

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A BOARD OF ADJUSTMENT (BOA) REGULAR MEETING
Wednesday, May 10, 2023 at 7:00 PM

1. Call to Order

With a quorum present, Vice Chair Bowman called the meeting to order at 7:00 p.m.

BOARD MEMBERS PRESENT:

Gordon Bowman
Brian Plunkett
Beth South
James Vaughan
Darin Walker
Katherine Loayza

CITY STAFF PRESENT:

City Administrator Trey Fletcher
City Secretary Terry Blanchard
Finance Director Vonda Ragsdale
Director of BDS Jennifer Bills
Chief of Police Scott Gerdes
City Attorney Patty Akers
Interim Director of BDS Brian McDougal

2. Citizen Communications The BOA welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the BOA later in the meeting. The BOA cannot respond to or discuss matters not listed on the agenda. The BOA may provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to five (5) minutes each.

Vice Chair Bowman opened the meeting for public comments. Hearing none, the public comment section was closed.

3. Consent Agenda All Consent Agenda items listed are considered to be routine by the BOA and will be enacted by one (1) motion. No separate discussion or action on any of the items is necessary unless requested by a Board Member.

- a. Approval of the March 8, 2023 Regular Meeting Minutes.

MOTION: Upon a motion made by Board Member Vaughan and a second by Board Member Walker, the Board voted five (5) for and none (0) opposed with one (1) abstention to approve the consent agenda as presented. Board Member Loayza abstained. Motion carried.

4. Ordinance 4 Martelli Lane: Discuss and consider action to adopt an ordinance for a Special Use Permit request to allow for guest quarters located on a property Zoned R-1 Residential 1 (West Lake Hills Code, Section 38.03.032(c)(1)). Applicant Foursquare Builders, LLC.

- a. Public Hearing: All persons wishing to speak for or against shall be heard.

Board Member Walker recused himself and will not participate in the discussion or vote.

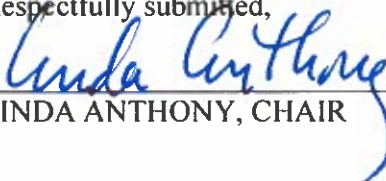
The public hearing opened at 7:03 p.m. Director Bills gave a brief summary. Board members asked questions and discussed the requested permit. The owner/applicant had no comments to add to the discussion. With no further comments, the public hearing closed at 7:12 p.m.

MOTION: Upon a motion made by Board Member Plunkett and a second by Board Member Vaughan, the Board voted five (5) for and none (0) opposed to approve the ordinance as presented. Motion carried.

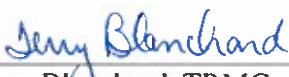
5. Adjournment

MOTION: Upon a motion made by Board Member Vaughan and a second by Board Member South, the Council voted six (6) for and none (0) opposed to adjourn the meeting at 7:13 p.m. Motion carried.

Respectfully submitted,


LINDA ANTHONY, CHAIR

ATTEST:


Terry Blanchard, TRMC
City Secretary

These minutes were approved on June 14, 2023.

