

CITY OF WEST LAKE HILLS, TEXAS  
MINUTES OF A CITY COUNCIL REGULAR MEETING  
Wednesday, June 14, 2023 at 7:00 PM

1. Call to Order

**With a quorum present, Mayor Anthony called the meeting to order at 7:34 p.m.**

**CITY COUNCIL PRESENT:**

Mayor Linda Anthony  
Mayor Pro Tem Gordon Bowman  
James Vaughan  
Brian Plunkett  
Darin Walker

**CITY STAFF PRESENT:**

City Administrator Trey Fletcher  
City Secretary Terry Blanchard  
Director of BDS Jennifer Bills  
Chief of Police Scott Gerdes  
Assistant City Attorney Nicole Warren

2. Citizen Communications The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters not listed on the agenda. The Council may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

**Mayor Anthony opened the meeting for public comments.** Mayor Anthony announced that Water District 10 has completed the Drummond Pump Station. Hearing no further comments, the public communication section was closed.

3. Consent Agenda All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Council Member.

- a. Approval of the May 24, 2023 Regular Meeting Minutes.
- b. Approval of amended and restated temporary license agreement for parking at 4010 Bee Cave Road.

**MOTION: Upon a motion made by Councilmember Plunkett and a second by Councilmember Vaughan, the Council voted four (4) for and none (0) opposed to approve the consent agenda as presented. Motion carried.**

4. Administration Discuss and consider action regarding the 88th Legislative Session and subsequent special session(s).

City Administrator Fletcher gave a brief summary. Nicole Warren gave information on several House Bills (14, 1922, and 2127) and Senate Bill 929. Randy Lee spoke to Council regarding HB 2239 (Ash Junipers).

5. Executive Session In accordance with Texas Government Code, Section 551.001, et seq, the City Council will recess in Executive Session (closed meeting) to discuss the following:
- a. Section 551.071: Consultation with the attorney regarding pending or contemplated litigation, or settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re: City of West Lake Hills v. the following:
    - 1. Jaffe - 1405 Wildcat Hollow;
    - 2. Alvarez - 1505 Wildcat Hollow;
    - 3. Lambert - 1600 Westlake Drive; and
    - 4. 1836 Real Estate, LLC - 707 Butler Cove.
  - b. Section 551.074: Deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline and dismissal of a public officer or employee or to hear a complaint against an officer or employee:
    - 1. City Administrator Annual Evaluation.

**Council convened into Executive Session at 8:02 p.m.**

6. Executive Session Reconvene into Open Session and take action if and as deemed appropriate in the City Councils' discretion regarding consultation with attorney and deliberation regarding personnel matters.

**Council reconvened in Open Session at 9:00 p.m.**

**MOTION:** Upon a motion made by Councilmember Bowman and a second by Councilmember Plunkett, the Council voted three (3) for and none (0) opposed with one (1) abstention to authorize an agreement with Almanza, Blackburn, Dickie & Mitchell, LLP (ABDM) and to retain the firm to represent the City in legal matters. Councilmember Vaughan abstained. Motion carried.

**MOTION:** Upon a motion made by Councilmember Bowman and a second by Councilmember Walker, the Council voted four (4) for and none (0) opposed to approve a 7% increase to the city administrator's salary. Motion carried.

**MOTION:** Upon a motion made by Councilmember Plunkett and a second by Councilmember Vaughan, the Council voted four (4) for and none (0) opposed to approve city administrator contract amendments as presented/discussed. Motion carried.

7. Adjournment

**MOTION:** Upon a motion made by Councilmember Walker and a second by Councilmember Vaughan, the Council voted four (4) for and none (0) opposed to adjourn the meeting at 9:07 p.m. Motion carried.

Respectfully submitted,

  
LINDA ANTHONY, MAYOR

ATTEST:

  
Terry Blanchard, TRMC  
City Secretary

These minutes were approved on June 28, 2023.

