CITY OF WEST LAKE HILLS, TEXAS
NOTICE OF CITY COUNCIL REGULAR MEETING
Wednesday, May 13, 2020 at 7:00 PM

Notice is hereby given that the City Council of the City of West Lake Hills, Texas, will hold a Regular Meeting on the 13th day of May 2020 at 7:00 p.m., in the Council Chamber, Municipal Building, 911 Westlake Drive, West Lake Hills, Texas, at which time the following items will be discussed, to-wit:

REMOTE ACCESS ONLY:
In accordance with the order of the Office of the Governor issued March 16, 2020, the City Council of the City of West Lake Hills will conduct a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID19).

The public may participate in this meeting by dialing in to the following toll-free number:
1-346-248-7799, **Meeting ID 853-2599-8553, Password: 387042**

If you wish to speak during the meeting, we will need your name, phone number and the item number you wish to speak on by **1:00 p.m. on Wednesday May 13.**

Members of the public who wish to submit their written comments in lieu of speaking shall submit their comments by emailing SMills@Westlakehills.org. **Comments must be received by 1:00 P.M. on May 13th**.

The meeting will be live streamed here: http://mixlr.com/cityofwestlakehills/ and the audio will be available on the City’s website the morning after the meeting.

1. Call to Order

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Citizens Communication agenda item or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to matters not listed on the agenda until a future meeting. Speakers shall limit their comments to five (5) minutes each.

3. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. No separate discussion or action on any of the items is necessary unless desired by a Council Member or Citizen

   a. Approval of the April 8, 2020 Regular Meeting Minutes

   b. Approval of a Resolution for a Grant Application for COVID-19 Reimbursement

   c. Acceptance of the FY19 Audited Annual Financial Report

   d. Quarterly Update from Building & Development Services Department

   e. Presentation of Certificate of Election and Oath of Office for the Positions of Mayor, City Council Place 2 and City Council Place 4

   f. Approval of an Ordinance amending the City of West Lake Hills Code Chapter 22: Building Regulations, Article 22.03, Construction Code, Division 1, Generally and Division 8, Dimensional Regulations for changes related to the Railroad Commission of Texas Liquefied Petroleum Gas Safety Rules regulating the location and placement of propane tanks

4. Wastewater Discuss and Consider Action on an Agreement for Consulting Services with Robbie Davis Regarding the Wastewater Program

   a. Citizens Communications: All persons wishing to speak on this matter shall be heard

5. Administration Discussion Regarding Coyote Activity within the City of West Lake Hills

   a. Citizens Communications: All persons wishing to speak on this matter shall be heard

6. Administration Discuss and Update on Police Department Staffing

   a. Citizens Communications: All persons wishing to speak on this matter shall be heard

7. Finance Discussion Regarding the Fiscal Year 2019-2020 Operating Budget

   a. Citizens Communications: All persons wishing to speak on this matter shall be heard

8. Executive Session An Executive Session may be held in accordance with the authority contained in Texas Government Code, Section 551.071 for Consultation with City Attorney Regarding Pending litigation in Cause No. 2019032801; City of West Lake Hills, Plaintiff, v. Jaffe Ventures, LLC; Douglas Jaffe III, and 1405 Wild Cat Hollow, West Lake Hills, Texas, Defendants and Cause No. D1GN19007546; City of West Lake Hills, Plaintiff v. Jaff Ventures, LLC and Douglas Jaffe III

9. Adjournment

Approved by: Linda Anthony, Mayor

Certificate

I certify that the above Notice of the May 13, 2020 City Council Regular Meeting was posted on the bulletin board at the Municipal Building, 911 Westlake Drive, West Lake Hills, Texas on Friday, May 8 by 5:00 p.m. and will remain posted continuously until said meeting is convened.

Signed by: Stephanie Mills, City Secretary

The City of West Lake Hills is committed to compliance with the Americans with Disabilities Act. Reasonable accommodations and equal access to communications will be provided upon request.

All items on the agenda are for discussion and/or action. City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A CITY COUNCIL REGULAR MEETING
Wednesday, April 8, 2020 at 7:00 PM

1. Call to Order

With a quorum present, Mayor Anthony called the meeting to order at 7:44 p.m. Members in attendance were Mayor Anthony, Mayor Pro Tem O'Connor, Councilmembers Rhonda McCollough, Brian Plunkett, Beth South, and Darin Walker

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Citizens Communication agenda item or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to matters not listed on the agenda until a future meeting. Speakers shall limit their comments to five (5) minutes each.

Mayor Anthony opened the meeting for public comments. Hearing none, the public comment section was closed

3. Consent Agenda The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council Meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or Citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Citizens requesting items be removed from the consent agenda must submit a written Speaker Card to the City Secretary before the meeting begins. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.

a. Approval of the February 26, 2020 Regular Meeting Minutes
b. Accept and File Annual Racial Profiling Report

Motion for Approval of the consent agenda as listed, with revisions to the Racial Profiling Report, made by Councilmember Plunkett with a Second by Councilmember McCollough. Motion carried unanimously by a vote of 5 ayes to 0 nays

4. Ordinance Discuss and Consider Action to Adopt an Ordinance Postponing the May 2, 2020 Bond Election

   a. Citizens Communications: All persons wishing to speak on this matter shall be heard

   Motion for Approval made by Councilmember Plunkett with a Second by Councilmember Walker. Motion carried unanimously by a vote of 5 ayes to 0 nays

5. Resolution Discuss and Consider Action on a Resolution for the Denial of the Texas Gas Service Proposed Rate Increase

   a. Citizens Communications: All persons wishing to speak on this matter shall be heard

   Motion to Adopt the Resolution made by Councilmember McCollough with a Second by Councilmember South. Motion carried unanimously with a vote of 5 ayes to 0 nays

6. Executive Session An Executive Session may be held in accordance with the authority contained in Texas Government Code, Section 551.071 for Consultation with City Attorney Regarding Pending Litigation in Cause No. 2019-03-28-01; City of West Lake Hills, Plaintiff, v. Jaffe Ventures, LLC; Douglas Jaffe III, and 1405 Wild Cat Hollow, West Lake Hills, Texas, Defendants and Cause No. D-1-GN-19-007546: City of West Lake Hills, Plaintiff v. Jaffe Ventures, LLC and Douglas Jaffe III

   Council began Executive Session at 8:00 p.m. and reconvened in Open Session at 8:35 p.m.

7. Adjournment

   Motion to Adjourn made by Councilmember Walker at 8:36 p.m. with a Second by Councilmember McCollough. Motion carried unanimously by a vote of 5 ayes to 0 nays

Respectfully submitted,

____
LINDA ANTHONY, MAYOR

ATTEST:

____
Stephanie Mills, City Secretary

These minutes were approved on __________, 2020.

RESOLUTION 2020-05-01

CV-CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING GRANT PROGRAM

WHEREAS, the Texas Governor's Office, Public Safety Office, has allocated up to $38 million dollars in federal funds to local units of government in Texas to prevent, prepare for, and respond to the coronavirus; and

WHEREAS, the City of West Lake Hills, Texas (the, "City" or "City of West Lake Hills") is a city with limited financial resources that wants to take advantage of this grant opportunity; and

WHEREAS, the City of West Lake Hills finds it in the best interest of the citizens of West Lake Hills that the Coronavirus Emergency Supplemental Funding Grant Program be operated for the year 2020; and

WHEREAS, the City of West Lake Hills is requesting grant funds to cover the cost of equipment and supplies to respond to the coronavirus and provide the resources that the City of West Lake Hills needs; and

WHEREAS, the City of West Lake Hills agrees that in the event of loss or misuse of the Office of the Governor funds, The City of West Lake Hills assures that the funds will be returned to the Office of the Governor in full;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST LAKE HILLS:

1. The City of West Lake Hills designates City Administrator Travis Askey as the grantee's Authorized Official. The Authorized Official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant municipality. Chief of Police Scott Gerdes will be the Project Director for this grant project.

2. The City of West Lake Hills approves submission of the grant application for the Coronavirus Emergency Supplemental Funding Grant Program to the Office of the Governor, Public Safety Office.

PASSED AND ADOPTED this 13 day of May 2020

____
LINDA ANTHONY, MAYOR

ATTEST:

____
STEPHANIE MILLS, CITY SECRETARY

CITY OF WEST LAKE HILLS, TEXAS

ANNUAL FINANCIAL REPORT

FOR THE FISCAL YEAR ENDED
SEPTEMBER 30, 2019

SINGLETON, CLARK
& COMPANY, PC CERTIFIED PUBLIC ACCOUNTANTS

CITY OF WEST LAKE HILLS, TEXAS
ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019

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FINANCIAL SECTION

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INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and Members of the City Council of the
City of West Lake Hills, Texas

Report on the Financial Statements
We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of West Lake Hills, Texas (the "City") as of and for the year ended September 30, 2019, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements
Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility
Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial statements contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions
In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of September 30, 2019, and the respective changes in financial position, where applicable, cash flows thereof and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

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Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis section preceding the basic financial statements and the pension and other post-employment benefit related schedules following the notes to the financials be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The combining financial statements and supplemental schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 21, 2020 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Singleton, Clark & Company, PC

Singleton, Clark & Company, PC
Cedar Park, Texas

February 21, 2020

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Management's Discussion and Analysis

As management of the City of West Lake Hills, Texas, we offer readers of the City's financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended September 30, 2019. Please read it in conjunction with the independent auditor's report on page 1 and the City's basic financial statements which follow this section.

Financial Highlights

- The total assets of the City exceeded its total liabilities at the close of the most recent fiscal year by $10,925,449 (total net position). Of this amount, $5,794,223 represents total unrestricted net position which may be used to meet the City's ongoing obligations to citizens and creditors. Total net position increased by $1,175,791 for the year.

- At the close of the current fiscal year, the City's General Fund reported a fund balance of $5,691,816 which is an increase of $21,455 in comparison with the prior year.

- At the end of the current fiscal year, the City's Wastewater Fund reported a net position of $2,043,697 which is an increase of $150,948 in comparison with the prior year.

Overview of the Financial Statements

The discussion and analysis provided here are intended to serve as an introduction to the City of West Lake Hills, Texas's basic financial statements. The City's basic financial statements consist of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) the notes to financial statements. This report also includes supplementary information intended to furnish additional detail to support the basic financial statements themselves.

Government-wide Financial Statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the City of West Lake Hills, Texas's finances, in a manner similar to a private-sector business.

The *statement of net position* presents financial information on all of the City's assets, liabilities, and deferred inflows/outflows of resources, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The *statement of activities* presents information showing how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the City of West Lake Hills, Texas that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the City include general government, public safety, and public works. The business-type activities of the City include wastewater utility operation.

The government-wide financial statements can be found on pages 14-15 of this report.

Fund Financial Statements. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of West Lake Hills, Texas, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City of West Lake Hills, Texas can be divided into two categories: governmental funds and proprietary funds.

Governmental Funds. *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in assessing a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental* activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities.*

The City of West Lake Hills, Texas maintains five individual governmental funds. Information is presented in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund.

The City of West Lake Hills, Texas adopts an annual appropriated budget for its General Fund. A budgetary comparison statement has been provided for the General Fund to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 18-21 of this report and the General Fund's budget to actual statement is presented on page 23.

Proprietary Funds. The City of West Lake Hills, Texas has the option of maintaining two different types of proprietary funds. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The City uses an enterprise fund to account for its wastewater operation. *Internal service funds* are an accounting device used to accumulate and allocate costs internally among a city's functions. The City is not currently utilizing an internal service fund. Because the services provided by internal service funds predominantly benefit governmental rather than business-type functions, they are usually included within *governmental activities* in the government-wide financial statements.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the wastewater utility, which is considered to be a major fund of the City of West Lake Hills, Texas.

The basic proprietary fund financial statements can be found on pages 24-27 of this report.

Notes to the Financial Statements. The notes provide additional information that is necessary to acquire a full understanding of the data provided in the government-wide and fund financial statements.

Other Information. In addition to the basic financial statements and accompanying notes, this report also presents *required supplementary information* concerning the City of West Lake Hills's progress in funding its obligation to provide pension and OPEB benefits to its employees. Required supplementary information can be found on page 54-63 of this report.

Government-wide Overall Financial Analysis

As noted earlier, net position over time, may serve as a useful indicator of a government's financial position. In the case of the City of West Lake Hills, Texas, assets and deferred outflows of resources exceeded liabilities by $8,881,752 at the close of the most recent fiscal year.

City of West Lake Hills, Texas's Net Position

ASSETS	Governmental Activities 2019	Governmental Activities 2018	Change	Business-Type Activities 2019	Business-Type Activities 2018	Change
Current & other assets	$ 4,729,726	$ 4,267,929	$ 461,797	$ 4,204,289	$ 3,955,655	$ 248,634
Capital assets	4,644,380	3,550,657	1,093,723	14,227,010	14,846,277	(619,267)
Advances to other funds	2,000,000	2,000,000	-	(2,000,000)	(2,000,000)	-
Deferred outflows	1,020,466	475,438	545,028	-	-	-
Total assets and deferred outflows	$ 12,394,572	$ 10,294,024	$ 2,100,548	$ 16,431,299	$ 16,801,932	$ (370,633)
LIABILITIES						
Current liabilities	$ 1,021,620	$ 584,171	$ 437,449	$ 492,602	$ 484,183	$ 8,419
Deferred inflows	392,769	604,070	(211,301)	-	-	-
Noncurrent Liabilities	2,095,965	1,248,874	847,091	13,895,000	14,425,000	(530,000)
Total liabilities	3,510,354	2,437,115	1,073,239	14,387,602	14,909,183	(521,581)
NET POSITION						
Net investment in capital assets	4,644,380	3,550,657	1,093,723	332,010	421,277	(89,267)
Restricted	154,836	154,836	-	-	-	-
Unrestricted	4,082,536	4,151,416	(68,880)	1,711,687	1,471,472	240,215
Total net position	$ 8,881,752	$ 7,856,909	$ 1,024,843	$ 2,043,697	$ 1,892,749	$ 150,948

By far, the largest portion of the City of West Lake Hills, Texas's net position (46%) reflects its investment in capital assets (e.g., land, buildings, machinery, equipment, vehicles, and infrastructure), less any related outstanding debt that was used to acquire those assets. The City uses these capital assets to provide a variety of services to its citizens. Accordingly, these assets are not available for future spending. Although the City's investment in capital assets is reported net of related debt, it should be noted that the resources used to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the City of West Lake Hills, Texas's net position (1.4%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of $5,802,439 is unrestricted and may be used to meet the government's ongoing obligations to its citizens and creditors. At the end of the current fiscal year, the City is able to report positive balances in all reported categories of net position, both for the government as a whole, as well as for its separate governmental and business-type activities. The same situation held true for the prior fiscal year.

The City of West Lake Hills, Texas's overall net position increased by $1,175,791 from the prior fiscal year. The reasons for this overall increase are discussed in the following sections for governmental activities and business-type activities.

Governmental Activities. During the current fiscal year, net position for governmental activities increased by $1,024,843 from the prior fiscal year for an ending balance of $8,881,752.

City of West Lake Hills, Texas's Changes in Net Position

	Governmental Activities 2019	Governmental Activities 2018	Change	Business-Type Activities 2019	Business-Type Activities 2018	Change
REVENUES						
Program Revenues:						
Charges for services	$ 1,143,681	$ 502,876	$ 640,805	$ 1,891,000	$ 1,949,492	$ (58,492)
Operating grants & contributions	56,462	3,411	53,051	-	-	-
Capital grants and contributions	-	88,200	(88,200)	-	-	-
General Revenues:						
Property taxes	1,508,724	1,285,418	223,306	-	-	-
Sales tax and mixed beverage	3,379,556	3,088,279	291,277	-	-	-
Franchise and other taxes	-	601,313	(601,313)	-	-	-
Investment earnings & miscellaneous	191,481	184,847	6,634	110,877	60,259	50,618
Total revenue	6,279,904	5,754,344	525,560	2,001,877	2,009,751	(7,874)
EXPENSES						
General government	1,458,731	1,047,708	411,023	-	-	-
Public safety	2,289,784	2,167,092	122,692	-	-	-
Public works	1,524,538	1,567,884	(43,346)	-	-	-
Wastewater	-	-	-	1,850,929	1,823,074	27,855
Total expenses	5,273,053	4,782,684	490,369	1,850,929	1,823,074	27,855
Increase (decrease) in net position before gain	1,006,851	971,660	35,191	150,948	186,677	(35,729)
Gain on sale of capital assets	17,992	3,750	14,242	-	-	-
Increase (decrease) in net position	1,024,843	975,410	49,433	150,948	186,677	(35,729)
Net position - beginning	7,856,909	6,881,499	975,410	1,892,749	1,706,072	186,677
Net position - ending	$ 8,881,752	$ 7,856,909	$ 1,024,843	$ 2,043,697	$ 1,892,749	$ 150,948

Business-type Activities. For the City of West Lake Hills, Texas's business-type activities, the results for the current fiscal year were positive in that overall net position increased to reach an ending balance of $2,043,697. The total increase in net position for business-type activities (02, 10 and 11 funds) was $150,948 or 8% from the prior fiscal year. The increase, in large part attributable to higher revenue that was collected during the year than was expected.

Financial Analysis of Governmental Funds

As noted earlier, the City of West Lake Hills, Texas uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds. The focus of the City of West Lake Hills, Texas's *governmental funds* is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City of West Lake Hills, Texas's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for discretionary use as they represent the portion of fund balance which has not yet been limited to use for a particular purpose by either an external party, the City of West Lake Hills, Texas itself, or a group or individual that has been delegated authority to assign resources for use for particular purposes by the City of West Lake Hills, Texas's Council.

At September 30, 2019, the City's General Fund reported a fund balance of $5,691,816, an increase of $21,455 in comparison with the prior year. Related to total fund balance, approximately 37% constitutes unassigned fund balance which is available for spending at the government's discretion. The increase in fund balance in the current year is primarily attributable to lower than budgeted expenditures for the year.

As a measure of the General Fund's liquidity, it may be useful to compare unassigned fund balance to total General Fund expenditures. The General Fund's ending unassigned fund balance represented approximately 19% of the year's expenditures, or about 5 months of expenditures.

Proprietary Funds. The City of West Lake Hills, Texas's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

The City's Proprietary Fund reported a net position of $2,043,697. Of this amount, the unrestricted net position of the Wastewater Fund represents $1,711,687. This reflects an increase in total net position of $150,948.

General Fund Budgetary Highlights

Original budget compared to final budget. During the year significant budget amendments were made to Increase general government expenditures by approximately $195,000 and decrease police and public works expenditures by approximately $150,000 and $210,000 respectively.

Capital Assets and Debt Administration

Capital assets. The City of West Lake Hills, Texas's investment in capital assets for its governmental and business-type activities as of September 30, 2019, amounts to $18,871,390 (net of accumulated depreciation). This investment in capital assets includes land, buildings, machinery, equipment, vehicles, park facilities, roads, highways, bridges, and the wastewater treatment plant. The total increase in capital assets for the current fiscal year was approximately 3%.

City of West Lake Hills, Texas's Capital Assets

	Governmental Activities 2019	Governmental Activities 2018	Change
Land	$ 398,411	$ 398,411	$ -
Buildings	1,690,927	1,706,686	(15,759)
Furniture and equipment	2,037,745	1,870,378	167,367
Infrastructure	3,422,025	2,764,587	657,438
Construction in progress	660,028	62,209	597,819
Total	8,209,136	6,802,271	1,406,865
Less accumulated depreciation	(3,564,756)	(3,251,614)	(313,142)
Capital assets, net of depreciation	$ 4,644,380	$ 3,550,657	$ 1,093,723

	Business-type Activities 2019	Business-type Activities 2018	Change
Land	$ 420,000	$ 420,000	$ -
Wastewater System	18,011,972	18,011,472	500
Total	18,431,972	18,431,472	500
Less accumulated depreciation	(4,204,962)	(3,585,195)	(619,767)
Capital assets, net of depreciation	$ 14,227,010	$ 14,846,277	$ (619,267)

Additional information on the City of West Lake Hills, Texas's capital assets can be found in Note III. D on pages 39-40 of this report.

Long-term Debt. At the end of the current fiscal year, the City of West Lake Hills, Texas had total long-term obligations of $15,990,965. Of this amount, $230,954 represents the City's liability for compensated absences earned by employees as of year end, $1,736,752 represents the City's net pension liability, and $128,259 represents the City's net OPEB liability. The remaining $13,895,000 of the City of West Lake Hills, Texas long-term obligations represents bonds payable in the Wastewater Fund.

City of West Lake Hills, Texas's Outstanding Debt

	Governmental Activities 2019	Governmental Activities 2018	Change
Compensated Absences	$ 230,954	$ 188,938	$ 42,016
Net Pension Liability	1,736,752	923,739	813,013
Net OPEB Liability	128,259	136,197	(7,938)
Total	$ 2,095,965	$ 1,248,874	$ 847,091

	Business-type Activities 2019	Business-type Activities 2018	Change
Revenue Bonds	$ 13,895,000	$ 14,425,000	$ (530,000)
Total	$ 13,895,000	$ 14,425,000	$ (530,000)

The City's bonds payable decreased by $530,000 during the current fiscal year related to regular, scheduled principal payment. The City's compensated absences and net pension balances changed related to paid time off use and pension valuations.

Additional information on the City's long-term debt can be found in Note III. I on pages 48-51 of this report.

Economic Factors and Next Year's Budgets and Rates

The City considered many factors when setting the fiscal year 2019-2020 budget. The City's General Fund budget for fiscal year 2019-2020 includes expenditures of $7,415,075 which is an increase of approximately $1.2 million from fiscal year 2018-2019 total adopted expenditures. The City maintained the tax rate of $.070 per $100 valuation for the General Fund.

Requests for Information

This financial report is designed to provide a general overview of the City's finances for all those interested in the City's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the City's Finance Officer, City of West Lake Hills, 911 Westlake Drive, West Lake Hills, Texas 78746-4599 or call (512) 327-3628. Financial information is also available on the City's website at www.westlakehills.org.

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GOVERNMENT-WIDE FINANCIAL STATEMENTS

CITY OF WEST LAKE HILLS, TEXAS
STATEMENT OF NET POSITION
SEPTEMBER 30, 2019

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
ASSETS			
Cash and cash equivalents	$ 4,032,502	$ 4,033,452	$ 8,065,954
Accounts receivable, net	697,224	170,837	868,061
Advances to other funds	2,000,000	(2,000,000)	-
Capital assets, not being depreciated:			
Land	398,411	420,000	818,411
Construction in progress	660,028	-	660,028
Capital assets, being depreciated:			
Buildings and improvements	1,690,927	-	1,690,927
Machinery, equipment, and vehicles	2,037,745	-	2,037,745
Infrastructure	3,422,025	18,011,971	21,433,996
Accumulated depreciation	(3,564,756)	(4,204,961)	(7,769,717)
Total assets	11,374,106	16,431,299	27,805,405
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows of resources - OPEB/pension	1,020,466	-	1,020,466
Total deferred outflows of resources	1,020,466	-	1,020,466
LIABILITIES			
Accounts payable	978,485	72,909	1,051,394
Accrued salaries and benefits	43,135	323	43,458
Accrued interest payable	-	43,428	43,428
Unearned revenue	-	300	300
Customer deposits	-	375,642	375,642
Noncurrent liabilities:			
Due within one year	-	600,000	600,000
Net OPEB liability	128,259	-	128,259
Net pension liability	1,736,752	-	1,736,752
Compensated absences	230,954	-	230,954
Due in more than one year	-	13,295,000	13,295,000
Total liabilities	3,117,585	14,387,602	17,505,187
DEFERRED INFLOWS OF RESOURCES			
Deferred inflows of resources - OPEB/pension	392,769	-	392,769
Total deferred inflows of resources	392,769	-	392,769
NET POSITION			
Net investment in capital assets	4,644,380	332,010	4,976,390
Restricted for municipal court security	37,055	-	37,055
Restricted for municipal court technology	56,086	-	56,086
Restricted for child safety	37,454	-	37,454
Restricted for LEOSE	24,241	-	24,241
Unrestricted	4,082,536	1,711,687	5,794,223
Total net position	$ 8,881,752	$ 2,043,697	$ 10,925,449

The notes to the financial statements are an integral part of this statement.

CITY OF WEST LAKE HILLS, TEXAS
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2019

		Program Revenues		Net (Expense) Revenue and Changes in Net		
				Primary Government		
Functions/Programs:	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-Type Activites	Total
Primary Government:						
Governmental activities:						
General government	$ 1,458,731	$ 810,586	$ -	$ (648,145)	$ -	$ (648,145)
Public safety	2,289,784	255,583	56,462	(1,977,739)	-	(1,977,739)
Public works	1,524,538	77,512	-	(1,447,026)	-	(1,447,026)
Total governmental activities:	5,273,053	1,143,681	56,462	(4,072,910)	-	(4,072,910)
Business-type activities:						
Wastewater Fund	1,850,929	1,891,000	-	-	40,071	40,071
Total business-type activities:	1,850,929	1,891,000	-	-	40,071	40,071
Total primary government:	$ 7,123,982	$ 3,034,681	$ 56,462	(4,072,910)	40,071	(4,032,839)
General revenues:						
Property taxes				1,508,724	-	1,508,724
Sales taxes				3,379,556	-	3,379,556
Investment earnings				145,621	20,976	166,597
Gain on sale of capital assets				17,992	-	17,992
Miscellaneous				45,860	89,901	135,761
Total general revenues				5,097,753	110,877	5,208,630
Change in net position				1,024,843	150,948	1,175,791
Net position - beginning				7,856,909	1,892,749	9,749,658
Net position - ending				$ 8,881,752	$ 2,043,697	$ 10,925,449

The notes to the financial statements are an integral part of this statement.

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FUND BASIS FINANCIAL STATEMENTS

CITY OF WEST LAKE HILLS, TEXAS
BALANCE SHEET
GOVERNMENTAL FUNDS
SEPTEMBER 30, 2019

	General Fund
ASSETS	
Cash and cash equivalents	$ 4,032,502
Accounts receivable, net	697,224
Advances to other funds	2,000,000
Total assets	6,729,726
LIABILITIES	
Accounts payable and accrued liabilities	978,485
Accrued salaries and benefits	43,135
Total liabilities	1,021,620
DEFERRED INFLOWS OF RESOURCES	
Unavailable revenue-property taxes	16,290
Total deferred inflows of resources	16,290
FUND BALANCES	
Restricted:	
Municipal court security	40,552
Municipal court technology	31,906
Child safety	50,708
LEOSE	24,241
Committed:	
Stabilization cash reserve	2,400,000
Legal counsel cash reserve	250,000
Capital projects cash reserve	500,000
Contingency cash reserve	23,289
Brush pickup reserve	125,000
Assigned:	
Tree Fund	124,462
Unassigned	2,121,658
Total fund balances	5,691,816
Total liabilities, deferred inflows, and fund balances	$ 6,729,726

The notes to the financial statements are an integral part of this statement.

CITY OF WEST LAKE HILLS, TEXAS
RECONCILIATION OF THE BALANCE SHEET – GOVERNMENTAL FUNDS TO THE GOVERNMENT-WIDE STATEMENT OF NET POSITION
SEPTEMBER 30, 2019

Amounts reported for governmental activities in the statement of net position are different because:

Total fund balance of all governmental funds		$ 5,691,816
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		
Governmental capital assets	$ 8,209,136	
Less: accumulated depreciation	(3,564,756)	4,644,380
Long-term debt, including compensated absences, are not due and payable in the current period and, therefore, are not reported in the funds.		(230,954)
An additional long-term liability related to recognition of the City's net pension liability and OPEB liability is not reported in the funds.		
Net pension liability, including pension deferred inflows & outflows	(1,107,833)	
Net OPEB liability, including OPEB deferred outflows	(129,481)	(1,237,314)
Other long-term assets, such as uncollected property taxes, are not available to pay for and, therefore, are reported as unavailable revenue in the funds.		16,290
Net position of governmental activities		$ 8,884,218

The notes to the financial statements are an integral part of this statement.

CITY OF WEST LAKE HILLS, TEXAS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE –
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED SEPTEMBER 30, 2019

		General Fund
REVENUES		
Property taxes	$	1,505,831
Sales taxes		3,379,556
Fees		733,320
Permits		162,994
Fines		243,580
Investment earnings		145,621
Miscellaneous revenue		114,325
Total revenues		6,285,227
EXPENDITURES		
Current:		
General government		1,307,383
Police		1,839,173
Inspection		232,335
Highways and streets		1,407,097
Capital outlay		1,495,776
Total expenditures		6,281,764
Excess (deficiency) of revenues over expenditures		3,463
OTHER FINANCING SOURCES (USES)		
Sale of general capital assets		17,992
Total other financing sources (uses)		17,992
Net change in fund balance		21,455
Fund balance - beginning		5,670,361
Fund balance - ending	$	5,691,816

The notes to the financial statements are an integral part of this statement.

CITY OF WEST LAKE HILLS, TEXAS
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - GOVERNMENTAL FUNDS TO THE GOVERNMENT-WIDE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2019

Amounts reported for governmental activities in the statement of activities are different because:

	$ 21,455
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of these assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay exceeded depreciation in the current period.	1,093,723
The issuance of long-term debt (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items including changes in net pension/OPEB amounts.	(90,762)
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.	2,893
Change in net position for governmental activities	$ 1,027,309

The notes to the financial statements are an integral part of this statement.

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CITY OF WEST LAKE HILLS, TEXAS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL – GENERAL FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2019

	Budgeted Amounts			Variance With
	Original	Final	Actual	Final Budget
REVENUES				
Property taxes	$ 1,511,997	$ 1,511,997	$ 1,505,831	$ (6,166)
Sales taxes	3,023,191	3,330,023	3,379,556	49,533
Fees	711,000	731,534	733,320	1,786
Permits	140,000	150,000	162,994	12,994
Fines	234,985	236,538	243,580	7,042
Investment earnings	85,000	148,586	145,621	(2,965)
Miscellaneous revenue	100,300	124,824	114,325	(10,499)
Total revenues	5,806,473	6,233,502	6,285,227	51,725
EXPENDITURES				
Current:				
General government	1,179,744	1,375,588	1,307,383	68,205
Public safety				
Police	2,045,685	1,893,462	1,839,173	54,289
Municipal court	273,119	247,068	232,335	14,733
Public works	1,639,519	1,430,467	1,407,097	23,370
Capital outlay	1,736,617	1,666,025	1,495,776	170,249
Total Expenditures	6,874,684	6,612,610	6,281,764	330,846
Excess (deficiency) of revenues over expenditures	(1,068,211)	(379,108)	3,463	382,571
OTHER FINANCING SOURCES (USES)				
Sale of general capital assets	600	10,392	17,992	7,600
Total other financing sources (uses)	600	10,392	17,992	7,600
Net change in fund balances	(1,067,611)	(368,716)	21,455	390,171
Fund balance - beginning	5,670,361	5,670,361	5,670,361	-
Fund balance - ending	$ 4,602,750	$ 5,301,645	$ 5,691,816	$ 390,171

The notes to the financial statements are an integral part of this statement.

CITY OF WEST LAKE HILLS, TEXAS
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
SEPTEMBER 30, 2019

	Business-Type Activities
	Wastewater Funds
ASSETS	
Current Assets:	
Cash and cash equivalents	$ 4,033,452
Accounts receivable, net	170,837
Total current assets	4,204,289
Noncurrent Assets:	
Land	420,000
Infrastructure	18,011,971
Accumulated depreciation	(4,204,961)
Total noncurrent assets	14,227,010
Total assets	18,431,299
LIABILITIES	
Current liabilities:	
Accounts payable	72,909
Accrued salaries and benefits	323
Accrued interest payable	43,428
Unearned revenue	300
Advances from other funds	2,000,000
Bonds and notes payable - current	600,000
Customer deposits	375,642
Total current liabilities	3,092,602
Noncurrent Liabilities:	
Bonds payable	13,295,000
Total noncurrent liabilities	13,295,000
Total liabilities	16,387,602
NET POSITION	
Net investment in capital assets	332,010
Unrestricted	1,711,687
Total net position	$ 2,043,697

The notes to the financial statements are an integral part of this statement.

CITY OF WEST LAKE HILLS, TEXAS
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
PROPRIETARY FUNDS
FOR THE YEAR ENDED SEPTEMBER 30, 2019

	Business-Type Activities
	Wastewater Funds
REVENUES	
Operating revenues:	
Charges for services:	
Wastewater charges	$ 1,887,379
Other charges for services	3,621
Miscellaneous revenue	89,901
Total operating revenues	1,980,901
EXPENSES	
Operating expenses:	
Personnel services	49,135
Wastewater treatment charges	387,267
Wastewater system maintenance and operations	268,332
Wastewater billing fees	5,691
Materials and supplies	23,937
Other operating expenses	28,071
Depreciation	619,767
Total operating expenses	1,382,200
Operating income (loss)	598,701
Nonoperating revenues (expenses)	
Investment earnings	20,976
Interest expense	(468,729)
Total nonoperating revenues (expenses)	(447,753)
Income before transfers in (out)	150,948
Change in net position	150,948
Net position-beginning	1,892,749
Net position-ending	$ 2,043,697

The notes to the financial statements are an integral part of this statement.

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CITY OF WEST LAKE HILLS, TEXAS
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
FOR THE YEAR ENDED SEPTEMBER 30, 2019

	Business-Type Activities
	Wastewater Funds
CASH FLOWS FROM OPERATING ACTIVITIES	
Receipts from customers	$ 1,880,143
Receipt of customer deposits	(14,768)
Other receipts	89,901
Payments to suppliers and operating costs	(690,111)
Payments to employees for salaries and benefits	(49,135)
Net cash provided by (used for) operating activities	1,216,030
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Acquisition and construction of capital assets	(500)
Principal paid on capital debt	(530,000)
Interest paid on capital debt	(468,729)
Net cash provided by (used for) capital and related financing activities	(999,229)
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest on investments	20,976
Net cash provided by investing activities	20,976
Net increase (decrease) in cash and cash equivalents	237,777
Cash and cash equivalents-beginning	3,795,675
Cash and cash equivalents-ending	$ 4,033,452
Reconciliation of operating income (loss) to net cash provided (used for) operating activities:	
Operating income (loss)	$ 598,701
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:	
Depreciation expense	619,767
(Increase) decrease in accounts receivable	(10,857)
(Decrease) increase in deposits payable	(14,768)
(Decrease) increase in accounts payable	23,187
Total adjustments	617,329
Net cash provided by (used for) operating activities	$ 1,216,030
Schedule of non-cash capital and related financing activities:	
Contributions of capital assets	

The notes to the financial statements are an integral part of this statement.

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NOTES TO THE FINANCIAL STATEMENTS

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I. Summary of Significant Accounting Policies

A. Description of Government-Wide Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government. Governmental activities, which normally are supported by taxes, intergovernmental revenues, and other nonexchange transactions, are reported separately from business-type activities, which rely to a significant extent on fees and charges to external customers for support.

B. Reporting Entity

The City of West Lake Hills, Texas (the "City") was founded and incorporated as a village on September 9, 1953. The City Council (the "Council"), a six member group, has governance responsibilities over all activities related to the City. The Council is elected by the public and has the exclusive power and duty to govern and oversee the management of the City. The City receives funding from local, state, and federal government sources and must comply with the requirements of those funding entities.

The City's primary activities include police protection, court and general administrative services, public works, and wastewater service.

The City is an independent political subdivision of the State of Texas governed by an elected council and a mayor; and, is considered a primary government. As required by generally accepted accounting principles, these basic financial statements have been prepared based on the considerations regarding the potential for inclusion of other entities, organizations, or functions as part of the City's financial reporting entity. No other entities have been included in the City's reporting entity. Additionally, as the City is considered a primary government for financial reporting purposes, its activities are not considered a part of any other governmental or other type of reporting entity.

C. Basis of Presentation – Government-Wide Financial Statements

While separate government-wide and fund financial statements are presented, they are interrelated. The governmental activities column incorporates data from governmental funds, while business-type activities incorporate data from the government's enterprise funds. Separate financial statements are provided for governmental funds and proprietary funds, even though the latter is excluded from the government-wide financial statements.

D. Basis of Presentation – Fund Financial Statements

The fund financial statements provide information about the government's funds. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. Major individual governmental and enterprise funds are reported as separate columns in the fund financial statements.

The government reports the following major governmental funds:

The *General Fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those accounted for in another fund.

The government reports the following major enterprise funds:

The *Wastewater Fund* accounts for the revenues, expenses, and residual equity related to the operation of the City's wastewater services.

During the course of operations the government has activity between funds for various purposes. Any residual balances outstanding at year end are reported as due from/to other funds or advances to/from other funds. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Balances between the funds included in governmental activities (i.e., the governmental and internal service funds) are eliminated so that only the net amount is included as internal balances in the governmental activities column. Similarly, balances between the funds included in business-type activities (i.e., the enterprise funds) are eliminated so that only the net amount is included as internal balances in the business-type activities column.

Further, certain activity occurs during the year involving transfers of resources between funds. In fund financial statements these amounts are reported at gross amounts as transfers in/out. While reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Transfers between the funds included in governmental activities are eliminated so that only the net amount is included as transfers in the governmental activities column. Similarly, balances between the funds included in business-type activities are eliminated so that only the net amount is included as transfers in the business-type activities column.

E. Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as *current financial resources* or *economic resources*. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, and claims and judgments, are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

Property taxes, sales taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Entitlements are recorded as revenues when all eligibility requirements are met, including any time requirements, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year end). Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other eligibility requirements have been met, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year end). All other revenue items are considered to be measurable and available only when cash is received by the government.

Proprietary, pension and other postemployment benefit trust, and private-purpose trust funds are reported using the *economic resources measurement focus* and the *accrual basis of accounting*.

F. Budgetary Information

1. Budgetary basis of accounting

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all funds. Currently, the City does not utilize any other funds which are not aggregated with the General Fund or the Wastewater Fund for reporting purposes.

The appropriated budgets are prepared by fund and department. The City’s department heads may make transfers of appropriations within a department. Transfers of appropriations between departments require the approval of the council. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is the department level.

Appropriations in all budgeted funds lapse at the end of the fiscal year even if they have related encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods or services (i.e., purchase orders, contracts, and commitments). Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. While all appropriations and encumbrances lapse at year end, valid outstanding encumbrances (those for which performance under the executory contract is expected in the next year) are re-appropriated and become part of the subsequent year’s budget pursuant to state regulations.

2. Excess of expenditures over appropriations

For the year ended September 30, 2019, expenditures did not significantly exceed appropriations in any of the City’s legally adopted budgets.

G. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance

1. Cash and cash equivalents

The government’s cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

2. *Investments*

Investments for the government are reported at fair value (generally based on quoted market prices) except for positions in local government investment pools like, Lone Star, when applicable. In accordance with state law, these investment pools operate in conformity with all of the requirements of the Securities and Exchange Commission's (SEC) Rule 2a7 as promulgated under the Investment Company Act of 1940, as amended. Accordingly, the pools qualify as 2a7-like pools and are reported at the net asset value per share (which approximates fair value) even though it is calculated using the amortized cost method. The pools are subject to regulatory oversight by the State Treasurer, although it is not registered with the SEC.

3. Inventories and prepaid items

The City does not report inventories of supplies or consumable items due to the unused amount of these items on hand at any given time being immaterial. The cost of prepaid items is recorded as expenditures/expenses when consumed rather than when purchased.

4. Capital assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g. roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets, except for infrastructure assets, are defined by the government as assets with an initial, individual cost of more than $300 and an estimated useful life of more than one year.

As the government constructs or acquires additional capital assets each period, including infrastructure assets, they are capitalized and reported at historical cost. The reported value excludes normal maintenance and repairs which are essentially amounts spent in relation to capital assets that do not increase the capacity or efficiency of the item or increase its estimated useful life. Donated capital assets are recorded at their estimated fair value at the date of donation.

Land and construction in progress are not depreciated. The other property, plant, equipment, and infrastructure of the primary government are depreciated using the straight line method over the following estimated useful lives:

Capital asset classes	Lives
Buildings	40
Machinery and equipment	3-15
Vehicles	2-5
Improvements	10-30
Infrastructure/WW system	20-30

5. Deferred outflows/inflows of resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/ expenditure) until then. The government currently does not have any financial transactions that qualify for reporting in this category. In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources,* represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The government currently does not have any financial transactions that qualify for reporting in this category.

6. Net position flow assumption

Sometimes the government will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

7. Fund balance flow assumptions

Sometimes the government will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

8. Fund balance policies

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The government itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance). The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. The governing council is the highest level of decision-making authority for the government that can, by adoption of an ordinance prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation. Amounts in the assigned fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as committed.

The council may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

H. Revenues and Expenditures/Expenses

1. Program revenues

Amounts reported as *program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions (including special assessments) that are restricted to meeting the operational or capital requirements of a particular function or segment. All taxes, including those dedicated for specific purposes, and other internally dedicated resources are reported as general revenues rather than as program revenues.

2. Property taxes

Property taxes are considered available when collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. The City levies its taxes on October 1 in conformity with Subtitle E, Texas Property Tax Code. Taxes are due upon receipt of the tax bill and are past due and subject to interest if not paid by February 1 of the year following the October 1 levy date.

The tax rates assessed for the year ended September 30, 2019, to finance General Fund operations were $.07 per $100 valuation. The total tax levy for the General Fund for the 2018-2019 fiscal year was $2,165,997,129. Tax collections, including collections of prior year delinquent balances, for the year ended September 30, 2019, were 99% of the year end adjusted tax levy. Delinquent taxes are prorated for maintenance based on rates for the year of the levy. Allowances for uncollectible taxes within the General and Debt Service Funds are based on historical experience in collecting taxes.

3. Compensated absences

The City maintains formal programs for vacation, holiday and sick leave. The City's personnel policy provides employees with annual vacation, holiday and sick leave after satisfactory completion of their six month probationary period. Temporary employees, after six months of employment, also receive paid vacation time in proportion to hours worked (based on a 40 hour workweek). Paid vacations are earned as follows: one to ten years of service receive 96 hours with a maximum accrual of 208 hours, 11 to 20 years of service receive 120 hours with a maximum accrual of 256 hours, and 21 or more years of service receive 144 hours with maximum accrual of 304 hours. On September 1, all unused vacation time in excess of maximum accruals will be cancelled. Sick leave for permanent employees is earned at the rate of one working day for each full month of continuous service. Sick leave may be accumulated to a maximum of 288 hours. On September 1 of each fiscal year all accumulated sick leave in excess of maximum accrual will be cancelled. Paid holidays are determined by the City, and currently may be accrued if the employee is required to work on said holiday.

3. Compensated absences (continued)

Upon termination, the City will pay the employee for properly accrued vacation, comp and holiday hours as well as one half of accrued sick leave. As a result, the City has accrued a liability for compensated absences in the amount of $230,954 as a long-term obligation.

4. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the Fiduciary Net Position of the Texas Municipal Retirement System (TMRS) and additions to/deductions from TMRS's Fiduciary Net Position have been determined on the same basis as they are reported by TMRS. For this purpose, plan contributions are recognized in the period that compensation is reported for the employee, which is when contributions are legally due. Benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

5. Proprietary funds operating and nonoperating revenues and expenses

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the wastewater fund are charges to customers for sales and services. The wastewater fund also recognizes as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the system. Operating expenses for enterprise funds and internal service funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

II. Stewardship, Compliance and Accountability

A. Violations of Legal or Contractual Provisions

No violations of legal or contractual provisions were noted during the current year.

B. Deficit Fund Equity

For the year ended September 30, 2019 there were no funds reported with deficit fund equity.

III. Detailed Notes on All Activities and Funds

A. Cash Deposits with Financial Institutions

Custodial credit risk-deposits. In the case of deposits, this is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The government does not have a deposit policy for custodial credit risk. As of September 30, 2019, the government's bank balance was $8,074,358 all of which was insured and collateralized with securities held by the pledging or financial institution's trust department or agent, but not in the government's name.

B. Investments

The State Treasurer's Investment Pool (Pool) operates in accordance with state law, which requires it to meet all of the requirements of Rule 2a-7 of the Securities and Exchange Commission. See note I.G.2, *Investments*, for a discussion of how the shares in the Pool are valued. The Pool has a credit rating of AAA from Standard &Poor's Financial Services. Local government investment pools in this rating category meet the highest standards for credit quality, conservative investment policies, and safety of principal. The Pool invests in a high quality portfolio of debt securities investments legally permissible for municipalities and school districts in the state. The government utilizes a pooled investment concept for all its funds to maximize its investment program. Investment income from this internal pooling is allocated to the respective funds based upon the sources of funds invested. State statutes authorize the government to invest in obligations of the U.S. Treasury, commercial paper, corporate bonds, repurchase agreements, and the State Treasurer's Investment Pool.

As of September 30, 2019, the balances held with Lone Star were classified as cash and cash equivalents.

Interest rate risk. In accordance with its investment policy, the government manages its exposure to declines in fair values by limiting the weighted average maturity of its investment portfolio to less than ten months.

Credit risk. State law limits investments in commercial paper and corporate bonds to the top two ratings issued by nationally recognized statistical rating organizations (NRSROs). It is the government's policy to limit its investments in these investment types to the top rating issued by NRSROs. As of June 30, 2022, the government's investment in the State Treasurer's investment pool was rated AAA by Standard & Poor's and Aaa by Moody's Investors Service. The government's investments in commercial paper were rated A1 by Standard & Poor's, F-1 by Fitch Ratings, and P-1 by Moody's Investor's Service. The government's investments in corporate bonds were rated AAA by Standard & Poor's and Fitch Ratings, and Aaa by Moody's Investors Service.

Concentration of credit risk. The government's investment policy does not allow for an investment in any one issuer that is in excess of 5 percent of the government's total investments. This restriction however does not apply to government investment pools due to the low risk nature of this type of investment.

Custodial credit risk-investments. For an investment, this is the risk that, in the event of the failure of the counterparty, the government will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party.

C. Receivables

Amounts are aggregated into a single accounts receivable (net of allowance for uncollectibles) line for certain funds and aggregated columns.

C. Receivables (continued)

Below is a detail of receivables for the major and nonmajor funds of both the governmental and proprietary funds of the government, including the applicable allowances for uncollectible accounts:

Governmental Funds:

Receivables	General Fund
Property taxes	$ 32,580
Sales taxes	542,079
Other	138,855
Gross receivables	713,514
Less: Allowance for uncollectibles	(16,290)
Net receivables	$ 697,224

Proprietary Funds:

Receivables	Wastewater Fund
Accounts receivable	$ 173,379
Gross receivables	173,379
Less: Allowance for uncollectibles	(2,542)
Net receivables	$ 170,837

D. Capital Assets

Capital assets activity for the year ended September 30, 2019, was as follows:

Governmental Activities:

	Balance 10/1/18	Increases	Decreases	Adjustments	Balance 9/30/19
Capital assets, not being depreciated:					
Land	$ 398,411	$ -	$ -	$ -	$ 398,411
Construction in progress	62,209	582,060	-	15,759	660,028
Total capital assets, not being depreciated	460,620	582,060	-	15,759	1,058,439
Capital assets, being depreciated:					
Buildings and improvements	1,706,686	-	-	(15,759)	1,690,927
Machinery, equipment, and vehicles	1,870,378	244,863	(83,161)	5,665	2,037,745
Infrastructure	2,764,587	663,103	-	(5,665)	3,422,025
Total capital assets, being depreciated	6,341,651	907,966	(83,161)	(15,759)	7,150,697
Less accumulated depreciation for:					
Buildings and improvements	(1,069,572)	(38,807)	-	(5,086)	(1,113,465)
Machinery, equipment, and vehicles	(1,258,312)	(210,174)	83,161	(9,670)	(1,394,995)
Infrastructure	(923,730)	(150,474)	-	17,908	(1,056,296)
Total accumulated depreciation	(3,251,614)	(399,455)	83,161	3,152	(3,564,756)
Total capital assets being depreciated, net	3,090,037	508,511	-	(12,607)	3,585,941
Governmental activities capital assets, net	$ 3,550,657	$ 1,090,571	$ -	$ 3,152	$ 4,644,380

D. Capital Assets (continued)

Business-Type Activities:

	Balance 10/1/18	Increases	Decreases	Balance 9/30/19
Capital assets, not being depreciated:				
Land	$ 420,000	$ -	$ -	$ 420,000
Total capital assets, not being depreciated	420,000	-	-	420,000
Capital assets, being depreciated:				
Wastewater system	18,011,472	500	-	18,011,972
Total capital assets, being depreciated	18,011,472	500	-	18,011,972
Less accumulated depreciation for:				
Wastewater system	(3,585,195)	(619,767)	-	(4,204,962)
Total accumulated depreciation	(3,585,195)	(619,767)	-	(4,204,962)
Total capital assets being depreciated, net	14,426,277	(619,267)	-	13,807,010
Business-type activities capital assets, net	$ 14,846,277	$ (619,267)	$ -	$ 14,227,010

Depreciation expense was charged to the functions/programs of the governmental activities of the primary government as follows:

Governmental activities:

General government	$ 109,119
Public safety	172,895
Public works	117,441
Total depreciation expense - governmental activities	$ 399,455

E. Accounts Payable and Accrued Liabilities

Accrued liabilities reported by governmental and proprietary funds at September 30, 2019, were as follows:

Governmental Funds:

	General Fund
Accounts payable and accrued liabilities	$ 653,519
Escrow deposits	319,216
Total accounts payable and accrued liabilities	$ 972,735

F. Defined Benefit Pension Plan

Plan Description

The City participates as one of 866 plans in the nontraditional, joint contributory, hybrid defined benefit pension plan administered by the Texas Municipal Retirement System (TMRS). TMRS is an agency created by the State of Texas and administered in accordance with the TMRS Act, Subtitle G, Title 8, Texas Government Code (the TMRS Act) as an agent multiple-employer retirement system for municipal employees in the State of Texas. The TMRS Act places the general administration and management of the System with a six-member Board of Trustees. Although the Governor, with the advice and consent of the Senate, appoints the Board, TMRS is not fiscally dependent on the State of Texas. TMRS's defined benefit pension plan is a tax-qualified plan under Section 401 (a) of the Internal Revenue Code. TMRS issues a publicly available comprehensive annual financial report (CAFR) that can be obtained at www.tmrs.com.

All eligible employees of the city are required to participate in TMRS.

Benefits Provided

TMRS provides retirement, disability, and death benefits. Benefit provisions are adopted by the governing body of the city, within the options available in the state statutes governing TMRS. At retirement, the benefit is calculated as if the sum of the employee's contributions, with interest, and the city-financed monetary credits with interest were used to purchase an annuity. Members may choose to receive their retirement benefit in one of seven payments options. Members may also choose to receive a portion of their benefit as a Partial Lump Sum Distribution in an amount equal to 12, 24, or 36 monthly payments, which cannot exceed 75% of the member's deposits and interest.

Employees Covered by Benefit Terms

At the December 31, 2018 valuation and measurement date, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits	31
Inactive employees entitled to but not yet receiving benefits	33
Active employees	23
	87

Contributions

The contribution rates for employees in TMRS are either 5%, 6%, or 7% of employee gross earnings, and the city matching percentages are either 100%, 150%, or 200%, both as adopted by the governing body of the city. Under the state law governing TMRS, the contribution rate for each city is determined annually by the actuary, using the Entry Age Normal (EAN) actuarial cost method. The actuarially determined rate is the estimated amount necessary to finance the cost of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

Employees for the City were required to contribute 7% of their annual gross earnings during the fiscal year. The contribution rates for the City were 15.99% and 17.21% in calendar years 2018 and 2019, respectively. The City's contributions to TMRS for the year ended September 30, 2019 were $318,664, and were equal to the required contributions.

Net Pension Liability

The City's Net Pension Liability (NPL) was measured as of December 31, 2018, and the Total Pension Liability (TPL) used to calculate the Net Pension Liability was determined by an actuarial valuation as of that date.

Actuarial Assumptions

The Total Pension Liability in the December 31, 2018 actuarial valuation was determined using the following actuarial assumptions:

Inflation	2.5% per year
Overall payroll growth	3.0% per year
Investment rate of return	6.75%, net of pension plan investment expense, including inflation

Salary increases were based on a service-related table. Mortality rates for active members, retirees, and beneficiaries were based on the gender-distinct RP2000 Combined Healthy Mortality Table with Blue Collar Adjustment, with male rates multiplied by 109% and female rates multiplied by 103%. Based on the size of the city, rates are multiplied by a factor of 95%**.** The rates are projected on a fully generational basis by scale BB to account for future mortality improvements. For disabled annuitants, the gender-distinct RP2000 Combined Healthy Mortality Table with Blue Collar Adjustment are used with male rates multiplied by 109% and female rates multiplied by 103% with a 3-year set-forward for both males and females. In addition, a 3% minimum mortality is applied to reflect the impairment for younger members who become disabled. The rates are projected on a fully generational basis by scale BB to account for future mortality improvements subject to the 3% floor.

Actuarial assumptions used in the December 31, 2018, valuation were based on the results of actuarial experience studies. The experience study in TMRS was for the period December 31, 2010 through December 31, 2014. Healthy post-retirement mortality rates and annuity purchase rates were updated based on a Mortality Experience Investigation Study covering 2009 through 2011, and dated December 31, 2013. These assumptions were first used in the December 31, 2013 valuation, along with a change to the Entry Age Normal (EAN) actuarial cost method. Assumptions are reviewed annually. No additional changes were made for the 2014 valuation. After the Asset Allocation Study analysis and experience investigation study, the Board amended the long-term expected rate of return on pension plan investments from 7% to 6.75%. Plan assets are managed on a total return basis with an emphasis on both capital appreciation as well as the production of income, in order to satisfy the short-term and long-term funding needs of TMRS.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. In determining their best estimate of a recommended investment return assumption under the various alternative asset allocation portfolios, GRS focused on the area between (1) arithmetic mean (aggressive) without an adjustment for time (conservative) and (2) the geometric mean (conservative) with an adjustment for time (aggressive). At its meeting on July 30, 2015, the TMRS Board approved a new portfolio target allocation. The target allocation and best estimates of real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return (Arithmetic)
Domestic Equity	17.5%	4.55%
International Equity	17.5%	6.10%
Core Fixed Income	10.0%	1.00%
Non-Core Fixed Income	20.0%	3.65%
Real Return	10.0%	4.03%
Real Estate	10.0%	5.00%
Absolute Return	10.0%	4.00%
Private Equity	5.0%	8.00%
Total	100%	

Discount Rate

The discount rate used to measure the Total Pension Liability was 6.75%. The projection of cash flows used to determine the discount rate assumed that employee and employer contributions will be made at the rates specified in statute. Based on that assumption, the pension plan's Fiduciary Net Position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the Total Pension Liability.

	Increase (Decrease)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
	(a)	(b)	(a) - (b)
Balance at 12/31/2017	$ 8,558,823	$ 7,635,084	$ 923,739
Changes for the year:			
Service cost	319,587	-	319,587
Interest	574,103	-	574,103
Change of benefit terms	-	-	-
Difference between expected and actual experience	95,886	-	95,886
Changes of assumptions	-	-	-
Contributions - employer	-	291,472	(291,472)
Contributions - employee	-	118,554	(118,554)
Net investment income	-	(228,812)	228,812
Benefit payments, including refunds of employee contr.	(426,784)	(426,784)	-
Administrative expense	-	(4,420)	4,420
Other changes	-	(231)	231
Net changes	562,792	(250,221)	813,013
Balance at 12/31/2018	$ 9,121,615	$ 7,384,863	$ 1,736,752

Sensitivity of the net pension liability to changes in the discount rate

The following presents the net pension liability of the City, calculated using the discount rate of 6.75%, as well as what the City's net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower 5.75% or 1-percentage-point higher 7.75% than the current rate:

	1% Decrease in Discount Rate 5.75%	Current Discount Rate 6.75%	1% Increase in Discount Rate 7.75%
City's net pension liability	$ 3,059,098	$ 1,736,752	$ 669,859

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's Fiduciary Net Position is available in a separately-issued TMRS financial report. That report may be obtained on the Internet at *www.tmrs.com*.

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended September 30, 2019, the city recognized pension expense of ($52,246).

At September 30, 2019, the city reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between projected and actual investment earnings	$ 680,377	$ 286,422
Differences between expected and actual economic experience	87,493	101,083
Contributions subsequent to the measurement date	248,554	-
Total	$ 1,016,424	$ 387,505

Deferred outflows of resources related to pensions in the amount of $248,554 resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability for the year ending September 30, 2019. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Measurement Year Ended Dec 31st:	Net Deferred Outflows (Inflows) of Resources
2019	$ 115,775
2020	62,306
2021	53,447
2022	148,837
2023	-
Thereafter	-
Total	$ 380,365

G. Other Post-Employment Benefit (OPEB) Obligations

Benefits Provided

The City also participates in the cost sharing multiple-employer defined benefit group-term life insurance plan operated by the Texas Municipal Retirement System (TMRS) known as the Supplemental Death Benefits Fund (SDBF). The City elected, by ordinance, to provide group-term life insurance coverage to both current and retired employees. The City may terminate coverage under and discontinue participation in the SDBF by adopting an ordinance before November 1 of any year to be effective the following January 1.

The death benefit for active employees provides a lump-sum payment approximately equal to the employee's annual salary (calculated based on the employee's actual earnings, for the 12-month period preceding the month of death); retired employees are insured for $7,500; this coverage is an other post-employment benefit, or OPEB.

Employees Covered by Benefit Terms

At the December 31, 2018 valuation and measurement date, the following employees were covered by the benefit terms:

Inactive employees currently receiving benefits	24
Inactive employees entitled to but not yet receiving benefits	9
Active employees	23
	56

Contributions

The City contributes to the SDBF at a contractually required rate as determined by an annual actuarial valuation. The rate is equal to the cost of providing one-year term life insurance. The funding policy for the SDBF program is to assure that adequate resources are available to meet all death benefit payments for the upcoming year; the intent is not to pre-fund retiree term life insurance during employees' entire careers.

The City's contributions to the TMRS SDBF for the years September 30, 2019 and 2018 were $4,042 and $4,234 respectively, which equaled the required contributions each year.

Plan Assets

At the December 31, 2018 valuation and measurement date, there are no assets accumulated in trust.

Actuarial Assumptions

The Total OPEB Liability in the December 31, 2018 actuarial valuation was determined using the following actuarial assumptions:

Inflation	2.5% per year
Salary increases	3.5%-10.5% including inflation per year
Discount rate	3.31% based on Fidelity Index's 20-year Municipal GO AA Index
Retirees' share of benefit costs	$0

All administrative expenses are paid through the Pension Trust and accounted for under reporting requirements under GASB No. 68. Mortality rates for service retirees are calculated using the RP2000 Combined Mortality Table with Blue Collar Adjustment with male rates multiplied by 109% and female rates multiplied by 103% and projected on a fully generational basis with scale BB; while the mortality rate for disabled retirees is calculated using the RP2000 Combined Mortality Table with Blue Collar Adjustment with male rates multiplied by 109% and female rates multiplied by 103% with a 3 year set-forward for both males and females and projected on a fully generational basis with scale BB to account for future mortality improvements subject to the 3% floor. The actuarial assumptions used in the December 31, 2017 valuation were based on the results of an actuarial experience study for the period December 31, 2010 to December 31, 2014.

Schedule of Changes in the Total OPEB Liability

	Increase (Decrease)		
	Total OPEB Liability	Plan Fiduciary Net Position	Net OPEB Liability
	(a)	(b)	(a) - (b)
Balance at 12/31/2017	$ 136,197	$ -	$ 136,197
Changes for the year:			
Service cost	3,218	-	3,218
Interest	4,528	-	4,528
Change of benefit terms	-	-	-
Difference between expected and actual experience	(5,142)	-	(5,142)
Changes of assumptions	(8,510)	-	(8,510)
Contributions - employer	-	-	-
Contributions - employee	-	-	-
Net investment income	-	-	-
Benefit payments, including refunds of employee contr.	(2,032)	-	(2,032)
Administrative expense	-	-	-
Other changes	-	-	-
Net changes	(7,938)	-	(7,938)
Balance at 12/31/2018	$ 128,259	$ -	$ 128,259

Sensitivity of the net OPEB liability to changes in the discount rate

The following presents the net OPEB liability of the City, calculated using the discount rate of 3.71%, as well as what the City's net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower 2.71% or 1-percentage-point higher 4.71% than the current rate:

	1% Decrease in Discount Rate 2.71%	Current Discount Rate 3.71%	1% Increase in Discount Rate 4.71%
City's net OPEB liability	$ 151,283	$ 128,259	$ 110,607

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended September 30, 2019, the city recognized OPEB expense of $3,500.

At September 30, 2019, the city reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences in experiences	$ -	$ 3,941
Difference in assumption changes	-	1,323
Contributions subsequent to the measurement date	4,042	-
Total	$ 4,042	$ 5,264

Deferred outflows of resources related to OPEB in the amount of $4,042 resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net OPEB liability for the year ending September 30, 2019. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in OPEB expense as follows:

Measurement Year Ended Dec 31st:	Net Deferred Outflows (Inflows) of Resources
2019	$ (909)
2020	(909)
2021	(2,550)
2022	(896)
2023	-
Thereafter	-
Total	$ (5,264)

H. Risk Management

The government is exposed to various risks of loss related to torts: theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. During the year, the City purchased commercial insurance to cover general liabilities. There are no significant reductions in coverage in the past fiscal year and no settlements exceeding insurance coverage for each of the past three fiscal years.

I. Long-Term Liabilities

Revenue Bonds

On June 26, 2012 the City issued revenue bonds for the purpose of acquiring, improving, repairing, renovating, enlarging, extending and equipping the City’s wastewater system. The bonds are payable from and secured by a first lien on and pledge of the net revenues of the wastewater system. Revenue bonds are direct obligations of the City for which its full faith and credit are pledged. Repayments of revenue bonds are from wastewater revenue from customers located within the City. The City is not obligated in any manner for special assessment debt.

I. Long-Term Liabilities (continued)

Details of the Wastewater Fund long-term debt obligations outstanding at September 30, 2019 are as follows:

Type	Sale Date	Original Borrowing	Interest Rates to Maturity	Final Maturity	Outstanding 9/30/19
General Obligation Bonds:					
Revenue Bonds, Series 2012	2012	$ 16,180,000	3.25%	2032	$ 13,895,000
Total General Obligation Bonds					$ 13,895,000

Changes in the government's long-term liabilities for the year ended September 30, 2019 are as follows:

Description	Balance 10/1/18	Additions	Deletions	Balance 9/30/19	Due in One Year
Bonds Payable					
Revenue Bonds, Series 2012	$ 14,425,000	$ -	$ (530,000)	$ 13,895,000	$ 600,000
Governmental activities long-term liabilities	$ 14,425,000	$ -	$ (530,000)	$ 13,895,000	$ 600,000

The annual debt service requirements for the Wastewater revenue bonds are as follows:

	Business-Type Activities Bonds Payable	
Year Ended September 30,	Principal	Interest
2020	$ 600,000	$ 451,587
2021	680,000	432,088
2022	765,000	409,988
2023	855,000	385,125
2024	955,000	357,338
2025-2029	5,995,000	1,261,975
2030-2032	4,045,000	263,087
Totals	$ 13,895,000	$ 3,561,188

Governmental Fund Long Term Obligations

As of the current year ended September 30, 2019, the City did not have any governmental activities long-term obligations related to bonds payable and/or notes payable. The City was not obligated in any manner for special assessment debt related to its governmental activities. However, the City's governmental activities did have long-term obligations at year end related to compensated absences and its net pension obligation.

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Details of the governmental activities long-term obligations as of September 30, 2019 are as follows:

Description	Balance 10/1/18	Additions	Deletions	Balance 9/30/19
Compensated absences	$ 188,938	$ 42,016	$ -	$ 230,954
Net pension liability	923,739	813,013	-	1,736,752
Net OPEB liability	136,197	-	(7,938)	128,259
Governmental activities long-term liabilities	$ 1,248,874	$ 855,029	$ (7,938)	$ 2,095,965

J. Interfund Receivables and Payables

The composition of interfund balances as of September 30, 2019 is as follows:

Due to/from other funds:

Receivable Fund	Payable Fund	Amount
General Fund	Wastewater Fund	$ 2,000,000
Total		$ 2,000,000

The outstanding balances between funds result mainly from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made. These amounts also include balances of working capital loans made to several nonmajor governmental funds which the general fund expects to collect in the subsequent year.

K. Contingencies

Amounts received or receivable from granting agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the City anticipates such amounts, if any, to be immaterial.

The government is a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, in the opinion of the government's legal counsel, the resolution of these matters will not have a material adverse effect on the financial condition of the government.

L. Subsequent Events

As of February 21, 2020, there were no items noted requiring recording and/or disclosure. The City is not aware of any subsequent events that materially affect the financial statements as of that date.

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REQUIRED SUPPLEMENTARY INFORMATION
OTHER REPORTING

CITY OF WEST LAKE HILLS, TEXAS
SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS
FOR THE YEAR ENDED SEPTEMBER 30, 2019

	Measurement Year		
	2014	2015	2016
A. Total pension liability			
1. Service cost	$ 292,506	$ 366,088	$ 387,702
2. Interest (on the Total Pension Liability)	474,597	515,199	517,647
3. Changes of benefit terms	114,583	-	-
4. Difference between expected and actual experience	159,918	(215,000)	121,309
5. Changes of assumptions	-	48,707	-
6. Benefit payments, including refunds of employee contributions	(278,948)	(488,614)	(345,269)
7. Net change in total pension liability	$ 762,656	$ 226,380	$ 681,389
8. Total pension liability - beginning	6,658,591	7,421,247	7,647,627
9. Total pension liability - ending	$ 7,421,247	$ 7,647,627	$ 8,329,016
B. Plan fiduciary net position			
1. Contributions - employer	$ 229,502	$ 320,175	$ 321,199
2. Contributions - employee	127,358	135,302	139,731
3. Net investment income	331,762	9,156	417,428
4. Benefit payments, including refunds of employee contributions	(278,948)	(488,614)	(345,269)
5. Administrative expense	(3,463)	(5,576)	(4,713)
6. Other changes	(285)	(275)	(254)
7. Net change in plan fiduciary net position	$ 405,926	$ (29,832)	$ 528,122
8. Plan fiduciary net position - beginning	5,798,527	6,204,453	6,174,620
9. Plan fiduciary net position - ending	$ 6,204,453	$ 6,174,621	$ 6,702,742
C. Net pension liability [A.9 - B.9]	$ 1,216,794	$ 1,473,006	$ 1,626,274
D. Plan fiduciary net position as a percentage of the total pension liability [B.9 / A.9]	83.60%	80.74%	80.47%
E. Covered-employee payroll	$ 1,819,396	$ 1,932,885	$ 1,950,212
F. Net position as a percentage of covered employee payroll [C / E]	66.88%	76.21%	83.39%

2017	2018
$ 359,177	$ 319,587
559,813	574,103
-	-
(259,027)	95,886
-	-
(430,156)	(426,784)
$ 229,807	$ 562,792
8,329,016	8,558,823
$ 8,558,823	$ 9,121,615
$ 310,165	$ 291,472
128,016	118,554
929,376	(228,812)
(430,156)	(426,784)
(4,814)	(4,420)
(244)	(231)
$ 932,343	$ (250,221)
6,702,742	7,635,085
$ 7,635,085	$ 7,384,863
$ 923,738	$ 1,736,752
89.21%	80.96%
$ 1,828,801	$ 1,693,625
50.51%	102.55%

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CITY OF WEST LAKE HILLS, TEXAS
SCHEDULE OF NET PENSION LIABILITY EMPLOYER CONTRIBUTIONS
FOR THE YEAR ENDED SEPTEMBER 30, 2019

	Fiscal Year				
	2015	2016	2017	2018	2019
Actuarially Determined Contribution	$ 308,585	$ 340,749	$ 456,198	$ 289,489	$ 318,664
Contributions in relation to the actuarially determined contribution	(308,585)	(340,749)	(456,198)	(289,489)	(318,664)
Contribution deficiency (excess)	$ -	$ -	$ -	$ -	$ -
Covered employee payroll	$ 2,214,426	$ 2,141,822	$ 2,708,328	$ 1,687,657	$ 1,961,816
Contributions as a percentage of covered employee payroll	13.94%	15.91%	16.84%	17.15%	16.24%

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CITY OF WEST LAKE HILLS, TEXAS
NOTES TO SCHEDULE OF NET PENSION LIABILITY EMPLOYER CONTRIBUTIONS
FOR THE YEAR ENDED SEPTEMBER 30, 2019

Valuation Date:	12/31/2018
Notes	Actuarially determined contribution rates are calculated as of December 31 and become effective in January 13 months later.

Methods and Assumptions Used to Determine Contribution Rates:

Actuarial cost method	Entry Age Normal
Amortization method	Level Percentage of Payroll, Closed
Remaining amortization period	29 years
Asset valuation method	10 Year smoothed market; 15% soft corridor
Inflation	2.5% per year
Salary increases	3.50% to 10.5%, including inflation
Investment rate of return	6.75%
Retirement age	Experience-based table of rates that are specfic to the City's plan of benefits. Last updated for the 2015 valuation pursuant to an experience study of the period 2010 - 2014.
Mortality	RP2000 Combined Mortality Table with Blue Collar Adjustment with male rates multiplied by 109% and female rates multiplied by 103% and projected on a fully generational basis with scale BB.

Other Information:

Notes	There were no benefit changes during the year.

CITY OF WEST LAKE HILLS, TEXAS
SCHEDULE OF CHANGES IN NET OPEB LIABILITY AND RELATED RATIOS
FOR THE YEAR ENDED SEPTEMBER 30, 2019

	Measurement Year	
	2017	2018
A. Total pension liability		
1. Service cost	$ 3,109	$ 3,218
2. Interest on Total OPEB Liability	4,582	4,528
3. Changes of benefit terms	-	-
4. Difference between expected and actual experience	-	(5,142)
5. Changes of assumptions	9,759	(8,510)
6. Benefit payments	(1,829)	(2,032)
7. Net changes	$ 15,621	$ (7,938)
8. Total OPEB Liability - beginning of the year	120,576	136,197
9. Total OPEB Liability - end of the year	$ 136,197	$ 128,259
E. Covered-employee payroll	$ 1,828,801	$ 1,693,625
F. Total OPEB Liability as a Percentage of Covered Payroll	7.45%	7.57%

CITY OF WEST LAKE HILLS, TEXAS
SCHEDULE OF NET OPEB LIABILITY EMPLOYER CONTRIBUTIONS
FOR THE YEAR ENDED SEPTEMBER 30, 2019

	Fiscal Year		
	2017	2018	2019
Actuarially Determined Contribution	$ 5,700	$ 4,234	$ 4,042
Contributions in relation to the actuarially determined contribution	(5,700)	(4,234)	(4,042)
Contribution Deficiency (Excess)	$ -	$ -	$ -
Covered employee payroll	$ 2,708,328	$ 1,687,657	$ 1,961,816
Contributions as a percentage of covered employee payroll	0.2%	0.3%	0.2%

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Summary of Actuarial Assumptions:

Inflation	2.5%
Salary increases	3.50% to 10.5%; including inflation
Discount rate*	3.31%
Retirees' share of benefit-related costs	$0
Administrative expenses	Experience-based table of rates that are specfic to the City's plan of benefits. Last updated for the 2015 valuation pursuant to an experience study of the period 2010 - 2014.
Mortality rates - service retirees	RP2000 Combined Mortality Table with Blue Collar Adjustment with male rates multiplied by 109% and female rates multiplied by 103% and projected on a fully generational basis with scale BB.
Mortality rates - disabled retirees	RP2000 Combined Mortality Table with Blue Collar Adjustment with male rates multiplied by 109% and female rates multiplied by 103% with a 3 year set-forward for both males and females. The rates are projected fully generational basis with scale BB to account for future mortality improvements subject to the 3% floor.
Other Information:	
Notes	*The discount rate was based on the Fidelity Index's "20-Year Municipal GO AA Index" rate as of December 31, 2017.
	The Actuarial assumptions used in the December 31, 2017 valuation were based on the results of an actuarial experience study for the period December 31, 2010 to December 31, 2014.

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Honorable Mayor, Members of the City Council and Citizens of the
City of West Lake Hills, Texas

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of West Lake Hills, Texas, as of and for the year ended September 30, 2019, and the related notes to the financial statements, which collectively comprise the City of West Lake Hills, Texas's basic financial statements, and have issued our report thereon dated February 21, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of West Lake Hills, Texas's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of West Lake Hills, Texas's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of West Lake Hills, Texas's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of West Lake Hills, Texas's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

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Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Singleton, Clark & Company, PC

Singleton, Clark & Company, PC
Cedar Park, Texas

February 21, 2020

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SECTION I – SUMMARY OF AUDITOR'S RESULTS

FINANCIAL STATEMENTS

Type of auditor's report issued:		Unmodified		
Internal control over financial reporting:				
• Material weakness(es) identified?	☐	Yes	☒	No
• Significant deficiencies identified that are not considered to be material weaknesses?	☐	Yes	☒	None reported
Noncompliance material to financial statements noted?	☐	Yes	☒	No

FEDERAL AWARDS

Under the guidelines of the federal Uniform Guidance, a Single Audit was not required for the year ended September 30, 2019 due to expenditure of federal awards being below $750,000.

SECTION II – FINANCIAL STATEMENT FINDINGS

<u>Findings Related to Financial Statements Which are Required to be Reported in Accordance with *Government Auditing Standards*:</u>

No findings or questioned costs required to be reported in accordance with *Government Auditing Standards* for the years ended September 30, 2019 and 2018.

SECTION III – FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS

No findings or questioned costs required to be reported in accordance with federal Uniform Guidance for the years ended September 30, 2019 and 2018.

Not applicable.

BUILDING & DEVELOPMENT DEPARTMENT
QUARTERLY REPORT MAY 13, 2020

Agenda Item: Consent Agenda: (d) Quarterly update from Building & Development Services Department

Requested Action: No action required.

Background & Purpose:

2020 activity report to date from the Building & Development Department on permit application activity and status. This report includes applications submitted for the period January 1st thru May 6, 2020 and includes status of applications and additional project notes where applicable.

The purpose of the report is to provide the City Council regular updates on the activity of the Building & Development Department including permit activity that does not require Council consideration or approval.

Applications Requiring BOA/Council Review	Approved	Denied	Withdrawn	Under Review
Variances	5	1	1	6
Sign Applications (requiring BDC, ZAPCO, Council)	0	0	0	1
Zoning Applications (Including SUPs)	1	0	1	2
Other requiring BDC, ZAPCO, Council	0	0	0	1
TOTAL	**6**	**1**	**2**	**10**

*Building Permit Activity**	Issued	Under Completeness Review	Under Technical Review
Residential Remodel	8	2	4
New Residential Construction	0	0	4
Commercial Remodel	8	0	1
New Commercial Construction	1	1	0
Fence	6	0	3
Swimming Pools	3	0	2
Signs	2	0	1
Other *(i.e. outdoor lighting, shed/accessory structure, sport court)*	8	0	2
TOTAL	**36**	**3**	**17**
**Permits issued between January 1 and May 6 may include permits submitted in 2019. Permits under review only reflect permits submitted January 1 through May 6, 2020.*			

Details of permit submittal applications are included in the attachment. Please contact the Director of Building & Development Services with questions or concerns.

BUILDING & DEVELOPMENT DEPARTMENT
ACTIVITY YEAR TO DATE - MAY 2020

Variances Under Review

Address	Permit No.	Applied Date	Brief Description	Status	Project Notes
301 Buckeye Trail	15698	1/10/2020	Variances for 1) rear/side setback encroachment; 2) tree variance; 3) impervious cover in order to construct a new hobby garage	ZAPCO 4/15/2020 - postponed after discussion; ZAPCO 5/20/2020; BOA 6/10/2020	Property has an existing garage, this request is for a second detached garage for the homeowner's hobbies
901 Forest View Drive	15727	3/20/2020	Fence height variance for section of side fence. Replacing existing nonconforming.	Scheduled for ZAPCO 5/20/2020 & City Council 5/27/2020	
119 Redbud Trail	15746	4/3/2020	1) construct a second driveway entrance; 2) excavate over 18" (24") in the setback; 3) remove Tree # 35 - 18" crepe myrtle; 4) remove Tree # 38-19" crepe myrtle	Scheduled for ZAPCO 5/20/2020 & BOA 6/10/2020	
917 Calithea Road	15759	4/16/2020	Side setback encroachment for a retaining wall to build a pool and backyard area	Scheduled for ZAPCO 5/20/2020 & BOA 6/10/2020	
4609 Bee Cave Rd (Creekside @ the Hills - property name sign)	15747	5/1/2020	Sign variance for projecting/wall sign that exceeds maximum size at Creekside @ the Hills	Not yet noticed	
622 Cortona	15792	5/4/2020	Six tree variances for the construction of a new house on vacant property	Not yet noticed	

Other Projects Requiring Board/Commission Action - Under Review

Address	Permit No.	Applied Date	Brief Description	Status	Project Notes
4609 Bee Cave Rd (Creekside @ the Hills - address numeral signs)			Address numeral signs	BDC 5/6/2020; ZAPCO 5/20/2020; City Council 5/27/2020	
N/A	N/A	N/A	Code amendment for compliance with current Texas Railroad Commission regulations for propane tank setbacks.	ZAPCO 4/14/2020; City Council 5/13/2020	City cannot enforce regular building setbacks for propane tanks anymore. Updated code language references State code.

Zoning Requests Under Review

Address	Permit No.	Applied Date	Brief Description	Status	Project Notes
110 Westlake Drive	N/A	8/1/2019	Planned Development District (PDD) for City-owned property under Sale Agreement	Under Review	City is awaiting PDD resubmittal from Applicant. Postponed at ZAPCO, will need to re-notice before it can be placed on an agenda.
701 S Cap of Texas Hwy Ste G700 (Biderman's Deli)	15713	3/5/2020; 5/7/2020	SUP for on-premise consumption of wine and beer	Under Review	Initially withdrawn and then resubmitted

Building Permits Under Review (Received Since 01/01/2020-excludes plumbing, electrical, demo, trees, septic, wastewater)					
Address	**Permit No.**	**Applied Date**	**Brief Description**	**Status**	**Project Notes**
18 Nob Hill Circle	15676	1/31/2020	New Residential Construction	Under Review	Drainage and septic comments have not yet been cleared
1903 Yaupon Valley Road	15678	2/4/2020	New Residential Construction	Under Review	Almost ready to issue, just a few outstanding comments remain
600 Terrace Mountain	15695	2/14/2020	Residential Remodel/Addition	Under Review	Not routed for review until 3/27 when application was considered admin complete. Reviewer comments sent in early April and awaiting resubmittal from applicant.
901 Forest View Drive	15700	2/17/2020	Fence	Under Review	Submitted variance application expected to be considered by ZAPCO and City Council in May 2020
98 Swifcurrent Road	15705	2/21/2020	Site Development Sign	Under Review	Awaiting resub/clarification from applicant
809 Canyon Creek Drive	15737	3/27/2020	Residential Remodel/Addition	Under Review	Admin complete 4/9/2020.
809 Canyon Creek Drive	15738	3/27/2020	Swimming Pool and Deck	Under Review	Admin complete 4/9/2020.
4 Hull Circle	15742	4/1/2020	New Residential Construction	Under Review	Admin complete 4/17/2020. Full set of review comments sent to applicant and awaiting resubmittal.
4 Hull Circle	15743	4/1/2020	Swimming Pool	Under Review	Admin complete 4/17/2020. Awaiting resubmittal.
900 Live Oak Circle	15744	4/1/2020	Residential Remodel-Tennis Court and Pavilion	Under Review	
603 Rocky Ledge Road	15755	4/13/2020	Residential Remodel	Completeness Review	Staff communicating with applicant on items needed for complete application. Not yet routed for review.
3 Sugar Creek Drive	15739	4/16/2020	Residential Remodel	Under Review	
187 Skyline Drive	15763	4/17/2020	New Residential Construction	Under Review	Admin complete 4/27/2020
4300 Westbank Drive	15770	4/24/2020	New Commercial Construction-Eanes ISD Aquatic Center	Completeness Review	Working with applicant to submit items needed to complete application.
204 Reveille Road	15777	4/27/2020	Fence	Under Review	
3300 Bee Cave Road 500	15780	4/28/2020	Commercial Remodel	Under Review	Randalls Interior Remodel
420 Ridgewood Road	15781	4/28/2020	Residential Remodel/Addition	Under Review	Routed for review 5/7/2020 after application deemed admin complete
1602 Yaupon Valley Road	15783	4/29/2020	Residential Remodel-Sidewalk and Parking	Under Review	
4 Hull Circle	15784	4/30/2020	Fence	Under Review	
807 Loma Linda Drive	15793	5/5/2020	Residential Remodel	Completeness Review	Not yet routed for review; under application completeness check

In the name and by the authority of

The State Of Texas

THIS IS TO CERTIFY, that at a general election held on

May 2, 2020

Linda Anthony

was duly elected

Mayor

City of West Lake Hills

In testimony whereof, I have hereunto signed my name and caused the Seal of West Lake Hills to be affixed at the City of West Lake Hills, this the 8^{th} day of May 2020.

City Secretary
City of West Lake Hills

In the name and by the authority of

The State Of Texas

THIS IS TO CERTIFY, that at a general election held on

May 2, 2020

Brian Plunkett

was duly elected

City Council Place 2

City of West Lake Hills

In testimony whereof, I have hereunto signed my name and caused the Seal of West Lake Hills to be affixed at the City of West Lake Hills, this the 8th day of May 2020.

Stephanie Mills

City Secretary
City of West Lake Hills

In the name and by the authority of

The State Of Texas

THIS IS TO CERTIFY, that at a general election held on

May 2, 2020

Darin Walker

was duly elected

City Council Place 4

City of West Lake Hills

In testimony whereof, I have hereunto signed my name and caused the Seal of West Lake Hills to be affixed at the City of West Lake Hills, this the 8th day of May 2020.

Stephanie Mills

City Secretary
City of West Lake Hills

City of West Lake Hills, Texas

BUILDING REGULATIONS AMENDMENT

ORDINANCE NO. ______ __

AN ORDINANCE OF THE CITY OF WEST LAKE HILLS, TEXAS AMENDING THE CODE OF ORDINANCES, CHAPTER 22: BUILDING REGULATIONS, ARTICLE 22.03, CONSTRUCTION CODE, DIVISION 1, GENERALLY, AND DIVISION 8, DIMENSIONAL REGULATIONS; AND PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; ENACTMENT; REPEALER; SEVERABILITY; CODIFICATION; EFFECTIVE DATE; AND PROPER NOTICE & MEETING.

WHEREAS, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance, rule, or police regulation that is for the good government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, the Railroad Commission of Texas has adopted Liquified Petroleum Gas Safety Rules that regulate location and placement of propane tanks on a property; and

WHEREAS, the Building Regulations shall be updated to ensure clarity and compliance with the Railroad Commission of Texas's requirements regarding propane tanks; and

WHEREAS, after notice and hearing required by law, a public hearing was held before the West Lake Hills Zoning and Planning Commission on March 18, 2020 to consider the proposed amendments and the Zoning and Planning Commission recommended approval of the proposed amendments; and

WHEREAS, after public hearing held by the City Council on March 25, 2020 the City Council voted to accept the recommendation of the Zoning and Planning Commission; and

WHEREAS, the City Council finds that it is necessary and proper for the good government, peace or order of the City of West Lake Hills to adopt an ordinance amending Chapter 22: Building Regulations.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEST LAKE HILLS, TEXAS, THAT:

1. FINDINGS OF FACT

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

2. ENACTMENT

Chapter 22: Building Regulations, Division 1, Generally, and Division 8, Dimensional Regulations, of the West Lake Hills Code of Ordinances are hereby amended to read in accordance with *Attachment "A"* which is attached hereto and incorporated into this Ordinance and the City Code for all intents and purposes. Underlined text shall be added and struck-through text shall be deleted as indicated in *Attachment "A"*.

3. REPEALER

All ordinances, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

4. SEVERABILITY

Should any of the clauses, sentences, paragraphs, sections or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

5. CODIFICATION

The City Secretary is hereby directed to record and publish the attached rules, regulations and policies in the City's Code of Ordinances as authorized by Section 52.001 of the Texas Local Government Code.

6. EFFECTIVE DATE

This Ordinance shall be effective immediately upon passage and publication.

7. PROPER NOTICE & MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

PASSED & APPROVED this, the ____ day of _____________, 2020, by a vote of ___ (*ayes*) to ____ (*nays*) to ____ (*abstentions*) of the City Council of West Lake Hills, Texas.

CITY OF WEST LAKE HILLS:

by: _________________________
Linda Anthony, Mayor

ATTEST:

____
Stephanie Mills, City Secretary

ATTACHMENT "A"

City of West Lake Hills

CODE OF ORDINANCES

TITLE II: BUILDING AND DEVELOPMENT

CHAPTER 22: BUILDING REGULATION

ARTICLE 22.03 – CONSTRUCTION CODE

DIVISION 1 – GENERALLY &

DIVISION 8 – DIMENSIONAL REGULATIONS

Section 22.03.001 Definitions

Accessory building or accessory structure. A building or structure, the activity or function of which is clearly integral to, or customarily incidental and subordinate to, the permitted use of the main or principal building/structure on the same lot, such as an air-conditioning and heating unit; cabana; carport; domestic quarters; a wall used as a front-yard fence; garage; greenhouse; guesthouse; sports court; swimming pool; tool shed; wood shed; workshop; and the like. This definition does not include propane tanks. (See also the definition of structure in this section).

* * *

Section 22.03.276 Setbacks for accessory structures

The minimum setback distances for accessory structures, other than unroofed steps, ramps, fences, walks, driveways, driveway gates, playscapes, and mailboxes, shall be the same as the setback distances applicable to a principal building under the appropriate category in section 22.03.281. Accessory structures, including overhangs and eaves, shall not encroach into setbacks. Propane tanks shall not be required to meet the setback requirements of this Section so long as they are permitted and placed in accordance with the Liquefied Petroleum Gas Safety Rules adopted by the Railroad Commission of Texas in Title 16, Part 1, Chapter 9, of the Texas Administrative Code, including any and all future amendments thereto.

CODE AMENDMENTS
STAFF REPORT **MAY 13, 2020**

Project Name: Code Amendments – Chapter 22, Article 22.03, Division 1 and Division 8 (Propane Tank Setback Regulation)

Hearing Dates:

April 15, 2020	Zoning and Planning Commission
April 22, 2020	City Council – *Canceled*
May 13, 2020	City Council

Background/Analysis:

The City's current building setback regulations can be found in Chapter 22 – Building Regulations in the West Lake Hills Code of Ordinances. The City regulates where structures that are integral to and incidental to the permitted structure can be placed in the setback. Propane tanks are considered an accessory structure. Setback regulations apply to accessory structures unless exempted.

However, Texas Natural Resources Code Section 113.054 provides that Railroad Commission ("RRC") rules and standards preempt and supersede any ordinance, order, or rule adopted by the City relating to any aspect or phase of the liquefied petroleum gas industry. In KP-0086, the Texas Attorney General opined that Section 113.054 preempted any existing local ordinance regardless of its level of restriction, date of enactment, and even if the RRC had not yet adopted a rule or standard governing the aspect or phase of the LPG industry regulated by the ordinance.

Therefore, the proposed amendments clarify that propane tanks are not considered accessory structures for setback purposes and are required to comply with the Liquefied Petroleum Gas Safety Rules adopted by the RRC.

Specifically, the ordinance amends Section 22.03.001 (Definitions) to exclude propane tanks from the definition of accessory structure. Further, the ordinance amends Section 22.03.276 (Setback for accessory structures) to provide that propane tanks are required to comply with the Liquefied Petroleum Gas Safety Rules adopted by the RRC, as amended.

Staff Recommendation

Staff recommends approval of the proposed Code amendments.

WW Program Priorities

Commercial Billing Statistical Audit: 15 hours

1. Check annual Monthly Customer Charge updates for a sample of the largest (by water usage) Commercial Ordinance customers, including both winter water average and separately metered (actual monthly usage) customers.
2. Check annual Monthly Volume Charge (Capacity Request) updates for a sample of the largest Non-Residential Customer Service Agreement (NRCSA) customers, including both winter water average and separately metered (actual monthly usage) customers.
3. Check 6 consecutive months of NRCSA contract monthly volume billing for a sample of the largest separately metered customers.
4. Check NRCSA contract excess usage notification, billing and contract amendment process.
5. Check whether all existing WW accounts with water usage are being billed.
6. Check all new commercial connections over the last 24 months to confirm whether they are all: a) on the billing system and b) assigned the correct rates.
7. Report any possible billing issues (e.g., Incode programming related to City ordinances, data transfer into correct billing codes and whether Incode programming is complete and correct).
8. Make recommendations for follow-up, if any.

Review Incode Billing Process Document and WW Program Training/Operations Manual: 15 hours

1. Review Incode billing process handbook.
2. Check whether key non-Incode reports and processes used to generate billing are included in Incode or companion WW operations/training manual (e.g., Water District 10: Monthly Sewer Accounts Water Usage report, New Accounts and Finals report and Meter Change-outs report; City of Austin Monthly Industrial Surcharges, consulting fees).
3. Compare billing process handbook with existing WW Program Manual (Annual Planning Calendar, key program processes and reports). Identify areas of overlap and duplication, gaps, additional information needed, as well as obsolete sections that could be dropped.
4. Make recommendations for follow-up, if any.

Compile list of Wastewater Contracts and other key Program Documents/Processes: 5 hours

1. Identify key requirements and unique provisions that require staff attention for compliance and/or optimal program effectiveness and efficiency.

Residential Billing: 5 hours

1. Check all new residential customers (new connections and new customers for existing accounts) over the last 24 months to confirm whether they are all: a) on the billing system and b) assigned the correct rates.

COYOTES 101

Coyotes are

- Mainly active from dusk to dawn.
- Overly protective if mating or their pups are nearby (January–June).
- Omnivores (eat plants and animals).
- Found mostly near greenbelts and in brushy areas.
- Likely to return if they found a food source near you, (pet food, trash, birdseed, fruit tree droppings, compost, dirty BBQ grills, and unfortunately, outside pets)
- Fearful of loud noises.
- More likely to approach humans if you have fed them. Nationwide, a third of the negative coyote encounters with people were after humans intentionally gave them food.
- More likely to approach small dogs and cats left alone outside.

If you have chickens, they need to be secured on your property. If you feed feral cat colonies, please feed at the same time every day, and pick up containers and any leftover food before you leave the site.

Coyotes are *not*

- Naturally aggressive towards people.
- Usually pack travelers. They are more likely found in pairs.
- Controlled by killing them. National scientific studies have shown more move into the territory and have more litters earlier and more often in their lifetime.
- Leaving. The most successful efforts in other cities involve public outreach and education on how to safely coexist.

Call Austin 311

Want a FREE visit from a Wildlife Educator in your community? Please call 512.978.0514.

austintexas.gov/department/coyotes-central-texas

CITY OF AUSTIN
FOUNDED 1839

KEEP AUSTIN WILD

Peacefully Coexisting with Coyotes

EXPANSION

Movement Among People and Animals

As our community grows and expands, there is increased opportunity for interactions with wildlife. We can keep these interactions positive with some basic knowledge.

City of Austin Population:

2000: 656,562
2015: 900,701
2025: 1,080,261
*Source: City of Austin

In 2009, the City of Austin was certified as a Community Wildlife Habitat by the National Wildlife Federation. To date, the City of Austin has 2,154 certified wildlife habitats and the number is steadily increasing.

In the wild, a coyote's home terrain can be 3–16 miles. But because of all the inadvertent food sources in our growing city, the territory of one can be just one mile.

LIVING SAFELY WITH COYOTES

- Do not feed wildlife.
- Do not leave food outside.
- Check your property and eliminate water or food sources, like pet food, bird seed on the ground, uncovered trash and compost bins, and make sure to pick up fallings from nut or fruit trees regularly.
- Trim all brush and shrubbery near ground level.
- Monitor all pets when outdoors.
- Walk your dog on a 4–6 foot leash.

- Discourage coyotes from frequenting the area by hazing and encourage neighbors to do the same.
- **Call 311 to report concerns.**

HAZING

How to Scare a Coyote Away to Minimize Future Interactions

Hazing is the process that helps reshape and encourage coyotes to avoid contact with humans and pets. It reinforces coyotes' natural wariness of humans without harming them.

The more often an individual coyote is hazed using a variety of tools and techniques by a variety of people, the most effective it will be.

If you see a coyote, make eye contact and make loud noises (banging things, using a whistle), while making yourself seem larger (waving arms, jacket, umbrella). If the animal does not back off and leave, you should then more 'aggressively' haze, throwing ***non-edible*** objects near by the animal to scare it. This will help instill a natural wariness of humans. Keep at it until the coyote leaves. Hazing should be exaggerated, assertive and consistent. You may feel silly but you will be helping people, pets and wildlife peacefully coexist. If the animal does not leave after hazing efforts, do not run away or turn your back. Slowly back away while still facing the coyote and immediately call 311.

Do not haze if you think the animal is sick or injured. Call 311 right away with the location and description of the animal.

Do not haze if the animal is just walking by from a distance or cornered. Only use these techniques when they are showing bold, behaviors near you or in areas like your porches or yard.

Stephanie Mills

From: Travis Askey
Sent: Friday, May 8, 2020 9:56 AM
To: Stephanie Mills
Subject: Coyote Activity Agenda Item Materials
Attachments: Coyote Brochure.pdf

Contact Information:

Emery Sadkin
City of Austin Animal Services
Animal Protection Officer- Wildlife
Office: (512) 978-0514
7201 Levander Loop, Bldg. A, Austin TX 78702
emery.sadkin@austintexas.gov

Mark Sloat
Administrative Manager
Austin Animal Services
City of Austin
512-978-0502
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West Lake Hills Police Department
911 Westlake Drive West Lake Hills, TX 78746

Memorandum

DATE: May 7, 2020

TO: City Administrator Travis Askey

FROM: Chief Gerdes

SUBJECT: New Hire – Administrative Coordinator Position

As you are aware, Pam Williams retired at the end of February 2020. She had served as the Administrative Assistant for the Police Department for over 20 years at that point and would be very difficult to replace. We started looking as soon as Pam announced her retirement, but the COVID-19 pandemic made it more difficult to recruit than normal, so we made some adjustments to our process. We advertised the job through our regular websites as well as on LinkedIn where we had over 450 views on our job announcement. We had 25 people who expressed an interest in the job and 15 who actually filled out the 21-page application and applied for the position. We ended up doing phone interviews with seven candidates and additional interviews with three. It was a lengthy process because we wanted to make sure we got it right.

The job title was changed to more accurately reflect the job requirements. In addition to the day-to-day administrative and clerical tasks, our new person will be expected to increase our online social media presence on several social media platforms. This individual will assist with the processing and handling of property and evidentiary items in our property room. They are also responsible for all aspects of our annual National Night Out event, one which has grown every year.

Out of this long process, we selected Melanie Forcier as our new Administrative Coordinator. She has a B.A. (April 2020) from Concordia University in Multidisciplinary Studies, Communication and Psychology. She lives in Hutto and has extensive experience with social media, organizing smaller community events, and being the first person people see within an organization. We interviewed Melanie three times to make sure everyone had an opportunity to get all their questions answered.

She is currently going through the testing and background process, since she will have access to confidential information and everything going through the property and evidence room. We are excited to get Melanie on board, hopefully by the end of May, and look forward to what we will be able to accomplish moving forward.

Sincerely,

Scott Gerdes

Scott Gerdes
Chief of Police

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: APRIL 30TH, 2020

01 -GENERAL FUND

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
TAXES	4,915,629.05	235,104.93	3,540,270.68	72.02	1,375,358.37
PERMITS	140,000.00	21,118.95	116,819.81	83.44	23,180.19
FEES	639,000.00	9,949.29	375,889.16	58.82	263,110.84
FINES & WARRANTS	209,300.00	6,987.53	108,885.07	52.02	100,414.93
INTEREST & MISC.	1,790,300.00	22,146.93	321,423.96	17.95	1,468,876.04
TOTAL REVENUES	7,694,229.05	295,307.63	4,463,288.68	58.01	3,230,940.37
EXPENDITURE SUMMARY					
ADMINISTRATION	1,403,766.19	79,794.20	628,325.28	44.76	775,440.91
POLICE DEPARTMENT	2,305,861.92	263,735.43	1,377,016.23	59.72	928,845.69
PUBLIC WORKS	3,430,664.36	86,077.72	789,034.10	23.00	2,641,630.26
MUNICIPAL COURT	274,783.16	15,891.64	142,301.49	51.79	132,481.67
TOTAL EXPENDITURES	7,415,075.63	445,498.99	2,936,677.10	39.60	4,478,398.53
REVENUES OVER/(UNDER) EXPENDITURES	279,153.42	(150,191.36)	1,526,611.58		(1,247,458.16)

01 -GENERAL FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TAXES					
01-40100 PROPERTY TAXES	1,583,629.05	3,894.74	1,585,227.99	100.10	(1,598.94)
01-40200 SALES TAX	3,300,000.00	225,202.97	1,931,790.60	58.54	1,368,209.40
01-40250 MIXED BEVERAGE TAX	32,000.00	6,007.22	23,252.09	72.66	8,747.91
TOTAL TAXES	4,915,629.05	235,104.93	3,540,270.68	72.02	1,375,358.37
PERMITS					
01-41000 BUILDING PERMITS	140,000.00	21,118.95	116,819.81	83.44	23,180.19
TOTAL PERMITS	140,000.00	21,118.95	116,819.81	83.44	23,180.19
FEES					
01-42000 SUBDIVISION PLATS	6,000.00	0.00	2,800.00	46.67	3,200.00
01-42010 STREET MAINT FEES	30,000.00	2,415.90	15,749.60	52.50	14,250.40
01-42020 ZONING FEES	30,000.00	2,275.00	18,124.08	60.41	11,875.92
01-42025 PLUMBING INSPECTION FEES	20,000.00	3,750.00	19,080.00	95.40	920.00
01-42030 ADMINISTRATIVE FEES	8,000.00	545.05	7,653.37	95.67	346.63
01-42040 TELECOM FRANCHISE/ROW FEES	150,000.00	963.34	73,697.05	49.13	76,302.95
01-42043 NATURAL GAS FRANCHISE FEES	35,000.00	0.00	13,329.79	38.09	21,670.21
01-42045 ELECTRIC FRANCHISE FEES	360,000.00	0.00	199,617.11	55.45	160,382.89
01-42050 CABLE FRANCHISE FEES	0.00	0.00	25,838.16	0.00	(25,838.16)
TOTAL FEES	639,000.00	9,949.29	375,889.16	58.82	263,110.84
FINES & WARRANTS					
01-44000 FINES	180,000.00	6,581.77	96,868.31	53.82	83,131.69
01-44100 WARRANT FEES	5,000.00	0.00	950.00	19.00	4,050.00
01-44150 ADMINISTRATIVE FEES	24,300.00	405.76	11,066.76	45.54	13,233.24
TOTAL FINES & WARRANTS	209,300.00	6,987.53	108,885.07	52.02	100,414.93
INTEREST & MISC.					
01-45000 INTEREST INCOME	130,000.00	6,669.38	60,501.42	46.54	69,498.58
01-45005 PROPERTY TAX P & I	3,500.00	325.04	4,049.03	115.69	(549.03)
01-45007 LEASES	46,800.00	3,136.68	213,054.70	455.25	(166,254.70)
01-45010 MISCELLANEOUS INCOME	10,000.00	818.80	7,621.78	76.22	2,378.22
01-45040 SALE OF ASSETS	1,600,000.00	11,197.03	36,197.03	2.26	1,563,802.97
TOTAL INTEREST & MISC.	1,790,300.00	22,146.93	321,423.96	17.95	1,468,876.04
TOTAL REVENUES	7,694,229.05	295,307.63	4,463,288.68	58.01	3,230,940.37

01 -GENERAL FUND
ADMINISTRATION

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
MAINTENANCE					
01-60050 BUILDING MAINTENANCE	35,000.00	275.00	4,131.32	11.80	30,868.68
01-60055 COMPUTER MAINTENANCE	40,000.00	1,771.45	36,634.00	91.59	3,366.00
TOTAL MAINTENANCE	75,000.00	2,046.45	40,765.32	54.35	34,234.68
REPAIRS					
01-60140 EQUIPMENT CONTRACTS	1,000.00	0.00	644.64	64.46	355.36
01-60190 JANITORIAL	4,200.00	466.44	2,769.59	65.94	1,430.41
TOTAL REPAIRS	5,200.00	466.44	3,414.23	65.66	1,785.77
CONTRACT SERVICES					
01-60200 OUTSIDE LEGAL COUNSEL	90,000.00	160.60	3,588.70	3.99	86,411.30
01-60205 CONSULTANT FEES	130,000.00	300.00	33,859.47	26.05	96,140.53
01-60210 CITY ATTORNEY FEES	115,000.00	1,962.00	40,930.47	35.59	74,069.53
01-60210.CITY ATTORNEY - INDIV. CASES	0.00	2,792.40	68,271.93	0.00	(68,271.93)
01-60212 CODIFICATION	5,000.00	0.00	6,124.50	122.49	(1,124.50)
01-60214 TAX COLLECTION EXPENSE	5,150.00	0.00	4,957.37	96.26	192.63
01-60215 APPRAISAL DISTRICT EXPENSE	6,950.00	0.00	3,491.28	50.23	3,458.72
01-60216 AUDITING	18,000.00	3,654.00	18,270.00	101.50	(270.00)
01-60220 TRAINING	25,000.00	0.00	5,131.46	20.53	19,868.54
01-60221 MEMBERSHIPS/SUBSCRIPTIONS	8,200.00	0.00	1,916.73	23.37	6,283.27
01-60230 OFFICE SUPPLIES	6,500.00	63.39	2,438.69	37.52	4,061.31
01-60235 ELECTION EXPENSES	10,500.00	0.00	0.00	0.00	10,500.00
01-60250 POSTAGE	3,000.00	0.00	2,424.43	80.81	575.57
01-60266 CREDIT CARD FEES	750.00	324.28	1,404.73	187.30	(654.73)
01-60270 PRINTING	4,500.00	0.00	540.50	12.01	3,959.50
01-60280 PUBLIC NOTICES	11,500.00	0.00	734.44	6.39	10,765.56
01-60290 RECORDS STORAGE & MAINTENANCE	2,500.00	146.70	883.11	35.32	1,616.89
TOTAL CONTRACT SERVICES	442,550.00	9,403.37	194,967.81	44.06	247,582.19
PAYROLL					
01-60330 SALARIES	513,470.40	41,346.55	233,789.77	45.53	279,680.63
01-60340 PAYROLL TAX	39,331.83	3,132.68	16,389.06	41.67	22,942.77
01-60341 RETIREMENT	85,056.37	6,618.44	29,281.62	34.43	55,774.75
01-60342 LONGEVITY	1,995.00	150.00	1,080.00	54.14	915.00
01-60344 MEDICAL/DENTAL INSURANCE	57,312.59	6,599.37	29,894.80	52.16	27,417.79
01-60346 WORKERS COMP INSURANCE	1,350.00	365.78	1,097.34	81.28	252.66
01-60350 CONTRACT/TEMPORARY SUPPORT	20,000.00	0.00	35,932.31	179.66	(15,932.31)
TOTAL PAYROLL	718,516.19	58,212.82	347,464.90	48.36	371,051.29
UTILITIES & SUNDRY					
01-60430 PUBLIC INFORMATION SERVICES	30,000.00	0.00	4,725.00	15.75	25,275.00
01-60440 SUNDRY	7,000.00	248.37	4,708.65	67.27	2,291.35
01-60450 TELECOM	11,000.00	867.09	5,881.28	53.47	5,118.72
01-60465 GENERAL INSURANCE	3,500.00	583.32	1,749.96	50.00	1,750.04
01-60469 UNEMPLOYMENT CLAIMS (TWC)	0.00	7,218.15	14,830.76	0.00	(14,830.76)
01-60475 COMMUNITY RELATIONS	500.00	0.00	387.27	77.45	112.73
01-60477 EMPL/VOL APPRECIATION	5,000.00	0.00	2,035.56	40.71	2,964.44

01 -GENERAL FUND
ADMINISTRATION

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-60480 RECORDING FEES	1,500.00	0.00	0.00	0.00	1,500.00
01-60490 UTILITIES	9,000.00	748.19	5,300.14	58.89	3,699.86
TOTAL UTILITIES & SUNDRY	67,500.00	9,665.12	39,618.62	58.69	27,881.38
CAPITAL OUTLAY					
01-60550 COMPUTERS/FURNITURE/EQUIP	10,000.00	0.00	2,094.40	20.94	7,905.60
01-60551 SOFTWARE (PERMITS/ETC)	55,000.00	0.00	0.00	0.00	55,000.00
01-60552 CAPITAL OUTLAY-PHONE SYSTEM	30,000.00	0.00	0.00	0.00	30,000.00
TOTAL CAPITAL OUTLAY	95,000.00	0.00	2,094.40	2.20	92,905.60
TRANSFERS					
TOTAL ADMINISTRATION	1,403,766.19	79,794.20	628,325.28	44.76	775,440.91

01 -GENERAL FUND
POLICE DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
MAINTENANCE					
01-61050 BUILDING MAINTENANCE	20,000.00	600.99	4,426.05	22.13	15,573.95
01-61060 VEHICLE M & O	20,000.00	1,185.96	13,216.22	66.08	6,783.78
01-61061 FUEL	30,000.00	2,179.28	16,967.58	56.56	13,032.42
01-61080 RADAR REP/CALIBRATION	1,000.00	0.00	984.00	98.40	16.00
TOTAL MAINTENANCE	71,000.00	3,966.23	35,593.85	50.13	35,406.15
REPAIRS					
01-61150 EQUIPMENT CONTRACTS/REPAIRS	25,000.00	1,095.31	14,484.21	57.94	10,515.79
01-61155 COMPUTER MAINTENANCE	55,000.00	2,325.03	40,076.10	72.87	14,923.90
01-61190 JANITORIAL	6,500.00	468.00	3,375.84	51.94	3,124.16
TOTAL REPAIRS	86,500.00	3,888.34	57,936.15	66.98	28,563.85
CONTRACT SERVICES					
01-61200 CITY ATTORNEY FEES	5,000.00	0.00	1,049.28	20.99	3,950.72
01-61210 MEDICAL EXAMINATIONS	3,000.00	0.00	1,492.50	49.75	1,507.50
01-61211 PSYCHOLOGICAL EXAMINATIONS	4,000.00	0.00	2,900.00	72.50	1,100.00
01-61221 MEMBERSHIPS/SUBSCRIPTIONS	4,800.00	129.90	1,078.90	22.48	3,721.10
01-61230 OFFICE SUPPLIES	5,000.00	0.00	2,934.90	58.70	2,065.10
01-61240 POLICE SUPPLIES	15,500.00	1,023.63	8,702.37	56.14	6,797.63
01-61250 POSTAGE	500.00	18.17	49.41	9.88	450.59
01-61256 DISPATCH/CTECC	92,577.00	0.00	92,577.00	100.00	0.00
01-61260 EMPLOYMENT ADS/RECRUITING	1,000.00	0.00	0.00	0.00	1,000.00
01-61290 RECORDS STORAGE & MAINTENANCE	1,000.00	114.10	686.89	68.69	313.11
TOTAL CONTRACT SERVICES	132,377.00	1,285.80	111,471.25	84.21	20,905.75
PAYROLL					
01-61330 SALARIES	1,202,952.00	81,554.30	656,063.35	54.54	546,888.65
01-61335 CERTIFICATION PAY	17,680.00	1,218.00	9,305.40	52.63	8,374.60
01-61340 PAYROLL TAXES	92,146.12	6,801.33	53,376.40	57.93	38,769.72
01-61341 RETIREMENT	199,269.00	14,423.73	113,723.31	57.07	85,545.69
01-61342 LONGEVITY	8,525.00	400.00	4,081.00	47.87	4,444.00
01-61344 MEDICAL/DENTAL INSURANCE	194,862.80	14,247.53	101,468.29	52.07	93,394.51
01-61346 WORKERS COMP INSURANCE	24,300.00	6,171.14	18,513.42	76.19	5,786.58
01-61350 CONTRACT/TEMPORARY SUPPORT	0.00	0.00	388.50	0.00	(388.50)
TOTAL PAYROLL	1,739,734.92	124,816.03	956,919.67	55.00	782,815.25
UTILITIES & SUNDRY					
01-61450 TELECOM	10,500.00	1,206.41	8,253.99	78.61	2,246.01
01-61465 GENERAL INSURANCE	26,000.00	5,603.93	17,599.79	67.69	8,400.21
01-61470 TRAINING	16,000.00	625.00	6,005.04	37.53	9,994.96
01-61475 COMMUNITY RELATIONS	7,000.00	0.00	2,996.31	42.80	4,003.69
01-61477 EMPL/VOL APPRECIATION	2,000.00	0.00	1,666.85	83.34	333.15
01-61480 UNIFORM ALLOWANCE	16,000.00	6,666.67	9,818.98	61.37	6,181.02
01-61485 FIRING RANGE/AMMUNITION/GUNS	5,500.00	1,796.20	1,961.17	35.66	3,538.83
01-61490 UTILITIES	13,000.00	1,056.82	7,697.16	59.21	5,302.84
TOTAL UTILITIES & SUNDRY	96,000.00	16,955.03	55,999.29	58.33	40,000.71

01 -GENERAL FUND
POLICE DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CAPITAL OUTLAY					
01-61550 COMPUTERS/FURNITURE/EQUIP	18,400.00	0.00	1,814.65	9.86	16,585.35
01-61551 DIGITAL VIDEO SYST FOR CARS	14,000.00	0.00	10,794.20	77.10	3,205.80
01-61553 PATROL VEHICLES	110,500.00	112,824.00	112,824.00	102.10	(2,324.00)
01-61554 RADIOS	16,300.00	0.00	15,219.47	93.37	1,080.53
01-61555 VESTS	3,000.00	0.00	1,670.00	55.67	1,330.00
01-61556 RADAR EQUIPMENT	6,400.00	0.00	6,255.00	97.73	145.00
01-61558 CAPITAL OUTLAY-TASERS	5,250.00	0.00	4,608.00	87.77	642.00
01-61560 CAPITAL OUTLAY-BODY CAMERAS	6,400.00	0.00	5,910.70	92.35	489.30
TOTAL CAPITAL OUTLAY	180,250.00	112,824.00	159,096.02	88.26	21,153.98
TRANSFERS					
TOTAL POLICE DEPARTMENT	2,305,861.92	263,735.43	1,377,016.23	59.72	928,845.69

01 -GENERAL FUND
PUBLIC WORKS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
MAINTENANCE					
01-63055 COMPUTER MAINTENANCE	11,500.00	221.43	9,496.87	82.58	2,003.13
01-63060 VEHICLE M & O	2,000.00	0.00	30.00	1.50	1,970.00
01-63061 FUEL	1,000.00	20.00	327.20	32.72	672.80
TOTAL MAINTENANCE	14,500.00	241.43	9,854.07	67.96	4,645.93
REPAIRS					
01-63151 DRAINAGE REPAIRS & MAINT	150,000.00	9,525.00	81,285.78	54.19	68,714.22
01-63155 ROW MAINT	160,000.00	3,732.50	41,847.50	26.15	118,152.50
01-63157 CODE ENFORCEMENT EXPENSE	1,000.00	0.00	721.56	72.16	278.44
01-63165 SIGN MAINT	20,000.00	1,685.00	9,248.70	46.24	10,751.30
01-63175 STREET REPAIRS	75,000.00	1,701.20	14,097.62	18.80	60,902.38
01-63185 TRASH/CARCASS REMOVAL	2,500.00	400.00	900.00	36.00	1,600.00
TOTAL REPAIRS	408,500.00	17,043.70	148,101.16	36.25	260,398.84
CONTRACT SERVICES					
01-63205 CONSULTANT FEES	100,000.00	2,438.93	32,229.67	32.23	67,770.33
01-63217 SOLID WASTE SERVICES	445,050.00	0.00	221,485.60	49.77	223,564.40
01-63220 TRAINING	5,000.00	0.00	3,060.21	61.20	1,939.79
01-63230 SUPPLIES	2,500.00	25.78	1,612.87	64.51	887.13
01-63240 PROFESSIONAL FEES	2,500.00	0.00	370.00	14.80	2,130.00
01-63245 INSPECTIONS/PLAN REVIEWS	20,000.00	1,670.00	14,485.00	72.43	5,515.00
TOTAL CONTRACT SERVICES	575,050.00	4,134.71	273,243.35	47.52	301,806.65
PAYROLL					
01-63330 SALARIES	155,958.40	11,996.80	86,304.92	55.34	69,653.48
01-63340 PAYROLL TAX	11,946.41	929.22	6,942.02	58.11	5,004.39
01-63341 RETIREMENT	25,834.51	2,026.54	15,020.84	58.14	10,813.67
01-63344 MEDICAL/DENTAL INSURANCE	22,925.04	1,924.48	13,493.56	58.86	9,431.48
01-63346 WORKERS COMP INSURANCE	1,350.00	244.11	732.33	54.25	617.67
TOTAL PAYROLL	218,014.36	17,121.15	122,493.67	56.19	95,520.69
UTILITIES & SUNDRY					
01-63450 TELECOM	4,000.00	160.00	1,024.00	25.60	2,976.00
01-63465 GENERAL INSURANCE	3,100.00	478.02	1,434.06	46.26	1,665.94
TOTAL UTILITIES & SUNDRY	7,100.00	638.02	2,458.06	34.62	4,641.94
CAPITAL OUTLAY					
01-63540 COMPUTERS/FURNITURE/EQUIP	17,500.00	2,843.75	21,427.24	122.44	(3,927.24)
01-63553 CITY HALL REMODEL/REBUILD	200,000.00	36.96	1,834.80	0.92	198,165.20
01-63555 DRAINAGE IMPROVEMENTS	450,000.00	0.00	0.00	0.00	450,000.00
01-63565 STREET REPAVING/MAINT - WD10	500,000.00	44,018.00	88,892.50	17.78	411,107.50
01-63567 STREETS ANNUAL MAINT PROGRAM	1,040,000.00	0.00	120,729.25	11.61	919,270.75
TOTAL CAPITAL OUTLAY	2,207,500.00	46,898.71	232,883.79	10.55	1,974,616.21
TRANSFERS					
TOTAL PUBLIC WORKS	3,430,664.36	86,077.72	789,034.10	23.00	2,641,630.26

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2020

01 -GENERAL FUND
MUNICIPAL COURT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REPAIRS					
01-67150 COMPUTER MAINTENANCE/UPGRADE	20,000.00	442.86	15,486.44	77.43	4,513.56
TOTAL REPAIRS	20,000.00	442.86	15,486.44	77.43	4,513.56
CONTRACT SERVICES					
01-67220 TRAINING	4,000.00	0.00	2,124.51	53.11	1,875.49
01-67221 MEMBERSHIPS/SUBSCRIPTIONS	400.00	0.00	181.00	45.25	219.00
01-67230 COURT SUPPLIES	1,500.00	53.97	322.69	21.51	1,177.31
01-67250 POSTAGE	250.00	0.00	0.00	0.00	250.00
01-67260 PROSECUTOR FEES	32,000.00	35.00	15,305.75	47.83	16,694.25
01-67266 CREDIT CARD FEES	6,000.00	565.77	4,170.22	69.50	1,829.78
01-67290 RECORDS STORAGE & MAINTENANCE	1,200.00	65.20	392.50	32.71	807.50
TOTAL CONTRACT SERVICES	45,350.00	719.94	22,496.67	49.61	22,853.33
PAYROLL					
01-67330 SALARIES	153,414.43	8,662.20	73,345.84	47.81	80,068.59
01-67340 PAYROLL TAXES	11,751.55	662.65	5,648.79	48.07	6,102.76
01-67341 RETIREMENT	19,052.14	2,432.15	11,223.92	58.91	7,828.22
01-67342 LONGEVITY	1,020.00	80.00	559.00	54.80	461.00
01-67344 MEDICAL/DENTAL INSURANCE	22,925.04	2,688.30	12,930.21	56.40	9,994.83
01-67346 WORKERS COMP INSURANCE	520.00	146.32	438.96	84.42	81.04
TOTAL PAYROLL	208,683.16	14,671.62	104,146.72	49.91	104,536.44
UTILITIES & SUNDRY					
01-67465 GENERAL INSURANCE	500.00	57.22	171.66	34.33	328.34
01-67475 PUBLIC EDUCATION/COMM RELATION	250.00	0.00	0.00	0.00	250.00
TOTAL UTILITIES & SUNDRY	750.00	57.22	171.66	22.89	578.34
CAPITAL OUTLAY					
TRANSFERS					
TOTAL MUNICIPAL COURT	274,783.16	15,891.64	142,301.49	51.79	132,481.67
TOTAL EXPENDITURES	7,415,075.63	445,498.99	2,936,677.10	39.60	4,478,398.53
REVENUES OVER/(UNDER) EXPENDITURES	279,153.42	(150,191.36)	1,526,611.58		(1,247,458.16)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2020

02 -WASTE WATER FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
REVENUE	2,012,840.00	154,240.36	1,209,903.05	60.11	802,936.95
TOTAL REVENUES	2,012,840.00	154,240.36	1,209,903.05	60.11	802,936.95
EXPENDITURE SUMMARY					
WASTEWATER DEPARTMENT	1,979,912.25	68,194.85	593,420.71	29.97	1,386,491.54
TOTAL EXPENDITURES	1,979,912.25	68,194.85	593,420.71	29.97	1,386,491.54
REVENUES OVER/(UNDER) EXPENDITURES	32,927.75	86,045.51	616,482.34		(583,554.59)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2020

02 -WASTE WATER FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE					
02-50100 WASTEWATER REVENUE	1,950,000.00	146,022.79	1,143,569.93	58.64	806,430.07
02-50200 WASTEWATER PENALTIES	15,000.00	175.00	3,632.65	24.22	11,367.35
02-50250 INDUSTRIAL SURCHARGE REVENUE	35,000.00	7,049.09	54,351.79	155.29	(19,351.79)
02-50300 REIMBURSEMENT REVENUE	0.00	700.00	4,022.98	0.00	(4,022.98)
02-50400 PRELIM ENGR ASSESSMENT FEE	0.00	0.00	400.00	0.00	(400.00)
02-50500 ADMINISTRATIVE FEES	10,000.00	0.00	1,613.54	16.14	8,386.46
02-50505 CREDIT CARD FEES	2,000.00	261.27	1,959.50	97.98	40.50
02-50750 INTEREST INCOME	840.00	32.21	352.66	41.98	487.34
TOTAL REVENUE	2,012,840.00	154,240.36	1,209,903.05	60.11	802,936.95
TOTAL REVENUES	2,012,840.00	154,240.36	1,209,903.05	60.11	802,936.95

02 -WASTE WATER FUND
WASTEWATER DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
MAINTENANCE					
02-60005 SYSTEM MAINTENANCE	30,000.00	0.00	9,708.00	32.36	20,292.00
02-60055 COMPUTER MAINTENANCE	12,500.00	110.73	13,583.65	108.67	(1,083.65)
TOTAL MAINTENANCE	42,500.00	110.73	23,291.65	54.80	19,208.35
CONTRACT SERVICES					
02-60205 WASTEWATER PROJECT CONSULTANT	10,000.00	0.00	962.50	9.63	9,037.50
02-60220 TREATMENT CHARGES (COA)	410,000.00	33,596.29	202,726.73	49.45	207,273.27
02-60225 TRAINING	2,500.00	0.00	1,554.82	62.19	945.18
02-60230 BILLING FEES	6,000.00	317.26	4,067.83	67.80	1,932.17
02-60235 OFFICE SUPPLIES	1,500.00	0.00	411.87	27.46	1,088.13
02-60240 LEGAL SERVICES	5,000.00	0.00	0.00	0.00	5,000.00
02-60250 WW CHEMICALS	30,000.00	0.00	6,378.55	21.26	23,621.45
02-60260 WW UTILITIES	9,000.00	569.64	4,566.03	50.73	4,433.97
02-60266 CREDIT CARD FEES	2,500.00	466.25	2,889.54	115.58	(389.54)
02-60270 WW M & O - FIXED	30,000.00	2,258.79	13,552.74	45.18	16,447.26
02-60275 WW M & O - VARIABLE	120,000.00	23,141.92	126,396.67	105.33	(6,396.67)
TOTAL CONTRACT SERVICES	626,500.00	60,350.15	363,507.28	58.02	262,992.72
PAYROLL					
02-60330 WW SALARIES	55,016.00	4,232.00	30,470.40	55.38	24,545.60
02-60340 PAYROLL TAXES	4,214.23	329.10	2,458.26	58.33	1,755.97
02-60341 RETIREMENT	9,012.00	0.00	4,611.27	51.17	4,400.73
02-60344 MEDICAL/DENTAL INSURANCE	11,462.52	947.81	6,666.44	58.16	4,796.08
02-60346 WORKERS COMP INSURANCE	260.00	73.16	219.48	84.42	40.52
TOTAL PAYROLL	79,964.75	5,582.07	44,425.85	55.56	35,538.90
UTILITIES & SUNDRY					
02-60405 MISCELLANEOUS	1,000.00	0.00	0.00	0.00	1,000.00
02-60410 ENGINEERING	6,500.00	532.90	5,574.00	85.75	926.00
02-60450 TELECOM	960.00	80.00	762.00	79.38	198.00
02-60465 GENERAL INSURANCE	5,900.00	1,539.00	4,617.01	78.25	1,282.99
TOTAL UTILITIES & SUNDRY	14,360.00	2,151.90	10,953.01	76.27	3,406.99
CAPITAL OUTLAY					
02-60510 DEBT PAYMENTS	1,051,587.50	0.00	149,595.97	14.23	901,991.53
02-60515 DEBT PMT TO GENERAL FUND	150,000.00	0.00	0.00	0.00	150,000.00
02-60565 CAPITAL OUTLAY - WW SYSTEM	10,000.00	0.00	1,646.95	16.47	8,353.05
02-60570 WW PUMPS	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL CAPITAL OUTLAY	1,216,587.50	0.00	151,242.92	12.43	1,065,344.58
TRANSFERS					
TOTAL WASTEWATER DEPARTMENT	1,979,912.25	68,194.85	593,420.71	29.97	1,386,491.54
TOTAL EXPENDITURES	1,979,912.25	68,194.85	593,420.71	29.97	1,386,491.54
REVENUES OVER/(UNDER) EXPENDITURES	32,927.75	86,045.51	616,482.34		(583,554.59)

*** END OF REPORT ***

05 -BEE CAVE ROAD IMPROVEMENT
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURE SUMMARY					
PUBLIC WORKS	0.00	0.00	1,444.86	0.00	(1,444.86)
TOTAL EXPENDITURES	0.00	0.00	1,444.86	0.00	(1,444.86)
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	(1,444.86)		1,444.86

05 -BEE CAVE ROAD IMPROVEMENT
PUBLIC WORKS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CONTRACT SERVICES					
05-63205 CONSULTANT FEES/THIRD PARTY	0.00	0.00	(50.00)	0.00	50.00
05-63210 OUTSIDE LEGAL	0.00	0.00	1,494.86	0.00	(1,494.86)
TOTAL CONTRACT SERVICES	0.00	0.00	1,444.86	0.00	(1,444.86)
TOTAL PUBLIC WORKS	0.00	0.00	1,444.86	0.00	(1,444.86)
TOTAL EXPENDITURES	0.00	0.00	1,444.86	0.00	(1,444.86)
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	(1,444.86)		1,444.86

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2020

06 -COURT SPECIAL REVENUE
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
FINES & WARRANTS	14,200.00	401.00	8,422.00	59.31	5,778.00
CHILD SAFETY REVENUE	9,700.00	540.50	8,012.48	82.60	1,687.52
TOTAL REVENUES	23,900.00	941.50	16,434.48	68.76	7,465.52
EXPENDITURE SUMMARY					
MUNICIPAL COURT	23,065.00	0.00	1,644.07	7.13	21,420.93
TOTAL EXPENDITURES	23,065.00	0.00	1,644.07	7.13	21,420.93
REVENUES OVER/(UNDER) EXPENDITURES	835.00	941.50	14,790.41		(13,955.41)

06 -COURT SPECIAL REVENUE

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
FINES & WARRANTS					
06-44170 LTPDF-LOCAL TRUANCY PREVENTION	0.00	85.00	1,035.00	0.00	(1,035.00)
06-44180 LMJF-LOCAL MUNICIPAL JURY FUND	0.00	1.70	20.70	0.00	(20.70)
06-44200 SECURITY FEES	6,100.00	152.30	3,552.30	58.23	2,547.70
06-44300 TECHNOLOGY FEES	8,100.00	162.00	3,814.00	47.09	4,286.00
TOTAL FINES & WARRANTS	14,200.00	401.00	8,422.00	59.31	5,778.00
CHILD SAFETY REVENUE					
06-45015 CHILD SAFETY & HEALTH REVENUE	9,700.00	540.50	8,012.48	82.60	1,687.52
TOTAL CHILD SAFETY REVENUE	9,700.00	540.50	8,012.48	82.60	1,687.52
TOTAL REVENUES	23,900.00	941.50	16,434.48	68.76	7,465.52

06 -COURT SPECIAL REVENUE
MUNICIPAL COURT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CONTRACT SERVICES					
06-67290 SECURITY EXPENSE	5,000.00	0.00	0.00	0.00	5,000.00
06-67291 TECHNOLOGY EXPENSE	4,500.00	0.00	1,644.07	36.53	2,855.93
TOTAL CONTRACT SERVICES	9,500.00	0.00	1,644.07	17.31	7,855.93
CAPITAL OUTLAY					
06-67555 CO - SECURITY EXPENSE	3,000.00	0.00	0.00	0.00	3,000.00
06-67560 CO - TECHNOLOGY EXPENSE	10,565.00	0.00	0.00	0.00	10,565.00
TOTAL CAPITAL OUTLAY	13,565.00	0.00	0.00	0.00	13,565.00
TOTAL MUNICIPAL COURT	23,065.00	0.00	1,644.07	7.13	21,420.93
TOTAL EXPENDITURES	23,065.00	0.00	1,644.07	7.13	21,420.93
REVENUES OVER/(UNDER) EXPENDITURES	835.00	941.50	14,790.41		(13,955.41)

*** END OF REPORT ***

07 -PD SPECIAL REVENUE
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
PD SPECIAL REVENUE	1,738.00	5.00	4,722.81	271.74	(2,984.81)
TOTAL REVENUES	1,738.00	5.00	4,722.81	271.74	(2,984.81)
EXPENDITURE SUMMARY					
POLICE DEPARTMENT	8,000.00	0.00	527.50	6.59	7,472.50
TOTAL EXPENDITURES	8,000.00	0.00	527.50	6.59	7,472.50
REVENUES OVER/(UNDER) EXPENDITURES	(6,262.00)	5.00	4,195.31		(10,457.31)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: APRIL 30TH, 2020

07 -PD SPECIAL REVENUE

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PD SPECIAL REVENUE					
07-45014 POLICE TRAINING REV (LEOSE)	1,538.00	0.00	1,517.81	98.69	20.19
07-45040 SALE OF ASSETS	200.00	5.00	3,205.00	1,602.50	(3,005.00)
TOTAL PD SPECIAL REVENUE	1,738.00	5.00	4,722.81	271.74	(2,984.81)
TOTAL REVENUES	1,738.00	5.00	4,722.81	271.74	(2,984.81)

07 -PD SPECIAL REVENUE
POLICE DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
UTILITIES & SUNDRY					
07-61470 LEOSE TRAINING	1,538.00	0.00	527.50	34.30	1,010.50
07-61471 SPECIAL REVENUE TRAINING	6,462.00	0.00	0.00	0.00	6,462.00
TOTAL UTILITIES & SUNDRY	8,000.00	0.00	527.50	6.59	7,472.50
TOTAL POLICE DEPARTMENT	8,000.00	0.00	527.50	6.59	7,472.50
TOTAL EXPENDITURES	8,000.00	0.00	527.50	6.59	7,472.50
REVENUES OVER/(UNDER) EXPENDITURES	(6,262.00)	5.00	4,195.31		(10,457.31)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: APRIL 30TH, 2020

08 -TREE FUND

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
REVENUE	5,000.00	1,500.00	5,250.00	105.00	(250.00)
TOTAL REVENUES	5,000.00	1,500.00	5,250.00	105.00	(250.00)
EXPENDITURE SUMMARY					
TREE FUND	49,250.00	0.00	6,701.57	13.61	42,548.43
TOTAL EXPENDITURES	49,250.00	0.00	6,701.57	13.61	42,548.43
REVENUES OVER/(UNDER) EXPENDITURES	(44,250.00)	1,500.00	(1,451.57)		(42,798.43)

08 -TREE FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE					
08-40200 OAK WILT FEE	5,000.00	1,500.00	5,250.00	105.00	(250.00)
TOTAL REVENUE	5,000.00	1,500.00	5,250.00	105.00	(250.00)
TOTAL REVENUES	5,000.00	1,500.00	5,250.00	105.00	(250.00)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: APRIL 30TH, 2020

08 -TREE FUND

TREE FUND

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
MAINTENANCE					
08-60050 HABITAT RESTORATION & DEMOSITE	45,000.00	0.00	5,720.30	12.71	39,279.70
TOTAL MAINTENANCE	45,000.00	0.00	5,720.30	12.71	39,279.70
REPAIRS					
08-60156 CITY SIGN & LANDSCAPING	4,250.00	0.00	981.27	23.09	3,268.73
TOTAL REPAIRS	4,250.00	0.00	981.27	23.09	3,268.73
UTILITIES & SUNDRY					
TOTAL TREE FUND	49,250.00	0.00	6,701.57	13.61	42,548.43
TOTAL EXPENDITURES	49,250.00	0.00	6,701.57	13.61	42,548.43
REVENUES OVER/(UNDER) EXPENDITURES	(44,250.00)	1,500.00	(1,451.57)		(42,798.43)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2020

10 -WASTEWATER DEBT SERVICE
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
INCOME	7,800.00	9.20	5,199.96	66.67	2,600.04
TOTAL REVENUES	7,800.00	9.20	5,199.96	66.67	2,600.04
EXPENDITURE SUMMARY					
WW DEBT SERVICE	(7,800.00)	(9.20)	(5,199.96)	66.67	(2,600.04)
TOTAL EXPENDITURES	(7,800.00)	(9.20)	(5,199.96)	66.67	(2,600.04)
REVENUES OVER/(UNDER) EXPENDITURES	15,600.00	18.40	10,399.92		5,200.08

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: APRIL 30TH, 2020

10 -WASTEWATER DEBT SERVICE

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
INCOME					
10-40100 INTEREST INCOME	7,800.00	9.20	5,199.96	66.67	2,600.04
TOTAL INCOME	7,800.00	9.20	5,199.96	66.67	2,600.04
TOTAL REVENUES	7,800.00	9.20	5,199.96	66.67	2,600.04

10 -WASTEWATER DEBT SERVICE
WW DEBT SERVICE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REPAIRS					
10-40100 INTEREST INCOME	(7,800.00)	(9.20)	(5,199.96)	66.67	(2,600.04)
TOTAL REPAIRS	(7,800.00)	(9.20)	(5,199.96)	66.67	(2,600.04)
TRANSFERS					
TOTAL WW DEBT SERVICE	(7,800.00)	(9.20)	(5,199.96)	66.67	(2,600.04)
TOTAL EXPENDITURES	(7,800.00)	(9.20)	(5,199.96)	66.67	(2,600.04)
REVENUES OVER/(UNDER) EXPENDITURES	15,600.00	18.40	10,399.92		5,200.08

*** END OF REPORT ***

11 -WASTEWATER CONSTRUCTION
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
INCOME	11,000.00	434.14	4,753.19	43.21	6,246.81
TOTAL REVENUES	11,000.00	434.14	4,753.19	43.21	6,246.81
EXPENDITURE SUMMARY					
REVENUES OVER/(UNDER) EXPENDITURES	11,000.00	434.14	4,753.19		6,246.81

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: APRIL 30TH, 2020

11 -WASTEWATER CONSTRUCTION

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
INCOME					
11-40100 INTEREST INCOME	11,000.00	434.14	4,753.19	43.21	6,246.81
TOTAL INCOME	11,000.00	434.14	4,753.19	43.21	6,246.81
TOTAL REVENUES	11,000.00	434.14	4,753.19	43.21	6,246.81

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2020

11 -WASTEWATER CONSTRUCTION
EXPENSE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REPAIRS					
CONTRACT SERVICES					
CAPITAL OUTLAY					
TRANSFERS					
REVENUES OVER/(UNDER) EXPENDITURES	11,000.00	434.14	4,753.19		6,246.81

*** END OF REPORT ***

City of West Lake Hills
Estimated Available General Fund Balance
FY 2019-2020 as of 9/11/19

Audited Fund Balance as of 9/30/18	**$**	**5,670,372.64**
FY 2018-19 Projected Year End Revenue vs. Expense Impact	$	(365,754.00)
Projected Fund Balance as of 9/30/19	**$**	**5,304,618.64**
FY 2019-20 Adopted Budget Revenue vs. Expense Impact	$	229,477.00
Projected Fund Balance as of 9/30/20	**$**	**5,534,095.64**
Court Special Revenue Fund (1)	$	(118,683.94)
PD Special Revenue Fund (1)	$	(25,944.44)
Tree Fund (1)	$	(80,562.00)
Stabilization Cash Reserve (2)	$	(2,400,000.00)
Legal Counsel Cash Reserve (2)	$	(300,000.00)
Contingency Cash Reserve (2)	$	(500,000.00)
Brush Pickup Reserve (2)	$	(100,000.00)
Bond Refunding Reserve (2)	$	(265,000.00)
Estimated Available Fund Balance as of 9/30/20	**$**	**1,743,905.26**

(1) The fund balance for the three special revenue funds are all positive amounts, but they are shown as a reduction in the available fund balance because these funds are reserved for specific purposes.

(2) The fund balance for the five reserve funds listed are all positive amounts, but they are shown as a reduction in the available fund balance and established by Resolution No. 2019-07-01 - General Fund Balance Policy for the City of West Lake Hills

City of West Lake Hills
Proposed Budget Amendment Detail - FY 2019-2020
As of 5/13/2020

General Fund - Revenue						
Line Item	**Description**	**Original Budget**	**Estimated YTD at 9/30/20**	**Budget Adj. Requested**	**Difference from Original Budget**	**Justification**
	REVENUE					
40200	SALES TAX	$ 3,300,000	$ 3,000,000	$ 3,000,000	$ (300,000)	LOWER DUE TO BUSINESS SHUT DOWN-COVID19
41000	BUILDING PERMITS	$ 140,000	$ 150,000	$ 150,000	$ 10,000	REVENUE HIGHER THAN EXPECTED
42000	SUBDIVISION PLATS	$ 6,000	$ 3,000	$ 3,000	$ (3,000)	REVENUE LOWER THAN EXPECTED
42025	PLUMBING FEES	$ 20,000	$ 25,000	$ 25,000	$ 5,000	REVENUE HIGHER THAN EXPECTED
42030	ADMINISTRATION FEES	$ 8,000	$ 10,000	$ 10,000	$ 2,000	REVENUE HIGHER THAN EXPECTED
42043	NATURAL GAS FRANCHISE FEES	$ 35,000	$ 30,000	$ 30,000	$ (5,000)	REVENUE LOWER THAN EXPECTED-MILD WINTER
42050	CABLE FRANCHISE FEES	$ -	$ 50,000	$ 50,000	$ 50,000	CHARTER COMMUNICATIONS STILL PAYING FRANCHISE FEE
44000	FINES	$ 180,000	$ 125,000	$ 125,000	$ (55,000)	LOWER REVENUE-COVID19
44100	WARRANT FEES	$ 5,000	$ 2,000	$ 2,000	$ (3,000)	LOWER REVENUE-COVID19
44150	ADMINISTRATION FEES-COURT	$ 24,300	$ 14,000	$ 14,000	$ (10,300)	LOWER REVENUE-COVID19
45000	INTEREST INCOME	$ 130,000	$ 80,000	$ 80,000	$ (50,000)	REDUCED RATE OF RETURN ON INVESTMENTS
45005	PROPERTY TAX P&I	$ 3,500	$ 4,500	$ 4,500	$ 1,000	REVENUE HIGHER THAN EXPECTED-LATE PAYMENTS
45040	SALE OF ASSETS	$ 1,600,000	$ 36,197	$ 36,197	$ (1,563,803)	110 WESTLAKE WILL NOT CLOSE THIS FY
					$ (1,922,103)	**Total Reduction in General Fund Revenue**

General Fund - Administration						
Line Item	**Description**	**Original Budget**	**Estimated YTD at 9/30/20**	**Budget Adj. Requested**	**Difference from Original Budget**	**Justification**
	EXPENSE					
60200	OUTSIDE LEGAL COUNSEL	$ 90,000	$ 36,000	$ 36,000	$ (54,000)	REDUCE EXPENSE FOR BOND COUNSEL - NO SPECIAL BOND ELECTION
60205	CONSULTANT FEES	$ 130,000	$ 50,000	$ 50,000	$ (80,000)	REDUCE EXPENSE FOR RETAIL STRATEGIES, ETHICS TRAINING & PARTIAL MUNISERVICES & PARTIAL PATTERSON & ASSOC
60220	TRAINING	$ 25,000	$ 10,000	$ 10,000	$ (15,000)	REDUCE EXPENSE-TRAININGS CANCELLED
60235	ELECTION EXPENSES	$ 10,500	$ -	$ -	$ (10,500)	REDUCE EXPENSE-NO COUNCIL OR SPECIAL BOND ELECTION
60280	PUBLIC NOTICES	$ 11,500	$ 5,000	$ 5,000	$ (6,500)	REDUCE EXPENSE-LOWER THAN EXPECTED
60350	CONTRACT/TEMPORARY SUPPORT	$ 20,000	$ 50,000	$ 50,000	$ 30,000	INCREASE EXPENSE-TEMP EMPLOYEES
60430	PUBLIC INFORMATION SERVICES	$ 30,000	$ 15,000	$ 15,000	$ (15,000)	REDUCE EXPENSE-NO BOND ADVERTISING
60475	UNEMPLOYMENT CLAIMS	$ -	$ 15,000	$ 15,000	$ 15,000	ADD BUDGET FOR TX WORKFORCE UNEMPLOYMENT CLAIMS
60551	CAPITAL OUTLAY-SOFTWARE	$ 55,000	$ -	$ -	$ (55,000)	REDUCE EXPENSE-DELAY DEPLOYMENT INCODE 10
60552	CAPITAL OUTLAY-PHONE SYSTEM	$ 30,000	$ -	$ -	$ (30,000)	REDUCE EXPENSE-DELAYING PURCHASE OF PHONE SYSTEM
					$ (221,000)	**Total Reduction in GF-Administration Expenses**

General Fund - Public Works						
Line Item	**Description**	**Original Budget**	**Estimated YTD at 9/30/20**	**Budget Adj. Requested**	**Difference from Original Budget**	**Justification**
	EXPENSE					
63151	DRAINAGE REPAIRS & MAINT	$ 150,000	$ 130,000	$ 130,000	$ (20,000)	REDUCE EXPENSE-REDUCED CONTRACTOR HOURS
63155	ROW MAINT	$ 160,000	$ 100,000	$ 100,000	$ (60,000)	REDUCE EXPENSE-REDUCED CONTRACTOR HOURS
63175	STREET REPAIRS	$ 75,000	$ 25,000	$ 25,000	$ (50,000)	REDUCE EXPENSE-REDUCED CONTRACTOR HOURS
63205	CONSULTANT FEES	$ 100,000	$ 50,000	$ 50,000	$ (50,000)	REDUCE EXPENSE-NO BOND CONSULTANT FEES
63540	COMPUTERS/FURNITURE/EQUIP	$ 17,500	$ 27,000	$ 27,000	$ 9,500	INCREASE EXPENSE-ENERGOV & MAPPING MORE THAN EXPECTED
63553	CITY HALL REMODEL/REBUILD	$ 200,000	$ 10,000	$ 10,000	$ (190,000)	REDUCE EXPENSE-ARCHITECTURE/ENGINEER FEES
63555	DRAINAGE IMPROVEMENTS					TOTAL ORIGINAL BUDGET - $450,000
	TERRACE MTN & BASIN LEDGE	$ 132,000	$ -	$ -	$ (132,000)	REDUCE EXPENSE-TRANSFERRED TO SPECIAL BOND ELECTION
	TERRACE MTN & WESTLAKE DR	$ 132,000	$ -	$ -	$ (132,000)	REDUCE EXPENSE-TRANSFERRED TO SPECIAL BOND ELECTION
	TERRANC MTN & SPURLOCK VLY	$ 125,000	$ -	$ -	$ (125,000)	REDUCE EXPENSE-TRANSFERRED TO SPECIAL BOND ELECTION
	CONTINGENCY	$ 61,000	$ -	$ -	$ (61,000)	REDUCE EXPENSE-TRANSFERRED TO SPECIAL BOND ELECTION
63565	STREET REPAVING/MAINT W/WD10					TOTAL ORIGINAL BUDGET - $500,000
	WILDCAT HOLLOW	$ 110,700	$ 110,700	$ 110,700	$ -	CITY OF WEST LAKE HILLS CONTRIBUTION W/WD10
	HARBOR VIEW DR	$ 27,100	$ 27,100	$ 27,100	$ -	CITY OF WEST LAKE HILLS CONTRIBUTION W/WD10
	SKYLINE DR	$ 48,000	$ 48,000	$ 48,000	$ -	CITY OF WEST LAKE HILLS CONTRIBUTION W/WD10
	EANES SCHOOL ROAD	$ 9,744	$ 9,744	$ 9,744	$ -	COMPLETED
	YAUPON VLY RD-FINAL PYMT	$ 26,916	$ 26,916	$ 26,916	$ -	COMPLETED
	OLD STONEHEDGE	$ 8,215	$ 8,215	$ 8,215	$ -	COMPLETED
	CONTINGENCY	$ 269,325	$ -		$ (269,325)	REDUCE EXPENSE
63567	STREETS ANNUAL MAINT PROGRAM					TOTAL ORIGINAL BUDGET - $1,040,000
	YR #1 MAINT PKG-FINAL PYMT	$ 121,000	$ 121,000	$ 121,000	$ -	COMPLETED
	YEAR #2 - HARBOR VIEW DR	$ 432,000	$ 432,000	$ 432,000	$ -	$450,000 - $27,000 (W/WD10)
	YEAR #2 - WILDCAT HOLLOW	$ 267,000	$ 267,000	$ 267,000	$ -	$377,000-$110,700 (W/WD10)
	CONTINGENCY	$ 220,000	$ -	$ -	$ (220,000)	REDUCE EXPENSE
					$ (1,299,825)	**Total Reduction in GF-Public Works Expenses**

$ (1,922,103)	**GRAND TOTAL REDUCTION IN GENERAL FUND REVENUE**
$ (1,520,825)	**GRAND TOTAL REDUCTION IN GENERAL FUND EXPENSES**
$ (401,278)	**GRAND TOTAL NET CHANGE GENERAL FUND BALANCE**

City of West Lake Hills
Proposed Budget Amendment Detail - FY 2019-2020
As of 5/13/2020

Wastewater Fund - 02						
Line Item	**Description**	**Original Budget**	**Estimated YTD at 9/30/20**	**Budget Adj. Requested**	**Difference from Original Budget**	**Justification**
	REVENUE					
50200	WASTEWATER PENALTIES	$ 15,000	$ 5,000	$ 5,000	$ (10,000)	REDUCE REVENUE-NO PENALTIES BEING ASSESSED
50250	INDUSTRIAL SURCHARGE REVENUE	$ 35,000	$ 65,000	$ 65,000	$ 30,000	REVENUE HIGHER THAN EXPECTED
50500	ADMINISTRATIVE FEES	$ 10,000	$ 2,500	$ 2,500	$ (7,500)	REVENUE LOWER THAN EXPECTED
50505	CREDIT CARD FEES	$ 2,000	$ 3,000	$ 3,000	$ 1,000	REVENUE HIGHER THAN EXPECTED
					$ 13,500	**Total Increase in Wastewater Fund Revenue**
	EXPENSE					
60055	COMPUTER MAINTENANCE	$ 12,500	$ 15,000	$ 15,000	$ 2,500	EXPENSE HIGHER THAN EXPECTED
					$ 2,500	**Total Increase in Wastewater Fund Expenses**

$ 13,500	**Total Increase in Wastewater Fund Revenue**
$ 2,500	**Total Increase in Wastewater Fund Expenses**
$ 11,000	**GRAND TOTAL NET CHANGE IN WASTEWATER FUND BALANCE**