

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A BOARD OF ADJUSTMENT (BOA) REGULAR MEETING
Wednesday, July 26, 2023 at 7:00 PM

1. Call to Order

With a quorum present, Chair Anthony called the meeting to order at 7:00 p.m.

BOARD MEMBERS PRESENT:

Chair Linda Anthony
Gordon Bowman
James Vaughan
Brian Plunkett
Beth South

CITY STAFF PRESENT:

City Administrator Trey Fletcher
City Secretary Terry Blanchard
Finance Director Vonda Ragsdale
Director of BDS Jennifer Bills
Chief of Police Scott Gerdes
Court Administrator Robert Martinez
City Attorney Patty Akers

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Chair Anthony opened the meeting for public comments. Hearing none, the public comment section was closed.

3. Consent Agenda All Consent Agenda items listed are considered to be routine by the Board and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Board Member.

a. Approval of the June 14, 2023 Regular Meeting Minutes.

MOTION: Upon a motion made by Board Member Vaughan and a second by Board Member Plunkett, the Board voted four (4) for and none (0) opposed with one (1) abstention to approve the consent agenda as presented. Board Member South abstained. Motion carried.

4. Land Use 301 Yaupon Valley Road - Discuss and consider action on variance requests for the height of a retaining wall in the front setback greater than 18" (Section 22.03.170(f)) and a retaining wall exceeding six (6) feet in height above natural grade (Section 22.03.170(g)), to allow not-to-exceed 8-foot and 2.5-foot-tall retaining walls within the front yard setback. Applicant Mark Hawkins.

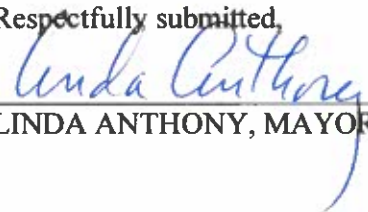
Director Bills gave a brief summary. Davin Philpot made comments to the Board regarding property and non-conforming issues.

MOTION: Upon a motion made by Board Member Plunkett and a second by Board Member Bowman, the Board voted five (5) for and none (0) opposed to approve the variance requests as presented. Motion carried.

5. Adjournment

MOTION: Upon a motion made by Board Member Vaughan and a second by Board Member South, the Board voted five (5) for and none (0) opposed to adjourn the meeting at 7:14 p.m. Motion carried.

Respectfully submitted,


LINDA ANTHONY, MAYOR

ATTEST:


Terry Blanchard, TRMC
City Secretary

These minutes were approved on August 9, 2023.

