by this action and if a variance is requested for a fence on that site then the applicant on this issue should submit a separate variance request, otherwise they are free to build a fence in compliance with our code; with a Motion Amendment that if the applicant comes back with a subsequent variance for the adjoining lot for a fence, then we waive the variance fees for that request. Motion carried.

5. Staff Briefing Introduction of new Building & Development Services Staff and update on development review process improvements.

Director Bills introduced the Building & Development Services staff.

Joel Sherrouse reviewed the new process for applications and resubmittals. The process allows for a more thorough completeness check with improved applications and checklists. The streamlined process includes weekly review meetings with staff and contractors providing services.

6. Administration Discuss and consider approving a Task Order Contract with Walter P Moore Engineering for Wastewater Collection System Model Development and Capacity Analysis and authorizing the City Administrator to execute the same.

Item was postponed until the December 13th meeting.

7. Executive Session In accordance with Texas Government Code, Section 551.001, et seq, the City Council will recess in Executive Session (closed meeting) to discuss the following:
- a. Section 551.071 - Consultation with the attorney regarding pending or contemplated litigation, or settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re: City of West Lake Hills v. the following:
 - 1. Jaffe - 1405 Wildcat Hollow;
 - 2. Alvarez - 1505 Wildcat Hollow;
 - 3. Lambert - 1600 Westlake Drive; and
 - 4. 1836 Real Estate, LLC - 707 Butler Cove.
 - b. Section 551.072 - Deliberations about Real Property.

Council convened into Executive Session at 7:55 p.m.

8. Executive Session Reconvene into Open Session and take action if and as deemed appropriate in the City Councils' discretion regarding consultation with attorney and deliberations about real property.

Council reconvened in Open Session at 8:11 p.m. No action was taken.

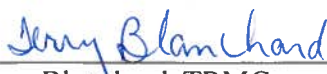
9. Adjournment

MOTION: Upon a motion made by Councilmember Vaughan and a second by Councilmember Plunkett, the Council voted five (5) for and none (0) opposed to adjourn the meeting at 8:12 p.m. Motion carried.

Respectfully submitted,


LINDA ANTHONY, MAYOR

ATTEST:


Terry Blanchard, TRMC
City Secretary

These minutes were approved on December 13, 2023.

