



CITY OF WEST LAKE HILLS, TEXAS
NOTICE OF CITY COUNCIL REGULAR MEETING
Wednesday, September 13, 2023 at 7:00 PM

Notice is hereby given that the City Council of the City of West Lake Hills, Texas, will hold a Regular Meeting on the 13th day of September 2023 at 7:00 p.m., in the Council Chambers, Municipal Building, 911 Westlake Drive, West Lake Hills, Texas, at which time the following items will be discussed, to-wit:

REMOTE ACCESS:

Join Zoom Meeting

<https://us02web.zoom.us/j/3499549035>

Meeting ID: 349 954 9035

If you wish to listen to the meeting via telephone: Dial (346) 248-7799, Meeting ID 349 954 9035.

If you wish to speak during the meeting or provide written comments, please email your name, phone number, comments, and the item number you wish to speak/comment on to citysec@westlakehills.gov by 1:00 P.M. on September 13, 2023.

1. Call to Order
2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.
3. Proclamation Mayor to proclaim October 5, 2023 as World Teachers' Day in the City of West Lake Hills.
4. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.

- a. Approval of the August 23, 2023 Regular Meeting Minutes.
 - b. Approval of the September 6, 2023 Special Meeting Minutes.
 - c. Approval of the FY 2023-24 Holiday Schedule for City employees.
 - d. Reappoint Mayor Linda Anthony as the General Assembly Representative to the Capital Area Council of Governments (CAPCOG).
 - e. Approval to change the following regular City Council and Board of Adjustment Meetings:
 1. Reschedule the September 27, 2023 City Council meeting to Monday, September 25, 2023;
 2. Cancel the October 11, 2023 City Council meeting; and
 3. Postpone the October 11, 2023 Board of Adjustment meeting to Wednesday, October 25, 2023.
 - f. Approval of resolutions regarding:
 1. General Fund Balance Policy;
 2. Investment Policy & Strategy; and
 3. Financial Procedures & Controls.
5. Finance Discuss and consider an ordinance adopting the proposed budget for Fiscal Year 2023-24.
6. Finance Discuss and consider an ordinance ratifying the property tax revenue increase reflected in the Fiscal Year 2023-24 budget.
7. Finance Discuss and consider an ordinance adopting the proposed tax rate for Fiscal Year 2023-24.
8. Land Use **900 Live Oak Circle** - Discuss and consider action on a variance to replace an existing fence approximately 20 feet from the street edge (30 feet is required) and an 8-foot-tall side yard fence along the western side property line (6-foot height maximum) (Section 22.03.173 of the West Lake Hills Code). Applicant Leah Romero, Word + Carr Design Group.
9. Ordinance Discuss and consider an ordinance amending Chapter 22 Building Regulations by adding Section 22.03.303(j) requiring a working fire extinguisher to be located within the permitted work site and easily accessible for activities that require the use of heavy equipment or chainsaws in conjunction with a permit issued under Section 22.03.303 and by adding Section 22.03.303(k) providing for revocation of permit for violations of Article 22.03.
10. Resolution Discuss and consider action on a resolution authorizing an agreement with the Texas Department of Transportation (TxDOT) for a Local On-System Improvement Project (LOSA) on RM 2244 (Bee Cave Road) at Camp Craft Road.
11. Administration Receive an update and discuss authorizing Travis County ESD #9 to enforce certain provisions of the city code related to health, safety, and fire prevention.

12. Administration Discuss and consider action to accept the design development phase pricing and estimate for the new municipal complex and to authorize progression of the construction documents.
13. Administration Discuss and consider action to award a bid to DigDug Construction LLC for dead vegetative debris removal in the city-maintained drainage easements and city-owned lots and authorize the City Administrator to execute all required documents.
14. Executive Session In accordance with Texas Government Code, Section 551.001, et seq, the City Council will recess in Executive Session (closed meeting) to discuss the following:
 - a. Section 551.071 - Consultation with the attorney regarding pending or contemplated litigation, or settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re: City of West Lake Hills v. the following:
 1. Jaffe - 1405 Wildcat Hollow;
 2. Alvarez - 1505 Wildcat Hollow;
 3. Lambert - 1600 Westlake Drive; and
 4. 1836 Real Estate, LLC - 707 Butler Cove.
 - b. Section 551.072 - Deliberations about Real Property.
15. Executive Session Reconvene into Open Session and take action if and as deemed appropriate in the City Councils' discretion regarding consultation with attorney and deliberations about real property.
16. Adjournment

Approved by: Linda Anthony, Mayor

Certificate

I certify that the above Notice of the September 13, 2023 City Council Regular Meeting was posted on the bulletin board at the Municipal Building, 911 Westlake Drive, West Lake Hills, Texas on Friday, September 8, 2023 by 5:00 pm. and will remain posted continuously until said meeting is convened.

Signed by: Terry Blanchard, City Secretary

The City of West Lake Hills is committed to compliance with the Americans with Disabilities Act. Reasonable accommodation and equal access to communications will be provided upon request.

All items on the agenda are for discussion and/or action. City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).