CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A BOARD OF ADJUSTMENT (BOA) REGULAR MEETING
Wednesday, October 25, 2023 at 7:00 PM

1. Call to Order

   With a quorum present, Chair Anthony called the meeting to order at 7:11 p.m.

BOARD MEMBERS PRESENT:	**CITY STAFF PRESENT:**
Chair Linda Anthony	City Administrator Trey Fletcher
Gordon Bowman	City Secretary Terry Blanchard
James Vaughan	Finance Director Vonda Ragsdale
Darin Walker	Director of BDS Jennifer Bills
Katherine Loyaza	Chief of Police Scott Gerdes
	City Attorney Patty Akers

2. Citizen Communications The Board of Adjustment welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Board later in the meeting. The Board cannot respond to or discuss matters not listed on the agenda. The Board may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

   Chair Anthony opened the meeting for public comments. Hearing none, the public comment section was closed.

3. Consent Agenda All Consent Agenda items listed are considered to be routine by the Board and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Board Member.

   a. Approval of the September 13, 2023 Regular Meeting Minutes.

   MOTION: Upon a motion made by Board Member Vaughan and a second by Board Member Walker, the Board voted four (4) for and none (0) opposed with one (1) abstention to approve the Consent Agenda as presented. Board Member Loyaza abstained. Motion carried.

4. Land Use **1800 Basin Ledge -** Discuss and consider action on a variance to the 50-foot front yard setback to encroach 20 feet with an expansion of a non-conforming structure to add a deck/carport (Section 22.03.275 and 22.03.281 of the West Lake Hills Code). Applicant Steve Abbott.

   Director Bills gave a brief summary. Steve Abbott with Safe Space Construction spoke on behalf of the applicant.

MOTION: Upon a motion made by Board Member Walker and a second by Board Member Vaughan, the Board voted five (5) for and none (0) opposed to approve the variance request as presented. Motion carried.

5. Adjournment

MOTION: Upon a motion made by Board Member Walker and a second by Board Member Vaughan, the Board voted five (5) for and none (0) opposed to adjourn the meeting at 7:20 p.m. Motion carried.

Respectfully submitted,

Linda Anthony

LINDA ANTHONY, CHAIR

ATTEST:

Terry Blanchard

Terry Blanchard, TRMC
City Secretary

These minutes were approved on November 8, 2023.

CITY OF WEST LAKE HILLS
CORPORATE
SEAL
TEXAS